



County of King William, Virginia

**BOARD OF SUPERVISORS
PUBLIC HEARING AND REGULAR MEETING OF APRIL 25, 2022 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Moment of Silence**
- 4. Pledge of Allegiance**
- 5. Review and Adoption of Meeting Agenda**
- 6. Public Comment Period** *One Opportunity of Three Minutes per Individual or Five Minutes per Group on Non-Public Hearing Matters*
- 7. Consent Agenda**
 - a. Approval of Minutes:
 - i. March 14, 2022 Work Session Draft Minutes
 - ii. March 21, 2022 Budget Work Session Draft Minutes
 - b. Approval of Expenditures - March 2022
 - c. **Resolution 22-27** - Public Service Week Proclamation
 - d. **Resolution 22-28** - Declaring May 2022 as Mental Health Awareness Month
- 8. Public Hearing (Open for Comment and Adoption)**
 - a. **Ordinance 03-22** - Amend King William County Code to Conform with State Code on Dangerous Dogs - Andrew McRoberts, County Attorney
- 9. Old Business**
 - a. Library Discussion - Mary Shipman, KWC Representative on the PRL Board of Trustees
 - b. Reduction of School Tax Levy by an Additional Cent - Percy C. Ashcraft, County Administrator

- c. Personal Property Tax Discussion - Steve Hudgins, Deputy County Administrator
- d. Budget Change for DEQ Case Requirement - Steve Hudgins, Deputy County Administrator
- e. New Positions - Percy C. Ashcraft, County Administrator
- f. Capital Improvements - Natasha Joranlien, Director of Financial Services

10. New Business

- a. Approval of **Resolution 22-29** - Establishing the Health Insurance Plans to be Offered to King William County Employees Beginning July 1, 2022 and to Provide for the County's Contribution Thereto and Implementation by the County Administrator - Nita McInteer, Human Resources Manager
- b. Approval of **Resolution 22-30** - Approving a Pay and Classification and Salary Adjustment Plan for Fiscal Year 2023 - Nita McInteer, Human Resources Manager
- c. Approval of **Resolution 22-31** - Adopting the Fiscal Year 2023-2027 Capital Improvements Plan as a Long-Range Planning Document for King William County, Virginia - Natasha Joranlien, Director of Financial Services
- d. Approval of **Ordinance 04-22** - Impose Property Tax Levies Upon Real Estate, Mobile Homes, Tangible Personal Property, Public Service Corporation Property, Machinery and Tools, and Aircraft for the Calendar Year 2022 - Natasha Joranlien, Director of Financial Services
- e. Approval of **Ordinance 05-22** - Amend King William County Code §78-245 Utility Fee Schedule - Steve Hudgins, Deputy County Administrator
- f. Approval of **Resolution 22-32** - Approving Changes to the Planning Fee Schedule - Steve Hudgins, Deputy County Administrator

11. Administrative Matters from County Administrator

- a. Trap-Neuter-Return Clinic for Community Cats Update - Lauri Betts, RAS Manager & Homeward Trails Animal Rescue
- b. Administration Report - Percy C. Ashcraft, County Administrator
- c. Board Information
 - i. Animal Activities Report - March 2022
 - ii. Fire & EMS Department Report - March 2022
 - iii. Sheriff's Office Activity Report - March 2022

- iv. Utilities Department Report - March 2022
- v. Synopsis from Middle Peninsula Planning District Commission Meeting
- vi. VDOT Transportation Briefing - March 2022
- vii. VPPSA Drop Off Recycling Report

12. Board of Supervisors' Comments

13. Closed Meeting

- a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the assignment and salaries of specific public officers and employees and the appointment of individuals to Boards and Commissions, and in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding a zoning dispute requiring the provision of legal advice by counsel, and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board.
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

14. Appointments

- a. **Resolution 22-25** - Appointment to the Tri-River Alcohol Safety Action Program Board
- b. **Resolution 22-26** - Appointment to the Historic Preservation and Architectural Review Board

15. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During Public Comment and any Public Hearing periods, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, district of residence, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

Detailed instructions for viewing live-streams of meetings, signing up to speak via Zoom (registration required by noon on the day of the meeting), and general guidelines for Public Comment & Public Hearings are available from the [King William County website](#).

AGENDA ITEM 7.a.

Approval of Minutes:

AGENDA ITEM 7.a.i.

March 14, 2022 Work Session Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION MEETING OF MARCH 14, 2022**

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 14th day of March 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Moskalski moved for the adoption of the amended agenda for this meeting as presented; Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 4. WORK SESSION MATTERS

4.a. General Reassessment Update – Fred Pearson, Pearson’s Appraisal Service, Inc.

Mr. Pearson said 54% of the parcels in the County have been visited. He met with County staff today and will be setting up a completion schedule. They are currently working to get the Vision software to use calculations like were used in Bright. Their priority is homes, then land, then sales.

Supervisor Garber asked if he foresaw any software problems. Mr. Pearson said no. He doesn’t anticipate any problems and people from Vision have reached out to him to see if they could help. He said they are familiar with many different software programs.

Supervisor Greenwood asked if they have been leaving hang tags. He said a neighbor told him they had visited her property and she asked them to leave. He did not find a hang tag on his door. He asked if Pearson's has a list of addresses they have visited. Mr. Pearson said yes, the County can get that information from his office. They are also keeping a list of new additions they come across as requested by the Commissioner of the Revenue.

Supervisor Moskalski said he had a hang tag on his door and told Mr. Pearson to let the Board know if there is anything he needs.

Vice Chair Hodges asked the overall perception of the public. Mr. Pearson said 95% of people have been very nice. Some won't let them on their property. He said all field assessors have ID and a sign on their car. He said some people think you are trying to sell them something. He said they leave the property if they are told to and do not take pictures if they are asked not to. They will make a note and move on.

Chairman Moren suggested Mr. Pearson provide an update to the Board every other month. Mr. Pearson said that is fine and he is also meeting once a month with staff.

Supervisor Greenwood said his neighbor also mentioned that Mr. Pearson's people were very cordial when she asked them to leave and he thanked Mr. Pearson for that.

Supervisor Garber asked what they do if they are unable to photograph the property and are asked to leave. Mr. Pearson said they check GIS, Google Earth, and building permits. They will take photos from the car if they are able but will not if people ask them not to.

4.b. VDOT Update – Lee McKnight, Saluda Residency Administrator

Mr. McKnight said current projects going on include the Eltham Bridge inspections which are scheduled to wrap up in June 2022. On March 16th at 7:00pm there will be three bridge lifts of 20 minutes each.

Regarding the noise complaints for rumble strips on Route 30 and Route 360, Mr. McKnight said studies show rumble strips have significant safety benefits. Center line rumble strips are attributed to a 44-64% decrease in accident injuries. Shoulder rumble strips show a 13-54% reduction in collisions. He said this is a state-wide effort. He also said he finds the strips extremely helpful when it's snowing and you're unable to see lane markers.

Chairman Moren said the level of anxiety of residents on Route 30 is high because of the noise from the strips.

Supervisor Moskalski said he was familiar with the noise from living on Route 30. He has since moved away from it and it is still loud.

Chairman Moren asked if the sound level can be reduced on the shoulder ones which is what he believes is causing the majority of the noise due to trucks. Mr. McKnight said he would check but they are designed to be loud to alert the driver.

Chairman Moren said citizens have a right to a certain level of peace and quiet.

Mr. McKnight said upcoming projects include work on Route 600 turn lanes at Route 360 which is scheduled to begin Spring 2022. In West Point, bus loop repaving is scheduled to occur over Spring Break. The crosswalk replacements in West Point are a monumental effort and are scheduled for a late April start date. He said that would be all night work and the walkways would be stamped asphalt. The asphalt will be done first and they will come back at a later date to stamp it. He said the process is such that the asphalt cannot be stamped when it is first laid. It must be reheated, stamped, and then sit 3-4 hours before traffic can go over it. They then have to come back to epoxy paint it and that takes 6 hours to cure.

A culvert replacement on Route 629 is scheduled for the Spring of 2023 which will entail road closures for 3-4 months.

Shoulder pulling crews are currently out cleaning ditches and inspecting and cleaning pipes in preparation for later repaving efforts. Once complete, these roads should be good for 12 years.

Mr. McKnight said it is secondary 6-year plan season. Funds have been prioritized through 2027 and include work on Routes 634, 633, 624, 617, 627, and 621. A public hearing will need to be held and the Board needs to determine if this is the prioritization they want.

Vice Chair Hodges asked about Sandy Point Road. Mr. McKnight said it is scheduled for 2024.

Supervisor Moskalski said he has been asked about adding West St. John's Church. Mr. McKnight said it's a matter of prioritizing due to funding. He said it does qualify as a Rural Rustic Road.

Mr. McKnight said they are on Round 5 of Smart Scale. Projects identified include Route 360/Mill Road, Route 360/Central Crossing, Route 360/Venter, and a Route 30/33 median in West Point.

Vice Chair Hodges said care has to be taken not to run Walgreens out of West Point.

Vice Chair Hodges asked what the dangers are with the Eltham Bridge. Mr. McKnight said there are no dangers; the work is being done preemptively. A problem with the grout pumped into the duct was identified and they are working to identify all parts of the duct through a method he said was similar to ultrasound. He said the next time they come back to work on the bridge will be to fix the duct. He did not know when that would happen.

Supervisor Garber asked if the West Point bus loop was state maintained and if the King William County ones were as well. Mr. McKnight said typically roads that function as bus loops are state maintained. He will check.

Supervisor Garber asked about mowing and retardant. Mr. McKnight said they will continue to spray PGR. They are looking at potentially adjusting the timing of the mows. The growth retardant is applied April-May. Supervisor Garber asked how long it is effective. Mr. McKnight said the longer

you wait to mow, the more effective it is. He said he is working with Ashland to get King William County on the same mowing schedule as Hanover County. Mowing is done twice per year.

Chairman Moren asked if a third mow was doable. Mr. McKnight said yes, at the County's expense. Supervisor Garber asked for a list of contractors doing the local mowing in the County. Mr. McKnight said he'd provide that.

Vice Chair Hodges asked if the growth retardant was affected by rain. Mr. McKnight said possibly, if there's an unusually high amount of rain.

Chairman Moren asked if there was an average per mile of when they'd come to clean, trim branches, etc. Mr. McKnight said they are developing that now.

Chairman Moren asked if there was a better way of reporting something other than the website. Mr. McKnight said using the website or phone number was the best way. Chairman Moren said there was an issue with a couch being left on the side of the road which was reported but took several days to be removed. Mr. McKnight said to contact him directly in situations like that. Chairman Moren said the County wants to be more aware of what's going on and asked if they could receive reports of anything involving King William County that's in VDOT's database. Mr. McKnight said he'd look into it. Chairman Moren said constituents want to know they're being heard.

4.c. Sweet Sue Solar Farm Update – Sherry Graham, Director of Planning (Attachment A)

Ms. Graham said Sweet Sue is currently waiting on DEQ and VDOT approval. VMRC will hold a public hearing on Tuesday, March 22, 2022 at 9:30 a.m. at 380 Fenwick Road, Fort Monroe, VA. She has heard that one person has spoken in opposition.

Chairman Moren asked about the traffic on the road. Ms. Graham said it would be from the Solar Farm only. Supervisor Garber said Venter Road crosses it as well. Ms. Graham said she will send the Board an overhead map of the area. She said the issue will also have to go before the King William County Wetlands Board for the temporary crossing and the revision to the existing crossing.

Supervisor Garber asked when the CUP expires. Ms. Graham said it expires July 1, 2022. He asked if they had to be finished by that date. Ms. Graham said they had to have started by that date. Supervisor Garber asked if they are asking for an extension. Ms. Graham said no; however, they did say they were planning to log some of the property and she wanted the Board to be aware of that.

Crystal B. Bright, External Affairs Manager for State & Local Affairs, Virginia with Dominion Energy was present and said they hope to have the SCC order by tomorrow. She said no building permits are needed because they are exempt. They anticipate being fully operational by the fourth quarter of 2023. (Attachment A)

Ms. Graham said they are exempt from building permits but have to submit a site plan and get other permits. She said she is waiting for reports from Bowman.

Supervisor Moskalski asked the total output of the facility. Ms. Bright said she would find out. [Ms. Bright emailed on 03-15-2022, "To answer your question about the capacity of this solar facility, the answer is 73 MWac."]

4.d. Acceptable Use Policy (AUP) – Travis Wolfe, Systems Engineer

Mr. Wolfe said the purpose of the AUP is to secure the County's network and reduce the risk of attacks, compromise of network systems and services, and legal issues. He said the Sheriff's Department and Commonwealth's Attorney office have their own policies.

Chairman Moren asked if the Sheriff's and Commonwealth's Attorney's networks allow a breach of the County's network. Mr. Wolfe said they are on separate domains.

Mr. Wolfe said the policy is written as it is because of requirements by the State, mainly for the Registrar's Office.

Chairman Moren asked about Social Services. Mr. Wolfe said their services are provided by VITA. They only use the County's phones and internet access.

Mr. Wolfe said a training program is being developed for employees as well as training available through VRSA. Chairman Moren said he strongly recommends training because we are only as strong as our weakest link.

4.e. FY23 County Administrator's Recommended Budget – Percy C. Ashcraft, County Administrator (Attachment B)

Mr. Ashcraft introduced the budget via a PowerPoint presentation (Attachment B). The full presentation, letter, and budget document are available for download from the County website and for inspection in the County Administrator's office.

On Slide 7, Mr. Ashcraft reminded the Board that we are waiting on the completion of the FY '21 audit. On Slide 8, Mr. Ashcraft said he visited the Purina Plant recently and they expect to be done with expansion by May. They will hold an Open House in August which coincides with their 25th anniversary of being in the County. On Slide 16, Mr. Ashcraft clarified that merit increases may be up to 2%. On Slide 24, the addition of 1 DSS Vehicle will free up 1 vehicle to move to Parks & Rec. On Slide 30, of the recommended 1.5 cent decrease in the Real Property Rate, one cent would come from Schools and half a cent would come from General Government. The Board was given copies of the recommended budget at the conclusion of the slide presentation.

Vice Chair Hodges asked if the Personal Property Tax estimate included the JD Power estimate of a 37% increase in vehicle values. Mr. Ashcraft said no. This is scheduled to be discussed at the March 21, 2022 Budget Work Session. Vice Chair Hodges asked if we know what it includes. Mr. Ashcraft said no. Supervisor Moskalski said Edmunds is the most reliable estimator for vehicles. He said values may change again due to gas prices rising. Vice Chair Hodges said he is not opposed to a one-year cut. He asked if the PPT goes to the schools. Ms. Joranlien said yes. She said to keep in mind that rising gas prices may affect the schools' needs as well. Vice Chair Hodges asked if the increased

fuel prices had been factored into the County's request. Mr. Hudgins said no because these requests were made before the current situation with rising fuel costs. Mr. Ashcraft said this is also scheduled to be discussed at the March 21st budget work session. He said County departments may need additional funds.

4.f. Proposed Tax Levies for Calendar Year 2022 – Natasha Joranlien, Director of Financial Services

Ms. Joranlien said the proposed 1.5 cent decrease on Real Estate is not based on the potential new reassessment property values. She said there is no way to estimate what the reassessment values will be at this point in the process. She said the Board will have to reassess the rate next Spring once the reassessment has been completed.

Supervisor Garber asked if the schools have been notified. Mr. Ashcraft said Dr. White knows that the County is meeting their request and that the tax is being reduced. He said nothing was brought forward for discussion at the joint work session with the schools. He said they still have a small cushion.

4.g. Proposed Changes to the Budget Schedule – Percy C. Ashcraft, County Administrator

Mr. Ashcraft said staff recommends adding a Budget Work Session on Monday, March 21st, at 7:00pm and eliminating the Public Hearing on April 4th and moving it to April 11th during the Board's regular work session. The general consensus of the Board was to accept these changes. [This also changes the date for publication of the Public Hearing from March 23rd to March 30th.]

Agenda Item 5. BOARD OF SUPERVISORS' REQUESTS

Vice Chair Hodges thanked the staff for the budget presentation. He said he prefers to be conservative because of the fuel prices which will affect everything.

Supervisor Garber thanked finance and the staff. He mentioned the situation in the Ukraine. He said he is looking for a little more reduction than this.

Supervisor Greenwood thanked everyone for participating. He said he thinks this is a bad time to be increasing everything so much and he hasn't seen an increase like this before.

Supervisor Moskalski said the Board has to be cautious of being short-sighted. He said costs are going up because of the cuts they've made in the past. He said this is an opportunity for the County to get caught up while still cutting taxes. He said we must set ourselves up for the future. He feels this is a culmination of ten years of work to be able to fund projects while still cutting taxes as opposed to spending another ten years digging out. On a different subject, he said the new communications tower on Mt. Olive Cohoke Road is up and lit but not broadcasting. He asked staff to follow up with Verizon. Mr. Hudgins said he will look into it.

Chairman Moren said there is no crystal ball to predict the future. He appreciates the work the staff did of balancing an increase with a tax rate reduction. He thanked people for coming.

Agenda Item 6. CLOSED MEETING

6.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene a Closed Meeting in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board, and in accordance with Section 2.2-3711 (A)(29) to discuss the terms or scope of a public contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, and in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions. The motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

6.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

6.c. Certification of Closed Meeting

Vice Chair Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 14th day of March, 2022, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 14th day of March, 2022.

6.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 7. APPOINTMENTS

7.a. Resolution 22-16 – Appointments to the Economic Development Authority

Supervisor Moskalski made a motion to approve Resolution 22-16 appointing Tiffany K. Barber and Sarah Williams to the Economic Development Authority Board of Directors each for a four-year term ending June 30, 2026. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-16
APPOINTMENTS TO THE
ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, there are currently two vacancies on the Economic Development Authority Board of Directors, both with term expirations of June 30, 2026; and

WHEREAS, the Economic Development Authority met to review applicants during a Closed Meeting on March 9, 2022 and have recommended to the Board of Supervisors the appointment of two individuals, Tiffany K. Barber and Sarah Williams, to the Economic Development Authority Board of Directors; and

WHEREAS, the Board of Supervisors now desires to make appointments or to these open positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Tiffany K. Barber and Sarah Williams be appointed to the Economic Development Authority Board of Directors each for a four-year term ending June 30, 2026.

DONE this 14th day of March, 2022.

Agenda Item 8. ADJOURN OR RECESS

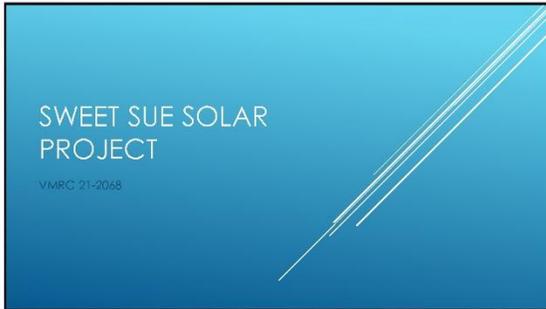
Supervisor Moskalski made a motion to adjourn the meeting; seconded by Supervisor Garber. The Chairman called for any discussion. All were in favor with no opposition.

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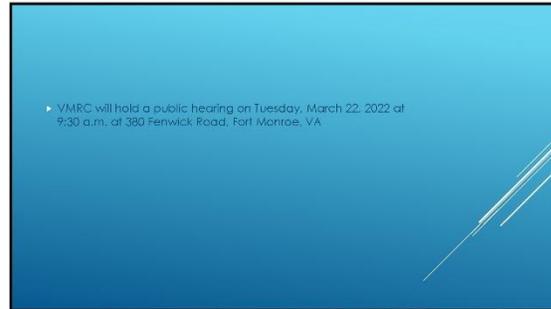
Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

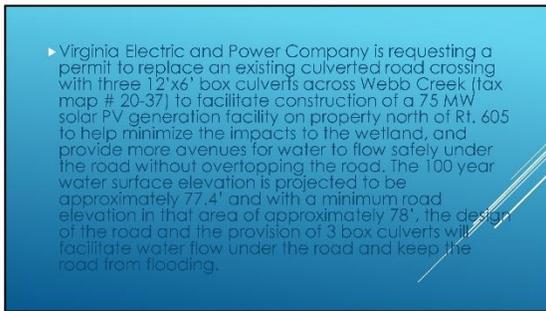
ATTACHMENT A



1



2



3



4



5



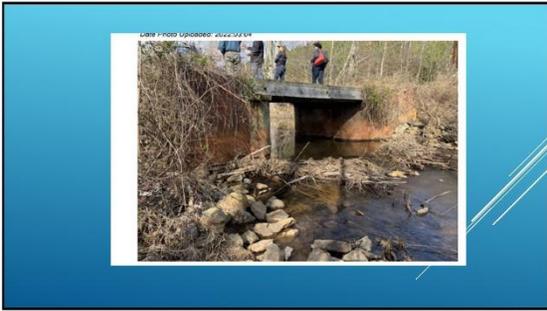
6



7



8



9



10



11



Dominion Energy

Sweet Sue Project Update – March 2022

Permits in Progress

- SCC CPCN Order Issued - March 2022
- Virginia DEQ Stormwater Approval - April 2022
- County Land Disturbance Approval - April 2022
- Utility Exemption for county building permits

Anticipated Construction Dates

- Construction Start - May 2022
- Commercial Operation – 4Q 2023



ATTACHMENT B

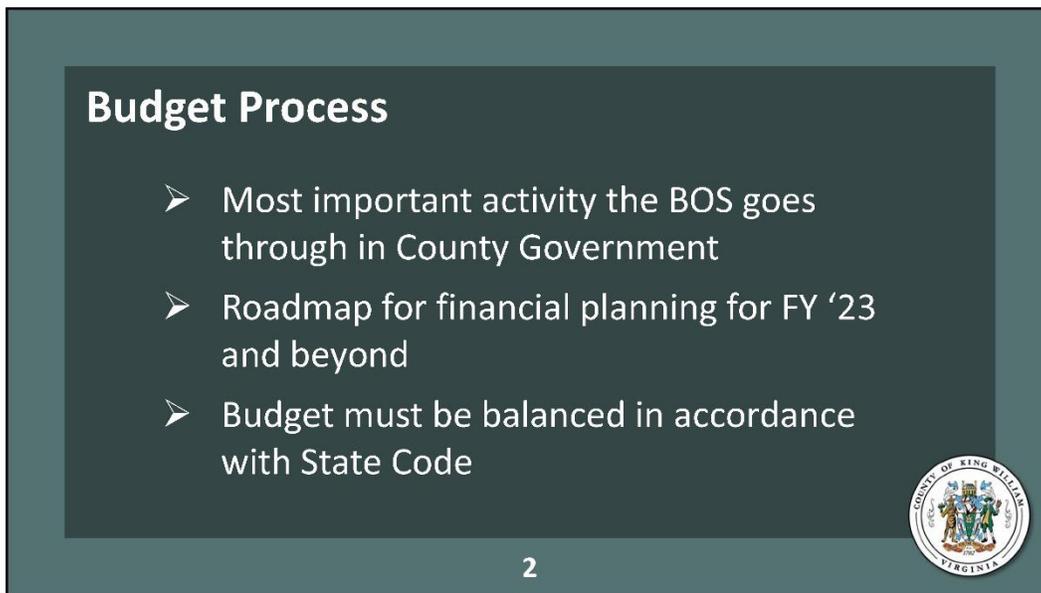



County of King William, Virginia

King William County 2022-23 Budget

Presentation to the King William County
Board of Supervisors
March 14, 2022

1



Budget Process

- Most important activity the BOS goes through in County Government
- Roadmap for financial planning for FY '23 and beyond
- Budget must be balanced in accordance with State Code



2

King William County Proposed FY '23
Budget

1

Budget Process – New for FY '23

- FY '23 Budget introduced after three pre-budget work sessions with BOS.
- Department Head, Constitutional Officer & Outside Agency requests received by the BOS.
- BOS questions, comments, and feedback helps formulate Budget recommendations.



3

3

Demographic Data

- Weldon Cooper Estimated Population for King William County – 18,026 as of July 1, 2021
- Unemployment Rate as of Dec. 31 – 2.4 percent
- Redistricting Plan on track for adoption in April



4

4

Challenges of COVID-19

- Employees found new ways to communicate with citizens.
- More video meetings.
- Tele-Working opportunities.
- As of March 10th: 3,662 COVID-19 cases; 35 deaths.



5

5

Financial Management

- King William County is a nearly \$70 Million Business.
- Budget Management follows all financial policies adopted by the Board of Supervisors.
- Waiting on the completion of the FY '21 Audit.



6

6

King William County Proposed FY '23
Budget

3

Building the Unassigned Fund Balance

- Unassigned Fund Balance Policy is 20 Percent of General Fund Expenditures.
- Unassigned Fund Balance is estimated at \$8,043,743 or 31 Percent for the FY '21 Audit that ended June 30, 2021.
- Projection for June 30, 2022 is 32 Percent; June 30, 2023 is 24 Percent.



7

7

2021 County Accomplishments

- ✓ Expansion of Nestle Purina Plant - \$182 Million.
- ✓ Expansion Plan for Broadband throughout the County.
- ✓ Major revisions to Zoning & Subdivision ordinance.
- ✓ Neared completion of Comprehensive Plan.
- ✓ EDA hired RKG to conduct a marketing assessment.
- ✓ VDOT Route 360/30 Road Improvements.



8

8

2021 County Accomplishments (Cont'd)

- ✓ Advanced planning and design on a new water tower in Central Garage.
- ✓ Advanced new public safety radio system through Motorola.
- ✓ Continued expansion of 24-hour Fire & EMS coverage .
- ✓ Code Red was placed in service.



9

9

2021 County Accomplishments (Cont'd)

- ✓ Completed the conversion to Edmunds financial software.
- ✓ Successfully managed the CARES and ARPA federal programs.
- ✓ Sheriff's Office earned accreditation.
- ✓ Individual Department Accomplishments Contained in Budget Message.



10

10

Budget Provisions

1. Follow the Split-Levy funding formula.
2. Emphasis on reducing taxes.
3. Emphasis on funding King William Public Schools.
4. Emphasis on Public Safety.
5. Emphasis on Utility expansion.
6. Emphasis on Recreation.
7. Emphasis on employee compensation & reorganization.
8. Implementation of Comprehensive Plan.



11

11

Split-Levy Funding Model

- Codified by General Assembly in 2014.
- Created special tax district to fund King William County Schools from voting districts 2-5.
- Taxes are separated to fund King William General Fund apart from King William Public Schools.
- Allows King William County and Town of West Point to each fund separate school systems.



12

12

Town of West Point Services Agreement

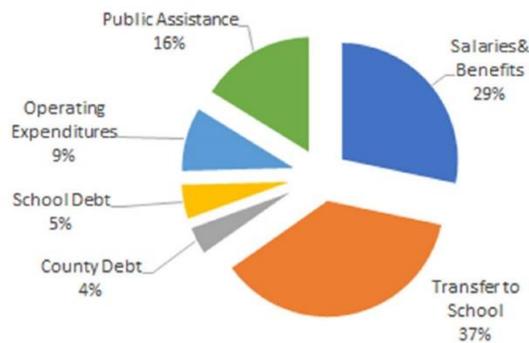
- Agreement reached in 2013 and renewed in 2018.
- Town of West Point in FY '23 will receive \$168,310.
- Based on funds saved by the County for certain services offered by West Point.



13

13

FY2023 Proposed General Fund Budget Expenditures \$30,165,434



14

14

King William County Proposed FY '23
Budget

7

Expenditures

- \$69,749,703 Overall Budget; 10.9% over FY '22.
- \$30,165,434 General Fund; 7.3% over FY '22.



15

15

Expenditures

Personnel

- 119 full-time positions included in FY '23 request.
- Five new positions: Commonwealth's Attorney Records Manager; Utility Meter Technician; Two Sheriff's Dispatchers; Payroll Specialist.
- Salary increase for County employees – 1.5 percent COLA & two percent merit.
- No increases in employee insurance by Anthem Local Choice.



16

16

Expenditures

Education

- Funds request of \$11,164,123 from the General Fund as part of the Split Levy.
- Remaining funding comes from state and federal sources.
- Assists with KWCPS Spring borrowing for capital projects estimated at \$7,205,000.



17

17

Expenditures

Investment in Public Safety

- Fire & EMS Budget is proposed at \$1,698,470, a 12 percent increase over FY '22.
- The Sheriff's Office Budget is proposed at \$2,606,156, a 10.2 percent increase over FY '22.
- Equalization of certain Sheriff's Office salaries to make comparable to Fire & EMS in the amount of \$55,338.
- Funding of the Public Safety Radio System in the amount of \$453,757.



18

18

Expenditures

Volunteer Fire Companies

A total of \$708,529, which is an increase of 15.7 percent

1. Mangohick VFD - \$177,799 for operations, capital, and radio support
2. Walkerton VFD - \$64,842 for operations and radio support
3. West Point VFD - \$465,888 for operations, capital, and radio support.



19

19

Expenditures

Remaining Constitutional Officers

1. Commonwealth's Attorney – \$426,780
10.7 percent increase
2. Commissioner of the Revenue – \$331,949
0.6 percent increase
3. Treasurer – \$294,211, 12.1 percent increase
4. Clerk of the Circuit Court - \$332,398
7.1 percent increase



20

20

Expenditures

Contributions to Outside Agencies

\$3,038,670 Total including, but not limited to:

1. Social Services - \$248,967, 10 percent increase
2. Three Rivers Health District - \$158,224
13 percent increase
3. Middle Peninsula Juvenile Detention Center - \$32,623
22 percent increase
4. Regional Security Center - \$1,077,384
3.3 percent increase



21

21

Expenditures

Capital & Equipment - \$13,783,043

Funded through borrowing and Unassigned Fund Balance.

1. Water Projects (New Storage Tank) - \$8.2 million
2. Fontainebleau Well & Pump House - \$904,000
3. Roofing Projects - \$175,000
4. Expansion of Juvenile Justice Building - \$150,000
5. Farmer's Market - \$250,000



22

22

Expenditures

Capital & Equipment (Cont'd)

6. Riverfront Development Plan - \$100,000
7. Fire & EMS SCBA Equipment - \$280,000
8. HVAC Replacements - \$100,000
9. Convenience Center Re-Location - \$150,000
10. Motorola Radio Equipment - \$230,000



23

23

Expenditures

Capital & Equipment (Cont'd)

11. Vehicle Replacements - \$149,875
 - 1 – Sheriff's Interceptor
 - 1 – Animal Control
 - 1 – Utilities Truck
 - 1 – DSS Vehicle



24

24

Expenditures

Use of ARPA Funds – FY '23 Anticipated

1. Fire & EMS Positions – \$478,000
2. Broadband - \$2 Million (carry over \$1 million from FY '22)
3. PPE - \$32,873
4. Payroll cost for COVID leave time - \$10,000
5. Public Health (isolation/quarantine) - \$900
6. Building of Infrastructure (cybersecurity) - \$11,500
7. Community Support - \$1,384



25

25

Expenditures

Debt Service

Total Outstanding \$28,620,243 as of June 30, 2022

1. King William School Division - \$16,862,727 (59%)
2. County Government - \$11,757,516 (41%)



26

26

Expenditures

Contracts & Professional Services

- \$690,760
- 2% of Operating Budget
- Listing Contained in Budge Message



27

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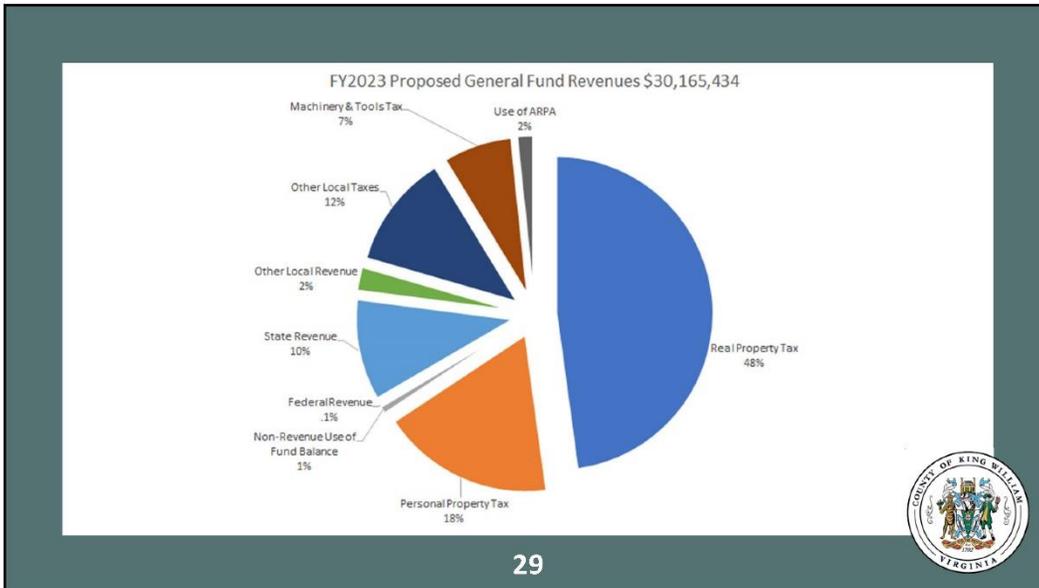
Utility Fund

1. \$761,293 Operating Budget, 13.4 percent increase.
2. Serves approximately 638 water customers of which 48 are non-residential.
3. Hampton Roads Sanitation District provides wastewater services.
4. Increases in Utility Connection fee schedule proposed for FY '23.



28

28



29

Revenues

Real Estate Revenue

- Growth estimated at an \$836,878 increase, a 6.2 percent increase over FY '22
- Recommended 1.5 cent decrease in Real Property Rate to .0845.
- Returns \$245,661 to taxpayers

30



30

Revenues

Real Estate Revenue

- Average home value in King William is \$204,000.
- Estimated savings of \$31 on tax bill.
- General Reassessment is ongoing and should be complete in December 2022.



31

31

Summary

- Lowering of the real estate tax rate by 1.5 cents.
- Estimated Increase in Real Estate property values of over 6.2 percent. (Based mainly on new construction and improvements - not on increased assessed values for existing properties.)
- Funds Public School Division based on split-levy legislation.



32

32

Summary

- Funds annual debt payments.
- Funds Public Safety.
- Funds volunteer programs.
- Funds four new General Fund positions and one Utility Fund position.
- Pay increases for County employees.



33

33

Conclusion

- No increases in Health Insurance premiums.
- Provides continued funding for building maintenance.
- Funds 28 Outside Organizations.
- Funds Capital Program.
- Keeps Unassigned Fund Balance above BOS policy of 20 Percent of General Fund Expenditures.



34

34

Proposed Budget Schedule

- Addition of a Budget Work Session - March 21st, 7:00 pm
- Change to Public Hearing Date for Tax Rates & Budget - April 11th, 7:00 pm
- Consideration of Setting Tax Rates & Adoption of Budget - April 25th, 7:00 pm (no change)



35

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Thanks!

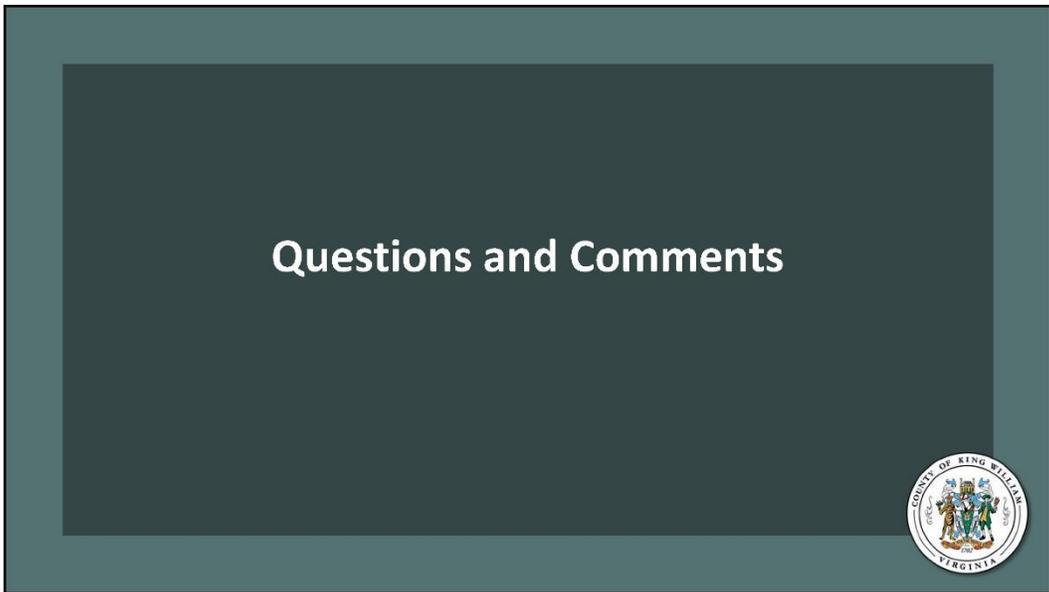
- Many thanks to the Director of Financial Services, Natasha Joranlien, Deputy County Administrator, Steve Hudgins, and Deputy Clerk, Chris Branch.
- Additional information can be found in the Budget Message.



36



37



38

AGENDA ITEM 7.a.ii.

March 21, 2022 Budget Work Session Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
BUDGET WORK SESSION MEETING OF MARCH 21, 2022**

A budget work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 21st day of March 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Moskalski moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 4. FY '23 BUDGET WORK SESSION MATTERS

4.a. JD Power Forecast – Karena L. Funkhouser, Commissioner of the Revenue

Commissioner Funkhouser gave an overview of personal property values including the JD Power Forecast and a comparison between personal property statistics in 2020 and 2021 (Attachment A). She urged the Board to decrease the Personal Property Tax rate or the percentage of value the tax is calculated on.

Commissioner Funkhouser said the General Assembly passed emergency legislation to allow the rate to be reduced on passenger vehicles only. Many localities are adopting a percentage discount on assessed values. She suggested eliminating the license fee for one year.

Supervisor Garber confirmed that Hampton, Virginia Beach, and Chesapeake have already decided to give a discount. Commissioner Funkhouser said yes.

Vice Chair Hodges asked if the personal property tax revenues go to schools. Steve Hudgins, Deputy County Administrator, said yes. Vice Chair Hodges asked if we would owe the schools if there's a reduction. Mr. Hudgins said the contribution is based on revenues received. Supervisor Moskalski said the reduction should be given on assessed value.

Chairman Moren asked what the tax rate needs to be in order to achieve 2020 revenues. Commissioner Funkhouser said she did not know because she didn't have the DMV information yet.

Supervisor Moskalski said the challenge is to capture the growth in the County. Discounting the percentage of assessed value would still demonstrate the revenue growth from new vehicles coming into the county. Reducing the tax rate would not.

Supervisor Greenwood said he was in favor of eliminating the registration fee. He said he would like to reduce the Real Estate tax rate more to cover the increase in personal property. Vice Chair Hodges said this may only last a year. Commissioner Funkhouser said the real estate value is not increasing, the personal property value is. JD Power estimates the increases will last through 2024.

Commissioner Funkhouser said if the Board waits to adopt a percentage of assess value decrease, it will give time to see what the revenue projections look like.

Supervisor Garber asked if reducing the assessed value percentage would cause problems for the Commissioner or Treasurer's offices. Commissioner Funkhouser said it depends on the software program's capabilities.

Commissioner Funkhouser said the emergency legislation allows you to create a special class for personal property.

Supervisor Moskalski asked what the current revenue projections were based on. Mr. Hudgins and Natasha Joranlien, Director of Financial Services, said they were based on 2021 values and included an estimate of new vehicles in the County. They said it was a very conservative estimate.

Commissioner Funkhouser said she has to run the numbers before we will know.

Vice Chair Hodges confirmed the legislation only covers cars, trucks, and motorcycles. Commissioner Funkhouser said it only covers passenger vehicles which includes motorcycles but not boats, commercial vehicles, RVs, etc. She said the increasing values hurt a lot of people.

Chairman Moren said it's safe to say the Board can reduce something, they just don't know what yet.

Vice Chair Hodges said the registration fee goes to schools so it would be better to reduce the assessed value percentage. Commissioner Funkhouser said yes, the registration fee goes to schools and is assessed at \$491,000.

Vice Chair Hodges asked when we will know the values. Commissioner Funkhouser said as soon as Edmunds has fixed the DMV download problem. They are currently working on it but she doesn't know when it will be fixed. She needs the end-of-year report.

Chairman Moren asked County staff to run a few models. Percy Ashcraft, County Administrator, said they would provide it at next week's meeting.

4.b. Commissioner of the Revenue Salary Requests – Natasha Joranlien, Director of Financial Services

Ms. Joranlien provided information for the Commissioner of the Revenue's request for salary increases in the FY '23 budget. She said a comprehensive review of components that affect the County's compensation program was done in February 2020. Department Heads were involved throughout the project. Positions in the Commissioner's office were updated to allow for upward mobility within the department by classifying positions at different grade levels – Deputy I, Deputy II, Deputy III, and Deputy IV. A current employee in the Commissioner of the Revenue's office received additional base salary as a result of the study.

Supervisor Moskalski asked the level and years of service of the current employees. Commissioner Funkhouser said there was one Chief Deputy and two Deputy II employees. Ms. Joranlien said the years of service are 25 years, 2 years, and less than one year.

Supervisor Moskalski said it's difficult to justify such large increases when we just did a pay study. Ms. Joranlien said the County is scheduled to have another pay study done in FY '24 using an outside agency.

4.c. Projected Revenues - Natasha Joranlien, Director of Financial Services

Ms. Joranlien said this had already been discussed during the Commissioner of the Revenue discussion. The Board agreed.

Vice Chair Hodges asked where we are on collections. Ms. Joranlien said she would ask the Treasurer.

Chairman Moren asked the County Administrator his level of confidence in the projected revenues provided. Mr. Ashcraft said they were very conservative when calculating the projections.

4.d. Fuel Costs - Natasha Joranlien, Director of Financial Services

Based on information from the US Energy Information Administration and departments' usage to date, Ms. Joranlien said the fuel price increase could potentially raise the projected expense for fuel in FY '23 by \$53,573.

Vice Chair Hodges asked if this included everybody. Ms. Joranlien said yes.

Staff requested guidance from the Board on if or how this information should impact the proposed expenses for FY '23. Vice Chair Hodges and Supervisor Garber said yes. The Sheriff's department alone will increase dramatically.

Chairman Moren asked if there were any efficiencies to be gained by changing policies or procedures. Sheriff Walton said no. The cost will also increase once open positions are filled.

Chairman Moren asked about the rest of the County fleet. Mr. Ashcraft said limiting and consolidating trips may help some. Vice Chair Hodges said to look again at why the Fire Department sends both an ambulance and fire truck to accidents.

Supervisor Moskalski said we need to identify revenues that can be put toward the increase as well as identify possibly savings.

Chairman Moren asked when the decision has to be made. Mr. Ashcraft said the Board has until June 30th to adopt the budget according to state statute.

Vice Chair Hodges said we can use the Unassigned Fund if we have to. The general consensus of the Board was not to do that.

Supervisor Moskalski said we need to prioritize resources to the Sheriff's Department and Fire & EMS.

Chairman Moren asked Ms. Joranlien how often she gets reports on fuel usage. Ms. Joranlien said monthly and she has been keeping a close watch on them.

Vice Chair Hodges asked Sheriff Walton how much they pay in tax on fuel. Sheriff Walton said he did not know. Supervisor Moskalski said it is 47.4 cents per gallon.

Supervisor Garber asked if the County had a contract. Ms. Joranlien said yes, but it does not include a fixed rate on fuel. Chairman Moren suggested the contract be reevaluated to see if there is room for any potential savings.

4.e. Unassigned Fund Balance - Natasha Joranlien, Director of Financial Services

Ms. Joranlien said the Unassigned Fund Balance is estimated to be \$8,043,743 at the end of FY '21, however this is based on unaudited financials as of March 16, 2022. Projections for FY '22 increase the balance to \$8,981,629. After FY '23 suggested use, the balance would be reduced by \$1,895,093, which would still leave the fund at 24%. The Board's request was to keep the fund to at least 20%.

Supervisor Greenwood said he thinks 20% is too high. Supervisor Moskalski said the Board chose the 20% figure to keep enough funds to cover expenses between the two collections periods.

Supervisor Moskalski said we have capital projects that need to be done, especially Broadband.

Vice Chair Hodges said to remember that the ARPA funds will also be running out. Ms. Joranlien said they run out in FY '24 and if we get it, the SAFER grant will also be temporary.

4.f. Contributions to Outside Agencies - Natasha Joranlien, Director of Financial Services

Ms. Joranlien provided a list of outside agencies, their funding requests, and the County Administrator's recommended funding amounts. She said Med Flight was requesting \$1,200, an increase of \$900 which is based on usage over the last four years.

Chairman Moren said he thought that amount was high. Vice Chair Hodges said it's important and should be funded. Sheriff Walton added that Med Flight is a state agency. They also use Life Evac which is a private company. Stacy Reaves, Fire Chief, said Med Flight doesn't charge. Life Evac does charge and has an offset billing program. It depends on who you call and who's available. He said cost doesn't dictate who is called; the patient's condition does. He said whoever can get the patient where they need to go in the fastest amount of time will come.

Chairman Moren asked if the decision of who to call is made by the person on-scene. Chief Reaves said the call is made by dispatch. The on-scene supervisor makes the decision to call for a helicopter and dispatch calls the agency. The dispatcher will get whoever is available unless the on-scene supervisor has specifically told them to call a particular agency.

4.g. Requests for New Positions - Natasha Joranlien, Director of Financial Services

Ms. Joranlien outlined the positions which the County Administrator has recommended in the FY '23 budget: a Payroll Specialist for the newly created HR department, a full-time Records Manager in the Commonwealth's Attorney office (this is currently a part-time position), and two E911 Dispatchers in the Sheriff's Department.

Supervisor Garber asked how many Dispatchers there are currently and what shifts they work. Sheriff Walton said 11 and they work 12-hour shifts, 3 during the day and 2 at after midnight. He said he is currently having to pay overtime to have full coverage as there are no additional employees available if a Dispatcher is ill or takes time off.

Supervisor Garber asked if he had to choose between two new Dispatchers or equal pay for the Deputies, what he would choose. Sheriff Walton said he could not answer that.

Vice Chair Hodges asked if the Dispatcher had to stay on the line to render first aid. Sheriff Walton said yes, they have to stay on the line until help arrives on-scene. He said he doesn't know what's going to happen with the Marcus Bill. The last he heard; it's been pushed back. If it takes effect, the Dispatcher will have to stay on the line until a bed can be found.

Sheriff Walton said they're struggling to maintain people in the seats they have now and the goal is to have three Dispatchers around the clock.

Chairman Moren asked the average number of years of service for the current Dispatchers. Sheriff Walton said some have 10-15 years and some are new.

Chairman Moren asked if there was an HR formula to help determine the need. Ms. Joranlien said not that she knew of. Chairman Moren said with the substantial increase in calls, the situation is only going to get worse.

4.h. Increase Days of Service for VPPSA - Natasha Joranlien, Director of Financial Services

Ms. Joranlien provided the costs of adding additional days to the current schedule. She said these costs are not part of the County Administrator's recommended budget.

Chairman Moren asked if there was already an increase in funding to VPPSA. Mr. Hudgins said yes, \$112,000, which is why they didn't budget more for extra days.

Chairman Moren asked what the impact of ½ days would be. Supervisor Moskalski said at least the cost of wages and ½ day isn't going to help solve the problems.

Supervisor Moskalski said he didn't see pursuing additional days this year. He said until we fix the problems with Central Garage, additional days won't help.

Chairman Moren asked that the current schedule be made easier to find on the County website. Mr. Ashcraft said it would be done. [A link is now located on the main page under Quick Links.]

The general consensus of the Board was that this could not be done at this time but solutions to the problem needed to continue to be sought.

4.i. Capital Improvement Plan - Natasha Joranlien, Director of Financial Services

Chairman Moren said he thought we were not doing the EV Car Charging Station at the Courthouse. Supervisor Garber asked if it was just for one judge. Vice Chair Hodges said yes, or whoever pulls up to it.

Vice Chair Hodges said he didn't think a unit at that price point would charge a car. Supervisor Moskalski asked where the price came from. Mr. Hudgins said Ms. Hixenbaugh in Facilities contacted Dominion Energy and they provided the price.

Chairman Moren asked how long the judge making the request will be with the County. Vice Chair Hodges said she is the JDR Judge and will be here at least six years.

Chairman Moren asked what could be done with radios to lower the cost of \$1,700 per year per radio. Supervisor Garber asked if we supplied all volunteer agencies with radios. Ms. Joranlien said we pay annual service fees to Motorola and Hanover County for all volunteer agencies including West Point. Chairman Moren asked why we pay West Point's fees. Supervisor Moskalski said he didn't think anyone's ever asked them. Ms. Joranlien said we pay \$54,000 for radio service for West Point. West Point pays for the physical radios themselves if they purchase a new one. She said West Point Administration also has 16 radios which the County pays \$10,208 in service fees.

Chairman Moren asked Mr. Ashcraft to address the issue with Mr. Edwards, West Point's Town Manager.

Chairman Moren asked if there was any way to look at alternate contracts. Mr. Hudgins said the amount paid to Hanover will be going down but the amount to Motorola will increase. Supervisor Moskalski said the radio system was federally mandated in the early 2010s. Originally, the Hanover option was less expensive than King & Queen, who uses Tate. He said if we switched, we'd have to buy all new radios.

Sheriff Walton said we are heavily invested in the Hanover system now and doesn't recommend a change.

Chairman Moren asked who the County's subject matter expert for the radio system is. Sheriff Walton said no one in the County was an expert but many are familiar with the history of the service and project. He said we're currently in Phase 2 of the project. Mr. Ashcraft said localities normally hire consultants and that consultant becomes your ally and voice. Chairman Moren said then you are at their mercy.

Mr. Ashcraft said a foliage test of the new tower system will take place in May and we should see the system go online sometime in late June, early July.

Vice Chair Hodges asked how it affects the County if other counties don't support Bay Transit. Supervisor Moskalski said he thinks it affects only the non-participating County's routes, not ours. Ms. Joranlien said that is a good question which she'll add to the budget request document next year for all agencies – how it affects service if we don't fund an increase.

Supervisor Greenwood asked if taking things off would help. Ms. Joranlien said it doesn't help the General Fund but it could be used for other purposes if the Board wants to, like fuel.

Chairman Moren asked what the Regional Airport does for King William County. Mr. Hudgins said we are party to an agreement with them. Supervisor Greenwood said we can't get out of it or we'll have to pay back what we owe which is \$300,000 or \$400,000. Supervisor Garber asked if the \$30,000 we pay annually apply to that debt. Vice Chair Hodges said he thinks it goes towards operational expenses. He said he thinks we have to pay to get out of the agreement. Supervisor Greenwood said he thinks all the other counties have to agree to let one county out of the agreement as well.

Chairman Moren said to get the records from the Airport Manager. Mr. Ashcraft said Mr. Edwards said the mill doesn't use the airport as much anymore. He and Mr. Hudgins are trying to arrange a meeting with the new Airport Manager now.

4.j. Contributions to Volunteer Fire Departments – Natasha Joranlien, Director of Financial Services

Ms. Joranlien outlined the contributions to Volunteer Fire Departments:

Mangohick receives:	\$39,342	Radios
	30,000	Capital
	3,480	LODA
	<u>94,977</u>	<u>Operations</u>
	\$167,799	Total

Walkerton receives:	\$25,522	Radios
	0	Capital
	0	LODA
	<u>39,320</u>	<u>Operations</u>
	\$64,842	Total

West Point receives:	\$74,864	Radios
	50,000	Capital
	13,224	LODA
	<u>327,800</u>	<u>Operations</u>
	\$465,888	Total

Chairman Moren asked why we have to pay LODA for Mangohick and West Point. Ms. Joranlien said it is state-mandated. Mr. Ashcraft said it's an unfunded mandate. Ms. Joranlien said it's based on the number of volunteers and/or part-time employees each organization has. Walkerton's LODA is paid by King & Queen County. Ms. Joranlien said it's based on the roster given to them by each organization's Chief. We have LODA on the Sheriff's Office and Fire & EMS as well. She said the County pays West Point's because they are non-profit.

Vice Chair Hodges asked what protection it provides. Ms. Joranlien said line of duty. Sheriff Walton said it provides a death benefit.

Ms. Joranlien said the Public Notice for the proposed budget and tax rates will be sent this week for publication on March 30th and April 6th in the Tidewater Review. The Public Hearing will be held April 11th.

Mr. Ashcraft said the Board has until June 30th to adopt the budget and urged them to take their time, look it over, and bring forth any additional questions.

Agenda Item 5. BOARD OF SUPERVISORS' REQUESTS

Supervisor Greenwood said he wants to go over the budget. Everyone is assuming it's passed but it's not. He's not happy. He doesn't think we should do any staff increases, capital improvements, etc. He said to take another half-cent off the real estate rate from the schools. He said people are hurting and he doesn't think we should be putting money in the unassigned fund.

Supervisor Garber said there should be no new positions funded and no \$200,000 given to the schools. He said we are at 7.8% inflation and people are suffering.

Chairman Moren asked how many position requests were made that were not in the recommended budget. Mr. Ashcraft said three – IT, Parks & Rec, and the Animal Shelter.

Supervisor Moskalski said if others had issues they wanted to discuss they need to put them on the table so they can be discussed. He said there is no doubt that the Board wants to help people but you don't alleviate suffering by imposing suffering on others and forcing cuts in departments. He thinks taking another penny off the schools is discussable. He said expecting one person to handle all HR needs is not good and the Dispatchers are needed. He said the personal property tax issue and possible reduction options that already know of are helpful.

Chairman Moren said Board members should bring concrete ideas to the meeting on March 28th.

Supervisor Greenwood said he'd like to look at a penny off the schools instead of a half-cent.

Supervisor Moskalski said the schools need to know about this discussion.

Vice Chair Hodges said he's good with doing something with personal property tax. He said people tell him a penny isn't helping; five cents would help.

Supervisor Garber said a penny helps people who are suffering. Washington DC is telling people to bite the bullet and work together. Supervisor Moskalski said he wants to know when small localities will stop being made to bear the brunt of cuts.

Chairman Moren said for Board members to come back Monday with exercises for discussion and staff with projections as discussed.

Agenda Item 6. CLOSED MEETING

6.a. Motion to Convene Closed Meeting

Vice Chair Hodges made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

6.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

6.c. Certification of Closed Meeting

Vice Chair Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**STANDING RESOLUTION - 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 21st day of March, 2022, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 21st day of March, 2022.

Agenda Item 6. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

DRAFT

Attachment A
Handout Provided to Board by Commissioner of the Revenue

2022 Personal Property Values

- From 2020 to 2021, the values of used vehicles increased by 14%.
- From 2020 to 2021 in King William, the average value of all motorcycles, cars, trucks and vans increased by \$797 to \$8,051, an 11% increase.
- 808 vehicles were added to the tax rolls in 2021
- In 2021, the tax assessed on cars, trucks, vans & motorcycles increased 15% by \$713,308
- From 2021 to 2022, JD Powers predicts values of used vehicles to increase 39%.
- JD Power reported that 95% of vehicles will see an increase in assessed value.
- Nationwide in 2020, the average value for a used car was \$23K.
- In November 2021, the average price of a used car in the United States increased to \$29,000. This is significantly greater than the KW average.
- Cars experienced a greater increase in values ranging from a 40-57% and truck values increased 28-33% on average.
- There are 3,913 more trucks than cars in the County.

The \$1.2m KW receives from the State for PPTRA will remain the same. The PPTRA discount is only applied to the first \$20,000 in value for vehicles that qualify. Business vehicles are not eligible to receive the PPTRA discount. In 2022, the KW PPTRA will decrease from 27.7%.

Being conservative, if one assumes a 20% increase in assessed values and a 22% PPTRA, an individual with a \$15,000 car will see the value increase to \$18,000. At the same \$3.65/100 tax rate, the individual's PP taxes will increase from \$395.84 to \$512.46. An increase of \$116.62. Imagine the hardship caused to a family with two cars.



PP Comparison 2020 vs. 2021

2020

2021

Vehicle Type	#	Assessed Value	Tax \$3.65/100 0.0365	Average Value	#	Assessed Value	Tax \$3.65/100 0.0365	Average Value	Value Increase		% Increase
									2020	2021	
Motorcycles	490	\$ 2,211,595.00	\$ 80,723.22	\$ 4,513.00	532	\$ 2,601,060.00	\$ 94,938.69	\$ 4,889.00	\$ 376.00	8.3%	
Cars	5,701	\$ 27,198,012.00	\$ 992,727.44	\$ 4,770.00	5,793	\$ 30,320,893.00	\$ 1,106,712.59	\$ 5,234.00	\$ 464.00	9.7%	
Trucks	9,247	\$ 83,480,471.00	\$ 3,047,037.19	\$ 9,027.00	9,751	\$ 97,523,743.00	\$ 3,559,616.62	\$ 10,001.00	\$ 974.00	10.8%	
Vans	654	\$ 3,429,673.00	\$ 125,183.06	\$ 5,244.00	685	\$ 3,664,729.00	\$ 133,762.61	\$ 5,349.00	\$ 105.00	2.0%	
Subtotals:	16,092	\$ 116,319,751.00	\$ 4,245,670.91	\$ 7,228.00	16,761	\$ 134,110,425.00	\$ 4,895,030.51	\$ 8,001.00	\$ 773.00	10.7%	
		Tax \$1.65/100 0.0165				Tax \$1.65/100 0.0165					
WP Mtrcy/ces	68	\$ 313,788.00	\$ 5,177.50	\$ 4,614.00	76	\$ 456,978.00	\$ 7,540.14	\$ 6,012.00	\$ 1,398.00	30.3%	
WP Cars	1,169	\$ 6,174,146.00	\$ 101,873.41	\$ 5,281.00	1,216	\$ 7,112,645.00	\$ 117,358.64	\$ 5,849.00	\$ 568.00	10.8%	
WP Trucks	1,536	\$ 14,297,351.00	\$ 235,906.29	\$ 9,308.00	1,620	\$ 17,061,253.00	\$ 281,510.67	\$ 10,531.00	\$ 1,223.00	13.1%	
WP Vans	152	\$ 855,379.00	\$ 14,113.75	\$ 5,627.00	152	\$ 885,462.00	\$ 14,610.12	\$ 5,825.00	\$ 198.00	3.5%	
Subtotals:	2,925	\$ 21,640,664.00	\$ 357,070.96	\$ 7,398.00	3,064	\$ 25,516,338.00	\$ 421,019.58	\$ 8,327.00	\$ 929.00	12.6%	
Totals:	19,017	\$ 137,960,415.00	\$ 4,602,741.87	\$ 7,254.00	19,825	\$ 159,626,763.00	\$ 5,316,050.09	\$ 8,051.00	\$ 797.00	11.0%	

Increase of 808 vehicles from 2020 to 2021

Tax Assessed Increased 15% by \$713,308.22

AGENDA ITEM 7.b.

Approval of Expenditures - March 2022



Natasha L. Joranlien
 Director of Financial Services

Board of Supervisors
 William L. Hodges, First District
 Travis J. Moskalski, Second District
 Stephen K. Greenwood, Third District
 C. Stewart Garber, Jr., Fourth District
 Edwin H. Moren, Jr., Fifth District

MEMO

DATE: April 25, 2022
 TO: King William County Board of Supervisors
 FROM: Natasha Joranlien, Director of Financial Services
 SUBJECT: Monthly Expenditures - March 2022

County Administration Expenditures (excluding Payroll)

Checks and ACH processed	632,741.14
Transfer from Treasurer to Schools	805,940.58

County Administration Payroll

Payroll Net	365,843.52
Employer Benefit Portion	133,589.11
Employer State Unemployment	1,093.98
Employer FICA/Med Portion	38,118.11
County Costs	538,644.72
<i>Employee Portion of Taxes</i>	<i>100,069.08</i>
<i>Employee Portion of Benefits</i>	<i>56,935.04</i>
	695,648.84

ARPA Funds (Fund 215)

Comprehensive Services Act	128,479.61
	116,293.11

Department of Social Services Expenditures (excluding Payroll)

Checks and ACH processed	11,980.26
Christmas Dreams	-

DSS Payroll

Payroll Net	38,648.23
Employer Benefit Portion	16,493.71
Employer State Unemployment	229.42
Employer FICA/Med Portion	3,930.12
DSS Costs	59,301.48
<i>Employee Portion of Taxes</i>	<i>9,104.24</i>
<i>Employee Portion of Benefits</i>	<i>7,442.47</i>
	75,848.19

TREASURER MANUAL CHECKS ISSUED

<i>Expenses</i>	
<i>Refunds</i>	7,900.03
<i>Pass Thru</i>	1,038.69
	8,938.72

Total County Administration, ARPA, Social Services, CSA, & Treasurer Manual Checks	2,302,319.62
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AGENDA ITEM 7.c.

Resolution 22-27 - Public Service Week Proclamation

RESOLUTION 22-27

PROCLAIMING MAY 1-7, 2022 AS PUBLIC SERVICE RECOGNITION WEEK

WHEREAS, Americans are served every day by public servants at the federal, state, county, and city levels, who supply continuity to our democratic society; and

WHEREAS, public employees and community volunteers serve in areas such as health education, public safety, the arts, the environment, finance, public infrastructure, community planning, human services, social work, recreation, elections, and more; and

WHEREAS, the public employees of King William County are committed to exhibiting the highest standards of professional excellence, creativity, skill, and customer service; and

WHEREAS, the dedicated volunteers who serve on King William County Boards and Commissions inform and advise the Board of Supervisors and are integral to the advancement of the quality of life that we enjoy here; and

WHEREAS, the efficiency of government relies on public employees and volunteers who provide the quality of services expected by the public; and

WHEREAS, King William County recognizes the generous contributions of time and talent by public employees, Tribal members, and community volunteers and the importance of the services they render;

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of King William County, Virginia does hereby proclaim May 1-7, 2022 as Public Service Recognition Week and calls upon all citizens to recognize and express their appreciation for the important contributions of public employees, Tribal members, and community volunteers throughout the County and the Commonwealth of Virginia.

DONE this 25th day of April, 2022.

AGENDA ITEM 7.d.

Resolution 22-28 - Declaring May 2022 as Mental Health Awareness Month

RESOLUTION 22-28

PROCLAIMING MAY 2022 AS MENTAL HEALTH AWARENESS MONTH

WHEREAS, mental health is essential to everyone’s overall health and well-being; and

WHEREAS, all Americans face challenges in life that can impact their mental health, especially during a pandemic; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of King William County, Virginia do hereby proclaim May 2022 as Mental Health Awareness Month and call upon the citizens, government agencies, public and private institutions, businesses, and schools in King William County to commit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

DONE this 25th day of April, 2022.

AGENDA ITEM 8.a.

Ordinance 03-22 - Amend King William County Code to Conform with State Code on Dangerous Dogs -
Andrew McRoberts, County Attorney

**KING WILLIAM COUNTY BOARD OF SUPERVISORS
PUBLIC HEARING NOTICE**

The Board of Supervisors of King William County, Virginia will hold a Public Hearing on Monday, April 25, 2022 at 7:00 p.m., or as soon thereafter as the public may be heard, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia to receive public comment and consider adoption on the following matters:

ORDINANCE 03-22 – AMEND KING WILLIAM COUNTY CODE CHAPTER 10, ARTICLE II, DIVISION 3 (CODE SECTIONS 10-91, ET SEQ.) TO CONFORM THE COUNTY CODE’S DANGEROUS DOG ORDINANCES TO STATE CODE

Pursuant to the authority granted by VA Code §3.2-6543.1, the King William County Board of Supervisors intends to amend the County Code Chapter 10, Article II, Division 3 to ensure it conforms with recently amended State Code 3.2-6540.01 through 3.2-6540.04, 3.2-6541.1, 3.2-6542.1, 3.2-6542.2, 3.2-6543.1, 3.2-6562.2, and 18.2-52.2 relating to dangerous dogs.

The full ordinance may be viewed in the Office of the County Administrator during regular business hours and on kingwilliamcounty.us. If a member of the public cannot attend, comments may be submitted using the Public Hearing form on kingwilliamcounty.us, by mail to 180 Horse Landing Road, Suite 4, King William, VA 23086, or by email to deputclerk@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record.

04/20/22 7181946

ORDINANCE 03-22

AN ORDINANCE TO AMEND KING WILLIAM COUNTY CODE CHAPTER 10, ARTICLE II, DIVISION 3 (CODE SECTIONS 10-91, ET SEQ.) TO CONFORM THE COUNTY CODE'S DANGEROUS DOG ORDINANCES TO STATE CODE

WHEREAS, in 2021, the General Assembly amended and reenacted Virginia Code §§3.2-6540 and 3.2-6542, and adopted new Virginia Code sections numbered 3.2-6540.01 through 3.2-6540.04, 3.2-6541.1, 3.2-6542.1, 3.2-6542.2, 3.2-6543.1, 3.2-6562.2, and 18.2-52.2 relating to dangerous dogs; and

WHEREAS, King William County regulates dangerous dogs as permitted by §3.2-6543.1 of the Code of Virginia (1950), as amended, in County Code Chapter 10, Article II, Division 3, and the recent state code amendment requires that its local parallel dangerous dog ordinances be amended.

NOW, THEREFORE, BE IT ORDAINED that the Board of Supervisors of King William County, Virginia, does this 28th day of March, 2022, amend the King William County Code Chapter 10, Article II, Division 3 as follows:

DIVISION 3. - DANGEROUS, VICIOUS OR DESTRUCTIVE DOGS AND NUISANCE ANIMALS

Sec. 10-91. - Control of dangerous ~~or vicious~~ dogs; investigation, summons, and hearing.

(a) The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

~~Dangerous dog~~ Dog, in addition to its common meaning, ~~means includes a canine or a hybrid canine as defined in § 3.2-6581 of the Code of Virginia (1950), as amended. crossbreed that has bitten, attacked, or inflicted injury on a person or companion animal that is a dog or cat, or killed a companion animal that is a dog or cat; however, when a dog attacks or bites a dog or cat, the attacking or biting dog shall not be deemed dangerous if: (i) No serious physical injury as determined by a licensed veterinarian has occurred as a result of the attack or bite; (ii) both dogs are owned by the same person; (iii) if such attack or bite occurs on the property of the attacking or biting dog's owner or custodian; or (iv) for other good cause as determined by the court. No dog shall be found to be a dangerous dog as a result of biting, attacking or inflicting injury on another dog while engaged with an owner or custodian as part of lawful hunting or participating in an organized, lawful dog handling event. No dog that has bitten, attacked, or inflicted injury~~

33 on a person shall be found to be a dangerous dog if the court determines, based on the totality of the
34 evidence before it, that the dog is not dangerous or a threat to the community.

35
36 ~~Vicious dog means a canine or canine crossbreed that has (i) killed a person; (ii) inflicted serious injury to a~~
37 ~~person, including multiple bites, serious disfigurement, serious impairment of health, or serious impairment~~
38 ~~of a bodily function; or (iii) continued to exhibit the behavior that resulted in a previous finding by a court or,~~
39 ~~on or before July 1, 2006, by an animal control officer as authorized by ordinance, that it is a dangerous~~
40 ~~dog, provided that its owner has been given notice of that finding.~~

41
42 (b) Any ~~law enforcement officer or animal control officer~~ who (i) has reason to believe that ~~an animal a~~
43 ~~canine or canine crossbreed within his jurisdiction is a dangerous dog or vicious dog~~ and (ii) is located in
44 ~~the jurisdiction where the animal resides or in the jurisdiction where the act was committed~~ may ~~shall~~ apply
45 to a magistrate ~~servicing the jurisdiction~~ for the issuance of a summons requiring the owner ~~or custodian~~, if
46 known, to appear before a general district court at a specified time. The summons shall advise the owner of
47 the nature of the proceeding and the matters at issue.

48
49 (c) ~~No law-enforcement officer or animal control officer shall apply for a summons pursuant to subsection~~
50 ~~(b) if, upon investigation, the officer finds (i) in the case of an injury to a companion animal that is a dog or~~
51 ~~cat, that no serious injury has occurred as a result of the attack or bite, that both animals are owned by the~~
52 ~~same person, or that the incident originated on the property of the attacking or biting dog's owner or (ii) in~~
53 ~~the case of an injury to a person, that the injury caused by the dog upon the person consists solely of a~~
54 ~~single nip or bite resulting only in a scratch, abrasion, or other minor injury. In determining whether serious~~
55 ~~injury to a companion animal that is a dog or cat has occurred, the officer may consult with a licensed~~
56 ~~veterinarian.~~

57
58 (d) ~~A law-enforcement officer or animal control officer who applies for a summons pursuant to subsection~~
59 ~~(b) shall provide the owner with written notice of such application. For 30 days following such provision of~~
60 ~~written notice, the owner shall not dispose of the animal other than by surrender to the animal control officer~~
61 ~~or by euthanasia by a licensed veterinarian. Following such provision of written notice, an owner who elects~~
62 ~~to euthanize a dog that is the subject of a dangerous dog investigation shall provide documentation of such~~
63 ~~euthanasia to the animal control officer.~~

64
65 (e) ~~If a law enforcement officer or animal control officer~~ successfully makes an application for the issuance
66 of a summons, he shall contact the local animal control officer and inform him of the location of the dog and
67 the relevant facts pertaining to his belief that the dog is dangerous ~~or vicious~~.

68
69 (f) ~~Following the issuance of a summons following an application pursuant to subsection (b) above, an~~
70 ~~animal control officer shall~~ ~~may~~ confine the animal until ~~such time as the evidence shall be~~ ~~is~~ heard and a
71 verdict rendered. If the animal control officer determines that the owner ~~or custodian~~ can confine the animal
72 in a manner that protects the public safety, he may permit the owner ~~or custodian~~ to confine the animal until
73 ~~such time as the evidence shall be~~ ~~is~~ heard and a verdict rendered. ~~Upon being served with a summons for~~
74 ~~a dangerous dog, the owner shall not dispose of the animal, other than by euthanasia, until the case has~~
75 ~~been adjudicated.~~ The court, through its contempt powers, may compel the owner, ~~custodian or harborer~~ of
76 the animal to produce the animal and to provide documentation that it has been, or will be within three
77 ~~business days, implanted with electronic identification registered to the owner. The owner shall provide the~~
78 ~~registration information to the animal control officer.~~

79

80 (g) Nothing in this section shall prohibit an animal control officer or law-enforcement officer from securing a
81 summons for a hearing to determine whether a dog that is surrendered but not euthanized is a dangerous
82 dog.

83
84 (h) Unless good cause is determined by the court, the evidentiary hearing pursuant to the dangerous dog
85 summons shall be held not more than 30 days from the issuance of the summons. The procedure for
86 appeal and trial shall be the same as provided by law for misdemeanors. Trial by jury, if any, shall be as
87 provided in Article 4 (§ 19.2-260 et seq.) of Chapter 15 of Title 19.2 of the Code of Virginia (1950), as
88 amended. The prosecution shall be required to prove its case beyond a reasonable doubt. The court shall
89 determine that the animal is a dangerous dog if the evidence shows that it (i) killed a companion animal that
90 is a dog or cat or inflicted serious injury on a companion animal that is a dog or cat, including a serious
91 impairment of health or bodily function that requires significant medical attention, a serious disfigurement,
92 any injury that has a reasonable potential to cause death, or any injury other than a sprain or strain or (ii)
93 directly caused serious injury to a person, including laceration, broken bone, or substantial puncture of skin
94 by teeth. Unless good cause is determined by the court, the appeal of a dangerous dog finding shall be
95 heard within 30 days.

96
97 (i) If, after hearing the evidence, the court finds that the animal is a dangerous dog, the court shall

98 (1) Shall order the animal's owner to comply with the provisions of this section, § 10-91.1, and §§
99 3.2-6542 and 3.2-6542.1 of the Code of Virginia (1950), as amended.

100 (2) May order the owner of the animal to pay restitution for actual damages to the person injured by
101 the animal or whose companion animal was injured or killed by the animal. Such order shall not preclude
102 the injured person from pursuing civil remedies, including damages that accrue after the original finding that
103 the animal is a dangerous dog; and

104 (3) May order the owner to pay all reasonable expenses incurred in caring and providing for such
105 dangerous dog from the time the animal is taken into custody until such time as the animal is disposed of or
106 returned to its owner.

107
108 (j) If after hearing the evidence, the court decides to defer further proceedings without entering an
109 adjudication that the animal is a dangerous dog, it may do so, notwithstanding any other provision of this
110 section. A court that defers further proceedings shall place specific conditions upon the owner of the dog,
111 including the requirement that the owner provide documentation that the dog has been, or will be within
112 three business days, implanted with electronic identification registered to the owner. The registration
113 information shall be provided to the animal control officer. If the owner violates any of the conditions, the
114 court may enter an adjudication that the animal is a dangerous dog and proceed as otherwise provided in
115 this section. Upon fulfillment of the conditions, the court shall dismiss the proceedings against the animal
116 and the owner without an adjudication that the animal is a dangerous dog. finds that the animal is a
117 dangerous dog, the court shall order the animal's owner to comply with the provisions of this section. If,
118 after hearing the evidence, the court finds that the animal is a vicious dog, the court shall order the animal
119 euthanized in accordance with the provisions of Code of Virginia, § 3.2-6562.

120
121 (k) ~~(e) No canine or canine crossbreed animal shall be found by the court to be a dangerous dog; or vicious~~
122 dog solely

123 (1) Solely because it is a particular breed; nor shall the ownership of a particular breed of canine
124 or canine crossbreed be prohibited.

125 No animal shall be found to be a dangerous dog or vicious dog if (2) If the threat, injury or damage
126 was sustained by a person who was: (i) committing, at the time, a crime upon the premises occupied by the
127 animal's owner or custodian; (ii) committing, at the time, a willful trespass upon the premises occupied by

128 the animal's owner or custodian; or provoking, tormenting, or physically abusing the animal, or can be
129 shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times. No

130 ~~(3) If the animal is a police dog that was engaged in the performance of its duties as such at the~~
131 ~~time of the acts act complained of; shall be found to be a dangerous dog or a vicious dog. No animal which,~~

132 ~~(4) If at the time of the acts complained of, the animal was responding to pain or injury, or was~~
133 ~~protecting itself, its kennel, its offspring, a person or its owner or owner's property, shall be found to be a~~
134 ~~dangerous dog or a vicious dog.~~

135 ~~(5) As a result of killing or inflicting serious injury on a dog or cat while engaged with its owner as~~
136 ~~part of lawful hunting or participating in an organized, lawful dog handling event; or~~

137 ~~(6) If the court determines based on the totality of the evidence before it, or for other good cause,~~
138 ~~that the dog is not dangerous or a threat to the community.~~

139
140 (l) If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal guardian
141 shall be responsible for complying with all requirements of this section, §§ 10-91.1, 10-91.2, 10-91.3, 10-
142 91.4, and §§ 3.2-6542 and 3.2-6542.1 of the Code of Virginia (1950), as amended.

143
144 ~~(d)The owner of any animal found to be a dangerous dog shall, within ten days of such finding,~~
145 ~~obtain a dangerous dog registration certificate from the local animal control officer for a fee of \$50.00, in~~
146 ~~addition to other fees that may be authorized by law. The animal control officer shall also provide the owner~~
147 ~~with a uniformly designed tag that identifies the animal as a dangerous dog. The owner shall affix the tag to~~
148 ~~the animal's collar and ensure that the animal wears the collar and tag at all times. All certificates obtained~~
149 ~~pursuant to this subsection shall be renewed annually for the same fee and in the same manner as the~~
150 ~~initial certificate was obtained. The animal control officer shall provide a copy of the dangerous dog~~
151 ~~registration certificate and verification of compliance to the state veterinarian.~~

152 ~~(e)All certificates or renewals of dangerous dog registration required to be obtained under this~~
153 ~~section shall only be issued to persons 18 years of age or older who present satisfactory evidence of the~~
154 ~~animal's current rabies vaccination, if applicable; that the animal has been neutered or spayed; and that the~~
155 ~~animal is and will be confined in a proper enclosure or is and will be confined inside the owner's residence~~
156 ~~or is and will be muzzled and confined in the owner's fenced-in yard until the proper enclosure is~~
157 ~~constructed. In addition, owners who apply for certificates or renewals under this section shall not be issued~~
158 ~~a certificate or renewal thereof unless they present satisfactory evidence that their residence is and will~~
159 ~~continue to be posted with clearly visible signs warning both minors and adults of the presence of a~~
160 ~~dangerous dog on the property, and the animal has been permanently identified by means of a tattoo on~~
161 ~~the inside thigh or by electronic implantation.~~

162 ~~(f)While on the property of its owner, an animal found to be a dangerous dog shall be confined~~
163 ~~indoors or in a securely enclosed and locked structure of sufficient height and design to prevent its escape~~
164 ~~or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to~~
165 ~~provide the animal with shelter from the elements of nature. When off its owner's property, an animal found~~
166 ~~to be a dangerous dog shall be kept on a leash and muzzled in such a manner as not to cause injury to the~~
167 ~~animal or interfere with the animal's vision or respiration, but so as to prevent it from biting a person or~~
168 ~~another animal.~~

169 ~~(g)If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal~~
170 ~~guardian shall be responsible for complying with all requirements of this section.~~

171 ~~(h)The owner of any dog found to be dangerous shall register the animal with the Commonwealth~~
172 ~~of Virginia Dangerous Dog Registry, as established under the Code of Virginia, § 3.2-6542, within 45 days~~
173 ~~of such a finding by any appropriate court. The owner shall also cause the local animal control officer to be~~
174 ~~promptly notified of: (i) the names, addresses, and telephone numbers of all owners; (ii) all of the means~~
175 ~~necessary to locate the owner and the dog at any time; (iii) any complaints or incidents of attack by the dog~~

176 upon any person or cat or dog; (iv) any claims made or lawsuits brought as a result of any attack; (v) tattoo
177 or chip identification information or both; (vi) proof of insurance; and (vii) the death of the dog.

178 (i) After an animal has been found to be a dangerous dog, the animal's owner shall immediately,
179 upon learning of same, notify the county animal control authority if the animal is loose or unconfined; bites a
180 person or attacks another animal; is sold, given away, or dies; or has been moved to a different address.

181 (j) The owner of any animal that has been found to be a dangerous dog who willfully fails to comply
182 with the requirements of this section shall be guilty of a Class 1 misdemeanor.

183 (k) All fees collected pursuant to this section, less the costs incurred by the animal control authority
184 in producing and distributing the certificates and tags required by this section, shall be paid into a special
185 dedicated fund in the county treasury for the purpose of paying the expenses of any training course
186 required under the Code of Virginia, § 3.2-6556.

187 (l) All certificates or renewals thereof required to be obtained under this section shall only be issued
188 to persons 18 years of age or older who present satisfactory evidence that the animal has been neutered or
189 spayed.

190 (m) All certificates or renewals thereof required to be obtained under this section shall only be
191 issued to persons who present satisfactory evidence that the owner has liability insurance coverage, to the
192 value of at least \$100,000.00 that covers animal bites.

193 (n) Notwithstanding the provisions of subsection (b) of this section, an animal control officer may
194 determine, after investigation, whether a dog is a dangerous dog. If the animal control officer determines
195 that a dog is a dangerous dog, he may order the animal's owner to comply with the provisions of this
196 section. If the animal's owner disagrees with the animal control officer's determination, he may appeal the
197 determination to the General District Court for a trial on the merits.

198 (Ord. of 2-23-2009)

199

200 10-91.1. - Obligations of officer and owner following dangerous dog finding.

201

202 (a) After an animal is found to be a dangerous dog pursuant to § 10-91, the local animal control officer or
203 treasurer shall provide the owner with a uniformly designed tag that identifies the animal as a dangerous
204 dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag
205 at all times.

206

207 (b) Within 30 days of the finding that an animal is a dangerous dog pursuant to § 10-91, the owner shall:

208 (1) Provide documentation that the animal has been neutered or spayed;

209 (2) Provide documentation that the animal has been implanted with electronic identification
210 registered to the owner. The registration information shall be provided to the animal control officer;

211 (3) Present satisfactory evidence to the animal control officer of liability insurance coverage, to the
212 value of at least \$100,000, that covers animal bites. The owner may obtain and maintain a bond in surety to
213 the value of at least \$100,000 in lieu of liability insurance;

214 (4) Pay to the local governing body a fee of \$150 and under the direction of the animal control
215 officer complete a dangerous dog registration certificate issued by the Department pursuant to § 3.2-6542
216 of the Code of Virginia (1950), as amended. No dangerous dog registration certificate required to be
217 obtained under this section shall be issued to any person younger than 18 years of age; and

218 (5) Post the residence where the animal is housed with clearly visible signs warning both minors
219 and adults of the presence of a dangerous dog on the property. Such signs shall remain posted at all points
220 of entry to the home and yard as long as the animal remains on the property.

221

222 (c) Any dangerous dog not confined inside a locked enclosure constructed pursuant to subsection (d) shall
223 be (i) confined inside the owner's residence or (ii) if outdoors, controlled by a physical leash employed by

224 the responsible adult owner and securely muzzled in a manner that does not cause injury to the animal or
225 interfere with the animal's vision or respiration but prevents it from biting a person or another animal.
226

227 (d) Any owner of a dangerous dog who keeps the dog outdoors and not within the immediate physical
228 presence of its owner shall, within 30 days of the finding that an animal is a dangerous dog, cause to be
229 constructed a secure, locked enclosure of sufficient height and design to prevent escape by the animal or
230 entry by or direct physical contact with any person or other animal. While so confined within the structure,
231 the animal shall be provided for according to § 3.2-6503 of the Code of Virginia (1950), as amended.
232

233 (e) The owner of a dog found to be dangerous shall cause the local animal control officer to be promptly
234 notified of (i) any change in the manner of locating the owner or the dog at any time; (ii) any transfer of
235 ownership of the dog to a new owner, including the name and address of the new owner; (iii) any instance
236 in which the animal is loose or unconfined; (iv) any complaint or incident of attack or bite by the dog upon
237 any person or cat or dog; (v) any claim made or lawsuit brought as a result of any attack; and (vi) the
238 escape, loss, or death of the dog.
239

240 (f) Unless for good cause shown, the owner of a dangerous dog shall notify the animal control officer at
241 least 10 days prior to moving or relocating the animal and the officer shall update the dangerous dog
242 registry accordingly.
243

244 (g) Any dangerous dog not reclaimed by the owner from the animal control officer within 10 days of notice
245 to do so by such animal control officer shall be considered abandoned and may be disposed of according
246 to the provisions of § 3.2-6546 of the Code of Virginia (1950), amended.
247

248 (h) Any contract or agreement for the use of real property, including a recorded restrictive covenant,
249 condominium instrument of a condominium created pursuant to the Virginia Condominium Act (§ 55.1-1900
250 et seq. of the Code of Virginia (1950), amended), declaration of a common interest community as defined in
251 § 54.1-2345 of the Code of Virginia (1950), as amended, or cooperative instrument of a cooperative
252 created pursuant to the Virginia Real Estate Cooperative Act (§ 55.1-2100 et seq. of the Code of Virginia
253 (1950), amended), may prohibit the keeping of a dangerous dog or otherwise impose conditions that are
254 more restrictive than those provided in subsection (b).
255

256 (i) The owner of a dog found to be dangerous shall maintain the liability insurance coverage or bond in
257 surety required by subdivision (b)(3) as long as he owns the dangerous dog and shall submit a certificate of
258 insurance or evidence of such bond to the animal control officer on an annual basis.
259

260 10-91.2. - Notice of dangerous dog finding; penalty.
261

262 (a) Any releasing agency transferring or releasing for adoption within the Commonwealth an animal found
263 to be a dangerous dog pursuant to § 10-91 shall notify in writing the receiving party of the requirements of
264 this section and §§ 10-91, 10-91.1, 10-91.3, and 10-91.4.
265

266 (b) Any releasing agency transferring or releasing for adoption outside the Commonwealth an animal found
267 to be a dangerous dog pursuant to § 10-91 shall notify the appropriate animal control officer in the receiving
268 jurisdiction that the animal has been so adjudicated.
269

270 (c) Any owner of an animal found to be a dangerous dog in another state shall, upon bringing such animal
271 to reside within the Commonwealth, notify the animal control officer of the jurisdiction in which the owner
272 resides that the animal has been so adjudicated.

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(d) Any owner who disposes by surrender to a releasing agency, gift, sale, transfer, or trade of an animal found to be a dangerous dog pursuant to § 10-91 shall notify the receiver in writing that the animal has been so adjudicated. A violation of this subsection is a Class 3 misdemeanor.

10-91.3. - Violation of law by owner of dangerous dog; penalty.

(a) If an owner of an animal previously found to be a dangerous dog pursuant to either § 10-91 or § 3.2-6540 of the Code of Virginia (1950), as amended, is charged with a violation of § 10-91, 10-91.1, 10-91.2, or 10-91.4, the animal control officer shall confine the dangerous dog until such time as evidence shall be heard and a verdict rendered pursuant to § 10-91. Unless good cause is determined by the court, such evidentiary hearing shall be held within 30 days of the issuance of the summons. The court, through its contempt powers, may compel the owner of the animal to produce the animal.

(b) Upon conviction, the court may

(1) order the dangerous dog to be disposed of pursuant to § 3.2-6562 of the Code of Virginia (1950), as amended, or

(2) grant the owner up to 30 days to comply with the requirements of § 10-91.1, during which time the dangerous dog shall remain in the custody of the animal control officer until compliance has been verified. If the owner fails to achieve compliance within the time specified by the court, the court shall order the dangerous dog to be disposed of pursuant to § 3.2-6562 of the Code of Virginia (1950), as amended. Further, the court may order the owner to pay all reasonable expenses incurred in caring and providing for such dangerous dog from the time the animal is taken into custody until such time that the animal is disposed of or returned to the owner.

(c) Any owner of a dangerous dog who is charged with a violation pursuant to subsection A and is found to have willfully failed to comply with the requirements of § 10-91, 10-91.1, 10-91.2, or 10-91.4 is guilty of a Class 1 misdemeanor. The court may determine that a person convicted under this subsection shall be prohibited from owning, possessing, or residing on the same property with a dog.

10-91.4. - Subsequent attack or bite by dangerous dog; penalty.

(a) Any owner of an animal found to be a dangerous dog pursuant to § 10-91, when such finding arose out of a separate and distinct incident, is guilty of a:

(1) Class 2 misdemeanor if such dog attacks and injures or kills a cat or dog that is a companion animal belonging to another person; or

(2) Class 1 misdemeanor if such dog bites a human being or attacks a human being causing bodily injury.

(b) The provisions of subsection (a) shall not apply to any animal that at the time of the act complained of was responding to pain or injury, was protecting itself, its kennel, its offspring, a person, or its owner's property, or was a police dog engaged in the performance of its duties at the time of the attack.

(c) The court may determine that a person convicted under this section shall be prohibited from owning, possessing, or residing on the same property with a dog.

DONE this the 28th day of March, 2022.

AGENDA ITEM 9.b.

Reduction of School Tax Levy by an Additional Cent - Percy C. Ashcraft, County Administrator



Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: April 25, 2022
TO: Board of Supervisors
FROM: Natasha L. Joranlien, Director of Financial Services
SUBJECT: FY2023 Projected Revenues Modifications

On March 14, 2022, the Board of Supervisors was presented the County Administrator's proposed budget for fiscal year 2023. Outlined below are modifications to the previous presented information for Revenues.

Reductions in Revenues – Total adjustment -\$177,000

.0835 Real Estate Tax	-\$166,742
Local Revenue Agreements	-\$ 124 (removed position from Animal Shelter shared expenses with K&Q)
Other – Miscellaneous	-\$ 1,974 (Based on actuals to date for FY22)
Constitutional Officers & General Registrar State Support	-\$ 8,160 (Based on actuals to date for FY22)

Increase in Revenues (Based on revenue of actuals to date for FY22) – Total adjustment \$39,915

Machinery & Tools	\$ 25,750
Transfer Fees	\$ 200
Revenue from Use of Property	\$ 2,265
Sheriff Fees	\$ 4,000
Commonwealth Atty Fees	\$ 700
Non-Categorical Aid	\$ 7,000

Total projected Revenues on March 14, 2022, was \$30,165,434
Modified Total Revenues projected as of April 25, 2022, is \$30,028,350

ATTACHMENTS

- Proposed Tax Levies updated
- Revenue Summary updated
- General Fund Expenditures Summary updated



FY2023 BUDGET
PROPOSED TAX LEVIES updated April 13, 2022
CALENDAR YEAR 2022

General Fund Levy

**TAX RATES PER \$100 OF ASSESSED VALUES
FOR ALL DISTRICTS**

		General Fund
Real Estate	\$	0.375
Mobile Home	\$	0.375
Mines and Minerals	\$	0.375
Public Service Real Estate	\$	0.375
Public Service Personal Property	\$	1.65
Personal Property	\$	1.65
Machinery & Tools	\$	1.00
Aircraft	\$	N/A

School Fund Levy – (Applies only to geographic areas of the County within the King William County School Division – does not include the Town of West Point)

TAX RATES PER \$100 OF ASSESSED VALUES

		School Fund
Real Estate	\$	0.46
Mobile Home	\$	0.46
Mines and Minerals	\$	0.46
Public Service Real Estate	\$	0.46
Public Service Personal Property	\$	2.00
Personal Property	\$	2.00
Machinery & Tools	\$	1.25
Aircraft	\$	1.30

For property owners within the **King William County School Division** the combined levies will result in the following rates:

TAX RATES PER \$100 OF ASSESSED VALUES

	<u>School Fund</u>		<u>General Fund</u>		<u>Total Levy</u>
Real Estate	\$ 0.46		\$ 0.375	=	\$ 0.835
Mobile Home	\$ 0.46		\$ 0.375	=	\$ 0.835
Mines and Minerals	\$ 0.46		\$ 0.375	=	\$ 0.835
Public Service Real Estate	\$ 0.46		\$ 0.375	=	\$ 0.835
Public Service Personal Property	\$ 2.00		\$ 1.65	=	\$ 3.65
Personal Property	\$ 2.00		\$ 1.65	=	\$ 3.65
Machinery & Tools	\$ 1.25		\$ 1.00	=	\$ 2.25
Aircraft	\$ 1.30		\$ 0.00	=	\$ 1.30



For property owners within the Town of West Point the levies will result in the following rates:

TAX RATES PER \$100 OF ASSESSED VALUES

		General <u>Fund</u>
Real Estate	\$	0.375
Mobile Home	\$	0.375
Mines and Minerals	\$	0.375
Public Service Real Estate	\$	0.375
Public Service Personal Property	\$	1.65
Personal Property	\$	1.65
Machinery & Tools	\$	1.00
Aircraft	\$	N/A

REVENUE CATEGORY	FY 2021 REVENUE		FY 2022 REVENUE		FY 2023 REVENUE		FY2023 REVENUE INCREASE - PROJECTED - (DECREASE)
	ACTUAL AMOUNT	ADOPTED	FY2022 YTD	PROJECTED AMOUNT	PROJECTED AMOUNT	(DECREASE)	
Real Property Taxes (includes Mines&Minerals)	\$ 12,592,980	\$ 12,958,929	\$ 6,494,149	\$ 13,603,369	\$ 644,440		
Public Service Corp. Tax (All funds generally received by Dec)	\$ 449,571	\$ 397,200	\$ -	\$ 422,896	\$ 25,696		
Personal Property Tax	\$ 4,118,922	\$ 4,919,977	\$ 2,696,614	\$ 5,301,665	\$ 381,688		
Machinery & Tools Tax	\$ 2,044,078	\$ 2,113,235	\$ 610,785	\$ 2,131,846	\$ 18,611		
P & I on Taxes	\$ 532,720	\$ 314,000	\$ 279,349	\$ 500,000	\$ 186,000		
Local Sales Taxes	\$ 1,752,679	\$ 1,571,468	\$ 779,942	\$ 1,571,468	\$ -		
Consumer's Utility Tax	\$ 266,682	\$ 220,000	\$ 131,485	\$ 260,000	\$ 40,000		
Utility Gross Receipts	\$ 51,571	\$ 45,000	\$ 13,464	\$ 45,000	\$ -		
BPOL Tax	\$ 474,845	\$ 420,000	\$ 36,478	\$ 420,000	\$ -		
Motor Vehicle License Tax	\$ 455,701	\$ 425,000	\$ 235,602	\$ 425,000	\$ -		
Bank Stock Tax	\$ 149,942	\$ 120,000	\$ -	\$ 120,000	\$ -		
Recordation & Wills Tax	\$ 394,664	\$ 250,000	\$ 236,481	\$ 250,000	\$ -		
Tax on Games of Skill	\$ 36,864	\$ -	\$ 3,456	\$ -	\$ -		
Food & Beverage Taxes	\$ 442,389	\$ 400,000	\$ 260,260	\$ 400,000	\$ -		
Animal Licenses	\$ 5,187	\$ 5,000	\$ 1,920	\$ 5,000	\$ -		
Land Use	\$ 39,090	\$ 30,000	\$ 13,590	\$ 30,000	\$ -		
Transfer Fees	\$ 899	\$ 700	\$ 812	\$ 900	\$ 200		
Building & Planning Revenues	\$ 554,737	\$ 351,000	\$ 242,000	\$ 400,000	\$ 49,000		
Courthouse Fines	\$ 95,979	\$ 72,500	\$ 27,265	\$ 94,000	\$ 21,500		
Rev. From the Use of Money	\$ 47,695	\$ 110,000	\$ 24,274	\$ 50,000	\$ (60,000)		
Rev. From the Use of Property	\$ 67,002	\$ 69,370	\$ 34,147	\$ 69,267	\$ (103)		
Sheriffs Fees	\$ 4,922	\$ 4,800	\$ 31,964	\$ 9,000	\$ 4,200		
Commonwealths Atty Fees	\$ 1,623	\$ 1,500	\$ 1,827	\$ 2,200	\$ 700		
Local Rev. Agreements	\$ 4,558	\$ 4,928	\$ 325	\$ 5,043	\$ 115		
Other- Misc	\$ 8,642	\$ 4,100	\$ 9,441	\$ 18,700	\$ 14,600		
Recovered Costs	\$ 53,081	\$ 47,379	\$ 43,841	\$ 45,400	\$ (1,979)		
Non-Categorical Aid	\$ 1,496,543	\$ 1,535,706	\$ 1,112,902	\$ 1,486,773	\$ (48,933)		
Constitutional Officers & GR	\$ 1,346,714	\$ 1,404,157	\$ 628,581	\$ 1,523,570	\$ 119,413		
Other Categorical Aid	\$ 218,176	\$ 121,500	\$ 52,660	\$ 81,500	\$ (40,000)		
Federal Aid-Public Safety	\$ 75,471	\$ 65,500	\$ 19,879	\$ 45,202	\$ (20,298)		
Use of Unassigned General Fund	\$ -	\$ 135,000	\$ 18,216	\$ 221,050	\$ 86,050		
Transfer from ARPA	\$ -	\$ -	\$ -	\$ 489,500	\$ 489,500		
TOTAL	\$ 27,783,928	\$ 28,117,949	\$ 14,041,709	\$ 30,028,350	\$ 1,910,401		

Department	FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	ADOPTED	FY23 CO ADMIN RECOMMENDS	FY22 TO FY23 C.A. REQUESTS	FY22 VS FY23 DOLLAR INCREASE/ (DECREASE) C.A. RECOMMENDS
GENERAL GOVERNMENT							
Board of Supervisors	80,636	66,804	81,795	86,218	90,066	4.46%	3,848
County Administrator	211,020	249,507	274,364	482,959	723,785	49.86%	240,826
Financial Services	444,762	416,337	572,288	526,010	376,095	-28.50%	(149,915)
Human Resource/Payroll	0	0	0	-	189,264	100%	189,264
Internal Services (Info Technology)	147,836	149,762	215,362	264,675	305,771	15.53%	41,096
Legal Services	71,168	187,131	126,084	212,000	153,000	-27.83%	(59,000)
Commissioner of the Revenue	276,461	284,503	365,582	330,092	328,949	-0.35%	(1,143)
Assessor	91,426	121,530	COMBINED WITH COR			0%	-
Treasurer	232,888	255,406	261,115	262,377	293,711	11.94%	31,334
Board of Elections	48,858	57,982	53,151	85,539	88,059	2.95%	2,520
General Registrar	108,936	124,640	161,603	174,955	196,555	12.35%	21,600
TOTAL GENERAL GOVERNMENT	1,713,991	1,913,602	2,111,344	2,424,825	2,745,254		320,429
JUDICIAL ADMINISTRATION							
9th District Circuit Court Share	24,382	23,194	27,137	27,275	27,340	0.24%	65
General District Court	6,635	5,818	4,992	10,850	11,650	7.37%	800
Juvenile & Domestic Relations Court	4,654	7,217	4,848	10,757	10,757	0.00%	-
Clerk of the Court	273,595	283,378	331,721	310,332	332,398	7.11%	22,066
Commonwealth Attorney	320,602	302,565	338,712	385,667	426,780	10.66%	41,113
TOTAL JUDICIAL ADMINISTRATION	629,868	622,172	707,410	744,881	808,925		64,044
PUBLIC SAFETY							
SHERIFF'S OFFICE							
Sheriff's Office	1,761,195	1,714,183	1,835,149	2,365,723	2,600,816	9.94%	235,093
E-911 Dispatch	694,756	700,488	756,444	764,093	832,194	8.91%	68,101
Animal Control	94,047	126,905	125,723	163,880	176,085	7.45%	12,205
Medical Examiner	100	80	120	300	300	0.00%	-
PUBLIC SAFETY RADIO SYSTEM	0	0	429,220	451,756	453,757	0.44%	2,001
FIRE & EMS ADMIN & OPS	515,565	1,168,028	1,232,384	1,517,045	1,698,470	11.96%	181,425
West Point Volunteer Fire	336191	350,060	279,120	287,412	341,024	18.65%	53,612
Mangohick Volunteer Fire	133377	141,538	95,320	96,160	98,457	2.39%	2,297
Walkerton Volunteer Fire	61665	61,706	39,320	39,320	39,320	0.00%	-
MUTUAL AID PARTNERS							
MEDFLIGHT Chesterfield County	700	600	400	300	1,200	300.00%	900
Peninsulas Emergency Medical Services	2,113	2,162	2,199	2,227	2,746	23.30%	519
Virginia State Forestry Department	9,698	9,698	9,698	9,698	9,698	0.00%	-
Regional Security Center	870,131	765,072	924,401	1,041,969	1,077,384	3.40%	35,415
Chief Magistrate	-	-	-	1,700	1,700	0.00%	-
Probation/Pre-Trial Services	12,500	20,475	10,050	19,200	23,100	20.31%	3,900
VJCCCA ELECTRONIC MONITORING	23,962	44,233	1,658	26,000	5,000	-80.77%	(21,000)
Legal Aid Works	5,440	5,440	5,440	5,440	5,440	0.00%	-
Merrimac Center	35,556	26,332	26,864	26,667	32,623	22.33%	5,956
9th District Court Service Unit	7,682	8,518	8,042	7,110	7,250	1.97%	140

Department	FY22 TO FY23 C.A. REQUESTS				FY23 CO ADMIN RECOMMENDS	FY22	FY22 TO FY23 C.A. REQUESTS				DOLLAR INCREASE/ (DECREASE) C.A. RECOMMENDS
	FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	ADOPTED			FY22 TO FY23 C.A. REQUESTS	FY23 CO ADMIN RECOMMENDS	FY22 TO FY23 C.A. REQUESTS	DOLLAR INCREASE/ (DECREASE) C.A. RECOMMENDS	
Department	4,564,678	5,145,518	5,781,552	6,826,000	7,406,565					580,565	
TOTAL PUBLIC SAFETY											
COMMUNITY DEVELOPMENT											
PLANNING & ZONING	370,999	484,996	407,803	519,509	410,533					(108,976)	
Building Inspection	177,564	186,362	167,417	182,488	202,851					20,363	
Middle Peninsula Planning District	19,900	23,201	23,729	22,757	23,471					714	
Economic Development	6,228	50,475	8,710	34,290	56,250					21,960	
Three Rivers SWCD	5,000	5,000	5,000	5,000	5,000					-	
Middle Peninsula Regional Airport	30,000	30,000	30,000	30,000	30,000					-	
TOTAL COMMUNITY DEVELOPMENT	609,691	780,034	642,659	794,044	728,105					(65,938)	
PUBLIC WORKS											
Refuse Collection	613,654	625,370	646,377	671,765	786,878					115,113	
Refuse Disposal	251,861	240,798	228,827	260,374	264,500					4,126	
VPPSA Veh Maint Facility - 5 year	0	0	26,120	26,120	26,120					-	
Litter Prevention Grant	1,919	6,654	6,993	5,000	5,000					-	
General Properties	765,167	792,204	788,709	931,520	930,644					(876)	
TOTAL PUBLIC WORKS	1,632,601	1,665,026	1,697,026	1,894,779	2,013,142					118,363	
HEALTH AND WELFARE											
Three Rivers Health District	140,000	140,000	140,000	140,000	158,224					18,224	
MP-NIN-COMM-SERVICES BOARD	55,325	60,624	60,624	60,624	60,624					(0)	
Bay Aging	7,800	7,800	7,800	7,880	7,880					-	
Bay Transit	25,350	26,667	-	27,473	28,298					825	
Bridges of Change Domestic Violence	-	-	-	-	-					-	
Thrive Virginia	-	-	-	-	-					-	
VA Career Works	-	-	-	-	4,287					4,287	
TOTAL HEALTH AND WELFARE	228,475	235,091	208,424	235,977	259,313					23,336	
PARKS, REC & CULTURAL											
Parks and Recreation Administration	219,001	219,261	76,722	161,402	205,018					43,616	
Arts Alive	9,500	9,500	9,500	9,500	9,500					-	
Rappahannock Community College	7,815	8,635	8,808	8,808	8,808					-	
Pamunkey Regional Library	420,360	440,481	444,597	444,597	444,597					-	
Upper King William Senior Cit. Center	1,600	1,600	-	-	-					0%	
Virginia Cooperative Extension	23,776	19,876	22,764	41,936	41,936					0%	
HISTORICAL SOCIETY OF WEST POINT	-	-	-	-	-					0%	
TOTAL PARKS, REC & CULTURAL	682,052	699,353	562,392	666,243	709,859					43,616	
OTHER											
WP SHARE OF LOCAL SALES TAX	305,180	386,391	434,118	383,649	388,781					1.34%	
WP UNIFIED TAX LEVY-AGREEMENT	155,310	158,106	159,687	167,240	172,257					3.00%	
TOTAL OTHER	460,490	544,497	593,804	550,889	561,038					10,149	
TRANSFERS & CONTINGENCY											
CONTINGENCY	43,071	100,227	-	75,000	65,000					-13.33%	
										(10,000)	

Department	FY22				FY22 TO FY23 C.A. REQUESTS		DOLLAR INCREASE/ (DECREASE) C.A. RECOMMENDS
	FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	ADOPTED	FY23 CO ADMIN RECOMMENDS	FY23 CO ADMIN RECOMMENDS	
TRANSFER TO SOCIAL SERVICES	227,219	212,466	226,299	226,334	248,967	10.00%	22,633
TRANS TO REGIONAL ANIMAL SHELTER	142,394	142,394	142,394	159,474	163,564	2.56%	4,090
TRANSFER TO SCHOOL FUND	9,135,061	9,951,619	9,549,802	10,253,465	11,159,654	8.84%	906,189
TRANSFER TO VICTIM WITNESS	3,505	4,525	4,472	5,309	6,773	27.57%	1,464
TRANSFER TO CSA FUND	434,153	413,122	344,796	424,041	456,938	7.76%	32,897
TRANSFER TO GEN CAPITAL PROJEC	2,990,000	693,450	210,000	-	-	0%	-
TRANSFERS - DEBT SERVICE	5,501,310	2,327,399	2,836,771	2,823,980	2,676,402	-5.23%	(147,578)
TRANSFER TO VJCCCA FUND	18,850	18,850	18,850	18,850	18,850	0.00%	-
TOTAL TRANSFERS & CONTINGENCY	18,495,563	13,864,052	13,333,384	13,986,453	14,796,149		809,696
FINAL TOTAL	29,017,409	25,469,345	25,637,995	28,124,091	30,028,350		1,904,259

AGENDA ITEM 9.c.

Personal Property Tax Discussion - Steve Hudgins, Deputy County Administrator



King William County
Est. 1702

Board of Supervisors

Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: April 25, 2022
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Deputy County Administrator
SUBJECT: Personal Property Tax Abatement

REQUEST FOR ACTION

For information only.

SUMMARY

The precise percentage to reduce vehicle personal property bills remains to be determined. At issue is Edmunds' current inability to correctly receive the annual DMV download of data. This issue is scheduled to be resolved with a version upgrade in August 2022. Staff is therefore investigating if manual data entry will be a more expedient solution. The County budget and tax rates may be approved for FY23 before a percentage abatement is known as projected revenues were determined without any increase in vehicle assessed values. The percentage abatement will be determined to match these projected revenues.

BACKGROUND

At their March 28, 2022 regular meeting, the King William County Board of Supervisors committed to relieve the burden on King William personal property taxpayers being caused by an unprecedented rise in vehicles' assessed values. The Board agreed that staff should proceed with the approach of using an assessment ratio, or otherwise reducing vehicle tax bills by a percentage that would equalize with last year's assessed values.

AGENDA ITEM 9.f.

Capital Improvements - Natasha Joranlien, Director of Financial Services



Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: April 25, 2022
TO: Board of Supervisors
FROM: Natasha L. Joranlien, Director of Financial Services
SUBJECT: FY2023 Recommend Capital Improvement Requests Modifications

On March 14, 2022, the Board of Supervisors was presented the County Administrator’s proposed budget for fiscal year 2023. Outlined below are modifications to the previous presented information for Capital Improvement Plan.

Removed Requests – Total of -\$553,668

EV Car Charging Station	-\$ 16,000
Farmers Market	-\$250,000
Library Design	-\$ 25,000
Juvenile Building General Repairs	-\$150,000
Access Security @ Courthouse	-\$ 88,000
Access Security @ Admin	-\$ 24,668

Additional Requests – Total of \$454,261

VPPSA Convenience Site Solution	\$250,000 –Total updated request \$400,000
Vehicle Replacement and Upgrade-Utilities Department	\$ 15,000 – Total updated request \$60,000
Generator at Administration	\$ 46,000
Welcome & Courthouse Signage	\$ 20,000
Access Security for Courthouse, Admin, Juvenile Bldg., And Historic Courthouse	\$123,261

Total request for CIP on March 14, 2022, was \$13,783,043
Modified Total CIP request as of April 25, 2022, is \$13,683,636

ATTACHMENTS

- Revised Capital Improvement Plan
- Revised Capital Funding Sources

KING WILLIAM COUNTY
FY2023 CAPITAL IMPROVEMENT PLAN REQUEST updated April 13, 2022

GENERAL DESCRIPTION	FY2023	FY2024	FY2025	FY2026	FY2027	JUSTIFICATION
GENERAL REQUESTS						
Constitutional Officer - Courts and Public Safety Building Wing Build Out			500,000			Build out of unfinished area in Courts and Public Safety Building. Will be built as a Sheriff's Office Training Area.
MOTOROLA RADIO REPLACEMENT	230,000	230,000				roll forward \$230k from FY22
Constitutional Officer - Sheriff's Office - Impound Lot		50,000				Build out fenced lot with pad back of Sheriff's Office behind New Courthouse
Emergency Battery Backup Power @Courthouse	19,500					critical batteries to be replaced
VPPSA CONVENIENCE CENTER SOLUTION	400,000					\$175,000 PROFFERS/\$225,000 UNASSIGNED FUND
Key Card Security at Courthouse, Administration, Historic Bldg., & Juvenile Bldg.	123,261					
BROADBAND INIATIVE	2,500,000					2M ARPA/225,000 EDA CIP ROLL FORWARD/275,000 INFRUST CIP ROLL FORWARD
WELCOME SIGN AT ENTRANCES OF COUNTY & COURTHOUSE SIGNAGE	20,000					50/50 WITH HISTORICAL SOCIETY
FIRE AND EMERGENCY SERVICES						
TURN OUT GEAR	30,000					\$6K EACH
WPVFR	50,000					sorely needed to medic replacement & repair issues
MANGOHICK VFR	30,000					Level Funding - Balance Rolls Forward
BRUSH/FR TRUCK	30,000					County to match 10% of total cost AFG grant (230k)
LIFEPACKS & LUCAS DEVICES	25,000					County to match 50/50 - total cost \$50,000
SCBA	280,000					attempt to receive AFG grant/replace out of date, out of service and out of compliance (\$280k-county share 10%)
PARKS AND RECREATION						
BALL PARK/ BALLFIELD IMPROVEMENTS	50,000					Scoreboards, Roofing for dug outs, press boxes, signage, bleachers
RECREATION PARK EXPANSION	25,000					TO INCLUDE TRAILS AND WATER IMPROVEMENT
RECREATION PLAN & INITIAL IMPROVEMENTS	100,000					Riverfront, Recreation Park, and Recreation Fields @ Schools
MINI GOLF COURSE -Operated by Parks & Rec		25,000				RECOMMEND IMPROVEMENT PER COMP PLAN-AMMENTIES/Desgn & partnership with private developer
VEHICLES						
Vehicle Replacement - Sheriff	52,000					Purchase one (1) vehicle and upfit
Vehicle Replacement - Animal Control	49,000					Purchase one (1) vehicle and upfit
Vehicle Replacement - Utilities	60,000					Current truck is past life expectancy- Upgrade to heavy duty
Vehicle Purchase - DSS	3,875					Rotate DSS vehicle to Park & Rec. / Purchase new DSS vehicle for \$25k (84.5% reimb w/local match 15.5%)
INFORMATION TECHNOLOGY						
County Administration - Servers, Software, Computer Equipment	25,000	25,000	25,000	25,000		
Servers, Software, Computer Equipment	35,000	30,000	30,000	45,000	30,000	New Cloud based phone System. Current system is seven years old.
Cybersecurity Initiatives	20,000	20,000	20,000	20,000	20,000	Any tool set for remediation, implementation access controls, such as software, risk assessment
Security Cameras - Admin	5,000					
PRESERVE & IMPROVE CIP ASSETS						
FOUNTAINBLEAU WELL&PUMP HOUSE	904,000					Ongoing project -Utility Bond
CENTRAL GARAGE WATER TOWER		175,000				Estimate provided in 2016; Proposed to extend the life of the water tower and maintain efficiencies.
HVAC REPLACEMENT	100,000	100,000	100,000	100,000		Replace units at Facility Complexes. 4-5/year @\$20k-25k ea.
CARPET REPLACEMENT IN ADMIN		20,000				final stage of project
MCALLISTER -(CARPET, WINDOWS, PAINTING;GEN	50,000	50,000				Renovation required; flooring, windows, paint
ROOFING PROJECTS	175,000	175,000	175,000	175,000		Remaining buildings that need roof replacement: Courthouse, RAS, 360 Complex
GENERATOR AT REGIONAL ANIMAL SHELTER	46,000					
GENERATOR AT ADMINISTRATION BLDG	46,000					
COUNTY ADMIN - PARKING LOT REPAIRS		100,000				
WATER PROJECTS IDENTIFIED IN M.U.P	8,200,000					Master Utility Plan needs (600,000g elevated water tank, water tank & related infrastructure, water main extension on rt360)
GRAND TOTAL	13,683,636	1,000,000	850,000	365,000	50,000	

COUNTY OF KING WILLIAM

FY2023

PROPOSED CIP FUNDING STRUCTURE- updated 4/13/22

<u>FUNDING SOURCE</u>		<u>CIP</u>		
DEPARTMENT FUNDS				
FUND 501	60,000	VEHICLE -UTILITIES	<u>60,000</u>	60,000
PROFFERS	200,000	VPPSA CONVENIENCE SITE	175,000	
		RECREATION PARK EXPANSION	<u>25,000</u>	200,000
CIP ROLL FORWARD				
RADIOS	230,000	RADIOS REPLACEMENT	230,000	
EDA	225,000	BROADBAND	225,000	
BRUSHTRUCK	30,000	BRUSH/FR TRUCK	30,000	
WELL/PUMP HOUSE	535,190	FOUNTAIN BLEU WELL&PUMP	<u>535,190</u>	1,020,190
CIP "INFRASTRUCTURE" FUNDS ON HOLD				
	275,000	BROADBAND	<u>275,000</u>	275,000
ARPA	2,000,000	BROADBAND	<u>2,000,000</u>	2,000,000
UNASSIGNED FUND	1,559,636	ACCESS SECURITY FOR COURTHOUSE, ADMIN, JUVENILE BLDG., AND HISTORIC COURTHOUSE	123,261	
		VPPSA CONVENIENCE SITE SOLUTION	225,000	
		EMERGENCY BACKUP BATTERIES@ COURTHOUSE	19,500	
		WELCOME & COURTHOUSE SIGNAGE	20,000	
		KWC FIRE/EMS TURN OUT GEAR	30,000	
		WPVFR CIP	50,000	
		MANGO HICK VFR CIP	30,000	
		LIFEPACKS&LUCAS DEVICES	25,000	
		SCBA	280,000	
		BALL PARK/BALLFIELD IMPROVEMENTS	50,000	
		RECREATION PLAN & INITIAL IMPROVEMENTS	100,000	
		VEHICLE W/UPFITTING - SHERIFF	52,000	
		VEHICLE W/UPFITTING - ANIMAL CONTROL	49,000	
		VEHICLE/DSS	3,875	
		INFORMATION TECHNOLOGY	85,000	
		HVAC REPLACEMENT	100,000	
		MCALISTER	50,000	
		ROOFING PROJECTS	175,000	
		GENERATOR@ ADMINISTRATION	46,000	
		GENERATOR@REGIONAL ANIMAL SHELTER	<u>46,000</u>	1,559,636
UTILITY BOND	8,568,810	FOUNTAIN BLEU WELL&PUMP	368,810	
		WATER PROJECTS -M.U.P	<u>8,200,000</u>	8,568,810
TOTAL	<u><u>13,683,636</u></u>		<u><u>13,683,636</u></u>	

AGENDA ITEM 10.a.

Approval of **Resolution 22-29** - Establishing the Health Insurance Plans to be Offered to King William County Employees Beginning July 1, 2022 and to Provide for the County's Contribution Thereto and Implementation by the County Administrator - Nita McInteer, Human Resources Manager



Nita F. McInteer
Human Resources Manager

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: April 25, 2022
TO: King William County Board of Supervisors
FROM: Nita McInteer, Human Resources Manager
SUBJECT: **Resolution 22-29** Adopting the FY 2023 Health Plan

Summary

Resolution 22-29 will approve the health insurance plan for FY 2023; staff recommends approval of this resolution. The County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia. The County will offer two health insurance plans to its employees: 1) Key Advantage 250 with comprehensive dental coverage, and 2) Key Advantage 500 with comprehensive dental coverage.

Based on the final renewal provided by The Local Choice, the County will budget approximately \$1,438,260 between employer and employee premiums for FY 2023. King William County will contribute \$1,137,661.20 as the employer's contribution to health insurance while the employees of the County will contribute the remaining \$300,598.80. Contributions are based on which plan an employee selects. The County pays different levels based on whether the coverage is employee only or if other dependents have been added to the County's health benefit.

The breakdown of the FY 2023 monthly costs are below.

King William County FY 2023 Health Insurance Premiums – Monthly Costs			
Key Advantage 250			
	Employee	Employer	Total
Subscriber	\$197.00	\$788.00	\$985.00
Subscriber + 1	\$838.12	\$983.88	\$1,822.00
Family	\$1,223.60	\$1,436.40	\$2,660.00
Key Advantage 500			
Subscriber	\$80.91	\$818.09	\$899.00
Subscriber + 1	\$515.53	\$1,147.47	\$1,663.00
Family	\$752.37	\$1,674.63	\$2,427.00

Considerations/Options

- Requesting the Board of Supervisors approve the current health plan programs and employer and employee contribution levels.
- Requesting the Board of Supervisors adopt Resolution 22-29 as presented.

RESOLUTION 23-29

ESTABLISHING THE HEALTH INSURANCE PLANS TO BE OFFERED TO KING WILLIAM COUNTY EMPLOYEES BEGINNING JULY 1, 2022 AND TO PROVIDE FOR THE COUNTY'S CONTRIBUTION THERETO AND IMPLEMENTATION BY THE COUNTY ADMINISTRATOR

WHEREAS, the County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia; and

WHEREAS, the Board has made no adjustments to the plans available beginning in FY 2023; and

WHEREAS, by adoption of the budget for FY 2023 the Board has approved funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 25th day of April 2022, that the health insurance plans and contribution offered by the County to its employees beginning July 1, 2022 will be as follows:

1. The County will offer two health insurance plans to its employees:
 - a. Key Advantage 250 with comprehensive dental coverage; and
 - b. Key Advantage 500 with comprehensive dental coverage.
2. Employees may choose between the two plans.
3. The County's employer contribution shall be calculated as follows:

King William County FY 2023 Health Insurance Premiums			22
Monthly Costs			23
Key Advantage 250			
	Employee	Employer	24
Subscriber	\$197.00	\$788.00	\$985.00
Subscriber + 1	\$838.12	\$983.88	\$1,822.00 ²⁵
Family	\$1,223.60	\$1,436.40	\$2,660.00
Key Advantage 500			26
Subscriber	\$80.91	\$818.09	\$899.00
Subscriber + 1	\$515.53	\$1,147.47	\$1,663.00 ²⁷
Family	\$752.37	\$1,674.63	\$2,427.00

28 4. These two plans and the contribution calculations will remain in effect until
29 further action of this Board.

30 **BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes the County
31 Administrator to take all necessary steps to properly administer the program.

32 **DONE** this 25th day of April, 2022.

AGENDA ITEM 10.b.

Approval of **Resolution 22-30** - Approving a Pay and Classification and Salary Adjustment Plan for Fiscal Year 2023 - Nita McInteer, Human Resources Manager



Nita F. McInteer
Human Resources Manager

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: April 25, 2022
TO: King William County Board of Supervisors
FROM: Nita McInteer, Human Resources Manager
SUBJECT: Summary of Changes to the Class and Compensation Plan

Summary

King William County adopted an updated personnel policy on February 24, 2020, which addressed many deficiencies in the previous plan that had not been updated since 2015. The Employee Policies and Procedures Manual states the County Administrator has the authority, within budgetary limits, to create and establish new classifications and positions, reclassify existing classifications, delete or abolish positions, transfer positions between departments, make changes in employee classifications to provide for proper administration of the classification and pay plan, and to establish from funds allocated for such purpose, the compensation of each employee within the designated salary range.

As part of granting this authority to the County Administrator, the pay and classification plan must be brought to the Board of Supervisors annually at budget time to present a summary of the changes for approval. Attached to this memo is the FY 2023 Class and Compensation Plan and Pay Grade Listing.

The updated plan is attached reflecting all established positions.

Considerations/Options

- Staff recommends approval of **Resolution 21-30** approving the FY 2023 Class and Compensation Plan.

ATTACHMENTS

- The Compensation and Classification Plan detailed by department, title, grade and salary range.

King William County Pay Grade Listing FY2023				
Pay Grade	ANNUAL SALARY RANGE			% Increase Between Grades
	<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>	
2	\$ 20,073	\$ 26,095	\$ 32,117	
3	\$ 21,478	\$ 27,922	\$ 34,365	7.0
4	\$ 22,767	\$ 29,597	\$ 36,427	6.0
5	\$ 24,133	\$ 31,373	\$ 38,612	6.0
6	\$ 25,581	\$ 33,255	\$ 40,929	6.0
7	\$ 27,116	\$ 35,250	\$ 43,385	6.0
8	\$ 28,743	\$ 37,365	\$ 45,988	6.0
9	\$ 30,467	\$ 39,607	\$ 48,747	6.0
10	\$ 32,295	\$ 41,984	\$ 51,672	6.0
11	\$ 34,233	\$ 44,503	\$ 54,773	6.0
12	\$ 36,287	\$ 47,173	\$ 58,059	6.0
13	\$ 38,464	\$ 50,003	\$ 61,542	6.0
14	\$ 40,772	\$ 53,003	\$ 65,235	6.0
15	\$ 43,218	\$ 56,184	\$ 69,149	6.0
16	\$ 45,811	\$ 59,555	\$ 73,298	6.0
17	\$ 48,560	\$ 63,128	\$ 77,696	6.0
18	\$ 51,474	\$ 66,916	\$ 82,358	6.0
19	\$ 54,562	\$ 70,931	\$ 87,299	6.0
20	\$ 57,836	\$ 75,186	\$ 92,537	6.0
21	\$ 61,306	\$ 79,698	\$ 98,089	6.0
22	\$ 64,984	\$ 84,479	\$ 103,975	6.0
23	\$ 68,883	\$ 89,548	\$ 110,213	6.0
24	\$ 73,016	\$ 94,921	\$ 116,826	6.0
25	\$ 77,397	\$ 100,616	\$ 123,835	6.0
26	\$ 82,041	\$ 106,653	\$ 131,266	6.0
27	\$ 86,963	\$ 113,053	\$ 139,142	6.0

King William County Pay Grade Listing FY 2023 Law Enforcement				
Pay Grade	ANNUAL SALARY RANGE			% Increase Between Grades
	<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>	
L1	\$ 39,000	\$ 50,700	\$ 62,400	
L2	\$ 42,500	\$ 55,250	\$ 68,000	
L3	\$ 44,500	\$ 57,850	\$ 71,200	4.71
L4	\$ 47,500	\$ 61,750	\$ 76,000	6.74
L5	\$ 49,500	\$ 64,350	\$ 79,200	4.21
L6	\$ 50,500	\$ 65,650	\$ 80,800	2.02
L7	\$ 57,500	\$ 74,750	\$ 92,000	13.86
D1	\$ 32,459	\$ 42,197	\$ 51,934	
D2	\$ 37,103	\$ 48,234	\$ 59,365	14.31
D3	\$ 40,199	\$ 52,259	\$ 64,318	8.34

King William County Pay Grade Listing FY 2023 Fire and Emergency Medical Services				
Pay Grade	ANNUAL SALARY RANGE			% Increase Between Grades
	<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>	
F2	\$ 42,500	\$ 55,250	\$ 68,000	
F3	\$ 44,500	\$ 57,850	\$ 71,200	4.71
F4	\$ 46,500	\$ 60,450	\$ 74,400	4.49
F5	\$ 50,500	\$ 65,650	\$ 80,800	8.60
F6	\$ 57,500	\$ 74,750	\$ 92,000	13.86
F7	\$ 73,500	\$ 95,550	\$ 117,600	27.83

KING WILLIAM COUNTY
FY2023 CLASS & COMPENSATION PLAN
SORTED BY DEPARTMENT THEN GRADE, SHOWING TITLE AND RANGE

DEPARTMENT	POSITION TITLE	GRADE	MIN	MID	MAX
ASSESSORS	ASSESSOR OF REAL ESTATE	23	\$ 68,883.00	\$ 89,548.00	\$ 110,213.00
CLERK OF THE COURTS	DEPUTY CLERK I - CIRCUIT COURT	10	\$ 32,295.00	\$ 41,983.50	\$ 51,672.00
CLERK OF THE COURTS	DEPUTY CLERK II - CIRCUIT COURT	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
CLERK OF THE COURTS	DEPUTY CLERK III - CIRCUIT COURT	12	\$ 36,287.00	\$ 47,173.10	\$ 58,059.20
CLERK OF THE COURTS	DEPUTY CLERK IV - CIRCUIT COURT CHIEF	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER I	10	\$ 32,295.00	\$ 41,983.50	\$ 51,672.00
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER II	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER III	12	\$ 36,287.00	\$ 47,173.10	\$ 58,059.20
COMMISSIONER OF THE REVENUES	DEPUTY COMMISSIONER IV - CHIEF	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
COMMONWEALTH'S ATTORNEY OFFICE	DEPUTY COMMONWEALTH'S ATTORNEY	23	\$ 68,883.00	\$ 89,547.90	\$ 110,212.80
COMMONWEALTH'S ATTORNEY OFFICE	LEGAL ASSISTANT	17	\$ 48,560.00	\$ 63,128.00	\$ 77,696.00
COMMONWEALTH'S ATTORNEY OFFICE	RECORDS MANAGER	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
COMMONWEALTH'S ATTORNEY OFFICE	VICTIM WITNESS PROGRAM ADVOCATE	7	\$ 27,116.00	\$ 35,250.80	\$ 43,385.60
COMMONWEALTH'S ATTORNEY OFFICE	VICTIM WITNESS MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
COUNTY ADMINISTRATION	EXECUTIVE ASST - CLERK TO BOS	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
COUNTY ADMINISTRATION	SPECIAL PROJECTS ASSISTANT	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
FINANCIAL SERVICES	FISCAL ASSISTANT	8	\$ 28,743.00	\$ 37,365.90	\$ 45,988.80
FINANCIAL SERVICES	PROGRAM SPECIALIST - (PAYROLL & BENEFITS)	8	\$ 28,743.00	\$ 37,365.90	\$ 45,988.80
FINANCIAL SERVICES	DIRECTOR OF FINANCIAL SERVICES	24	\$ 73,016.00	\$ 94,920.80	\$ 116,825.60
FINANCIAL SERVICES	FISCAL SPECIALIST SENIOR (PROCUREMENT OFFICER)	16	\$ 45,811.00	\$ 59,554.30	\$ 73,297.60
FINANCIAL SERVICES	FISCAL SPECIALIST II	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
FINANCIAL SERVICES	FISCAL SPECIALIST	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
HUMAN RESOURCES	HUMAN RESOURCES MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
HUMAN RESOURCES	PAYROLL SPECIALIST	8	\$ 28,743.00	\$ 37,365.90	\$ 45,988.80
FIRE AND EMERGENCY MEDICAL SERVICES	EMERGENCY MGMT COOR	13	\$ 38,464.00	\$ 50,003.20	\$ 61,542.40
FIRE AND EMERGENCY MEDICAL SERVICES	LIEUTENANT	F5	\$ 50,500.00	\$ 65,650.00	\$ 80,800.00
FIRE AND EMERGENCY MEDICAL SERVICES	BATTALION CHIEF	F6	\$ 57,500.00	\$ 74,750.00	\$ 92,000.00
FIRE AND EMERGENCY MEDICAL SERVICES	ASSISTANT CHIEF	F6	\$ 57,500.00	\$ 74,750.00	\$ 92,000.00
FIRE AND EMERGENCY MEDICAL SERVICES	CHIEF	F7	\$ 73,500.00	\$ 95,550.00	\$ 117,600.00
FIRE AND EMERGENCY MEDICAL SERVICES	FIRE MEDIC - BASIC	F2	\$ 42,500.00	\$ 55,250.00	\$ 68,000.00
FIRE AND EMERGENCY MEDICAL SERVICES	FIRE MEDIC - INTERMEDIATE	F3	\$ 44,500.00	\$ 57,850.00	\$ 71,200.00
FIRE AND EMERGENCY MEDICAL SERVICES	FIRE MEDIC - PARAMEDIC	F4	\$ 46,500.00	\$ 60,450.00	\$ 74,400.00
GENERAL REGISTRAR	ASSISTANT REGISTRAR	10	\$ 32,295.00	\$ 41,983.50	\$ 51,672.00
INFORMATION TECHNOLOGY	SYSTEMS ANALYST	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY SPECIALIST	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
INFORMATION TECHNOLOGY	SYSTEMS ENGINEER	22	\$ 64,984.00	\$ 84,479.20	\$ 103,974.40
OPERATIONS - BUILDING AND INSPECTIONS	BUILDING INSPECTOR	13	\$ 38,464.00	\$ 50,003.20	\$ 61,542.40
OPERATIONS - BUILDING AND INSPECTIONS	BUILDING OFFICIAL	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
OPERATIONS - BUILDING AND INSPECTIONS	PLANS REVIEWER/INSPECTOR	15	\$ 43,218.00	\$ 56,183.40	\$ 69,148.80
OPERATIONS - BUILDING AND INSPECTIONS	PERMITS AND UTILITIES COORDINATOR	12	\$ 36,287.00	\$ 47,173.10	\$ 58,059.20
OPERATIONS - FACILITIES DEPARTMENT	CUSTODIAN I	2	\$ 20,073.00	\$ 26,094.90	\$ 32,116.80
OPERATIONS - FACILITIES DEPARTMENT	CUSTODIAN II - LEAD	3	\$ 21,478.00	\$ 27,921.40	\$ 34,364.80
OPERATIONS - FACILITIES DEPARTMENT	ADMIN SERVICES MANAGER/GIS TECH	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES COORDINATOR	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES ASSISTANT MANAGER	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES TECHNICIAN I	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
OPERATIONS - FACILITIES DEPARTMENT	FACILITIES TECHNICIAN II	10	\$ 32,295.00	\$ 41,983.50	\$ 51,672.00
OPERATIONS - FACILITIES DEPARTMENT	UTILITIES COORDINATOR	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
OPERATIONS - UTILITIES DEPARTMENT	UTILITIES MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
OPERATIONS - UTILITIES DEPARTMENT	UTILITIES OPERATOR	8	\$ 28,743.00	\$ 37,365.90	\$ 45,988.80
OPERATIONS DIVISION	DIRECTOR OF OPERATIONS	24	\$ 73,016.00	\$ 94,920.80	\$ 116,825.60
PARKS AND RECREATION DEPARTMENT	PARKS AND RECREATION ASSISTANT MANAGER	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
PARKS AND RECREATION DEPARTMENT	PARKS AND RECREATION MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
PARKS AND RECREATION DEPARTMENT	RECREATION ASSISTANT	6	\$ 25,581.00	\$ 33,255.30	\$ 40,929.60
PARKS AND RECREATION DEPARTMENT	RECREATION SPECIALIST	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
PLANNING AND ZONING	GIS ANALYST	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
PLANNING AND ZONING	PLANNING TECHNICIAN	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
PLANNING AND ZONING	DIRECTOR OF PLANNING	24	\$ 73,016.00	\$ 94,920.80	\$ 116,825.60
PLANNING AND ZONING	E&S/ZONING OFFICER	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
PLANNING AND ZONING	GIS TECHNICIAN	13	\$ 38,464.00	\$ 50,003.20	\$ 61,542.40
PLANNING AND ZONING	PLANNING SECRETARY	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
PLANNING AND ZONING	ZONING ADMINISTRATOR	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20
REGIONAL ANIMAL SHELTER	RAS ASSISTANT MANAGER	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
REGIONAL ANIMAL SHELTER	ANIMAL CARE TECH/OFFICE ASST	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
REGIONAL ANIMAL SHELTER	ANIMAL CARE TECHNICIAN	6	\$ 25,581.00	\$ 33,255.30	\$ 40,929.60
REGIONAL ANIMAL SHELTER	REGIONAL ANIMAL SHELTER MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20

**KING WILLIAM COUNTY
FY2023 CLASS & COMPENSATION PLAN
SORTED BY DEPARTMENT THEN GRADE, SHOWING TITLE AND RANGE**

DEPARTMENT	POSITION TITLE	GRADE	MIN	MID	MAX
SHERIFFS OFFICE	CAPTAIN	L7	\$ 57,500.00	\$ 74,750.00	\$ 92,000.00
SHERIFFS OFFICE	CHIEF DISPATCHER	D3	\$ 40,199.00	\$ 52,258.70	\$ 64,318.40
SHERIFFS OFFICE	DEPUTY SHERIFF - ANIMAL CONTROL	L2	\$ 42,500.00	\$ 55,250.00	\$ 68,000.00
SHERIFFS OFFICE	DEPUTY SHERIFF - CERTIFIED	L2	\$ 42,500.00	\$ 55,250.00	\$ 68,000.00
SHERIFFS OFFICE	DEPUTY SHERIFF - NON CERTIFIED	L1	\$ 39,000.00	\$ 50,700.00	\$ 62,400.00
SHERIFFS OFFICE	DISPATCH LEAD/SUPERVISOR	D2	\$ 37,103.00	\$ 48,233.90	\$ 59,364.80
SHERIFFS OFFICE	DISPATCHER	D1	\$ 32,459.00	\$ 42,196.70	\$ 51,934.40
SHERIFFS OFFICE	INVESTIGATOR	L5	\$ 49,500.00	\$ 64,350.00	\$ 79,200.00
SHERIFFS OFFICE	LIEUTENANT DEPUTY SHERIFF	L6	\$ 50,500.00	\$ 65,650.00	\$ 80,800.00
SHERIFFS OFFICE	SENIOR DEPUTY SHERIFF	L3	\$ 44,500.00	\$ 57,850.00	\$ 71,200.00
SHERIFFS OFFICE	SERGEANT	L4	\$ 47,500.00	\$ 61,750.00	\$ 76,000.00
SHERIFFS OFFICE	ADMINISTRATIVE SERVICES COORDINATOR	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
SHERIFFS OFFICE	RECORDS MANAGER	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
TREASURER	DEPUTY TREASURER I	10	\$ 32,295.00	\$ 41,983.50	\$ 51,672.00
TREASURER	DEPUTY TREASURER II	11	\$ 34,233.00	\$ 44,502.90	\$ 54,772.80
TREASURER	DEPUTY TREASURER III	12	\$ 36,287.00	\$ 47,173.10	\$ 58,059.20
TREASURER	DEPUTY TREASURER IV - CHIEF	14	\$ 40,772.00	\$ 53,003.60	\$ 65,235.20
VJCCCA	JUVENILE CASEWORKER II	8	\$ 28,743.00	\$ 37,365.90	\$ 45,988.80
VJCCCA	JUVENILE CASEWORKER I	7	\$ 27,116.00	\$ 35,250.80	\$ 43,385.60
VJCCCA	PROGRAM SPECIALIST II	9	\$ 30,467.00	\$ 39,607.10	\$ 48,747.20
VJCCCA	VJCCCA MANAGER	19	\$ 54,562.00	\$ 70,930.60	\$ 87,299.20

AGENDA ITEM 10.c.

Approval of **Resolution 22-31** - Adopting the Fiscal Year 2023-2027 Capital Improvements Plan as a Long-Range Planning Document for King William County, Virginia - Natasha Joranlien, Director of Financial Services

RESOLUTION 22-31

ADOPTING THE FISCAL YEAR 2023-2027 CAPITAL IMPROVEMENTS PLAN AS A LONG-RANGE PLANNING DOCUMENT FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS, in consideration of information received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Fiscal Year 2023-2027 Capital Improvements Plan; and

WHEREAS, the Capital Improvements Plan serves as a long-range planning document, subject each year to review and approval of funding by the King William County Board of Supervisors; and

WHEREAS, such review has been completed for the Fiscal Year 2023-2027 Capital Improvements Plan;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that there is hereby adopted for planning purposes only (except for those projects specifically approved and funded in the FY 2022 budget and appropriation process), the County Administrator's Fiscal Year 2023-2027 Capital Improvements Plan as previously presented to the Board and included in the agenda material of this meeting.

Adopted this 25th day of April, 2022.

**KING WILLIAM COUNTY
FY2023 CAPITAL IMPROVEMENT PLAN REQUEST updated April 13, 2022**

GENERAL DESCRIPTION	FY2023	FY2024	FY2025	FY2026	FY2027	JUSTIFICATION
GENERAL REQUESTS						
Constitutional Officer - Courts and Public Safety Building Wing Build Out			500,000			Build out of unfinished area in Courts and Public Safety Building. Will be built as a Sheriff's Office Training Area.
MOTOROLA RADIO REPLACEMENT	230,000	230,000				roll forward \$230k from FY22
Constitutional Officer - Sheriff's Office - Impound Lot		50,000				Build out fenced lot with pad back of Sheriff's Office behind New Courthouse
Emergency Battery Backup Power @ Courthouse	19,500					critical batteries to be replaced
VPPSA CONVENIENCE CENTER SOLUTION	400,000					\$175,000 PROFFERS/\$225,000 UNASSIGNED FUND
Key Card Security at Courthouse, Administration, Historic Bldg., & Juvenile Bldg.	123,261					
BROADBAND INITIATIVE	2,500,000					2M ARPA/225,000 EDA CIP ROLL FORWARD/275,000 INFRUST CIP ROLL FORWARD
WELCOME SIGN AT ENTRANCES OF COUNTY & COURTHOUSE SIGNAGE	20,000					50/50 WITH HISTORICAL SOCIETY
FIRE AND EMERGENCY SERVICES						
TURN OUT GEAR	30,000					\$6K EACH
WPVFR	50,000					sorely needed to medic replacement & repair issues
MANGO HICK VFR	30,000					Level Funding - Balance Rolls Forward
BRUSH/FR TRUCK	30,000					County to match 10% of total cost AFG grant (230k)
LIFEPACKS & LUCAS DEVICES	25,000					County to match 50/50 - total cost \$50,000
SCBA	280,000					attempt to receive AFG grant/replace out of date, out of service and out of compliance (\$280k-county share 10%)
PARKS AND RECREATION						
BALL PARK/ BALLFIELD IMPROVEMENTS	50,000					Scoreboards, Roofing for dug outs, press boxes, signage, bleachers
RECREATION PARK EXPANSION	25,000					TO INCLUDE TRAILS AND WATER IMPROVEMENT
RECREATION PLAN & INITIAL IMPROVEMENTS	100,000					Riverfront, Recreation Park, and Recreation Fields @ Schools
MINI GOLF COURSE - Operated by Parks & Rec		25,000				RECOMMEND IMPROVEMENT PER COMP PLAN-AMMINTIES/Design & partnership with private developer
VEHICLES						
Vehicle Replacement - Sheriff	52,000					Purchase one (1) vehicle and upfit
Vehicle Replacement Animal Control	49,000					Purchase one (1) vehicle and upfit
Vehicle Replacement - Utilities	60,000					Current truck is past life expectancy. Upgrade to heavy duty
Vehicle Purchase - DSS	3,875					Rotate DSS vehicle to Park & Rec. / Purchase new DSS vehicle for \$25k (84.5% reimb w/local match 15.5%)
INFORMATION TECHNOLOGY						
County Administration - Servers, Software, Computer Equipment	25,000	25,000	25,000			
Servers, Software, Computer Equipment	35,000	30,000	30,000	45,000	30,000	New Cloud based phone System. Current system is seven years old.
Cybersecurity Initiatives	20,000	20,000	20,000	20,000	20,000	Any tool set for remediation, implementation access controls, such as software, risk assessment
Security Cameras - Admin	5,000					
PRESERVE & IMPROVE CIP ASSETS						
FOUNTAINBLEAU WELL&PUMP HOUSE	904,000					Ongoing project - Utility Bond
CENTRAL GARAGE WATER TOWER		175,000				Estimate provided in 2016; Proposed to extend the life of the water tower and maintain efficiencies.
HVAC REPLACEMENT	100,000	100,000	100,000	100,000		Replace units at Facility Complexes. 4-5/year @\$20k-25k ea.
CARPET REPLACEMENT IN ADMIN		20,000				final stage of project
MCALLISTER (CARPET, WINDOWS, PAINTING; GEN ROOFING PROJECTS	50,000	50,000				Renovation required; flooring, windows, paint
GENERATOR AT REGIONAL ANIMAL SHELTER	175,000	175,000	175,000	175,000		Remaining buildings that need roof replacement: Courthouse, RAS, 360 Complex
GENERATOR AT ADMINISTRATION BLDG	46,000					
COUNTY ADMIN - PARKING LOT REPAIRS	46,000	100,000				
WATER PROJECTS IDENTIFIED IN M.U.P	8,200,000					Master Utility Plan needs (600,000g elevated water tank, water tank & related infrastructure, water main extension on rt360)
GRAND TOTAL	13,683,636	1,000,000	850,000	365,000	50,000	

AGENDA ITEM 10.d.

Approval of **Ordinance 04-22** - Impose Property Tax Levies Upon Real Estate, Mobile Homes, Tangible Personal Property, Public Service Corporation Property, Machinery and Tools, and Aircraft for the Calendar Year 2022 - Natasha Joranlien, Director of Financial Services

ORDINANCE 04-22

AN ORDINANCE TO IMPOSE PROPERTY TAX LEVIES UPON REAL ESTATE, MOBILE HOMES, TANGIBLE PERSONAL PROPERTY, PUBLIC SERVICE CORPORATION PROPERTY, MACHINERY AND TOOLS, AND AIRCRAFT FOR THE CALENDAR YEAR 2022

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for King William County for calendar year 2022, beginning January 1, 2022, and ending December 31, 2022; and

WHEREAS, the Board has duly advertised and held a public hearing on April 11, 2022 on the subject tax levies;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the King William County Board of Supervisors that the following general County property tax levies be, and they hereby are, imposed on all property not exempted by law located within King William County for the calendar year 2022:

General Fund Levy

**TAX RATES PER \$100 OF ASSESSED VALUES
FOR ALL DISTRICTS**

	<u>General Fund</u>
Real Estate	\$ 0.375
Mobile Home	\$ 0.375
Mines and Minerals	\$ 0.375
Public Service Real Estate	\$ 0.375
Public Service Personal Property	\$ 1.65
Personal Property	\$ 1.65
Machinery & Tools	\$ 1.00
Aircraft	\$ N/A

20 **School Fund Levy** – (Applies only to geographic areas of the County within the King William
21 County School Division – does not include the Town of West Point)

22 **TAX RATES PER \$100 OF ASSESSED VALUES**

		<u>School Fund</u>
Real Estate	\$	0.47
Mobile Home	\$	0.47
Mines and Minerals	\$	0.47
Public Service Real Estate	\$	0.47
Public Service Personal Property	\$	2.00
Personal Property	\$	2.00
Machinery & Tools	\$	1.25
Aircraft	\$	1.30

23 **ADOPTED** this the 25th day of April, 2022.

AGENDA ITEM 10.e.

Approval of **Ordinance 05-22** - Amend King William County Code §78-245 Utility Fee Schedule - Steve Hudgins, Deputy County Administrator

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**ORDINANCE 05-22
AMEND KING WILLIAM COUNTY CODE, CHAPTER 78 UTILITIES,
78-245 FEE SCHEDULE**

WHEREAS, on February 22, 2021 the King William County Board of Supervisors adopted Ordinance 01-21 amending King William County Code Sec. 78-245 Fee Schedule which established facilities and minimum monthly charges for water and sewer service; and

WHEREAS, Hampton Roads Sanitation District (HRSD) operates the public sewer system within King William County; and

WHEREAS, certain fees pertaining to the operation of the sewer system are not charged by King William County but are controlled by HRSD; and

WHEREAS, pursuant to the authority granted by VA Code §15.2-2119 and 15.2-2122, the King William County Board of Supervisors intends to amend the King William County Code, Chapter 78 *Utilities*, 78-245 *Fee schedule* to provide for increased fees for certain water and sewer services.

WHEREAS the proposed increases have been duly advertised by the Board pursuant to §15.2-107 and a public hearing was conducted on April 11, 2022 on the proposed amendments; and

WHEREAS, the Board believe it appropriate to amend Sec 78-245 as recommended by staff and shown below; and

Sec. 78-245 – Fee Schedule

FACILITIES CHARGE SCHEDULES

Proposed Changes

5/8" Meter Size \$4,000.00 – Proposed increase to \$4,100.00

AGENDA ITEM 10.f.

Approval of **Resolution 22-32** - Approving Changes to the Planning Fee Schedule - Steve Hudgins, Deputy
County Administrator

RESOLUTION 22-32

AMENDING THE KING WILLIAM COUNTY PLANNING AND ZONING FEE SCHEDULE

WHEREAS, King William County, Virginia is authorized by Virginia Code §15.2-2286 to collect fees to cover the cost of making inspections, issuing permits, advertising of notices, and other expenses incident to the administration of a zoning ordinance or the filing or processing of any appeal or amendment thereto; and

WHEREAS, the costs of providing these services are greater than the fees currently charged; and

WHEREAS, modified fees as adopted herein are found to be fair and reasonable by the Board to cover a larger portion of the cost of providing such services; and

WHEREAS, the Board believes it appropriate to amend the Planning and Zoning Fee Schedule as recommended by staff and shown below; and

WHEREAS, the King William County Board of Supervisors does repeal the current fees adopted May 18, 2020 and made effective June 1, 2020; and

WHEREAS, the amended fee schedule shall be effective May 1, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia, does repeal the current fees and adopt the fees as shown below effective May 1, 2022.

ZONING	Fee Schedule	
Category	Current Fee	Proposed Fee
Comprehensive Plan Amendment	\$2,500	No Change
Zoning Text Amendment	\$2,500	No Change
Rezoning, including amendments	\$2,500	No Change

Proposed for Adoption by King William County Board of Supervisors

April 25, 2022 Regular Meeting

Conditional Use Permit - Commercial	\$3,500 + \$50/acre	No Change
Conditional Use Permit - Accessory Residential	\$2,500	No Change
Zoning Permit Residential	\$75	No Change
Zoning Permit-Commercial New Construction	\$150	No Change
Zoning Permit-Commercial Existing Change Use	\$250	No Change
Zoning Variance	\$1000 + Advertisement	\$1,500
Appeal Zoning Determination	\$1000 + Advertisement	\$1,500
Defer Public Hearing, By Applicant	Cost of Advertising	No Change

SITE PLAN

Category	Current Fee	Proposed Fee
Conceptual Plan Review	NA	\$30
Site Plan (1st and 2nd Submittals)	\$750 + \$10/acre	\$1000 + \$10/acre
Site Plan (3rd and subsequent submittals)	\$500	No Change
Site Plan - Revision Review	\$500	No Change

LAND DISTURBANCE

Category	Current Fee	Proposed Fee
LD Permit Residential	\$150 + \$10/acre	No Change
LD Permit Commercial	\$750 + \$10/acre	No Change
WQIA Minor	\$500	No Change
WQIA Major	\$1,000	No Change
Wetland Board	\$1,000	\$1,500
Ches Bay Exception	\$1,000	\$1,500
Annual Land Disturbance Permit Renewal	Full Fee	No Change
Inspections <5 acres- Residential	\$20.00	\$0
Inspections <5 acres- Commercial	\$20	\$25 per inspection
Inspections 5 to <10 acres- Residential	\$25	\$0
Inspections 5 to <10 acres - Commercial	\$25	\$25 per inspection
Inspections 10 to<50 acres- Residential	\$25	\$0
Inspections 10 to<50 acres- Commercial	\$75	\$75 per inspection
Inspections 50 to <100 acres- Residential	\$100	No Change
Inspections 50 to <100 acres- Commercial	\$100	\$100 + \$5/acre over 100 acres
Inspections >100 acres- Residential	\$100 + \$5/acre over 100 acres	\$100
Inspections >100 acres- Commercial	\$100 + \$5/acre over 100 acres	\$250 + \$10/acre over 100 acres
Annual Land Use permit renewal	\$750 + \$5/acre	No Change

19 **SUBDIVISIONS, Inspections, SIGNS, MISC** – No Changes

20 Adopted this 25th day of April, 2022.

AGENDA ITEM 11.a.

Trap-Neuter-Return Clinic for Community Cats Update - Lauri Betts, RAS Manager & Homeward Trails Animal Rescue

TRAP-NEUTER-RETURN CLINIC REPORT

King William, VA

April 1st- April 5th 2022

Homeward Trails Staff Attendees: James McLaughlin, Kelsey Moncrief, Lois Lefkowitz, and Alice Burton

Surgical Stats:

Originally, we had 50 surgery slots reserved in Roanoke with Angels of Assisi. Homeward Trails agreed to transport the cats to their clinic on April 3rd and pick up on April 5th. This allowed us to increase our surgical slots.

Trapped by locality:

King William County = 48

King & Queen County = 22

TOTAL 70

All surgeries, except for 4, were paid for by Homeward Trails

Report Info

Number of cats trapped: 70 adults, 6 neonates-not trapped but brought into the shelter and placed with Mom.

Number of surgeries: 70 - 66 at Angels of Assisi, 4 at Smokey's spay/neuter clinic

Number of kittens born in care: 8

Total number of neonates: 14 (6 born in the field, 5 born in the holding facility, and 3 born after transferring to HT)

Terminated pregnancies: 20 (potentially 90 kittens prevented from these surgeries alone.

Females: 32 - 12 that were not pregnant.

Males: 36

Injuries: 4

The following were transferred to fosters:

- To Homeward Trails: 2 adults (one had 3 kittens)
- To Arlington Animal Welfare League: mom and 3 babies
- To Indian Rivers Humane Society: 1 mom and 5 kittens

Facility feedback

- It was great to have it at a shelter - completely outfitted for animal care and had the conveniences that are ideal for this type of event (cleaning supplies, refrigerator, HVAC, condos for moms and kittens). There was outdoor space and hoses for cleaning and drying.
- The layout could have been better - we had to divide the traps between 4 rooms, a hallway, and the lobby. This made it more difficult to keep a good overview of open parking spots and to load cats for transport. With one large space, there's less area to clean and making it more centralized for check in.
- Lauri Betts and her staff were absolutely wonderful. They were welcoming and worked so hard with us.
- Lauri's expertise and community connection were definitely a benefit during this clinic.

Community Support

- Indian Rivers Humane Society spearheaded the collecting of the following:
 - Cat food / bait
 - Miscellaneous supplies
 - Snacks / drinks
 - Lunch for 3 days for everyone
 - The Blue Crab Restaurant, Gina Fetterolf and Connie Prince-Clark provided lunches for us.
 - Four Paws Thrift Store purchased drinks and some miscellaneous supplies.
 - Ace Hardware donated several supplies.
 - Debbie Davis provided a freshly baked pound cake.
 - Approximately \$200 in snacks and supplies were covered through in-kind, or monetary donations from several community supporters and IRHS members.

Volunteers

Homeward Trails was able to recruit 11 volunteers from the community, 6 at the last minute. We were able to recruit them through the Indian Rivers Humane Society Facebook page. This was impressive and showed that your community cares and will be wonderful future partners with the shelter and the humane society.

These volunteers played a crucial role in this clinic. Two of these volunteers were High School students that were able to earn volunteer hour credits for graduation.

Trapping and Caregivers

- We had 13 colonies targeted with approximately 82 cats originally needing TNR. Some of the colonies were overestimated, which is normal. You do not want to underestimate the number of cats and not have enough surgical slots.
- We were only able to complete two colonies, but we were able to communicate to IRHS and RAS which colonies still need to be finished. Alice was able to coordinate with the caregivers to make sure that the cats will be trapped.
- Each caregiver was given cat food when their cats were returned, and one colony was left IRHS traps so that they could continue trapping.

“Hi Alice- Thank you and all of your work for being able to trap my cats. I started with 2 and they multiplied to 8 before getting this done. This is such a good program and I was glad to be able to fit in during your time here in KW. I will definitely spread the word around about Indian Rivers Humane Society and Homeward Trails for a job well done. Thank you again!!” - Catherine Taylor

Future Plans

Plan and schedule public classes to recruit volunteers and fosters on April 30th and Tony and George’s from 1:30pm to 4:00pm.

Next TNR with Angels of Assisi dates are August 26-31 and our goal is 100 cats to be TNR’d

Photos from the clinic:



AGENDA ITEM 11.b.

Administration Report - Percy C. Ashcraft, County Administrator



County Administrator's Report

April 25, 2022 Meeting of the Board of Supervisors

Meetings & Special Dates

April

1. MPPDC Meeting – April 27, 7 p.m.; Saluda
2. DEQ Biosolids Public Meeting – April 28, 6 p.m.; Admin Lobby

May

1. Planning Commission Meeting – May 3, 7 p.m.; Board Room
2. DMV Select – May 5, 9:30 a.m. – 3:30 p.m.; Parks & Recreation 360 Complex
3. Board of Supervisors Work Session – May 9, 7 p.m. – Board Room
4. Economic Development Authority Meeting – May 11, 7 p.m.; Board Room
5. Recreation Commission Meeting – May 12, 7 p.m.; Community Center
6. King William School Board Meeting – May 16, 6 p.m.; Hamilton Homes Middle School
7. Board of Supervisors Meeting – May 23, 7 p.m.; Board Room

Notes & Updates

1. Personnel
 - a. Lydia Easter was promoted from part-time to full-time at the Animal Shelter.
 - b. Wade Ellis has resigned as deputy in the Sheriff's Office.
 - c. Charles Balderson has been hired as the Plans Reviewer in the Planning & Zoning Department.
2. The unemployment rate in King William County is 2.6 percent through March.
3. Website statistics from May, 2020 to 2021 indicate an increase of 30 percent in overall visits. Top page visits were Real Estate Tax Cards; Maps; Treasurer's Office; Online Payments; Various Departments; and Form Retrieval.
4. County Staff has been meeting with representatives of the Historic Society to visit the agreement between the two and make recommendations to the Board of Supervisors at its May 9 Work Session.
5. County Staff will also be reviewing the agreement with the Social Services Department and make recommendations to the Board of Supervisors at its May 9 Work Session.
6. Leading up to Earth Day on April 22, emphasis will be placed by County Staff on sprucing up County grounds and offices, which includes disposing of outdated materials.

7. Replacing the roof at the Parks & Recreation Center on Route 360 is complete and cost \$32,500.
8. The IT Division is still working to resolve matters between Edmunds and the Commissioner of the Revenue's Office on the DMV download.
9. John Montoro from VML/VACo continues to assist with completing reconciliations that will be used to complete the FY '21 audit. He is hopeful to have the information to the auditors by May 15.
10. The week of May 23 will be the foliage test for the upgrade of the Public Safety Radio System. If that goes well, the system could possibly go live in late June or early July.
11. Completing the update to the Comprehensive Plan is on track. Public hearings will be held by the Planning Commission on May 3 and the Board of Supervisors on May 23.
12. Land value for the pending donation for the new Water Tower located off Manfield Road is \$25,000.
13. The York River and Small Coastal Basin Roundtable would like to plant a tree at the Administration Building's property to commemorate Eugene Rivara as a Lifetime Achievement award winner. Mr. Rivara was a beloved community leader here who received a resolution of appreciation from the BOS for his community service not long before his death in 2020.
14. Site planning for a new and/or improved convenience site is underway and will be discussed at the May 9 Work Session of the Board of Supervisors.
15. Representatives from the Hampton Roads Sanitation District gave statements to both the Planning Commission and the Economic Development Authority this month regarding details of their expansion of the wastewater treatment plant and the capacity constraints that could affect new connections.
16. The Planning & Zoning Department is developing a checklist for applicants to follow when applying for a permit for new construction.
17. Middle Peninsula Regional Airport is advertising for a General Manager.

AGENDA ITEM 11.c.

Board Information

AGENDA ITEM 11.c.i.

Animal Activities Report - March 2022



20201 King William Road
P.O. Box 215
King William, Virginia 23086
804-769-4983 Fax: 804-769-4993

March 2022 Animals Euthanized Explanation

Cats Euthanized: 8

- 1 severely injured stray picked up by King William Animal Control and euthanized by a veterinarian
- 4 feral cats surrendered by owner to King William Animal Control
- 2 stray feral cat by King William Animal Control
- 1 severely injured King William owner surrendered cat brought to Shelter after her dog attacked it.

Dogs Euthanized: 3

- 1 King William owner surrendered Mountain Cur bite case and fights with other dogs.
- 1 King William owner surrendered Pit Bull due to aggression, has bitten several delivery drivers, killed neighbor's cat and killed owner's cat.
- 1 King & Queen Animal Control senior stray Beagle covered in growths and masses on head, face, legs, abdomen, and shoulders.

SPAY/NEUTER SAVES LIVES

AGENDA ITEM 11.c.ii.

Fire & EMS Department Report - March 2022



Stacy Reaves, Fire Chief

King William Fire & Emergency Services Department Report April 25, 2022

- The Recruits continue to progress well. Firefighter 1 and HazMat Awareness/Operations have begun.
- Department leadership is working to develop procedures and tactical guidelines to define goals and expectations for emergency and non-emergency responses to ensure quality of service.
- ESO Fire and EMS reporting is live for all stations. KWFEMS is live with ESO scheduling. The remaining modules will be implemented over the next several weeks.
- The SAFER Grant and AFG applications have been submitted.
- The newest ambulance had its 5,000 mile oil change and continues to perform well. The engine build has a projected delivery of September.
- We are working towards creating a CERT - Citizens Emergency Response Team. Assistant Chief Jones has begun his training as the instructor for the program. He will finish his certifications April 21st. We hope to begin recruiting volunteers for CERT late second/early 3rd quarter of the year.
- All Command staff has completed ICS 300 and 400.
- Lieutenant Crump has completed the Metro Richmond Public Safety Academy.
- Assistant Emergency Manager Bartol has continued work on CodeRed as an internal notification system to be utilized by department heads. The process to begin building a COOP plan has begun and all departments have been given a questionnaire to complete and return.
- Battalion Chief Brown will assist Chesterfield Fire and EMS with their officer's promotional process.
- All employees have completed annual training for Bloodborne Pathogens, Sexual Harassment, OSHA, HIPPA, Diversity, Computer Security, Violence in the Workplace, and Electrical and Fire Safety.



Stacy Reaves, Fire Chief

March 2022 Calls based on reports in reporting software:

	MVFD	KWFE	WPVFR	District Totals
Fire	7	19	22	48
EMS	11	95	50	156
Total	18	114	72	204
	KWFE			
Possible Life Threat	20			
MVA	4			
MVA Extrication	0			
MVA Pedestrian	0			
MVA no injuries	0			
Cardiac Arrest	2			
ROSC	0			
Structure Fire	2			
Wildland Fire	7			
Total	35			

Year to Date 2022 Calls based on reports in reporting software:

Year to Date 2022 Calls by Report				
	MVFD	KWFE	WPVFR	District Totals
Fire	18	61	69	148
EMS	50	284	140	474
Total Calls	68	345	209	622

YTD	KWFE
Possible Life Threat	84
Medical	
MVA	24
MVA Extrication	1
MVA Pedestrian	1
MVA no injuries	19
Cardiac Arrest	13
ROSC	5
Structure Fire	10
Wildland Fire	13
Total	149

AGENDA ITEM 11.c.iii.

Sheriff's Office Activity Report - March 2022



King William Sheriff's Office
351 Courthouse Lane, Suite 160
King William, VA 23086
J. S. Walton, Sheriff

Sheriff's Office Activity

March 1, 2022 – March 31, 2022

Calls for Service	1057
Incident Reports	102
Traffic Summons	91
Warrants Served	75
Civil Papers Served	803

16.1-253.2-PROTECTIVE ORDER: 2ND VIOL W/IN 5 YRS	1
16.1-253.2-PROTECTIVE ORDER: 3RD VIOL W/IN 20YRS	1
16.1-253.2-PROTECTIVE ORDER: VIOLATION	2
18.2-102.1-SHOPPING CART: REMOVAL FROM STORE PREMISES	1
18.2-103-SHOPLIFT/ALTR PRICE/CONCEAL/XFER GOODS <\$1000	1
18.2-137-MONUMENT: UNLAWFUL DAMAGE, NO INTENT TO STEAL	2
18.2-200.1-ADVANCE >=\$1000 FAIL TO PERFORM CONSTRUCTION	1
18.2-266-DWI: 1ST OFF, BAC .15-.20%	3
18.2-266-DWI: 1ST OFFENSE	1
18.2-266-DWI: 2ND OFF W/IN 5Y - 10Y	2
18.2-272-DRIVING AFTER FORFEITURE OF LICENSE	1
18.2-417-SLANDER AND LIBEL	1
18.2-57-ASSAULT: (MISDEMEANOR)	4
18.2-57-ASSAULT: ON TEACHER/PRINCIPAL/ETC.	1
18.2-57.2-ASSAULT & BATTERY - FAMILY MEMBER	1
18.2-57.2-ASSAULT & BATTERY - FAMILY MEMBER, 3RD+ OFFENSE	1
18.2-96-PETIT LARCENY: <\$1000 NOT FROM A PERSON	1
220-Burglary/Breaking & Entering	1
23H-All Other Larceny	2
26D-Welfare Fraud	1
26E-Wire Fraud	3
280-Stolen Property Offenses	1
290-Destruction/Damage/Vandalism of Property	4
46.2-300-LICENSE: DRIVE W/O	1
90F-Family Offenses, Nonviolent	6
90Z-All Other Offenses	7
99VCC999.040-UNEMPLOYMENT COMPENSATION OFFENSE:TYPE NOT CLEAR	1
ANIMBD-ANIMAL BITE DOG/CANINE	2
ANIMBF-ANIMAL BITE - FELINE / CAT	1
CHILD-CHILD ABUSE/NEGLECT/ENDANGERMENT COMPLAINT	1
DOA-DEAD ON ARRIVAL/DECEASED PERSON	2
FOUND-FOUND PROPERTY	1
JUVI-JUVENILE ISSUE	2
MENTAL-MENTAL SUBJECT	2
MPER-MISSING PERSON/ADULT	1
SUICA-SUICIDE ATTEMPT	1
SUICT-SUICIDE THREATENED	3
SUSA-SUSPICIOUS ACTIVITY	2
WARR-WARRANT SERVICE	19
** TOTAL **	102

AGENDA ITEM 11.c.iv.

Utilities Department Report - March 2022

**KING WILLIAM UTILITY DEPARTMENT
MONTHLY ACTIVITY REPORT - MARCH 2022**

PROJECTS

ITEM	STATUS	NOTES
Industrial Park Water System	Ongoing	Submittals have been turned into DEQ
Kennington Office Warehouse	Started 1/25/2021	Building is under construction.
McCauley Park Sec. 2	Under Construction	All water lines installed. Tied into Project 100%
Central Crossings Sec 2B	Under Construction	Water and Sewer being installed; Water line being pressure tested
DEQ Withdrawl Permit : Central Garage System	Ongoing	Submittals have been turned into DEQ for evaluation
Kennington Section 2B	Under Review	Not yet started
Kennington Section 2C	Under Review	Not yet started
Manfield Water Tower	Approval from Board	Survey ongoing

INFRASTRUCTURE GROWTH

	MONTHLY	FYTD
Water Connections	3	73
Sewer Connections	3	73
Water Meter Sales	7	56

SERVICE AND REPAIRS

	MONTHLY	FYTD
Miss Utility tickets	78	659
Repair items addressed	0	9
Flow Tests	0	3
Customer Transfers (Manual meter reads)	11	99
Replace defective meters	5	68
Manual Meter reads after Electronic Billing Reads	9	117
Bac't Samples per month	11	71
Number of inspection per working project	23	192
DEQ readings using Levelogger	2	16
Daily Water Usage Readings (3 wells)	27	186
Weekly Well Inspections (4 wells)	24	147
Total Water Utility Customers	684	684

AGENDA ITEM 11.c.v.

Synopsis from Middle Peninsula Planning District Commission Meeting



COMMISSIONERS

Essex County
Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock
Hon. Fleet Dillard

Gloucester County
Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County
Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point
Hon. James Pruett
Mr. John Edwards

Mathews County
Hon. David Jones
Hon. Melissa Mason
Mr. Harry Meeks

Middlesex County
Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna
Hon. Marjorie Austin

Secretary/Director
Mr. Lewis L. Lawrence

**TO: Middle Peninsula County Administrators and Town Managers
Assistant Co. Administrators and Assistant Town Managers
County Board of Supervisors
Town Council Members
MPPDC Board of Commissioners
Planning Directors
Economic Development Authority Members**

FROM: Lewie Lawrence, MPPDC Executive Director

DATE: March 28, 2022

RE: Synopsis of MPPDC Meeting of March 23, 2022

In an effort to bring broader awareness to the work of the Middle Peninsula Planning District Commission to all elected officials and locality administrators and to alert you as to items that may require local participation or input, after each monthly meeting MPPDC staff will transmit a quick update on items discussed at the PDC meeting.

We hope this is of benefit to you. Please do not hesitate to contact me or my staff if you have any questions or want more information on any of the topics discussed.

Thank you.

Attachment

Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, March 23, 2022

125 Bowden Street

Saluda VA 23149

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, March 23, 2022 at 7:00 p.m. In the absence of the MPPDC Chairman and Vice-Chairman, Treasurer Moskalski welcomed everyone in attendance.

II. Approval of February Minutes

III. Approval of Financial Report for February

IV. Executive Director's Report on Staff Activities for the month of March

V. MPCBPAA Update

VI. MPA Update

VII. MPPDC Public Relations/Communications Update

VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

IX. VRA Loan Approval - Resolution

The draft Resolution and authorization for the MPPDC Chair and/or Executive Director to sign the necessary documents associated with a loan from the Virginia Resources Authority was unanimously approved as presented.

X. VDOT RTP – Resolution

The annual draft Resolution directing staff to assist VDOT in transportation related matters for the MPPDC was unanimously approved as presented.

XI. Transportation Screening Tool Presentation

MPPDC Deputy Director, Curt Smith introduced guest speaker, Anna Batista, High Street Consultants. Ms. Batista presented a transportation screening tool and demonstrated examples of the tool's usefulness in aligning need with available funding.

XII. General Assembly Update

MPPDC Executive Director, Lewie Lawrence reviewed the final 2022 General Assembly report submitted by GA Lobbyist, Robert Crockett, Advantus Strategies. The General Assembly adjourned on March 12th without a budget and will reconvene to conclude its work.

XIII. Other Business

Joe Schumacher, District Director for U.S. Representative, Rob Wittman, was in attendance and offered his availability to address any federal needs or concerns.

XIV. Adjournment

AGENDA ITEM 11.c.vi.

VDOT Transportation Briefing - March 2022



Fredericksburg

King William County Board of Supervisors April 2022 VDOT Transportation Briefing

Construction Projects Underway

UPC 116636 - Eltham Bridge Inspections Project underway, the purpose of the project is to identify specific areas for any needed future rehabilitation efforts.

UPC 116589 - Edge line rumble strips underway Routes 30 and 360 countywide

UPC 106179 – Route 600 Turn lane addition at Route 360, underway

Asphalt Paving Route 2022

Route 30 – From 0.14 mile east Route 360 (Richmond/Tappahannock Hwy) to 0.17 mile east Route 600 (East River Road) 2.68 miles

Cape Seal Routes 2022

Route 1007 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1008 – From End State Maintenance to Route 30 (King William Avenue) 0.2 miles

Route 1012 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1022 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.12 miles

Route 1023 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1024 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.12 miles

Route 1108 – From Route 1207 (14th Street) to Route 30 (King William Avenue) 0.24 miles

Route 1108 – From Route 1108 (C Street) to Route 1007 (Lynndale Street) 0.31 miles

Route 1118 – From Kent Street to Route 1108 (Kirby Street) 0.08 miles

Route 1118 – From Route 1108 (Kirby Street) to Route 30 (King William Avenue) 0.07 miles

Route 1122 – From Intersection Kent Street/ESM to Intersection Route 30 (Main Street) 0.16 miles

Route 1207 – From Intersection Route 30/33 (Main Street/14th Street) to Intersection Kent Street/ESM 0.17 miles

Resurfacing Route 2022
Surface Treatment Route
Route 629 – Jacks Creek Road

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized seven roads on the six-year plan, they are listed in priority order below.

Route 634 Kentucky Road – UPC 114818 – March 2023

Route 633 Sandy Point Road – UPC 114819 – March 2024

Route 624 Trimmers Shop Road – UPC 114820 – March 2024

Route 617 W. Spring Forest Road – UPC 115626 – March 2025

Route 621 Green Level Road – UPC 115628 – March 2027

Construction Projects Next 24 Months

None

Bridge Projects next 24 Months

UPC 118975 – Route 629 over Jacks Creek – Spring 2023

Traffic Engineering Requests

None

Supervisor Requests

None

Meetings of Significance

Discussed with County Staff recommendations for the Secondary Six Year Plan (SSYP) and Public Hearing to be conducted at the April 25th meeting.

Maintenance Operation Highlights

Completed Projects

- West Point High School Bus Loop paving
- Main Street/Route 33 West Point Crosswalk repair
- Routes 600, 604, 605, 625, 629, 632 and 640 Dead Tree Removal
- Route 30 Pipe Clean-Out
- West Point DI Clean-Out
- Guardrail Brush Cutting countywide

- Daylighting Signs countywide
- Sign Repair countywide
- Unpaved road maintenance countywide
- Patch potholes countywide

Upcoming Projects

- Route 640 Ditching
- Route 33/30 West Point Crosswalk repair – May 22 Night Work
- Brush Cutting Guardrails
- Sign Repairs/Daylighting signs countywide
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 4
- Subdivision reviews completed: 0
- Average number of days per review: 8.5
- Number of permits issued: 8
- Number of permits completed: 9

Contact for questions or concerns:

Lee McKnight
Residency Administrator
(804) 286-3115
lee.mcknight@vdot.virginia.gov

Ron Peaks
Assistant Residency Administrator
(804) 286-3118
ronald.peaks@vdot.virginia.gov

**VIRGINIA IS FOR LOVERS,
NOT LITTER**

AGENDA ITEM 11.c.vii.

VPPSA Drop Off Recycling Report

Drop Off Recycling
 Site Detail
 March 2022

King William County

	Request Date	Pull Date	Delivery Date	Location	Weight
Epworth					
Paper	No Pulls				
Containers	16-Mar	16-Mar	17-Mar	TFC	2900
				Total	2900
				Average	2900

Landfill					
Paper	No Pulls				
Containers	26-Mar	26-Mar	29-Mar	TFC	2280
				Total	2280
				Average	2280

Transfer Station					
Paper	No Pulls				
Containers	26-Feb	27-Feb	4-Mar	TFC	2820
	12-Mar	12-Mar	17-Mar	TFC	3060
	26-Mar	26-Mar	30-Mar	TFC	2920
				Total	8800
				Average	2933

VFW Road					
Paper	No Pulls				
Containers	15-Mar	15-Mar	17-Mar	TFC	2920
				Total	2920
				Average	2920

AGENDA ITEM 13.a.

Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the assignment and salaries of specific public officers and employees and the appointment of individuals to Boards and Commissions, and in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding a zoning dispute requiring the provision of legal advice by counsel, and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board.

CLOSED MEETING MOTIONS

✗ PERSONNEL – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

✗ 1. appointment of individuals to Boards and Commissions.

2. interview of a prospective candidate for employment.

(or the)

3. Employment

6. Promotion

✗ 9. Salary

✗ 4. Assignment

7. Performance

10. Discipline

5. Appointment

8. Demotion

11. Resignation

of a specific public officer / appointee / employee.

PUBLIC PROPERTY – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

1. the acquisition of real property for a public purpose.

2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

PROTECTION OF PRIVACY OF INDIVIDUALS – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

INVESTING OF PUBLIC FUNDS – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

HAZARDOUS WASTE SITING – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

TERRORIST ACTIVITY – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

PUBLIC CONTRACTS – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. discuss the award of a public contract involving the expenditure of public funds.
- 2. interview bidders or offerors.

3. discuss the terms or scope of a public contract.

AGENDA ITEM 13.c.

Certification of Closed Meeting

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]

AGENDA ITEM 14.a.

Resolution 22-25 - Appointment to the Tri-River Alcohol Safety Action Program Board

AGENDA ITEM 14.b.

Resolution 22-26 - Appointment to the Historic Preservation and Architectural Review Board

