



County of King William, Virginia

**BOARD OF SUPERVISORS
WORK SESSION MEETING OF MAY 9, 2022 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A M E N D E D A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Review and Adoption of Meeting Agenda**
4. **Public Hearing**
 - a. **Resolution 22-34** - Adoption of the Virginia Department of Transportation (VDOT) Secondary Six-Year Road Plan FY2023-FY2028
5. **Work Session Matters**
 - a. General Reassessment Update - Fred Pearson, Pearson's Appraisal Service, Inc.
 - b. Sweet Sue Solar Facility Update - Crystal B. Bright, Dominion Energy (Attachment Added)
 - c. Memorandum of Understanding with the King William Historical Society – Percy C. Ashcraft, County Administrator (Moved to June 13, 2022 Work Session)
 - d. King William Fire & EMS Water Rescue Program - Stacy Reaves, Fire Chief
 - e. All-Hazards Mitigation Plan Discussion - Sherry Graham, Director of Planning
 - f. Authorization to Sign Debris Monitoring Agreement with VPPSA - Steve Hudgins, Deputy County Administrator
 - g. Convenience Site Update - Steve Hudgins, Deputy County Administrator
 - h. Finance 3rd Quarter Update - Natasha Joranlien, Director of Financial Services (Updated Attachment)
 - i. Recreation Study Discussion: Rec Park, Riverfront Development, School Property Upgrades - Percy C. Ashcraft, County Administrator; Steve Hudgins, Deputy County Administrator; and Sherry Graham, Director of Planning
 - j. Administration Building & Courthouse Security System Update - Travis Wolfe, Systems Engineer

- k. **Resolution 22-35** - Adoption Approval of Fiscal Year 2023 Budget - Natasha Joranlien, Director of Financial Services **(Updated Attachment - No Material Changes)**
- l. **Resolution 22-36** - Appropriation Approval of Fiscal Year 2023 Budget - Natasha Joranlien, Director of Financial Services **(Attachment Added)**

6. Board of Supervisors' Requests

7. Closed Meeting

- a. Motion to convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the performance of a specific public employee, and in accordance with Section 2.2-3711 (A)(8) to consult with legal counsel on a specific legal matter regarding possible restructuring which requires the provision of legal advice by counsel.
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

8. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

There is no Public Comment Period during Work Sessions.

During any Public Hearings, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, district of residence, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

Detailed instructions for viewing live-streams of meetings, signing up to speak via Zoom (registration required by noon on the day of the meeting), and general guidelines for Public Comment & Public Hearings are available from the [King William County website](#).

AGENDA ITEM 4.a.

Resolution 22-34 - Adoption of the Virginia Department of Transportation (VDOT) Secondary Six-Year Road Plan FY2023-FY2028

Secondary System
King William County
Construction Program
Estimated Allocations

Fund	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Formula Secondary State	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$42,580	\$42,580	\$42,580	\$42,580	\$42,580	\$42,580
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$73,128	\$97,836	\$97,836	\$98,111	\$98,111	\$98,111
Total	\$115,708	\$140,416	\$140,416	\$140,691	\$140,691	\$140,691

Board Approval Date:

.....
Residency Administrator Date

.....
County Administrator Date

Total
.....
\$0
\$255,480
\$0
\$563,133
.....
\$818,613

King William County

King William County (050) As of 3/28/22 INTERNAL USE ONLY

UPC	Description											Totals	
106179	ROUTE 600 - TURN LANE ADDITION												
0001.00	Project 0600050589	0.076 Mi. North Int. Rte 360 WBL											
		Previous	Budget	Projected	Total	PE	RW	CN					
		\$383,914	\$0	\$0	\$383,914								
		Total Estimate			\$383,914								
		Balance:			\$0								
		Funding Detail											
	6030601 .Formula - Secondary :Federal/State - King William (CNS601)	Previous	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028					
		\$81,597	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	6030606 Secondary Formula - Telecommunications : King William	\$239,816	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	6030668 Secondary Formula - EB(MG) : King William (CNF668)	\$50,001	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	6030670 Secondary Formula - Match : King William (CNB670)	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
													\$383,914

Budget Detail Report

SSYP FY23 WORKING DRAFT : FY23 WORKING DRAFT

114818		ROUTE 634 - KENTUCKY ROAD - RURAL RUSTIC		ROUTE 625		DEAD END	
0002.00	Project	0634050601					
Previous	Budget	Projected	Total	PE	RW	CN	
\$78,206	\$0	\$0	\$78,206			03/29/23	
Total Estimate			\$78,206	\$0	\$0	\$78,206	
Balance:			\$0				
Funding Detail							
6030606 Secondary Formula - King William							
6071700 HB2 DG: Unpaved - King William							
Previous	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	
\$54,962	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$23,244	\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$78,206
114819		ROUTE 633 - SANDY POINT ROAD - RURAL RUSTIC		ROUTE 30		DEAD END	
0003.00	Project	0633050602					
Previous	Budget	Projected	Total	PE	RW	CN	
\$78,662	\$0	\$0	\$78,662			03/27/24	
Total Estimate			\$78,662	\$0	\$0	\$78,662	
Balance:			\$0				
Funding Detail							
6030606 Secondary Formula - King William							
Previous	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	
\$78,662	\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$78,662

AGENDA ITEM 5.b.

Sweet Sue Solar Facility Update - Crystal B. Bright, Dominion Energy (Attachment Added)

Dominion Energy

Sweet Sue Project Update – May 2022

Approved Permits (Approval Dates):

- SCC CPCN (March 15th, 2022)

Permits in Process (Anticipated Dates):

- Virginia DEQ Stormwater (May 15th, 2022)
- County Land Disturbance (May 15th, 2022)
- Conform with statewide utility exemption from county building permits

Anticipated Construction Dates

- Commence Construction (May 2022)
- Commercial Operation (Q4, 2023)

AGENDA ITEM 5.d.

King William Fire & EMS Water Rescue Program - Stacy Reaves, Fire Chief



County of King William, Virginia

KING WILLIAM

C O U N T Y S

F I R E & E M S

WATER RESCUE PROGRAM

1

Water Rescue Incidents

- Still Water**
- Moving Water**
- Swift Water**
- Storm Water Flooding**



2

There have been 72 Water Related Incidents Dispatched in King William County since January 2017

King William County is bordered by the Mattaponi and Pamunkey Rivers.

There are 43 streams in King William County.

Caroline, Hanover, King and Queen, and New Kent counties all border King William on the rivers. Their incidents involving the rivers are not included.



3

Logistics of the Water Rescue Program

Properly Trained Personnel

Proper Personal Protective Equipment for cold and abrasive environments

Rescue Equipment: ropes, victim harnesses, victim PFDs, lights, GPS, etc.

Boat, Motor, and Trailer for water search and rescue operations



4

Startup Costs of a Water Rescue Program

The basics for the program will give the County citizens and patrons water rescue capabilities from the center of the County.

One outboard powered rescue boat and trailer with two paddle boats for shallow and obstructed areas.

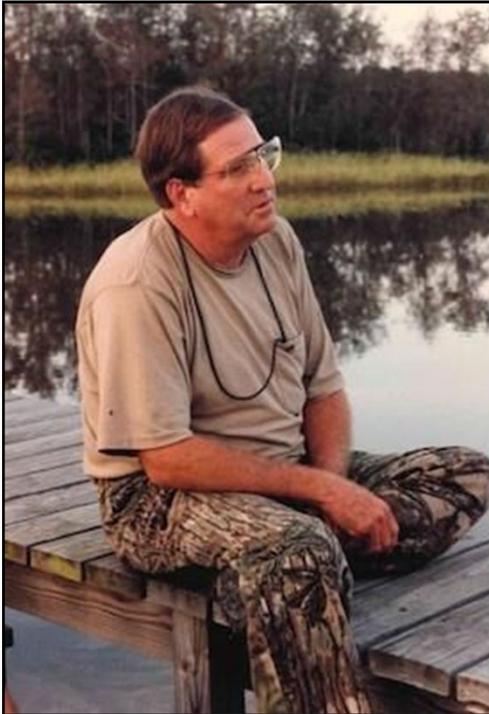
Ten qualified and trained rescuers to spread across the shifts.

All the necessary equipment and personal protective equipment and Victim Rescue Equipment.

In all, the total cost is nearly \$50,000.00.



5



If approved, funding for the program will be covered 100% by a donation given to King William Fire and EMS from the estate of Mr. Charles Strickler Hunter.

6

AGENDA ITEM 5.e.

All-Hazards Mitigation Plan Discussion - Sherry Graham, Director of Planning



King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: May 9, 2022
TO: King William County Board of Supervisors
FROM: Sherry Graham, Director of Planning
SUBJECT: Middle Peninsula All Hazards Mitigation Plan

REQUEST FOR ACTION

- For Review Only - Adoption and Resolution will be requested at May 23, 2022 meeting

SUMMARY

The Middle Peninsula All Hazards Mitigation Plan (AHMP) has now advanced to approvable-pending adoption status. The current plan expired on February 1, 2022, so the updated plan needs to be adopted in order to remain in compliant with federal regulations.

The Middle Peninsula Planning District Commission has been funded through FEMA (Federal Emergency Management Agency) and VDEM (Virginia Department of Emergency Management) to assist and guide the Middle Peninsula localities in updating the Regional All- Hazards Mitigation Plan.

The plan has been updated to remain compliant with the Federal Disaster Mitigation Act of 2000 which requires local governments to develop and submit mitigation plans that demonstrate “a jurisdiction’s commitment to reduce risk from natural hazards, serving as a guide for decision makers as they commit resources to reducing the effects of natural hazards.”

With an adopted a Hazards Mitigation Plans:

- Citizens are eligible to receive post-disaster hazard mitigation funding (i.e. Hazard Mitigation Grant Program (HMGP)) from FEMA funding;
- Local floodplain management programs are in compliance.
- Citizens have access to Federal Flood Insurance Policies; and
Citizens have access to federally backed mortgage.

BACKGROUND

- Since January 2021 MPPDC staff has been meeting on a regular basis with the Local Planning Team, consisting of appointed representatives from each of the Middle Peninsula localities as well as the three federally recognized tribes within the region (i.e. Upper Mattaponi, Rappahannock and Pamunkey Tribe).
- Parts of plan update have included:
 - The Public Outreach Strategy
 - Public Information Website housed on the MPPDC website and social media page. All information will be shared with localities and tribes to post and share on their own media accounts.
 - Project Information Fact Sheet – a 1-page (double-sided) project information fact sheet. . The primary purpose of this document is to provide information on the regional planning process.
 - Public Participation through surveys and public comment periods on draft AHMP documents.
 - Contracted with Dewberry to conduct a HAZUS assessment, which is a risk modeling software to assess the region’s risk from flooding, hurricane winds, and sea level rise. Based on discussions with the LPT there will be two sea level rise scenarios assessed: (1) the baseline of Mean High High Water (MHHW) and (2) projected sea level rise elevation of the 2060 intermediate-high scenario of MHHW plus 3.02 feet. This matches the State’s Resiliency Plan scenario projections.
 - Localities completed a Capability Assessment to identify the resources available to help with mitigation strategies. Capabilities may include authorities, policies, programs, staff, funding, and other resources.

- Localities completed a National Flood Insurance Program Survey - captures a locality's progress made on implementing the NFIP. Localities are currently conducting this survey.
- The LPT updated the list of hazards impacting the region:
 - REMOVED from the plan – Tsunamis, volcanoes, and landslides.
 - ADDED to the plan– Communicable Diseases.
 - COMBINED hazards - Winter Storm (ice) and Winter Storm (snow) to **Winter Weather**; Coastal, riverine, and ditch flooding hazards to **Flooding**; and Extreme cold and extreme heat to **Extreme Temperatures**.
- Localities reviewed their mitigation strategies that help reduce their risk from hazards within the region.

LINK

- Regional All Hazards Mitigation Plan 2021

AGENDA ITEM 5.f.

Authorization to Sign Debris Monitoring Agreement with VPPSA - Steve Hudgins, Deputy County Administrator



King William County
Est. 1702

Board of Supervisors

Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: May 9, 2022

TO: King William County Board of Supervisors

FROM: Steve Hudgins, Deputy County Administrator

SUBJECT: Debris Monitoring Agreement Between King William County and the Virginia Peninsulas Public Service Authority (VPPSA)

REQUEST FOR ACTION

Authorize the County Administrator to sign the attached agreement with VPPSA for debris monitoring services.

SUMMARY

The debris monitoring agreement between King William County and VPPSA provides the County with debris removal, reduction, and disposal for hurricanes and other disasters. The County retains VPPSA to provide these services, and VPPSA provides these services by using one or more of the contractors under agreement with VPPSA for this task.

The VPPSA Board of Directors has approved new debris monitoring agreements with 3 contractors (Rostan Solutions, LLC, Tetra Tech, Inc, and DebrisTech, LLC), 2 of which are currently under contract but whose contracts are expiring. King William County will need to sign the new debris monitoring agreement between VPPSA and the County to continue its access to this service. The only material change to the current contract is that the new contract specifies these new contractor agreements.

ATTACHMENTS

- Monitoring Services for Debris Removal, Reduction, and Disposal for Hurricanes and Other Disasters Service Agreement

**Monitoring Services
For
Debris Removal, Reduction, and Disposal
For
Hurricanes and Other Disasters
Service Agreement**

This Service Agreement for Monitoring Services for Debris Removal, Reduction, and Disposal for Hurricanes and other Disasters is made this _____ of April, 2022, between the VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY, a political subdivision of the Commonwealth of Virginia formed under the Virginia Water and Waste Authorities Act, VA. Code §15.2-5100 et seq. (the "Authority"), and the COUNTY OF KING WILLIAM, a political subdivision of the Commonwealth of Virginia (the "Community").

RECITALS

- A. The Authority was formed for the purpose of developing regional refuse collection, waste reduction, and disposal alternatives with the ultimate goal of acquiring, financing, constructing and/or operating and maintaining a regional residential, commercial and industrial garbage and refuse collection and disposal system or systems.
- B. The member jurisdictions of the Authority are the cities of Hampton, Poquoson and Williamsburg and the counties of Essex, James City, King and Queen, King William, Mathews, Middlesex and York.
- C. The Authority desires to make monitoring services for debris removal, reduction and disposal for hurricanes and other disasters available to the member jurisdictions.
- D. The Authority has entered into agreements with Rostan Solutions, LLC, Tetra Tech, Inc and DebrisTech, LLC. dated April ____, 2022 (the "Contractor" or "Contractors") to provide monitoring services for debris removal, reduction, and disposal for hurricanes and other disasters.
- E. The Community and the Authority are entering into this Agreement to set forth the rights, duties, and obligations of the parties with respect to the services.

AGREEMENT

NOW, THEREFORE, the parties hereto hereby agree as follows:

ARTICLE I

TERM

The term of this Agreement shall coincide with the term of the agreements for monitoring services for debris removal, reduction, and disposal for hurricanes and other disasters between the Authority and the Contractors.

ARTICLE II

SERVICES

Section 2.1. Authority as Service Provider: The Community hereby retains the Authority to provide monitoring services for debris removal, reduction, and disposal for hurricanes and other disasters, and the Authority hereby agrees to provide said services in accordance with and subject to the terms and conditions of this Agreement and the agreements for monitoring services for debris removal, reduction, and disposal for hurricanes and other disasters between the Authority and the Contractors.

Section 2.2. Use of Contractor: The Community and the Authority hereby agree that the Authority will use one or more of the Contractors, as selected by the Community, to provide the services.

Section 2.3. Authorization to Provide Services: When services are required, the Authority or the Community will notify the Contractor or Contractors of the intent to use the services of the Contractor(s). The Contractor or Contractors will receive authorization to provide services through task orders issued and executed by the Community. Each task order shall set forth a specific scope of services, amount of compensation, and completion date for the authorized service.

ARTICLE III

RESPONSIBILITIES OF THE COMMUNITIES

Section 3.1. Assignment of Personnel: The Community shall assign appropriate personnel to serve as the representative of the Community and to act on behalf of the Community.

**ARTICLE IV
COMPENSATION**

Section 4.1. Payment for Services: Payment will be made by the Community directly to the Contractor or Contractors for any work performed by the Contractor or Contractors as a result of issuance of a task order. Payment by the Community shall not be contingent upon reimbursement by the Federal Emergency Management Agency (FEMA) or any other state or federal agency. The Community shall be responsible for compiling all information and preparing all documentation for reimbursement from any state or federal agency.

Section 4.2. Administrative Fees: The Community agrees to pay an administrative fee for the services provided by the Authority whenever the Authority activates an Agreement with a Contractor or Contractors on behalf of the Community as described in Section 2.3. The administrative fee payable to the Authority will be \$2,000 for each event in which Agreements are activated plus a share of direct costs incurred by the Authority for each event as determined by the Authority's Board of Directors. The direct costs shall include but not be limited to overtime pay, advertising, printing, postage, and office supplies.

**ARTICLE V
ADDITIONAL AGREEMENTS**

Section 5.1. Records: The Authority shall maintain its books and records related to the performance of this Agreement in accordance with the following minimum requirements.

The Authority shall maintain any and all ledgers, books of account, invoices, vouchers, and cancelled checks, as well as all other records or documents evidencing or relating to charges for services, expenditures or disbursements borne by the Authority for a minimum period of five (5) years, or for any longer period required by law, from the date of final payment to the Contractor or Contractors pursuant to this Agreement.

The Authority shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of five (5) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time, during regular business

hours, upon written request by the Community. The records shall be available at the Authority's address indicated for receipt of notices in this Agreement or at such other location as designated in writing by the Authority.

Section 5.2. Equal Opportunity: During the performance of this contract, the Authority agrees as follows:

A. The Authority will not discriminate against any employee or applicant for employment because of age, disability, race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Authority. The Authority agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

B. The Authority, all solicitations or advertisements for employees placed by or on behalf of the Authority, will state that such Authority is an equal opportunity employer.

C. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

The Authority will include the provisions of the foregoing paragraphs A, B, and C in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

Section 5.3. Drug Free Workplace: During the performance of this contract, the Authority agrees as follows:

During the performance of this contract, the Authority agrees to (i) provide a drug-free workplace for the Authority's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Authority's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Authority that the Authority maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every contract or purchase order of over \$10,000, so that the provisions will be binding upon each contractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the

performance of work done in connection with this Service Agreement awarded to an Authority, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Section 5.3. Immigration Law: During the performance of this Contract, the Authority shall not knowingly employ an unauthorized alien as defined in the federal Immigration and Control Act of 1986.

ARTICLE VI TERMINATION AND DEFAULTS

Section 6.1. Termination: This Agreement may be terminated by either party hereto upon one years prior written notice to the other.

Section 6.2. Defaults: Each of the following shall constitute an Event of Default hereunder:

A Failure by the Community to pay any amount due hereunder when due;

B. Breach by either party of any other term or condition hereof which breach is not remedied within thirty {30} days the giving of notice of such breach by the non-defaulting party; provided, however, that if the defaulting party has commenced action to cure such default within such thirty-day (30) period and thereafter diligently pursues such cure to completion, such party shall not be deemed to have defaulted hereunder.

Section 6.3. Remedies: If an Event of Default by either party has occurred and is continuing, the non-defaulting party, in addition to any other remedies it may have at law or in equity, may immediately terminate this Agreement.

ARTICLE VII MISCELLANEOUS

Section 7.1. Entire Agreement; Amendments: This Agreement represents the entire and integrated agreement between the Authority and the Community and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written agreement signed by the Authority and the Community.

Section 7.2. Assignment: No assignment of this Agreement, or any right occurring under this Agreement, shall be made in whole or partly by either party without the other party's express written consent.

Section 7.3. Partnership: Nothing herein shall be construed to constitute a joint venture between the Authority and any Community or the formation of a

partnership.

Section 7.4. Severability of Invalid Provisions: If any clause, provision or section of this Agreement is held to be illegal or invalid by any court, the invalidity of the clause, provision or section will not affect any of the remaining clauses, provisions or sections, and this Agreement will be construed and enforced as if the illegal or invalid clause, provision or section had not been contained in it.

Section 7.5. Notices: All notices, invoices, certificates, requests or other communications under this Agreement must be in writing and will be deemed given, unless otherwise required, when mailed by first-class mail, postage prepaid, to the address set forth below:

If to the Authority:
Virginia Peninsulas Public Service Authority
Attention: Executive Director
475 McLaws Circle, Suite 3B
Williamsburg, Virginia 23185

If to the Community:
County of King William
Attention County Administrator
180 Horse Landing Road #4
King William, Virginia 23086

The parties may by notice given under this Section, designate such other addresses as they may deem appropriate for the receipt of notices under this Agreement. If, by reason of the suspension of or irregularities in regular mail service, it is impractical to mail notice of any event when notice is required to be given, then any manner of giving notice which is satisfactory to the intended recipient will be deemed to be sufficient.

Section 7.6. Counterparts: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

Section 7.7. Governing Law/Venue: This Agreement shall be governed, construed, and interpreted by, though, and under the laws of the Commonwealth of Virginia. All suits for any claims, breach, or dispute arising out of this Agreement shall be maintained in the appropriate court of competent jurisdiction in James City County.

IN WITNESS WHEREOF, the parties have each caused this Agreement to be signed as of the date above written.

**VIRGINIA PENINSULAS
PUBLIC SERVICE AUTHORITY**

By: _____

Title: _____

COUNTY OF KING WILLIAM

By: _____

Title: _____

AGENDA ITEM 5.g.

Convenience Site Update - Steve Hudgins, Deputy County Administrator



King William County
Est. 1702

Board of Supervisors

Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: May 9, 2022
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Deputy County Administrator
SUBJECT: Virginia Peninsulas Public Service Authority (VPPSA) High School Transfer Site Expansion Discussion

REQUEST FOR ACTION

For informational purposes only.

SUMMARY

After continuing discussions with David Magnant, Director of VPPSA, it is believed that the best solution to alleviate the traffic safety issues and improve service at the King William Transfer Center site is to expand the current site. An expansion would improve onsite queuing as well as improve efficiency, thus keeping users from queuing onto Rt. 30 and mitigating all associated safety concerns.

The proposed expansion design concept includes creating a one-way loop for traffic, allowing for a more straightforward approach to the existing compactor. The loop would also allow for an additional compactor with either side approach. This concept would keep new sitework to a minimum and be located in the vicinity of the existing service area rather than atop the old landfill area in the back. Please see attached concept sketch, *Attachment A*.

The proposed road loop would cross the RPA buffer zone and wetlands minimally. This design idea has received recent confirmation from DEQ as meeting the requirements allowing for local administrative approval for such a crossing.



King William County
Est. 1702

Board of Supervisors

Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

Cost Estimate:

Discussions with VPPSA and their consulting engineers, LaBella Associates, put the project in a \$400k-\$600k range. However, when asked for a ballpark estimate, a local contractor said it could be as high as \$1 million due to unstable material availability and costs. Potential grant funding has been researched. While a project of this nature does qualify for a USDA Community Facilities Program grant or loan, our community would not qualify for a grant due to median income levels of those served. A loan would come with the additional requirements placed on federal loans and for a loan this size, was not recommended by our regional USDA rural development program specialist.

Phasing:

It has been discussed that it may be advantageous to have a phased approach to the traffic problem and begin by making relatively quick and cost-efficient improvements to the Epworth site (see *Attachment C*), allowing for more commercial users to be channeled there rather than using the Transfer Center. However, with a high-level cost estimate of \$200k for Epworth improvements, it may be prudent to only address the Transfer Center.

Alternatives:

- Current Site, Expansion atop Landfill (see *Attachment B*)
 - Still potentially viable, but there are no identified advantages over the proposed concept at this time. Queuing is less efficient. While the land is believed to be stable enough for the proposed use, potentially with engineered stabilizing solutions, staff has not proceeded with any engineered stabilization testing.
- A New Site
 - VPPSA has confirmed that starting a new site from scratch would be far more costly than the proposed site expansion.
- Private Industry
 - In an attempt to reduce usage of the Transfer Center, VPPSA reached out to private solid waste management providers to pique their interest in contracting with Central Garage subdivision HOAs. To date, there has been no interest.



King William County
Est. 1702

Board of Supervisors

Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

ATTACHMENTS

Attachment A: Concept Sketch 1
Attachment B: Concept Sketch 2
Attachment C: Epworth Upgrade

EPWORTH SITE

- CLEAR PART OF CENTER AREA.
- IMPROVE ENTRANCE
- ADD HD COMPACTOR
 - WITH HD LIFT
 - CONCRETE PAD FOR COMPACTOR
 - CONCRETE PAD FOR BUILDINGS
 - BOARDS FOR PROTECTION
- CLEAN THE SITE
- PAINT



AGENDA ITEM 5.h.

Finance 3rd Quarter Update - Natasha Joranlien, Director of Financial Services [\(Updated Attachment\)](#)



QUARTERLY FINANCIAL REPORT

FOR QUARTER ENDING 03/31/2022

GENERAL FUND REVENUES

FY2022 REVENUE as of March 31, 2022

FY2021 Revenue as of March 31, 2021

Description	FY2022 REVENUE as of March 31, 2022					FY2021 Revenue as of March 31, 2021				
	Adopted	Amended	Amended Budget	YTD Revenue	% of Budget	Adopted	Amended	Amended Budget	YTD Revenue	% of Budget
REAL ESTATE	12,958,929	-	12,958,929	6,501,579	50.17%	12,465,597	-	12,465,597	6,291,585	50.47%
PUBLIC SERVICE CORP TAX CURRENT	397,200	-	397,200	430,905	108.49%	329,350	-	329,350	449,571	136.50%
PERSONAL PROPERTY TAXES	4,919,977	-	4,919,977	4,448,623	90.42%	4,190,987	-	4,190,987	3,905,903	93.20%
MACHINERY & TOOLS TAX	2,113,235	-	2,113,235	2,128,540	100.72%	1,955,791	-	1,955,791	2,044,078	104.51%
PENALTIES & INTEREST ON TAXES	290,000	-	290,000	626,331	215.98%	275,000	-	275,000	389,994	141.82%
LOCAL SALES TAX	1,571,468	-	1,571,468	1,148,675	73.10%	1,136,170	-	1,136,170	995,992	87.66%
CONSUMER'S UTILITY TAXES	220,000	-	220,000	192,946	87.70%	220,000	-	220,000	185,724	84.42%
UTILITIES GROSS RECEIPTS TAXES	45,000	-	45,000	40,353	89.67%	50,000	-	50,000	37,312	74.62%
BPOL	420,000	-	420,000	472,381	112.47%	372,500	-	372,500	443,830	119.15%
MOTOR VEHICLE LICENSES	425,000	-	425,000	400,193	94.16%	425,000	-	425,000	421,732	99.23%
BANK STOCK TAXES	120,000	-	120,000	-	0.00%	104,000	-	104,000	-	0.00%
TAXES ON RECORDATION & WILLS	250,000	-	250,000	340,403	136.16%	226,000	-	226,000	280,004	123.90%
GAMES OF SKILL	-	-	-	3,456	0.00%	-	-	-	22,608	0.00%
FOOD & BEVERAGE TAXES	400,000	-	400,000	388,362	97.09%	225,000	-	225,000	310,547	138.02%
INTEREST & PENALTY BPOL & MEALS TA	-	-	-	7,403	0.00%	-	-	-	638	0.00%
ANIMAL LICENSES	5,000	-	5,000	4,129	82.58%	5,000	-	5,000	3,197	63.94%
LAND USE FEES	30,000	-	30,000	13,762	45.87%	29,500	-	29,500	13,560	45.96%
TRANSFER FEES	700	-	700	1,014	144.90%	500	-	500	637	127.44%
BUILDING & PLANNING REVENUES	350,000	-	350,000	313,998	89.71%	277,000	-	277,000	432,395	156.10%
COURTHOUSE FINES	72,500	-	72,500	75,692	104.40%	75,000	-	75,000	63,646	84.86%
INTEREST ON BANK DEPOSITS	110,000	-	110,000	35,109	31.92%	105,500	-	105,500	32,559	30.86%
USE OF PROPERTY	69,370	-	69,370	54,665	78.80%	60,000	-	60,000	50,068	83.45%
SHERIFF'S FEES	4,800	-	4,800	11,446	238.46%	5,500	-	5,500	2,928	53.23%
COMMONWEALTH'S ATTORNEY FEES	1,500	-	1,500	2,227	148.44%	1,500	-	1,500	924	61.61%
LOC REV AGREEMENT	4,928	-	4,928	4,864	98.71%	3,500	-	3,500	3,444	98.40%
MISCELLANEOUS	29,100	-	29,100	10,206	35.07%	8,000	-	8,000	14,446	180.58%
RECOVERED COSTS	47,379	35,977	83,356	45,562	54.66%	48,800	-	48,800	10,689	21.90%
NON CATEGORICAL AID	1,535,706	-	1,535,706	1,365,503	88.92%	1,534,631	-	1,534,631	1,365,594	88.99%
CONSTITUTIONAL OFFICERS & GENERAL R	1,404,157	-	1,404,157	1,002,357	71.38%	1,370,885	-	1,370,885	857,742	62.57%
OTHER CATEGORICAL AID	121,500	-	121,500	102,522	84.38%	112,300	-	112,300	97,185	86.54%
FEDERAL AID-PUBLIC SAFETY	65,500	348	65,848	24,690	37.49%	61,500	-	61,500	56,385	91.68%
USE OF UNASSIGNED GEN FUND	135,000	61,131	196,131	196,131	100.00%	-	363,431	363,431	-	0.00%
	28,117,949	97,456	28,215,405	20,394,029	72.28%	25,674,511	363,431	26,037,942	18,784,916	72.14%

GENERAL FUND EXPENDITURES	FY2022 Expenses as of March 31, 2022			FY2021 Expenses as of March 31, 2021		
	Description	Amended Budget	YTD Expense	% of Budget	Amended Budget	YTD Expense
BOARD OF SUPERVISORS	86,218	60,776	70.49%	80,767	59,328	73.46%
COUNTY ADMINISTRATOR	356,959	272,941	76.46%	427,225	173,874	40.70%
FINANCIAL & MANAGEMENT SVCS	526,010	359,422	68.33%	502,387	382,274	76.09%
INFORMATION TECHNOLOGY	264,675	222,508	84.07%	174,794	169,770	97.13%
LEGAL SERVICES	212,000	67,067	31.64%	220,000	104,351	47.43%
COMMISSIONER OF THE REVENUE	349,991	242,849	69.39%	288,855	190,867	66.08%
ASSESSOR	126,700	37,568	29.65%	-	85,905	0.00%
TREASURER	302,718	225,585	74.52%	282,090	195,269	69.22%
ELECTORAL BOARD & OFFICIALS	85,539	22,809	26.67%	65,121	85,454	131.22%
REGISTRAR	174,705	134,761	77.14%	145,012	121,336	83.67%
CIRCUIT COURT	27,275	14,194	52.04%	27,275	6,464	23.70%
GENERAL DISTRICT COURT	10,850	4,697	43.29%	10,550	3,778	35.81%
J & DR COURT	10,757	4,732	43.99%	10,757	1,784	16.58%
CLERK OF THE CIRCUIT COURT	310,332	244,269	78.71%	331,120	231,404	69.89%
COMMONWEALTH'S ATTORNEY	385,667	287,280	74.49%	322,777	253,310	78.48%
SHERIFF	2,365,723	1,542,164	65.19%	2,093,906	1,446,688	69.09%
EMERGENCY 911 SYSTEM	764,093	487,908	63.85%	783,341	557,323	71.15%
PUBLIC SAFETY RADIO SYSTEM	451,756	294,736	65.24%	39,269	67,436	171.73%
ANIMAL CONTROL	163,880	97,311	59.38%	159,723	94,611	59.23%
MEDICAL EXAMINER SERVICES	300	120	40.00%	300	100	33.33%
WEST POINT VOLUNTEER FIRE DEPT	287,412	225,562	78.48%	334,431	238,087	71.19%
MANGO HICK VOLUNTEER FIRE DEPT	96,160	79,414	82.59%	129,181	121,974	94.42%
WALKERTON VOLUNTEER FIRE DEPT	39,320	29,490	75.00%	57,727	45,363	78.58%
MUTUAL AID PARTNERS	12,225	12,225	100.00%	12,805	12,297	96.03%
FIRE & EMS	1,517,045	1,159,761	76.45%	1,353,729	839,755	62.03%
REGIONAL SECURITY CENTER	1,061,169	828,076	78.03%	864,713	668,870	77.35%
JUVENILE DETENTION HOMES	52,667	20,001	37.98%	57,058	21,806	38.22%
J&DR DISTRICT COURT SERVICES UNIT	7,110	4,382	61.63%	8,160	4,248	52.06%
BUILDING INSPECTIONS	182,488	112,948	61.89%	183,158	121,762	66.48%
REFUSE COLLECTION	671,765	555,630	82.71%	643,963	484,783	75.28%
REFUSE DISPOSAL	286,493	160,904	56.16%	273,768	198,270	72.42%
LITTER PREVENTION	5,000	2,799	55.98%	5,000	1,706	34.12%
GENERAL PROPERTIES	933,520	678,771	72.71%	794,763	600,470	75.55%

continued	GENERAL FUND EXPENDITURES	FY2022 Expenses as of March 31, 2022			FY2021 Expenses as of March 31, 2021		
	Description	Amended Budget	YTD Expense	% of Budget	Amended Budget	YTD Expense	% of Budget
	THREE RIVERS HEALTH DISTRICT	149,112	149,112	100.00%	140,000	105,000	75.00%
	OTHER HEALTH	42,293	42,293	100.00%	43,274	16,340	37.76%
	COMMUNITY SERVICE BOARD	60,624	45,468	75.00%	60,624	45,468	75.00%
	RAPPAHANNOCK COMMUNITY COLLEGE	8,808	8,808	100.00%	8,808	8,808	100.00%
	ADMIN OF PARKS & RECREATION	161,402	109,983	68.14%	103,297	60,764	58.82%
	ARTS ALIVE	9,500	9,500	100.00%	9,500	9,500	100.00%
	AFID GRANT	24,969	8,609	34.48%	-	-	0.00%
	PAMUNKEY REGIONAL LIBRARY	444,597	333,448	75.00%	444,597	333,448	75.00%
	PLANNING	519,509	325,693	62.69%	434,330	240,579	55.39%
	MID PENINSULA REGIONAL AIRPORT	30,000	30,000	100.00%	30,000	30,000	100.00%
	MPPDC SUPPORT	22,757	18,471	81.17%	30,614	23,729	77.51%
	ECONOMIC DEVELOPMENT	34,290	10,200	29.75%	27,500	3,710	13.49%
	3 RIVERS SOIL/WATER CONS. DIST.	5,000	5,000	100.00%	5,000	5,000	100.00%
	SUPPLEMENT TO VA TECH AGENTS	41,936	13,824	32.96%	41,936	11,842	28.24%
	CONTINGENCY	75,000	-	0.00%	-	-	0.00%
	TOWN OF WP PORTION OF LOCAL SALES TAX	383,649	284,849	74.25%	321,034	212,946	66.33%
	TOWN OF WP AGREEMENT	167,240	84,155	50.32%	164,768	79,843	48.46%
	TRANSFER TO DSS FUND	226,334	95,998	42.41%	204,240	209,485	102.57%
	TRANS TO REGIONAL ANIMAL SHELTER	159,474	159,474	100.00%	142,394	142,394	100.00%
	TRANSFER TO SCHOOL FUND	10,253,465	7,835,643	76.42%	9,549,802	7,757,364	81.23%
	TRANSFER TO VICTIM WITNESS	5,309	5,309	100.00%	4,472	4,472	100.00%
	TRANSFER TO CSA FUND	424,041	212,083	50.01%	462,419	229,959	49.73%
	TRANSFER TO CIP	17,848	17,675	99.03%	210,000	210,000	100.00%
	TRANSFERS - DEBT SERVICE	2,823,980	2,823,980	100.00%	2,740,571	2,740,571	100.00%
	TRANSFER TO VJCCCA FUND	18,850	18,850	100.00%	18,850	18,850	100.00%
	Grand Total	28,238,509	21,142,086	74.87%	25,881,755	20,090,788	77.63%

In Summary, the County’s revenues and expenditures are consistent with budgeted estimates.

- RE Tax Revenues – largest GF revenue sources; 1st half was due 12/5/21 collections at 50.17%; good indicator that we will meet target; 2nd half due 6/24/2022
- Expenditures are on target – similar in comparison to prior year.

King William Cash Flow Pattern for General Fund

King William County	
Cash Flow Pattern for General Fund	
	General Fund Balance
Jul-21	\$ 3,416,358
Aug-21	\$ 1,999,073
Sep-21	\$ 2,137,238
Oct-21	\$ 1,297,398
Nov-21	\$ 3,969,683
Dec-21	\$ 4,531,910
Jan-22	\$ 5,724,779
Feb-22	\$ 5,897,828
Mar-22	\$ 6,196,897

**As of 4/28/22, county and school banking accounts have not been reconciled by the Treasurer’s Office*

		03/31/22	
<u>PROJECT</u>	<u>FY22 BUDGET</u>	<u>YTD EXPENSE</u>	<u>% of Budget</u>
<u>GENERAL</u>			
RADIO REPLACEMENT	230,000	-	0.00%
HVAC	100,000	25,619	25.62%
VEHICLE REPLACEMENT	97,372	50,850	52.22%
IT-SERVERS,SOFTWARE,COMPUTERS	25,000	24,795	99.18%
MCALISTER	50,000	-	0.00%
360 COMPLEX RENO	30,000	438	1.46%
ROOFING PROJECTS	175,000	-	0.00%
MOTOROLA PROJECT CHANGE ORDERS	25,000	5,387	21.55%
<u>PARKS & REC</u>			
FENCING AROUND SOCCER FIELD	8,000	-	0.00%
Gravel @ 360 COMPLEX	10,000	4,041	40.41%
NEW LAWN MOWER	15,000	9,000	60.00%
<u>FIRE/EMS</u>			
AMBULANCE/ENGINE	150,000	150,000	100.00%
LIFPACKS	60,000	60,000	100.00%
Gravel @ Station 1	25,000	-	0.00%
BRUSH/FR TRUCK	30,000	-	0.00%
TURN OUT GEAR FIRE/EMS	45,500	6,031	13.26%
WPVFR	30,000	-	0.00%
MANGO HICK	30,000	-	0.00%
FOUNTAIN BLEU WELL&PUMP	904,000	-	0.00%
WATER PROJECTS -M.U.P	6,761,328	-	0.00%
	8,801,200	336,162	

Capital Projects Summary

- Invoices for Parks & Recreation Soccer field and gravel expected to post with April 2022 expenses for completion of project.
- Still awaiting availability of Facilities Vehicle for purchase

Prior Years Remaining Capital Fund Balance not appropriated in FY22			
Well/Pump House	\$ 535,190		
Broadband	\$ 225,000		
Infrastructure	\$ 1,048,506		
Historical Building	\$ 36,894		
	\$ 1,845,590		

PROFFERS							
Fund Balance as of 7/1/2021			\$ 554,184	Fund Balance a of 7/1/2020			\$ 214,457
		<i>3/31/2022</i>				<i>3/31/2021</i>	
	FY22 Budget	FY22 YTD			FY21 Budget	FY21 YTD	
REVENUES	200,000	313,224			REVENUES	200,000	229,988
EXPENSES	200,000	200,000			EXPENSES	200,000	30,000
<i>Capital Expenditures</i>					<i>Capital Expenditures</i>		
FUND BALANCE			<u>667,407.64</u>				<u>414,445.16</u>

- FY2023 Capital Budget includes utilizing \$200,000 (VPPSA site \$175K & Recreation Park Expansion \$25K)

Proffers cash is collected from developers to go towards public facilities and infrastructure needs to serve the new development.

Utilities Summary

WATER FUND							
Fund Balance as of 7/1/2021			\$ 620,444	Fund Balance a of 7/1/2020			\$ 389,061
		3/31/2022				3/31/2021	
	FY22 Budget	FY22 YTD			FY21 Budget	FY21 YTD	
REVENUES	671,168	654,189		REVENUES	563,655	487,631	
EXPENSES	671,168	266,060		EXPENSES	563,655	293,288	
				<i>Capital Expenditures</i>			
FUND BALANCE			<u>1,008,572.87</u>				<u>583,404.25</u>
SEWER FUND							
Fund Balance as of 7/1/2021			\$ 1,072,019	Fund Balance a of 7/1/2020			\$ 579,471
		3/31/2022				3/31/2021	
	FY22 Budget	FY22 YTD			FY21 Budget	FY21 YTD	
REVENUES	400,000	488,000		REVENUES	477,971	464,000	
EXPENSES	400,000	-		EXPENSES	477,971	114,389	
FUND BALANCE			<u>1,560,019.00</u>				<u>929,082.56</u>

ARPA Funding

- ARPA Initial reporting due April 30, 2022 was submitted 4/25/22
- First half of funding was received 6/24/21; Second half remaining can be received no earlier than twelve months after the first payment. Treasury expects to provide second half of payment approximately twelve months after the first payment.
- ARPA budget period = March 3, 2021 – December 31, 2024

Initiative/Category	TOTAL BUDGET	Expended at 3/31/22
Nano Shield	54,000	9,020
PPE	47,120	869
COVID staff time off-all county FTE	44,851	-
ZOOM	1,309	45
General Registrar Cybersecurity	23,000	-
Parks&Recreation Speaker/Projection system	10,000	-
Staffing	978,021	109,021
Build out of Magistrate space/holding	2,500	1,021
(2) prisoner transport vehicles	110,000	49,203
Audio - Phase 2 of Courthouse Wing	30,000	3,150
Training tables - Courthouse Wing	6,000	5,925
Information Technology	17,503	13,444
Community Pet Food Pantry	1,500	124
Community Eviction support-Animal Shelter	2,590	-
Jurors	2,404	-
Broadband	2,000,000	-
Total	3,330,798	191,823

Looking Ahead

- *FY2022 “Budget to Actual” monitoring will continue and preparation being made for year-end*
- *Purchase Order cutoff of May 13 communicated to Department Heads and staff*
- *Preliminary FY2022 audit work cannot be scheduled until status of bank reconciliation completion from July 2021 to date is established.*
- *FY2021 audit remains incomplete; pending completion of bank account reconciliations*

AGENDA ITEM 5.k.

Resolution 22-35 - Adoption Approval of Fiscal Year 2023 Budget - Natasha Joranlien, Director of Financial Services (Updated Attachment - No Material Changes)



Natasha L. Joranlien
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: May 9, 2022
TO: King William County Board of Supervisors
FROM: Natasha L. Joranlien, Director of Financial Services
SUBJECT: Adoption of Fiscal Year 2023 Budget

REQUEST FOR ACTION

- Approval of Resolution 22-35

SUMMARY

Request Board consideration of Resolution 22-35 for adoption of Fiscal Year 2023 Budget

ATTACHMENT

- Resolution 22-35
- Summary of Expenditures
- Summary of Revenues

RESOLUTION 22-35

**APPROVING THE FISCAL YEAR BUDGET BEGINNING JULY 1, 2022 AND
ENDING JUNE 30, 2023 FOR KING WILLIAM COUNTY, VIRGINIA**

WHEREAS, Section 15.2-2503 of the 1950 Code of Virginia, as amended, provides that the governing body of the County shall prepare and approve an annual budget; and

WHEREAS, the County Administrator has submitted to the King William County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2022 and ending June 30, 2023, as required by 15.2-1541; and

WHEREAS, the recommendation of the County Administrator regarding the educational budget submitted by the King William County School Board for FY 2023 contains estimated availability of funding from the Federal government in the amount of \$1,776,589; from the state government in the amount of \$16,025,300; from current local appropriations in the amount of \$11,164,124 for operations and \$1,538,112 for debt service; and from other revenue in the amount of \$139,250; and

WHEREAS, the Board held a duly advertised Public Hearing on April 11, 2022 and has reviewed citizen comments, analyzed, deliberated, and made necessary revisions to create a budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 9th day of May, 2022, that there is hereby approved for informative and fiscal planning purposes only, the annual budget for FY 2023 as submitted and as amended by the Board briefly summarized below:

Proposed for Adoption by King William County Board of Supervisors

May 9, 2022 Work Session Meeting

General Fund:			
	General Government	2,745,004	
	Judicial Administration	815,698	
	Public Safety	7,425,415	
	Public Works	2,008,773	
	Health & Welfare	965,218	
	Parks, Recreation & Cultural	709,859	
	Community Development	728,255	
	Non-Departmental	163,564	
	Contingency	65,000	
	Education	11,164,124	
	Transfer to West Point (Transfer + Local Sales Tax)	561,038	
	Capital/Debt Service	2,676,402	
21	Total General Fund:		\$ 30,028,350

22	Special Reserve Funds	\$ 3,710,621
23	Capital Projects Fund:	\$ 13,683,636
24	Debt Service Fund:	\$ 3,044,269
25	Proprietary Fund:	\$ 1,418,030
26	School Operating Fund:	\$ 30,643,375
27	Less County Support	<u>\$ 12,702,236</u>
28		\$69,826,045
29	School Cafeteria Fund:	\$ 1,095,000
30	School Textbook Fund:	\$ 640,000
31	School Health Self-Insurance Fund:	\$ 4,405,000
32	School Regional Alternative Education Fund:	\$ 650,000
33	School Adult Education Fund:	<u>\$ 315,000</u>
34		\$ 7,105,000

35 **DONE** this 9th day of May, 2022.

GENERAL FUND EXPENDITURES SUMMARY

FY 2023 RECOMMENDED BUDGET

Description	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY23 Recommended	FY22 to FY23
BOARD OF SUPERVISORS	80,636	66,804	81,795	86,218	90,066	4.46%
COUNTY ADMINISTRATOR	211,020	249,507	274,364	482,959	723,785	49.86%
FINANCE DEPARTMENT	444,762	416,337	572,288	526,010	431,669	-17.94%
HUMAN RESOURCES/PAYROLL	-	-	-	-	189,014	100.00%
INFORMATION TECHNOLOGY SVC	147,836	149,762	215,362	264,675	305,771	15.53%
LEGAL SERVICES (County Attorney)	71,168	187,131	126,084	212,000	153,000	-27.83%
COMMISSIONER OF THE REVENUE	276,461	284,503	365,582	330,092	328,949	-0.35%
ASSESSOR	91,426	121,530	COMBINED WITH COR			0.00%
TREASURER	232,888	255,406	261,115	262,377	238,137	-9.24%
BOARD OF ELECTIONS	48,858	57,982	53,151	85,539	88,059	2.95%
GENERAL REGISTRAR	108,936	124,640	161,603	174,955	196,555	12.35%
COURTS (Regional Circuit Court, Gen Dist Court, Juv Dom Rel Court)	35,669	36,229	36,977	48,882	49,747	1.77%
CLERK OF THE CIRCUIT COURT	273,595	283,378	331,721	310,332	332,398	7.11%
COMMONWEALTH'S ATTORNEY	320,602	302,565	338,712	385,667	426,780	10.66%
SHERIFF'S OFFICE	1,761,195	1,714,183	1,835,149	2,365,723	2,600,816	9.94%
EMERGENCY COMMUNICATIONS (E-911)	694,756	700,488	756,444	764,093	832,194	8.91%
WEST POINT PD&TOWN MOTOROLA RADIO SERVICE - Moving exp to Public Safety Radio System Department	46,179	47,757	-	-	-	0.00%
ANIMAL CONTROL	94,047	126,905	125,723	163,880	176,085	7.45%
MEDICAL EXAMINER	100	80	120	300	300	0.00%
FIRE AND EMERGENCY SERVICES	515,565	1,168,028	1,232,384	1,517,045	1,698,470	11.96%
PUBLIC SAFETY RADIO SYSTEM includes support/maintenance for Sheriff/Fire &EMS/Volunteer Fire/EMS, WPPD, & WP Admin	-	-	429,220	451,756	453,757	0.44%
VOLUNTEER FIRE PROGRAMS (Life Care)	22,639	-	-	-	-	0.00%
KING WILLIAM VOLUNTEER FIRE	137,606	-	-	-	-	0.00%
WEST POINT VOLUNTEER	336,191	350,060	279,120	287,412	341,024	18.65%
MANGOICK VOLUNTEER FIRE	133,377	141,538	95,320	96,160	98,457	2.39%
WALKERTON VOLUNTEER FIRE	61,665	61,706	39,320	39,320	39,320	0.00%
MATTAPONI VOLUNTEER RESCUE	55,706	-	-	-	-	0.00%
FIRE SUPPORT SERVICES (MedFlight, Peninsula EMS Council, Dept of Forestry)	12,511	12,460	12,297	12,225	13,644	11.61%
CORRECTION & DETENTION (Adult, Pre-trial, Juvenile)	949,830	864,630	976,455	1,128,086	1,152,497	2.16%
PLANNING AND ZONING	370,999	484,996	407,803	519,509	410,533	-20.98%
BUILDING AND DEVELOPMENT SERVICES	177,564	186,362	167,417	182,488	203,001	11.24%
ECONOMIC DEVELOPMENT & TOURISM	6,228	50,475	8,710	34,290	56,250	64.04%
VPPSA	865,515	866,168	901,324	958,259	1,077,498	12.44%
LITTER PREVENTION GRANT	1,919	6,654	6,993	5,000	5,000	0.00%

Description	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY23 Recommended	FY22 to FY23
GENERAL PROPERTIES	765,167	792,204	788,709	931,520	926,275	-0.56%
HEALTH DEPARTMENT	140,000	140,000	140,000	140,000	158,224	13.02%
CONTRIBUTIONS (Other Outside Agencies)	593,966	617,123	612,822	658,575	664,401	0.88%
PARKS AND RECREATION ADMINISTRATION	219,001	219,261	76,722	161,402	205,018	27.02%
NON DEPARTMENTAL (Contingency, Tax Levy, etc.)	735,515	825,892	593,804	625,889	626,038	0.02%
TRANSFERS - GENERAL FUND	18,558,401	13,936,556	13,333,384	13,911,453	14,735,619	5.92%
TOTAL	\$ 29,599,499	\$ 25,849,300	\$ 25,637,995	\$ 28,124,091	\$ 30,028,350	6.77%

GENERAL FUND REVENUE SUMMARY

FY 2023 RECOMMENDED BUDGET

Description	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY23 Proposed	FY22 to FY23
REAL PROPERTY	12,406,951	12,665,938	13,042,551	13,356,129	14,026,265	5.0%
PERSONAL PROPERTY	3,621,378	3,730,983	4,118,922	4,919,977	5,301,665	7.8%
MACHINERY AND TOOLS	1,721,401	1,893,476	2,044,078	2,113,235	2,131,846	0.9%
OTHER LOCAL TAXES	3,331,453	3,600,382	4,025,338	3,451,468	3,991,468	15.6%
PERMITS AND FEES	321,688	415,953	599,913	386,700	435,900	12.7%
OTHER LOCAL REVENUE	797,420	618,109	816,222	628,577	293,610	-53.3%
COMPENSATION BOARD	1,287,819	1,348,799	1,346,714	1,404,157	1,523,570	8.5%
OTHER STATE AID	492,992	497,212	510,588	453,075	364,500	-19.5%
PPTRA	1,204,131	1,204,131	1,204,131	1,204,131	1,203,773	0.0%
FEDERAL AID	54,374	45,997	75,471	65,500	45,202	-31.0%
USE OF UNASSIGNED FUND				135,000	221,050	63.7%
TRANSFER FROM ARPA					489,500	0.0%
TOTAL	\$ 25,239,607	\$ 26,020,980	\$ 27,783,928	\$ 28,117,949	\$ 30,028,350	6.8%

*The totals may vary from Budget Print out due to date selected for printing, budget amendments and adjusting entries

AGENDA ITEM 5.I.

Resolution 22-36 - Appropriation Approval of Fiscal Year 2023 Budget - Natasha Joranlien, Director of Financial Services **(Attachment Added)**

RESOLUTION 22-36

**APPROPRIATING FUNDS FOR THE FISCAL YEAR BUDGET BEGINNING JULY 1, 2022
AND ENDING JUNE 30, 2023 FOR KING WILLIAM COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of King William County, Virginia, has heretofore prepared and, on May 9, 2022, adopted a budget for informative and fiscal planning purposes for the fiscal year beginning July 1, 2022; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures contained in the Budget and to set forth the Board’s desired administration of those funds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 9th day of May 2022:

SECTION 1. GENERAL FUND. That the amounts herein named aggregating \$30,028,350 are hereby appropriated in the General Fund for the following functions subject to the conditions hereinafter set forth in this Resolution for the fiscal year (FY) beginning July 1, 2022 and ending June 30, 2023, as follows:

<u>General Fund:</u>		
General Government	2,745,004	
Judicial Administration	815,698	
Public Safety	7,425,415	
Public Works	2,008,773	
Health & Welfare	965,218	
Parks, Recreation & Cultural	709,859	
Community Development	728,255	
Non-Departmental	163,564	
Contingency	65,000	
Education	11,164,124	
Transfer to West Point (Transfer + Local Sales Tax)	561,038	
Capital/Debt Service	2,676,402	
Total General Fund:		\$ 30,028,350

18

19 SECTION 2. SCHOOL OPERATING FUND. That a local appropriation to the School Operating Fund in
20 the amount of \$11,164,124 for operations and \$1,538,112 for debt service; is hereby made and an
21 additional appropriation in the amount of \$17,941,139 is hereby made for the fiscal year beginning
22 July 1, 2022 and ending June 30, 2023, subject to and contingent upon the availability of funding from
23 the Federal government in the amount of \$1,776,589 and from the Commonwealth in the amount of
24 \$16,025,300, and from other revenues in the amount of \$139,250. All such appropriations are subject
25 to the conditions hereinafter set forth in this Resolution.

26 SECTION 3. SCHOOL RESERVE FUND. That an appropriation to the School Reserve Fund in the
27 amount of \$470,000 is hereby made for the fiscal year beginning July 1, 2022 and ending June 30,
28 2023, subject to and contingent upon the availability of funding from the school fund balance. Such
29 appropriation is subject to the conditions hereinafter set forth in this Resolution.

30 SECTION 4. SCHOOL CAFETERIA FUND. That an appropriation to the School Cafeteria Fund in the
31 amount of \$1,095,000 is hereby made, subject to and contingent upon the availability of funding from
32 the Federal government in the amount of \$475,000 and from the Commonwealth in the amount of
33 \$7,500, and from USDA funding in the amount of \$60,079, and from charges for services in the
34 amount of \$550,671, and from recovered costs in the amount of \$1,750. Such appropriation is subject
35 to the conditions hereinafter set forth in this Resolution.

36 SECTION 5. SCHOOL TEXTBOOK FUND. That an appropriation to the School Textbook Fund in the
37 amount of \$640,000 is hereby made, subject to and contingent upon the availability of funding from
38 the Commonwealth in the amount of \$183,664, and Federal funding in the amount of \$10,000, and
39 from prior year Textbook fund reserves in the amount of \$446,336 for the fiscal year beginning July
40 1, 2022 and ending June 30, 2023. Such appropriation is subject to the conditions hereinafter set
41 forth in this Resolution.

42 SECTION 6. SCHOOL HEALTH SELF-INSURANCE FUND. That an appropriation to the School Health
43 Self-Insurance Fund in the amount \$4,405,000 is hereby made for the fiscal year beginning July 1,
44 2022 and ending June 30, 2023, subject to and contingent upon the availability of funding from the
45 Interest on Bank Deposits of \$15,000 and from collections of Net Premium Income of \$4,390,000.
46 Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

47 SECTION 7. SCHOOL REGIONAL ALTERNATIVE EDUCATION FUND. That an appropriation to the
48 School Regional Alternative Education Fund in the amount of \$650,000 is hereby made for the fiscal
49 year beginning July 1, 2022 and ending June 30, 2023, subject to and contingent upon the availability
50 of funding from the Commonwealth. Such appropriation is subject to the conditions hereinafter set
51 forth in this Resolution.

52 SECTION 8. SCHOOL ADULT EDUCATION FUND. That an appropriation to the School Adult
53 Education Fund in the amount of \$315,000 is hereby made for the fiscal year beginning July 1, 2022
54 and ending June 30, 2023, subject to and contingent upon the availability of funding from the Federal
55 government in the amount of \$192,000, and from the Commonwealth in the amount of \$84,000, and
56 from payments from another locality in the amount of \$39,000. Such appropriation is subject to the
57 conditions hereinafter set forth in this Resolution.

58 SECTION 9. SPECIAL REVENUE FUNDS. That the amounts hereinafter named aggregating
59 \$3,710,620 or so much thereof as may be necessary, are hereby appropriated to the various Special
60 Revenue Funds subject to the conditions hereinafter set forth in this Resolution, and subject to and
61 contingent upon the availability of funding from the sources hereinafter shown for each fund, for the
62 fiscal year beginning July 1, 2022 and ending June 30, 2023, as follows:

*Proposed for Adoption by King William County Board of Supervisors
May 9, 2022 Work Session Meeting*

Special Revenue Funds:				
	Virginia Public Assistance Fund:		<u>Funds</u>	<u>Appropriation</u>
	Recovered Cost		\$ 2,000	
	State Support		\$ 375,306	
	Federal Support		\$ 557,932	
	Local Support (Transfer from General Fund)		\$ 248,967	
	Total VPA Fund:			\$ 1,184,205
	Regional Animal Shelter Fund:			
	Charges for Services		\$ 6,500	
	Donations		\$ 39,600	
	Recovered Cost (King & Queen Co./Rest)		\$ 165,564	
	State Support		\$ 600	
	Local Support (Transfer from General Fund)		\$ 163,564	
	Total RAS Fund:			\$ 375,828
	Asset Forfeiture Funds:			
	State Support		\$ 6,000	
	Total AF Fund:			\$ 6,000
	Four-For-Life Funds:			
	State Support		\$ 19,603	
	Total Four-For-Life Fund:			\$ 19,603
	Fire Program Funds:			
	State Support		\$ 42,000	
	Total Fire Program Funds:			\$ 42,000
	Victim Witness Fund:			
	Recovered Cost (King & Queen County)		\$ 6,773	
	State Support		\$ 105,307	
	Local Support (Transfer from General Fund)		\$ 6,773	
	Total Victim Witness Fund:			\$ 118,853

63

*Proposed for Adoption by King William County Board of Supervisors
May 9, 2022 Work Session Meeting*

Special Revenue Funds (Cont'd)		
EMS Revenue Recovery Fund:		
	Recovered Costs (Insurance Claims & Private Pay)	
		\$ 160,654
		<u>\$ 160,654</u>
VJCCCA		
	Recovered Cost (Electronic Monitoring Fees)	\$ 32,000
	Other Localities Support (Charles City, Middlesex, K&Q, & New Kent)	\$ 48,400
	State Support	\$ 40,014
	Local Support (Transfer from General Fund)	\$ 18,850
	Use of Fund Balance	\$ 54,510
		<u>\$ 193,774</u>
Proffers Fund		
	Cash Proffers	\$ 200,000
	Use of Fund Balance	\$ 249,164
		<u>\$ 449,164</u>
Comprehensive Services Act Fund:		
	Charges for Services	\$ 2,500
	State Support	\$ 683,451
	Local Support (Transfer from General Fund)	\$ 456,938
	Total CSA Fund:	<u>\$ 1,142,889</u>
Project Lifesaver Fund:		
	Local Support (Donations)	\$ 5,500
	Total Lifesaver Fund	<u>\$ 5,500</u>
DARE Fund:		
	Local Support (Donations)	\$ 900
	Total DARE Fund	<u>\$ 900</u>
Sheriff's Donation Fund		
	Local Support (Donations)	\$ 1,250
	Total Sheriff's Donation Fund	<u>\$ 1,250</u>
Employee Recognition Fund		
	Rebate from BOA per State Contract	\$ 10,000
	Total Employee Recognition Fund:	<u>\$ 10,000</u>
	Total Special Revenue Funds:	<u>\$ 3,710,620</u>

64

65 SECTION 10. CAPITAL PROJECTS FUND. That the amounts herein named aggregating \$13,683,636
66 or so much thereof as may be necessary, are hereby appropriated to the Capital Project Fund subject
67 to the conditions hereinafter set forth in this Resolution, and subject to and contingent upon

Proposed for Adoption by King William County Board of Supervisors

May 9, 2022 Work Session Meeting

68 availability of funding from the sources shown in the approved Capital Improvements Plan (CIP) for
 69 the fiscal year beginning July 1, 2022 and ending June 30, 2023, as follows:

Capital Projects Funds:			
	Capital Improvements Plan (CIP):	<u>Funds</u>	<u>Appropriation</u>
	Transfer from Unassigned Fund	\$ 1,559,636	
	Capital Financing	\$ 8,568,810	
	Capital Fund 310	\$ 1,295,190	
	Proffers Fund	\$ 200,000	
	ARPA	\$ 2,000,000	
	Departmental Reserve Funds	\$ 60,000	
70	Total Capital Projects Funds:		\$ 13,683,636

71 **SECTION 11. DEBT SERVICE FUND.** That the amounts herein named aggregating \$3,044,269 or so
 72 much thereof as may be necessary, are hereby appropriated to the Debt Service Fund subject to the
 73 conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the
 74 fiscal year beginning July 1, 2022 and ending June 30, 2023, as follows:

		<u>Funds</u>	<u>Appropriation</u>
	Debt Service Funds		
	General Government Debt Transfer from General Fund	\$ 1,311,638	
	Transfer from EMS Recovery Fund	\$ 145,354	
	Transfer from Proffers Fund	\$ 49,164	
	School Debt Transfer from the School Tax District Revenue in the General Fund	\$ 1,538,112	
75	Total Debt Service Funds		\$ 3,044,269

76 **SECTION 12. PROPRIETARY FUNDS.** That the amounts herein named aggregating \$1,418,030 or so
 77 much thereof as may be necessary, are hereby appropriated to the Proprietary Funds subject to the
 78 conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the
 79 fiscal year beginning July 1, 2022 and ending June 30, 2023, as follows:

*Proposed for Adoption by King William County Board of Supervisors
May 9, 2022 Work Session Meeting*

Proprietary Funds:	Funds	Appropriation
Water Utility Fund:		
Charges for Services	\$ 563,254	
Prior Year Reserves	\$ 195,000	
Total Water Utility Fund:		\$ 758,255
Sewer Utility Fund:		
Charges for Services	\$ 400,000	
Prior Year Reserves	\$ -	
Total Sewer Utility Fund:		\$ 400,000
Parks & Recreation Program Fund:		
Charges for Services	\$ 259,775	
Prior Year Reserves	\$ -	
Total Parks & Recreation Program Fund:		\$ 259,775
Total Proprietary Funds:		\$ 1,418,030

80

81 SECTION 13. Monies are hereby appropriated for the fiscal year 2023 in the various funds for the
 82 purpose of liquidating encumbered purchase transactions and for continuing capital and special
 83 projects as of June 30, 2023, not to exceed the applicable fund balance/net assets/net position as
 84 recorded in the County's audited accounting records. The County Administrator shall advise the
 85 Board of Supervisors in writing of the allocation of all such appropriations.

86 SECTION 14. Additional funds received for the following items are hereby appropriated for the
 87 purposes and to the programs for which received:

- 88 (A) Insurance recoveries and other payments received for damage to County vehicles or
 89 property;
- 90 (B) Refunds or reimbursements made to the County for which the County has expended
 91 funds directly related to that refund or reimbursement;
- 92 (C) Contributions and donations received for specific programs or purposes.

93 SECTION 15. All of the monies appropriated as shown by the items contained in Section 1 through
 94 Section 14 are appropriated upon the following terms, conditions, and provisions:

Proposed for Adoption by King William County Board of Supervisors

May 9, 2022 Work Session Meeting

95 (A) All appropriations are declared to be maximum, conditional, and proportionate
96 appropriations, the purpose being to make the appropriations payable in full in the amounts named
97 herein only in the event the revenues collected from the anticipated non-local sources are sufficient
98 to pay the appropriations in full; otherwise, said appropriation shall be deemed to be payable only in
99 an amount equal to actual non-local revenue received. The County Administrator is authorized to
100 make transfers to the various funds for which there are transfers budgeted. The County
101 Administrator shall transfer funds only as needed up to the amounts budgeted, or in accordance with
102 any existing bond resolutions that specify the manner in which transfers are to be made.

103 (B) No department, agency or individual receiving an allocation of the appropriations made
104 by this Resolution shall exceed the amount of such allocation except with the prior consent and
105 approval of the Board of Supervisors or, as set forth in paragraph (D) of this Section 15, the County
106 Administrator where so authorized.

107 (C) Nothing in this Resolution shall be construed as authorizing any reduction to be made in
108 the amount appropriated in this Resolution for the payment of interest on or the retirement of any
109 debt of King William County, including debt incurred for school purposes.

110 (D) The County Administrator is authorized to redistribute appropriations within, but not
111 between, the several funds under the control of the Board of Supervisors as may be necessary to best
112 meet the needs and interests of King William County, except that transfers of funds from payroll items
113 to non-payroll items or vice versa and transfers of capital projects funds between individual projects
114 as set forth in the approved Capital Improvements Program may only be made by the Board of
115 Supervisors.

116 (E) Annual appropriated contributions to non-governmental entities in excess of \$25,000
117 shall be disbursed on a quarterly basis in July, October, January, and April with the amount disbursed
118 not to exceed one-quarter of the total appropriation unless otherwise agreed by the Board.

119 (F) The County Treasurer, upon receipt of a written order from the County Administrator, is
120 authorized to advance monies between the several County Funds under his/her custody provided;
121 however, that the total advanced to any particular fund, plus the amount of monies disbursed from
122 that fund, does not exceed the annual appropriation for said fund.

123 (G) To the extent such authorization is required, the County School Board is authorized to
124 create such additional funds as it may deem necessary to account for its operations and to transfer
125 the monies appropriated by this resolution for school purposes to such additional funds. Any such
126 transfers shall not affect the status of such monies at year-end or the reversion thereof as otherwise
127 provided by law.

128 (H) No funds appropriated to the King William County Economic Development Authority
129 within the Capital Improvement Plan for fiscal year 2023 or prior years shall be disbursed without
130 prior authorization of this Board.

131 SECTION 16. The County Administrator and specific employees designated by him/her in writing
132 are hereby authorized as signers of drafts on the Petty Cash account available to allow
133 emergency/immediate expenditures, not to exceed \$5,000, necessary in daily County operations.

134 SECTION 17. In accordance with the provisions of Senate Bill 488 which was adopted by the General
135 Assembly of the Commonwealth of Virginia during the 2014 regular session and signed by the
136 Governor of Virginia which created a special school tax district and established the taxing and
137 appropriation authority of the King William County Board of Supervisors with respect to such special
138 tax district and the county school division, the Board of Supervisors hereby designates the following
139 local sources and amounts for the support of county school division operations and debt for the fiscal
140 year beginning July 1, 2022 and ending June 30, 2023:

141

Proposed for Adoption by King William County Board of Supervisors

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142	Special School Tax District Property Tax Levies	
143		\$ 9,851,906
144	County Share of Local 1% Sales Tax	\$ 1,180,330
145	Utilities Gross Receipts	\$ 45,000
146	Business License Taxes	\$ 420,000
147	Motor Vehicle License Tax	\$ 425,000
148	Consumer Utility Tax	\$ 260,000
149	Bank Net Capital Tax	\$ 120,000
150	Food & Beverage Tax	\$ 400,000
151	Total School Appropriation*	<u>\$ 12,702,306</u>

152 *Includes funds designated for debt service and operational activities.

153 The designation of these specific revenue sources for FY 2023 shall in no way restrict the Board of
154 Supervisors in future appropriations. The appropriation of prior-year funds to the King William
155 School Division derived from property taxes in the special tax district is not a part of the current year
156 appropriation unless an amount from such source is specifically shown in the above listing. Should
157 total receipts from the sources listed in this section exceed the amount estimated above, the excess
158 shall be deemed property tax receipts. Such revenues shall be retained as fund balance for the special
159 tax district and will be available for future appropriation by the Board of Supervisors for school
160 operation or capital purposes. Should total receipts from the sources listed in this section be less than
161 the amount estimated above, the Board will appropriate additional funds from sources designated in
162 a future resolution as necessary to cover any gap in local funding. The appropriation of state or
163 federal revenue is not addressed, as such revenues are not local revenues covered by Senate Bill 488.

164 SECTION 18. Notwithstanding any other provision of this Resolution, the County Administrator is
165 authorized to allocate the monies set aside in the approved FY 2023 budget and appropriated in the
166 General Fund for employee pay adjustments to those departments, agencies, functions, or funds as
167 necessary to carry out the plan of adjustment presented to this Board.

168 SECTION 19. All resolutions and parts of resolutions inconsistent with the provisions of this
169 Resolution are hereby repealed.

170 **DONE** this 9th day of May, 2022.

AGENDA ITEM 7.a.

Motion to convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the performance of a specific public employee, and in accordance with Section 2.2-3711 (A)(8) to consult with legal counsel on a specific legal matter regarding possible restructuring which requires the provision of legal advice by counsel.

CLOSED MEETING MOTIONS

✗ PERSONNEL – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

1. appointment of individuals to Boards and Commissions.

2. interview of a prospective candidate for employment.

(or the)

3. Employment

6. Promotion

9. Salary

4. Assignment

✗ 7. Performance

10. Discipline

5. Appointment

8. Demotion

11. Resignation

of a specific public officer / appointee / employee.

PUBLIC PROPERTY – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

1. the acquisition of real property for a public purpose.

2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

PROTECTION OF PRIVACY OF INDIVIDUALS – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

INVESTING OF PUBLIC FUNDS – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

HAZARDOUS WASTE SITING – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

TERRORIST ACTIVITY – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

PUBLIC CONTRACTS – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. discuss the award of a public contract involving the expenditure of public funds.
- 2. interview bidders or offerors.
- 3. discuss the terms or scope of a public contract.

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]