County of King William, Virginia

BOARD OF SUPERVISORS

BUDGET WORK SESSION MEETING OF JANUARY 31, 2022 - 7:00 PM

KING WILLIAM COUNTY ADMINISTRATION BUILDING

KING WILLIAM, VIRGINIA

AMENDED AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Review and Adoption of Meeting Agenda**
4. **Budget Work Session Matters**

   a. Health Department Budget Presentation - Krystal Reagan, Business Manager & Brenden Rivenbark, Chief Operating Officer

   b. Social Services Budget ~~Amendment Request~~ Update FY-2022 - Letecia Loadholt, Director of Social Services

   c. Split Levy Information & Intent - Steve Hudgins, Deputy County Administrator

   d. Staffing Requests - Nita McInteer, Human Resources Manager

   e. Development Fees Review - Steve Hudgins, Deputy County Administrator

   f. County Vehicle Mileage Report & Vehicle Requests - Natasha Joranlien, Director of Financial Services

   g. Overview of Contributions to Volunteer Fire Departments - Natasha Joranlien, Director of Financial Services, and Stacy Reaves, Fire Chief

   h. Station One Information - Natasha Joranlien, Director of Financial Services

   i. Consideration of a Special Called Meeting on February 10th with Edmunds - Percy Ashcraft, County Administrator

5. Board of Supervisors' Requests

6. Closed Meeting

a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(5) of the Code of Virginia to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

b. Motion to Reconvene in Open Session

c. Certification of Closed Meeting

d. Action on Closed Meeting (if necessary)

7. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

There is no Public Comment Period during Work Sessions.

AGENDA ITEM 4.a.

Health Department Budget Presentation - Krystal Reagan, Business Manager & Brenden Rivenbark, Chief Operating Officer

Contact information: Krystal Reagan, Business Manager

804-758-2381 ext 24

Krystal.reagan@vdh.virginia.gov

Reason for funding:

Without the proper funding the Health Department would not be able to provide family planning clinic, nursing clinics, immunizations, and environmental assistance.

Staffing needs:

Office Specialist – Provides office assistance for patients & staff

Environmental specialist – Promotes the safe, orderly and sound development of the County as it envisions

Registered Nurse/Nurse Practioner – Salary is needed to provide patient care for revenue & source of income. Cost of nursing care needed for patient care

Medical Director/COO – Covers the entire district regarding all medical and non-medical decisions

Supervision – staff needs guidance and review

Three Rivers Health District currently receives 19 grants totaling over $1.6 million dollars. Grants range from having staff in functional areas including Emergency Planning, Epidemiologist, Ryan White and HIV related services, Home Visiting program, WIC and Opioid Outreach. All of these grants services the public without a cost to the County. During the COVID response Three Rivers has received additional grant funding to respond to COVID totaling around $15 million dollars.

Fees come into the District for clinical services and environmental health services performed. Clinical services provided by the District are fee-based on income eligibility and reduced rates. Clinical activity includes immunization, STI, Family Planning and Nursing Home Screenings. Environmental services fees come from permit fees. Income received from fees help pay for keeping the District staffed and operating.

The COVID-19 Pandemic has made its impact on Three Rivers District staff and resources. Our staff and resources were shifted to respond not only to our everyday routine business of family planning, sexually transmitted infections, and environmental health but also to the pandemic itself. COVID changed the districts focus from in-person visits to virtual and telephone appointments. The environmental area was able to move seamlessly into the new virtual, appointment only mode of business model. The clinical side saw more challenging obstacles that depleted our nursing staff to respond to the pandemic and resources not available to the district to meet with clinical patients virtually with ease.

"Description of the programs and/or scope of services you offer or intend to offer the citizens of King William County"

Clinical services: Monitor and investigate reportable and emerging diseases (such as West Nile Virus and Hepatitis A) as well as outbreaks of infectious disease. Provide recommendations and guidance to prevent the spread of communicable diseases. Provide immunizations to reduce the morbidity and mortality associated with vaccine preventable diseases such as Influenza, Pertussis (whooping cough), Diphtheria, Tetanus, Measles, Mumps, Rubella, Varicella, Meningitis, Polio, and Hepatitis. Screen for and/or treat tuberculosis, HIV/AIDS, hepatitis, sexually transmitted diseases, and exposure to rabies. Provide initial health screenings to newly arrived refugees to identify and intervene in instances involving diseases and conditions of public health concern. Provide clinical reproductive health services to clients seeking birth control to reduce unintended pregnancies and sexually transmitted diseases. Link clients to the Quit Now tobacco use cessation program and domestic violence intervention resources. Provide screening for clients seeking nursing home placement and community based services. Offer the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) that provides eligible pregnant women, infants and children less than five years old with nutrition education, private and group consultations with a nutrition expert, nutrition assessments, support and help with breastfeeding, referrals to other medical and health care services, and access to healthy foods to help families stay healthy and maintain a nutritious diet. Assist local schools obtain free Epi-Pens to provide emergency care to students experiencing life-threatening allergic reactions.

Home visiting programs: The Resource Mothers program is designed to assure healthy pregnancies for high-risk teens and the children they produce. The purpose of these services is to assure that parents are able to meet educational and employment goals while developing the necessary skills to raise children that are physically, socially and emotionally healthy. Resource Mothers will continue to follow the teens and their babies until the baby is one-year-old. Clients are referred to resources and services in the community that meet their needs. The Resource Mother is there to take them to medical visits, help them find housing, assist them with setting personal, educational and employment goals and helping with other needs that might arise. The Resource Mother also provides information about child development, nutrition and child safety to support a stable and nurturing home environment for a healthy, happy baby. The teens in the program are mentored and supported through their pregnancy and screened for intimate partner violence, substance use, and depression by the Resource Mother who will also perform developmental and autism screenings on the children throughout the time they are enrolled in the program.

REVIVE! is the Opioid Overdose and Naloxone Education (OONE) program for the Commonwealth of Virginia. REVIVE! provides training to professionals, stakeholders, and others on how to recognize and respond to an opioid overdose emergency with the administration of naloxone (Narcan ®). We are offering REVIVE! Training to citizens of King William County.

Until Help Arrives: This educational program provided by the Three Rivers Health District Medical Reserve Corps, teaches the public what to do to help injured people when at the scene of an accident or disaster until professional help arrives. We offer this program to residents and organizations in King William.

Environmental Health Services: Three Rivers Health District helps drive economic prosperity by protecting and promoting a healthy aquaculture shellfish industry and diverse business interests including commercial and tourist food facilities, hotels, campground, and marinas. Our environmental health services also include on-site septic and well permitting, as well as consultative services and design services as a provider of last resort. We are also involved in supporting local government involvement with all Chesapeake Bay Act matters. These services are all provided in close association with and support of the King William County Administration and the Middle Peninsula Planning District Commission.

What are the organization's three-to five-year goals and objectives and the structure you have in place to achieve them?

COVID 19 Strategic Planning Impact

1. Three Rivers strategic planning update deferred pending evolution of the COVID 19 pandemic
2. COVID 19 vaccination effort will span 12-18 months (initial)
3. End state of COVID 19 population impact unknown – anticipate the virus to become low endemic at the population level, may require annual vaccination program similar to flu. Too many unknowns regarding duration and effectiveness of immunity at present.
4. Planning on maintaining containment (case investigation/contact tracing), executive order compliance, community testing, PPE supplies, pandemic specific outreach/communication, and vaccination capability intact for the indefinite future.
5. Remaining Three Rivers strategic planning goals below remain the same

3 – 5 year goals King Wiliam

1. Chief Operating Officer recruitment to enhance district leadership capacity, resilience and continuity
2. Continue COVID-19 pandemic response
3. Workforce Health
4. Public Health 3.0 transformation
    a. Building our population (community) health staff
    b. Mentoring next generation of population health leadership
    c. Prioritize staffing and resources in light of transformation to public health 3.0
5. Enhance effectiveness of countermeasures to the Opioid epidemic
6. PHAB Accreditation Standards

Structure to achieve goals

1. Updated the Three Rivers Strategic Plan, with specific goals and objectives towards organizational improvement and population health (attached).
2. Hiring authority, telehealth infrastructure initiative, grant enhancement
    a. Telemental health available
3. Consulted with local/state law enforcement for risk assessment and physical security countermeasures. Building a safety culture in 3R Health District.
4. Enhancing health department participation in local events to the extent possible during the pandemic.
5. REVIVE training, outreach to local medical practice community, support VDH initiatives such as the Virginia Plan for Well Being to the extent possible during the pandemic.

THREE RIVERS HEALH DISTRICT REQUESTED FUNDING

Co-op funding	Percentage funding			Funding
King William		**42.549%**		**$ 158,224.00**
Estimated Revenue				$ 91,000.00
VDH - State Share		57.451%		$ 236,359.00
				$ 485,583.00
Salaries:				
			(2) Office Sevice Assistanct	$ 103,659
			(1.5) Environmental Specialist	$ 70,079
			Nurse Practioner	$ 8,383
			Health Technician	$ 4,600
			Registered Nurse	$ 91,972
			Medical Director/COO/Admin Support	$ 13,213
			Supervision Support Staff	$ 58,186
			**** Salaries include FICA, insurance benefits & retirement benefits**	
Total Salaries				$ 350,092.00
Professional & Contracted Services:				
Fiscal Services				$ 1,000
	$5,949.28/mo. Rent		12	$ 71,391
Lab Services				$ 100
			Total Professional & Contracted Services	$ 72,491
Supplies:				
Office Supplies				$ 2,000
Medical Supplies				$ 200
Pharmacetual Drugs				$ 5,600
			Total Supplies	$ 7,800
Operating Costs:				
Transportation				$ 3,700
Insurance				$ 1,500
Information Technology (computer, printers, network connections, telephones, etc)				$ 50,000
			Misc. Operating Costs	$ 55,200
			Total Estimated Expenses >>>>	$ 485,583

AGENDA ITEM 4.b.

Social Services Budget ~~Amendment Request~~ Update FY-2022 - Letecia Loadholt, Director of Social Services

King William DSS

BUDGET AMENDMENT REQUEST FY-2022
SUBMITTED BY: LETECIA LOADHOLT, DIRECTOR
JANUARY 31, 2022

1

The Appropriations Act of FY 2022

- Approved a 5% pay increase for all LDSS staff claimed as reimbursable in the LASER system effective July 1, 2021.
- Localities were tasked with certifying the 5% increase for all staff members through the local compensation plan.
- The FY 2021 – 2022 salary increase must be for every employee and every employee must receive the same percentage.
- The Department interpreted that any across the board salary increase for FY21 – 22, will be considered to have met the intent of the General Assembly.
- Performance based salary increases such as merit base increases did not count towards the five percent increase.
- If a locality provided an increase less than 5%, the funding for the decrease will be proportionately decreased by the end of LFY 2022 (*DPB Website Documents, Forms, Instructions, Publications*, 2022).

2

Comparison of approved budget with 3.5% increase against what the Department is actually spending in salaries.

County Approved

- $757,022

FY 2022 Salary
$79,695
$46,999
$45,455
$42,127
$53,303
$34,673
$45,644
$30,734
$45,410
$40,365
$30,904
$35,708
$35,708
$46,007
$57,350
$43,470
$43,470
$757,022

Actual Spending

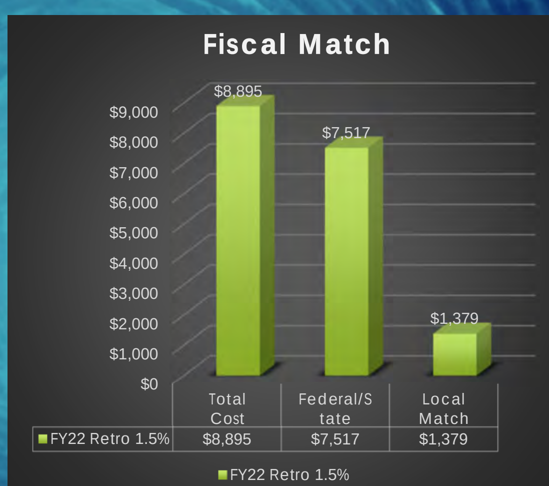
- $702,733

FY 2022 Salary (Actual Salaries)
$79,695
$45,023
$45,455
$41,917
$53,303
$34,673
$38,000
$41,000
$0
$40,365
$34,500
$40,000
$35,708
$46,007
$0
$47,271
$43,470
$20,525
$15,821
$702,733

3

County expense for the additional retroactive 1.5% for the remainder of FY2022

The total cost to the County can be absorbed in the current DSS budget FY 22.



4

Things to consider…

- As stated in the Appropriations Act, any funding less than the 5% awarded to LDSS will result in returning the additional funding which equates to approximately $9,000 for King William County;
- Approving the increase will result in improved morale among DSS employees and an added value to the perception of the county as we shift to a shared inclusive vision while increasing retention;
- DSS' current spending projections, are on target to be under budget to include the proposed retroactive increase for this fiscal year;
- DSS workers are low wage earners and some staff are eligible and receive the very same benefits we work so hard to ensure the public is allotted; and
- DSS public programs yield lots of revenue to the county via the use of SNAP benefits being used in stores to purchase groceries, funding child care through subsidy, and local medical facilities through the Medicaid program.

5

Questions and comments:

On behalf of the staff at the King William Department of Social Services, I thank each of you for your time and consideration.

References

2021 Appropriations Act - Enacted April, 7, 2021. (2021). Department of Planning & Budget. Retrieved January 11, 2022, from https://dpb.virginia.gov/forms/forms.cfm?search=2021%20Appropriation%20Act%20-%20Enacted%20April%207,%202021

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AGENDA ITEM 4.c.

Split Levy Information & Intent - Steve Hudgins, Deputy County Administrator

AGENDA ITEM 4.d.

Staffing Requests - Nita McInteer, Human Resources Manager

King William County
Est. 1702

DATE: January 31, 2022

TO: King William County Board of Supervisors

FROM: Nita McInteer, Human Resources Manager

SUBJECT: Requested new full-time positions for FY23

SUMMARY

The following positions have been requested by department heads to be added to the FY23 budget.

Human Resources – Payroll Specialist with entry salary of $30,000

The Human resources and Payroll Department currently consists of one person to serve all the needs of the County and Social Services employees for payroll, timekeeping, benefits administration (healthcare, short & long term disability, FMLA, retirement, flex spending, life insurance, etc.), recruiting, interviewing, on-boarding, disciplinary reviews, work improvement plans, occupational counseling, and separations. Since I began this role in 2018 the number of employees has increased from 125 to 163 total employees (FT & PT). The Fire Department, which has a different set of FLSA rules than other employees, has grown from 7 to 19 full-time employees and several part-time employees. In addition to these duties, I have also been servicing many of the grants which require reporting connected to payroll. The addition of CARES and ARPA funding also links into payroll for specific time reports. The addition of a Payroll Specialist will allow me to turn over the standard monthly duties of timekeeping and payroll so I may devote more of my time to the Human Resources duties. I will be able to become more proactive in benefits administration; assisting employees in questions and concerns; and resolving conflicts before they become problems. I can continue building out our NeoGov website for recruiting, onboarding, reviews, and an employee portal for accessing forms. We can take a more in-depth approach to recruiting the best talent for a position. I will be able to work with employees and supervisors to offer trainings and expanding their skill sets to keep them motivated and engaged in their positions. I will be able to revise and maintain the Employee Policies and Procedures Manual to be on par with contemporary workplace policies consistent with ever changing legislation. I will be able to work with the Payroll Specialist and Department Heads to monitor their budget lines to ensure all personnel expense are posting properly to their budgets.

Information Technology – IT System Analyst with entry salary of $38,000

The new position will be an entry level position handling all level one and two help desk tickets, calls, and setting up new hire access and equipment. This position will assist with installation and maintenance of software and other duties as needed. The GIS responsibilities, currently in the Building Department, will be transitioning to the IT department so the need for another person to serve on the lower level requests for assistance and maintenance may free up the time for the System Engineer and IT Specialist to learn and assume those duties.

Regional Animal Shelter – Animal Shelter Program Coordinator with entry salary of $27,116

Many animals received by the Shelter need access to temporary foster care or rehabilitation. These animals are primarily pregnant and nursing mothers of puppies and kittens or orphaned animals whose health is regularly compromised by the Shelter environment resulting in sickness or death; senior animals whose immune systems are often weaker and whose physical or mental health deteriorates quickly due to stress; and fearful animals who may exhibit behavior not indicative of their true nature due to stress.

Without foster homes available, many of these animals are euthanized as the Shelter cannot provide an environment conducive to their health and safety. A foster home program would increase the Shelter's live release rate. Through this program volunteers would be recruited, trained, provided equipment and supplies to care for animals on a temporary basis, until they are rehabilitated and able to be placed into the adoption program or transferred to rescue partners.

The Regional Animal Shelter has been offered the opportunity to partner with the non-profit organization, Homeward Trails, to sponsor training for foster care providers and convey in-kind donations of equipment and supplies that would be utilized by foster care providers.

The new position, Animal Shelter Program Coordinator, will assist in facilitating this new lifesaving program, and ensure that the shelter's affiliation with foster care providers is in compliance with 3.2-6546 H. I. J. of the Comprehensive Animal Laws.

This new position will also assist in Animal Care Technician and Office Assistant job duties in conjunction with their Shelter Program Coordinator duties.

Commonwealth's Attorney – Records Manager with entry salary of $34,233.

Currently this is a part-time position which would convert to full-time. This position originally was planned to assist with information processing and management, addressing the increased information provided to the office as a result of law enforcement transitioning to body worn cameras, new criminal discovery rules, and a general rise in the quantity and quality of our case load. However, over the past months, the Commonwealth's Attorney has determined that the workload and responsibilities the position is taking on require a full time 40 hour per week employee. This is an essential need for the Office. The Commonwealth's Attorney is requesting that a full-time Records Manager position be classified as a Grade 11 employee with a salary range of $34,233.00 to 54,772.00. This is consistent with a similar position in the Sheriff's Office.

Water & Utilities – Meter Technician/Locator with entry salary of $35,000.

A request for a full-time Meter Technician/Locator position will be used to install all new water meters, assist in reading meters, diagnosing meter problems, and replacing or repairing meters as needed. There are many meters in the county coming to the end of their typical life span of 14 to 16 years which will require replacing. This position would also be able to read meters and be trained in VA811 (Miss Utility) to help with the workload of a quickly growing system that as of right now has only 2 trained employees capable of doing the work. Emergency location tickets that come out must be marked within 3 hours of that ticket being issued. An employee in this position would greatly help the Utilities Department in having another locator available in the absence of other employees being on vacation or sick. It is the sole responsibility of the Utilities Department to mark these as accurately as possible. The Meter Technician/Locator position will free up time the Utilities Manger currently spends on these duties and problems and allow him to focus on the larger picture items of running the utility systems and working with contractors for the advancement of development and sustainability of the current utility infrastructure in the County.

AGENDA ITEM 4.e.

Development Fees Review - Steve Hudgins, Deputy County Administrator

King William County
Est. 1702

Board of Supervisors

Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: January 31, 2022

TO: King William County Board of Supervisors

FROM: Steve Hudgins, Deputy County Administrator

SUBJECT: Planning and Zoning, Utilities, and Building Departments Fee Schedules

REQUEST FOR ACTION

For information only.

SUMMARY

Fee schedules for the Building Department, the Planning and Zoning Department, and Utilities Department have been reviewed and staff recommended changes are shown in the attached fee schedules. No changes are recommended for Building Department fees.

ATTACHMENTS:

- Planning and Zoning Fee Schedule
- Utilities Department Fee Schedule
- Building Department Fee Schedule

180 Horse Landing Road #4 ● King William, Virginia 23086
804-769-4927 ● fax: 804-769-4964
www.kingwilliamcounty.us

ORDINANCE xx-22

ZONING

Category	*Current Fee*	*Proposed Fee*
Comprehensive Plan Amendment	$2,500	No Change
Zoning Text Amendment	$2,500	No Change
Rezoning, including amendments	$2,500	No Change
Conditional Use Permit - Commercial	$3,500 + $50/acre	No Change
Conditional Use Permit - ~~Accessory~~ Residential	$2,500	No Change
Zoning Permit Residential	$75	No Change
Zoning Permit-Commerical New Construction	$150	No Change
Zoning Permit-Commercial Existing Change Use	$250	No Change
Zoning Variance	~~$1000 + Advertisement~~	$1,500
Appeal Zoning Determination	~~$1000 + Advertisement~~	$1,500
Defer Public Hearing, By Applicant	Cost of Advertising	No Change

SITE PLAN

Category	*Current Fee*	*Proposed Fee*
Site Plan (1st and 2nd Submittals)	~~$750 + $10/acre~~	$1000 + $10/acre
Site Plan (3rd and subsequent submittals)	$500	No Change
Site Plan - Revision Review	$500	No Change

SUBDIVISIONS

Category	*Current Fee*	*Proposed Fee*
Subdivision	$500 + $25/acre	No Change
Family Division	$300	No Change
Subsequent Submittals (After 1st)	$250 each	No Change
Major - Preliminary Plat	$2,500	No Change

Major - Final Plat	$500	No Change
Revisions	$500	No Change
Lot Line Adjustment, Vacaction of Lot Line	$150	No Change
Boundary Survey	$25	No Change

LAND DISTURBANCE

Category	*Current Fee*	*Proposed Fee*
LD Permit Residential	$150 + $10/acre	No Change
LD Permit Commercial	$750 + $10/acre	No Change
WQIA Minor	$500	No Change
WQIA Major	$1,000	No Change
Wetland Board	~~$1,000~~	$1,500
Ches Bay Exception	~~$1,000~~	$1,500
Annual Land Disturbance Permit Renewal	Full Fee	No Change
Inspections <5 acres-Residential	~~$20.00~~	$0
Inspections <5 acres-Commercial	~~$20~~	$25 per inspection
Inspections 5 to <10 acres- Residential	~~$25~~	$0
Inspections 5 to <10 acres - Commercial	~~$25~~	$25 per inspection
Inspections 10 to<50 acres-Residential	~~$25~~	$0
Inspections 10 to<50 acres-Commercial	~~$75~~	$75 per inspection
Inspections 50 to <100 acres-Residential	$100	No Change
Inspections 50 to <100 acres-Commerical	~~$100~~	$100 + $5/acre over 100 acres
Inspections >100 acres-Residential	~~$100 + $5/acre over 100 acres~~	$100
Inspections >100 acres-Commercial	~~$100 + $5/acre over 100 acres~~	$250 + $10/acre over 100 acres
Annual Land Use permit renewal	$750 + $5/acre	No Change

SIGNS

Category	*Current Fee*	*Proposed Fee*
Sign Permit	$150	No Change

Temporary Banner	$25	No Change
Temp Sign for Charity/Non-profit	No Charge	No Change

MISC

Category	***Current Fee***	***Proposed Fee***
Zoning Letter	$150	No Change
Road Sign	Cost of Sign	No Change
PRINTING		
8.5x11, 1-5 pages	$2/page	No Change
8.5x11, 6+ pages	$5/page	No Change
11x17, 1-2 pages	$4/page	No Change
11x17, 3+ pages	$5/page	No Change
Larger than 11x17	$15/page	No Change

<u>Utility Fee Schedule</u>

The following are the fee charges and service rate schedules:

FACILITIES CHARGE SCHEDULES

Water Meter Size (in inches)	Water System Charge	Sewer System Charge
5/8	~~$4,000.00~~ $4,100.00	$8,000.00
¾	~~$5,250.00~~ $5,350.00	$11,630.00
1	~~$8,750.00~~ $8,850.00	$19,380.00
1½	~~$15,310.00~~ $15,460.00	$33,890.00
2	~~$28,000.00~~ $28,150.00	$62,000.00
3	$56,000.00	$124,000.00
4	$87,500.00	$193,750.00
6	$175,000.00	$387,500.00

SERVICE RATE SCHEDULES

Water System

Minimum monthly charge: $30.00 for 0 to 3,000 gallons

Over 3,000 gallons: $6.00 per 1,000 gallons

Number of billings per year: 6

Number of gallons for minimum monthly charges: 0 to 3,000

MISCELLANEOUS FEES

<u>Hydrant Meter Rental</u>

Deposit: $1,000.00

Rental: $50.00 per month plus applicable rated usage fees

<u>Plan Review</u>

<u>Main line pipe installation plan review fee: $2,200.00</u>

<u>Service plan review for new meter service only: $150.00</u>

King William County Building Department Fee Schedule

RESIDENTIAL FEES

RESIDENTIAL PERMITS

Category	Fee
Dwelling	$500
Accessory Structures or Renovations $0-$15,000 in Value	$100
Accessory Structures or Renovations $15,001+ in Value	$100 +$5/$1,000 above $15,000 Cap at $500
Manufactured Home	$125
Pool Residential – Above Ground	$100
Pool Residential – In Ground	$150
Plumbing, Mechanical, Electrical, Fire Suppression and Gas $0-$5,000 in Value	$100
Plumbing, Mechanical, Electrical, Fire Suppression and Gas $5,000+ in Value	$100 + $4/$1,000 above $5,000
Generator	$125
Pre-Fab Accessory Structures Under 600 SF	$125

RESIDENTIAL PLAN REVIEW

Category	Fee
Dwelling	$250
Accessory Structures Unless Noted Below	$150
Pre-Fab Accessory Structures With or Without RDP Seal (Under 600 SF)	$0
RDP Sealed Accessory Structures (Above 600 SF)	$100
Decks and Handicap Ramps	$100
Pre-Application Plan Review (Fee upon application will go toward final fee)	$250
Revisions to Approved Plans Under 20% SF	$100

***Building Permits require a 2% State Levy Fee in addition to fee listed.**
Fee Schedule Adopted By The King William County Board of Supervisors on November 25, 2019

COMMERCIAL FEES

COMMERCIAL PERMITS

Category	Fee
Building Permit Fee Cost of Construction Not To Exceed $15,000	$100
Building Permit Fee Cost of Construction Over $15,000	$100 + $5/$1,000 Above $15,000
Plumbing, Mechanical, Electrical, Fire Suppression and Gas Not To Exceed $5,000	$100
Plumbing, Mechanical, Electrical, Fire Suppression and Gas Over $5,000	$100 + $4/$1,000 Above $5,000
Amusement Rides (Per Ride)	$100
Temporary Event Tent Over 900 SF	$125
Fuel Storage 1-50,000 Gallons	$150
Fuel Storage 50,001+ Gallons	$200
Fuel Tank Removal (Commercial)	$100
Cell Tower New Construction	$1,800
Cell Tower Collocation	$1,000
Building Change of Use/ Occupancy (No Work To Be Done)	$250

COMMERCIAL PLAN REVIEW

Category	Fee
New Construction or Addition	20% of Total Permit Fee
Plumbing, Mechanical, Electrical, Fire Suppression and Gas	20% Of Total Permit Fee
Revisions Under 20% SF	$100
Pre-Application Plan Review (Fee upon application will go toward final fee)	$500

***Building Permits require a 2% State Levy Fee in addition to fee listed.**
Fee Schedule Adopted By The King William County Board of Supervisors on November 25, 2019

MISCELLANEOUS FEES

Category	Fee
Minimum Fee	$100
Demolition Permit	$100
Code Modification	$100
Relocation Within County	$150
Code Appeal	$250
Special Inspections	$125
Permit After Starting Work	Permit Fee Doubles
Building Permit Extension After 6 Months	$100
Removal of Building or Structure	$100
Reinspection Fee	$125
Consultation Fee	$125

***Building Permits require a 2% State Levy Fee in addition to fee listed.**
Fee Schedule Adopted By The King William County Board of Supervisors on November 25, 2019

AGENDA ITEM 4.f.

County Vehicle Mileage Report & Vehicle Requests - Natasha Joranlien, Director of Financial Services

GENERAL ADMINISTRATION VEHICLE LISTING

DEPARTMENT	VEHICLE	YEAR	MILEAGE
BUILDING	FORD EXPLORER	2016	60,107
	JEEP	2018	27,843
PLANNING	JEEP	2018	24,732
	JEEP	2019	4,582
FLEET	MALIBU	2010	104,774
COUNTY ADMIN	ESCAPE	2019	18,201
UTILITIES	FORD F150	2018	68,117
	FORD F150	2013	94,692
	FORD F150	2006	216,513
FACILITIES	FORD TRANSIT VAN	2018	34,229
	FORD TRANSIT VAN	2019	20,255
	FORD F250	2012	96,056
	FORD F150	2005	240,592
CUSTODIAL	CROWN VIC	2007	194,040
Juvenile Court	FORD FOCUS	2013	50,903
Services	FORD TRANSIT VAN	2014	74,935
SOCIAL SERVICES	DODGE CARAVAN	2017	34,925
	NISSAN VERSA	2012	78,983
	DODGE JOURNEY	2017	51,260
ANIMAL SHELTER	FORD EXPLORER	2015	44,488

UNDER GOD THE PEOPLE RULE
Est. 1702

County of King William, Virginia

FY2023 REQUESTS

UTILITIES	Current truck is past life expectancy
PARKS & RECREATION	add vehicle to fleet

SHERIFF OFFICE VEHICLE LISTING

Unit	Veh-ID	Description	Year Built	Mileage
1	16-4	FORD EXPLORER	2016	72,758
2	17-1	FORD PICKUP	2017	70,814
3	20-3	FORD EXPLORER	2021	4,068
4	21-1	FORD EXPLORER	2018	13,563
101	20-2	FORD EXPLORER	2020	32,975
102	20-1	FORD EXPLORER	2020	44,302
111	17-3	FORD EXPLORER	2017	95,145
112	16-3	DODGE CHARGER	2016	123,812
113	13-2	DODGE CHARGER	2014	143,578
115	16-6	FORD TAURUS	2016	90,896
202	21-3	FORD EXPLORER	2021	1,553
201	21-2	FORD EXPLORER	2021	1,396
211	17-2	FORD EXPLORER	2017	121,114
212	18-2	FORD EXPLORER	2018	79,342
213	16-5	FORD TAURUS	2016	161,032
214	11-2	FORD CROWN VIC	2011	156,458
215	11-4	CHEVY CAPRICE	2011	147,281
216	18-1	FORD EXPLORER	2016	73,773
217	14-1	DODGE CHARGER	2014	144,765
312	16-1	FORD EXPLORER	2016	50,855
401	16-2	FORD EXPLORER	2016	61,284
411	14-4	DODGE CHARGER	2014	136,300
412	11-1	CHEVY TAHOE	2011	202,944
417	08-4	DODGE CHARGER	2008	139,195
419	14-3	DODGE CHARGER	2014	137,118
511	12-01	CHEVY PICKUP	2012	206,356
512	13-01	FORD PICKUP	2013	113,824
	00-12	FORD BUS	2000	
	08-3	DODGE CHARGER	2008	
	12-2	DODGE CHARGER	2012	166,507
	12-1	DODGE CHARGER	2012	143,476
	21-4	FORD EXPLORER	2021	NEW
	14-2	DODGE DURANGO	2013	122,321
	13-1	DODGE CHARGER	2013	145,435

FY2023 REQUESTS

SHERIFF	REPLACE (1) VEHICLE
ANIMAL CONTROL	REPLACE (1) VEHICLE

UNDER GOD THE PEOPLE RULE
Est. 1702

County of King William, Virginia

FIRE & EMS VEHICLE LISTING

Name:	Make:	Model:	Year	Mileage
Engine 1 (1302)	Spartan	Metro Star	2011	49,471
Tanker 1 (1401)	Kenworth	Construction	2009	12,129
Brush 1 (1101)	Dodge	Ram	2001	105,378
Medic 1 (1804)	Ford	F550	2019	51,316
Medic 12 (1803)	Ram	4500	2018	67,639
Medic 1802	Ford	E350	2006	Unknown
FR 1 (1201)	Chevrolet	Silverado	2005	181,467
Car 101 (1003)	Ford	Crown Victoria	2007	181,353
Chief 1 (1002)	Chevrolet	Tahoe	2014	119,223
Assistant Chief (1001)	Chevrolet	Tahoe	2012	192,343

UNDER GOD THE PEOPLE RULE
Est. 1702

County of King William, Virginia

FY2023 REQUESTS

BRUSH/FR TRUCK REPLACE

AGENDA ITEM 4.g.

Overview of Contributions to Volunteer Fire Departments - Natasha Joranlien, Director of Financial Services, and Stacy Reaves, Fire Chief

County of King William, Virginia

MEMO

DATE: January 31, 2022

TO: Board of Supervisors

FROM: Natasha Joranlien, Director of Financial Services

SUBJECT: FY2023 Overview of Contribution Requests from Volunteer Fire Departments

Mangohick Volunteer Fire and Rescue

FY2022 Budget	$ 92,680	Operational Funding
	$ 30,000	Capital Funding
	$ 3,480	LODA Funding
FY2023 Budget Request	$ 94,977	Operational Funding (increase of $ 2,297)
	$ 30,000	Capital Funding
	$ 3,480	LODA Funding

- Operation Funding increase is based on 3% increase for recent market rise in costs for supplies and fuel.

West Point Volunteer Fire Department

FY2022 Budget	$ 273,840	Operational Funding
	$ 30,000	Capital Funding
	$ 13,572	LODA Funding
FY2023 Budget Request	$ 327,800	Operational Funding (increase of $53,960)
	$ 50,000	Capital Funding
	$ 13,224	LODA Funding

- Operational Funding increase request will provide same level of coverage during the night as in the day.
- Capital Funding increase request will help offset the expense of the purchase of a new ambulance that has been ordered.
- Funding for LODA is based on roster of the volunteer organization.
  (Estimate rate is $ 348/volunteer or Part Time Employee)

Walkerton Volunteer Fire Department

FY2022 Budget	$ 39.320	Operation Funding
FY2023 Budget Request		Level Fund

MANGOHICK
VOLUNTEER FIRE DEPARTMENT

Mangohick, Virginia | 804.994.9800 | MangohickFire

Date: December 17, 2021

To: Natasha Joranlien, Director of Financial Services

From: Warren Haley, Fire Chief / Akeem Washington, Fire Chief (CY2022)

Mangohick Volunteer Fire Department is requesting a 3% funding increase ($94,977) to continue to provide safe and adequate response services to the community given the recent market increase of supplies and fuel. Our FY2023 operating budget is estimated at $140,000 (Outlined on Page 4). The methodology used to develop the budget included an annualized forecast of current expenditures compared to historical expenses, accounting for inflation and market increases on commodities such as fuel.

The funds provided by the county support 68% of our day-to-day operational expenses including but not limited to insurance, fuel, heating, utilities, and apparatus/equipment/building maintenance. Our 2023 model includes 11% of our operating budget to be covered by EMS recovery funds and 21% through community fundraiser events.

Our strategic plan for annual 2022 includes focusing on member recruitment and retention to include:

- Sponsor active members who are interested in completing an EMT course. The funding will help cover class registration and testing fees. The funds will also support continuing education fees for current members who need to obtain new certifications and maintain current credentials.
- Sponsor active members who are interested in completing NFPA Fire certification courses. The funding will help cover class registration and testing fees. The funds will also support continuing education fees for current members who need to obtain new certifications and maintain current credentials.
- Sponsor active members who are interested in becoming certified instructors in various areas of study.
- Purchase books and subscriptions to help members be successful in the credentialing process.

We are planning to complete the following maintenance tasks to improve our operations and help sustain the department's infrastructure:

- Purchase additional turnout gear for members.
- Purchase a new Panasonic Toughbook and accessories for our Ambulance.
- Overhaul station drive and parking area to improve drainage and lot surface

- Self-fund the construction of a ~$200,000 building extension (county funds will help to sustain Mangohick operation as a large portion of our available funds will be exhausted by this endeavor)
- Purchase equipment for our fire apparatus to replace broken/outdated equipment. (Itemized list/quotes included in FY2023 Supplemental-Replacement Equipment document)

Service Provided: Please provide a description of services your department/organization/agency provides to King William County and its citizens.

Mangohick Volunteer Fire Department (MVFD) provides fire protection and emergency medical services coverage for the northwestern part of King William County referred to as the Mangohick district. We also provide services across the county and assist with mutual aid services. The department is entirely volunteer based, consisting of 59 members (+9 over calendar year 2020) including fire prevention personnel, emergency medical technicians/paramedics, cadets/juniors, and auxiliary administrative support. During the period of January 1, 2021 to date, we have successfully supported the county with 75 EMS calls and 73 Fire calls. We host a number of fundraisers to help supplement County and EMS recovery funds. Our members have documented over 7,500 volunteer hours from January 1, 2021 to date. These hours include training, instruction/prevention, duty crew/work detail, fundraising, meetings, standby and call service.

We remain good stewards of county funds by stretching our revenue sources to provide for the community. We have been conservative with requests and spending. We host a number of fundraisers to help supplement county funds and EMS recovery income.

A reduction in funding for our department would adversely affect our ability to serve the community, and meet the increasing call demands during off hours of county-paid EMS staff. A reduction would hinder our ability to operate since our fund request includes daily operating costs (utilities, gas, etc.), maintenance expenses and supplies required to operate as a Fire and EMS station. The member morale of the station and the culture of volunteerism in King William County would be negatively impacted, as Mangohick Volunteer Fire Department remains one of the last all-volunteer organizations in the surrounding area. Our station would be unable to support the growth and continuing education of members to provide for the rapidly growing county population. In turn, the community's safety would be jeopardized with a decrease in skilled services. Our recruitment efforts would be terminated and the county would see an increase of missed calls.

Grants If your department/organization/agency receives support in the form of grants please state how these grants benefit your organization and affect financial requests made of the county.

We have applied for federal and foundation grants to improve our building infrastructure (building extension). However, no funding has been awarded. We continue to monitor funding announcements and actively apply for grants to help alleviate our financial limitations. We will keep the county informed if we receive any award notifications during FY23.

Fees If your department/organization/agency receives support in the form of fees please state how these fees benefit your organization and impact financial requests made of the county.

We received EMS recovery fees that have been applied to the operating budget. The fees assisted with our ability to operate with funding provided by the county.

Justification for Changes Includes justification for budgetary and position changes.

The 3% increase over FY22 accounts for market inflation.

Outcomes of County FY2022 Funding Summary

The FY2022 funds supported our day-to-day operation costs such as utilities, fuel, and general vehicle and building maintenance. We experienced additional vehicle repairs to both tankers (2 & 21) and both ambulances (2 & 21). We purchased additional networking equipment to extend our building's wireless internet coverage to the exterior of our building (which was dually used to position MVFD as a location for KW Public wi-fi). We used the funds allocated for the purchase of turnout gear to begin procuring part of our total turnout gear order, which we intend to complete in FY23.

We greatly appreciate your continued support and consideration of our funding request. If you need additional information, please feel free to contact:

Matt Yopp- Secretary
secretary@mangohickfire.com
Cell: 336-755-6096

Warren Haley- Fire Chief
warren.haley@mangohickfire.com
Cell: 804-651-7231

BJ Sprouse- President
bjrescue52@gmail.com
Cell: 804-215-9759

If additional information is needed beginning CY2022, please note the following MVFD officer changes:

Kayla Haley- Secretary
secretary@mangohickfire.com
Cell: 804-305-3524

Akeem Washington- Fire Chief
chief@mangohickfire.com
Cell: 804-727-9256

Dereck Carter- President
president@mangohickfire.com
Cell: 804-513-8655

Mangohick Volunteer Fire Department, Inc – Proposed FY2023 Operations Budget		
Budget Code	Budget description	Amount
3100	Towing Services	$ 500
3110	Medical Fees	$ 1,500
3120	Accounting Tax Services	$ 3,600
3150	Legal	$ 500
3160	Trash Removal	$ 600
3170	Snow Removal	$ 600
3180	Pest Control Services	$ 500
3190	Lawn Maintenance	$ 1,000
3300	Maintenance and Repairs (Vehicles)	$ 20,500
3320	Maintenance Service Contracts (Equipment)	$ 7,000
3600	Advertising	$ 500
5110	Electric Service	$ 7,000
5120	Heating Fuel	$ 6,000
5210	Postal Services	$ 500
5230	Telecommunications	$ 3,000
5240	Cellular Phones (Sims Cards for Toughbook)	$ 1,500
5300	Insurance (Medical, Life, Building & Apparatus)	$ 18,000
5540	Training (Fire & EMS)	$ 10,000
5810	Dues and Association Memberships	$ 500
6001	Office Supplies	$ 5,000
6002	Emergency Food Supplies (Incident Rehab)	$ 2,200
6004	Medical Supplies & Oxygen	$ 5,000
6005	Janitorial Supplies	$ 1,000
6007	Repairs & Maintenance Supplies (Bldg)	$ 5,500
6008	Vehicle Fuel	$ 9,000
6009	Vehicle & Power Equipment Maintenance Supplies	$ 3,000
6011	Uniforms and Wearing Apparel	$ 2,000
6011	Turnout Gear	$ 12,000
6013	Education Supplies	$ 2,500
6021	Recruitment and Retention	$ 3,000
8103	Communications Equipment (Pagers)	$ 6,000
8212	Communication Repair	$ 500
	Total Operating Budget:	$ 140,000
FY2022 Revenue Sources		
	KW County Funds	$ 94,976.84
	EMS Revenue	$ 15,559.64
	Fundraising Income	$ 29,463.46

West Point Volunteer Fire Department
Post Office Box X
West Point, Virginia 23181
(804) 843-4865
"Serving the Community Since 1904"

Natasha Joranlien

King William County Financial Services

The West Point Volunteer Fire Department (WPVFD) serves King William County by providing fire, rescue, and emergency medical services. To add value to this response, the department employs personnel with a vast range of technical expertise and professional experience. Many of them are career fire officers in other localities, and a significant number are trained to the maximum certification level in the previously mentioned disciplines.

WPVFD formally requests $327,800 in operational financial support and $50,000 in capital expenditure support for Fiscal Year 2023. This represents a $53,960 increase in operational funding from FY2022. This funding, along with a matching increase from the Town of West Point, will provide a significant increase in public safety.

Currently, during the day, the department staffs two personnel at the station to answer calls on an ambulance or fire apparatus, depending on the nature of the call. 90% of the time, one of these personnel is trained at the Advanced Life Support (ALS) level of emergency medical response.

At night, the department's volunteers provide coverage, often from home instead of at the station. While a huge value to the community, they can only staff ALS about 15% of the time and two firefighters about 40% of the time. With this new funding, the community will be protected at the same level at night as in the day.

The increased capital funding is sorely needed due to ambulance replacement and repair issues. The department currently has one ambulance in service. An 18-year-old unit can only be used as a last resort and a third ambulance suffered catastrophic engine failure last year. The department has ordered a new ambulance at a cost of over $250,000. The increase in capital funds will help offset that expense.

The department receives funding primarily from King William County, the Town of West Point and EMS billing. We are asking the town to increase its funding of the department at the same level as this request, however our EMS billing saw a significant decrease in 2020. This is believed to be due to many patients not wanting transport to a hospital because of COVID-19 concerns.

In addition to the county and town funding, the department actively seeks grants to improve the value brought to the citizens. The department has been fortunate to receive several hundred thousand dollars of grant funding within the last three years. Notably was $150,000 to fund 50% of an ambulance purchased in 2019, $248,000 to improve volunteer recruitment and retention, and approximately $10,000 for firefighter training which will be made available to all King William fire departments.

WPVFD is proud to be the oldest civic organization in the county and looks forward to keeping its citizens and visitors safe in 2022, just as it has done since 1904.

Respectfully,

Andrew Smith, Fire Chief
West Point Volunteer Fire Department and Rescue Squad, Inc.
Phone: 804.512.1472
email: asmith@wpvfr.com

West Point Volunteer Fire Department and Rescue Squad, INC
FY23 Proposed Budget

Exenditures

Salaries	$	438,000
Recruitment and retention	$	18,000
Utilities	$	11,714
Fire station supplies	$	7,400
EMS supplies	$	6,100
Fire equipment	$	10,000
Taxes and licenses	$	2,700
Travel	$	900
EMS training	$	8,500
Fire training	$	5,000
Dues and subscriptions	$	375
Insurance	$	42,000
Background checks	$	1,036
Legal and professional fees	$	3,075
Apparatus repair and maintenance	$	18,000
Fuel	$	15,000
Fire equipment maintenance	$	5,000
EMS equipment maintenance	$	6,000
Uniforms	$	9,000
PPE/Turnout Gear	$	14,000
CIP	$	110,000
Total Expendiures	$	731,800

Revenue

King William County	$	327,800
King William County CIP	$	50,000
Town Of West Point	$	184,000
Town Of West Point CIP	$	60,000
EMS Revenue Recovery	$	110,000
Total Requested	$	731,800

WALKERTON COMMUNITY FIRE ASSOCIATION

KING WILLIAM COUNTY FISCAL YEAR 2023 BUDGET REQUEST

Walkerton Community Fire Association
P.O. Box 85
Walkerton, VA 23177
ID # 54-0602990 (501-C3)

December 10, 2021

Natasha Joranlien, Director of Financial Services
Percy Ashcraft, County Administrator

With COVID-19 we have modified our fundraising strategies and we were still able to make great strides to upgrade our equipment, stay true to our organizational commitments, and provide fire and emergency medical service delivery to our citizens.

In 2018, the department consolidated two fire engines into one that provided more compartment space, more seating for members, and ability to provide the same service with less maintenance cost. This year we took delivery of a new 2021Four Guys Pumper/Tanker, "Tanker 7", which also consolidated two previous units into one unit that provided the following benefits for the department:

- This new unit will be safer and capable of carrying four personnel
- 2500 gallons of water and 30 gallons of fire suppression foam
- A full complement of equipment to respond to structural fires, vehicle accidents, and medical calls
- Reduction of maintenance cost with less units

Because our organization has remained financially sound and fiscally responsible, we were able to sell two older units to generate approximately half of the funds needed for the new truck. The new unit was delivered in October at a final cost of $587,000 and completely upgrades our fleet with all our apparatus being less than 5 years old.

We also continued our donation of $1000 to the American Cancer Society with proceeds from our fundraising efforts. As discussed above, our fundraising abilities were significantly hampered by the current pandemic, but our organization remains committed to giving back to the community we serve. Several of our members and family have been affected by cancer and this annual donation continues to support the cure for this deadly disease.

We also completed a privately funded Emergency Vehicle Operators class in October of this year for 6 members to increase their knowledge, skills, and abilities.

Attached you will find a chart detailing our response data and a proposed 2021 operational expense budget. As of December 7, 2021, we have responded to 156 calls for service. Overall, this number is fairly consistent (150 calls for service in 2020) but our responses into King William are higher with 96 calls for service (62%) thus far. We are asking that you continue to maintain or current funding with the possibility of additional funding as you see fit.

We need your financial support as you have provided in the past and believe we are an important partner in the success of King William County. Please continue to support our agency in our mission to serve the citizens of both King William and King and Queen Counties.

Respectfully,

Jason Coleman, Chief
Walkerton Community Fire Association
Email: jdcoleman01@gmail.com

Attachments:
- Photo of new Tanker 7 (Delivered October 2021)
- 2021 Response data year to date
- 2022 Proposed expense budget

New Tanker 7 Placed in Service in October 2021 at a cost of $587,000

Walkerton Fire Department Emergency Responses

2021 Response Total = 156 as of Dec 7th

KQ Responses:	59	38%	of calls
KW Responses:	96	62%	of calls

Structure:	19	12%
Chimney:	2	1%
Brush/Field/Tree/control:	41	26%
Vehicle Accident:	36	23%
Alarm Activation:	34	22%
Medical Assist:	15	10%
Vehicle Fire:	7	4%
Gas Leak:	2	1%

Walkerton Vol Fire Department Emergency Responses

	2021 thru Dec 7th	2020 Year end	2019 Year end	2018 Year end	2017 Year end	2016 Year end
KQ Responses:	59	62	87	77	86	79
KW Responses:	96	88	89	92	97	82
Other County:	1	0	3	2	0	0
Total:	156	150	179	171	183	161

WALKERTON COMMUNITY FIRE ASSOCIATION

2022 BUDGETED OPERATIONAL EXPENSES

VIRGINIA POWER	$4,500
HEATING OIL & FUEL	$6,500
TELEPHONE SERVICE	$500
TWO PORTABLE VENTILATION FANS - BATTERY	$8,300
Hose, Nozzles, Foam	$10,000
Turnout Gear for new members	$10,000
EMS medical equipment	$1,500
EQUIPMENT MAINTENANCE (includes trucks, scba testing and breathing air compressor maint, ladder testing)	$21,000
MISC. SUPPLIES (stamps, copier supplies, paper, etc)	$1,200
FUND RAISING EXPENSE - Letter drive & advertising	$10,000
Training Cost for Members - Firefighter and EMT classes	$12,000
CPA & LEGAL EXPENSE	$600
AMERICAN CANCER SOCIETY DONATION	$1,000
TOTAL PROPOSED EXPENSES	**$87,100**

AGENDA ITEM 4.h.

Station One Information - Natasha Joranlien, Director of Financial Services

King William County
2022 Detail Expenditure Year Analysis

Range of Accounts: 100-032400-0000-000-00 to 100-032400-6025-000-00 Include Cap Accounts: Yes As Of: 12/31/21
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 2.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 2 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
100-032400-0000-000-00	FIRE & EMS							
100-032400-1100-000-00	SALARIES & WAGES REGULAR	683,150.00	0.00	0.00	334,037.52	0.00	349,112.48	49
100-032400-1201-000-00	OVERTIME	50,000.00	0.00	0.00	67,625.91	0.00	17,625.91-	135
100-032400-1300-000-00	WAGES-PART TIME	150,000.00	0.00	0.00	42,161.50	0.00	107,838.50	28
100-032400-2100-000-00	FICA	67,561.00	0.00	0.00	32,457.37	0.00	35,103.63	48
100-032400-2210-000-00	VRS RETIREMENT	55,267.00	0.00	0.00	23,278.36	0.00	31,988.64	42
100-032400-2300-000-00	HEALTH INSURANCE	154,990.00	0.00	0.00	56,767.60	0.00	98,222.40	37
100-032400-2400-000-00	GROUP LIFE INSURANCE	9,154.00	0.00	0.00	3,847.00	0.00	5,307.00	42
100-032400-2510-000-00	NON HYBRID SHORT TERM	5,885.00	0.00	0.00	1,201.15	0.00	4,683.85	20
100-032400-2600-000-00	UNEMPLOYMENT INSURANCE	2,802.00	0.00	0.00	449.59	0.00	2,352.41	16
100-032400-2710-000-00	WORKERS COMP	28,401.00	0.00	0.00	58,189.42	0.00	29,788.42-	205
100-032400-3160-000-00	PROFESSIONAL SERVICES-OTHER	54,380.00	0.00	11,930.00	18,952.12	0.00	23,497.88	57
100-032400-3170-000-00	ACADEMY	78,500.00	0.00	0.00	0.00	0.00	78,500.00	0
100-032400-3310-000-00	REPAIRS & MAINTENANCE	30,000.00	0.00	0.00	6,336.95	0.00	23,663.05	21
100-032400-3320-000-00	MAINTENANCE CONTRACTS	15,207.00	0.00	0.00	385.57	0.00	14,821.43	3
100-032400-3600-000-00	ADVERTISING	500.00	0.00	0.00	0.00	0.00	500.00	0
100-032400-4101-000-00	DATA PROCESSING	16,800.00	0.00	0.00	13,321.92	0.00	3,478.08	79
100-032400-5210-000-00	POSTAL SERVICES	0.00	0.00	0.00	0.82	0.00	0.82-	0
100-032400-5230-000-00	TELECOMMUNICATIONS TELEPHONES	2,700.00	0.00	0.00	111.09-	0.00	2,811.09	4-
100-032400-5231-000-00	TELECOMMUNICATIONS WIRELESS	8,131.00	0.00	0.00	4,234.40	3,384.61	3,896.60	52
100-032400-5305-000-00	MOTOR VEHICLE INSURANCE	5,300.00	0.00	0.00	494.20	0.00	4,805.80	9
100-032400-5540-000-00	TRAVEL(CONVENTION/TRAINING)	1,200.00	0.00	0.00	703.92	0.00	496.08	59
100-032400-5650-000-00	LINE OF DUTY LODA	13,920.00	0.00	0.00	13,408.13	0.00	511.87	96
100-032400-5810-000-00	DUES & MEMBERSHIPS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
100-032400-6001-000-00	OFFICE SUPPLIES	1,097.00	0.00	0.00	138.48	0.00	958.52	13
100-032400-6005-000-000	INSURANCE CLAIM DEDUCTABLE	0.00	0.00	0.00	500.00	0.00	500.00-	0
100-032400-6007-000-00	REPAIRS & MAINTENANCE SUPPLIES	5,000.00	0.00	0.00	673.76	0.00	4,326.24	13
100-032400-6008-000-00	VEH/POWER EQUIP FUELS	25,000.00	0.00	0.00	12,024.89	0.00	12,975.11	48
100-032400-6009-000-00	VEH/POWER EQUIP SUPPLIES	10,000.00	0.00	0.00	6,451.85	0.00	3,548.15	65
100-032400-6010-000-00	DEF EXHAUST FLUID	2,000.00	0.00	0.00	115.99	0.00	1,884.01	6
Control: 032400	Total	1,477,945.00	0.00	11,930.00	697,647.33	3,384.61	768,367.67	48
100-032400-6011-000-00	UNIFORM & APPAREL							
100-032400-6011-001-00	STATION WEAR ONBOARDING	12,000.00	0.00	0.00	3,137.26	0.00	8,862.74	26
100-032400-6011-002-00	STATION WEAR MAINTENANCE	5,000.00	0.00	0.00	1,640.81	0.00	3,359.19	33

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
100-032400-6012-000-00	BOOKS & SUBSCRIPTIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
100-032400-6015-000-00	EMERGENCY OPERATING SUPPLIES	4,000.00	0.00	0.00	4,815.61	0.00	815.61-	120
100-032400-6018-000-00	EMS EQUIPMENT	4,000.00	0.00	0.00	171.48	0.00	3,828.52	4
100-032400-6019-000-00	FIRE FIGHTING EQUIPMENT	10,000.00	0.00	6,640.00	0.00	0.00	3,360.00	66
100-032400-6020-000-00	FIRE MARSHALL SUPPLIES	500.00	0.00	0.00	208.22	0.00	291.78	42
100-032400-6021-000-00	FIRE MARSHALL TRAINING	1,600.00	0.00	0.00	555.95	0.00	1,044.05	35
100-032400-6022-000-00	CHAPLAIN TRANING	500.00	0.00	0.00	0.00	0.00	500.00	0
100-032400-6023-000-00	CPR CERTIFICATION	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 032400	Total	39,100.00	0.00	6,640.00	10,529.33	0.00	21,930.67	44
Fund: 100	GENERAL FUND Budgeted Total	1,517,045.00	0.00	18,570.00	708,176.66	3,384.61	790,298.34	48
Fund: 100	GENERAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 100	GENERAL FUND Total	1,517,045.00	0.00	18,570.00	708,176.66	3,384.61	790,298.34	48
Final Budgeted		1,517,045.00	0.00	18,570.00	708,176.66	3,384.61	790,298.34	48
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		1,517,045.00	0.00	18,570.00	708,176.66	3,384.61	790,298.34	48