



County of King William, Virginia

**BOARD OF SUPERVISORS
PUBLIC HEARINGS & WORK SESSION MEETING OF APRIL 11, 2022 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Review and Adoption of Meeting Agenda**
- 4. Public Hearings (Open for Comment Only - Not for Adoption)**
 - a. Proposed FY '23 Budget
 - b. **Ordinance 04-22** - Proposed Tax Levies for Calendar Year 2022
 - c. **Ordinance 05-22** - Amend King William County Code §78-245, Utility Fee Schedule
- 5. Work Session Matters**
 - a. Delinquent Tax Collection Update - Mary Sue Bancroft, Treasurer
 - b. **Resolution 22-22** - Budget Amendment - Appropriating Additional Funding from Unassigned Funds to the Office of the Treasurer for Additional Temporary Employee Wages - Mary Sue Bancroft, Treasurer
 - c. **Resolution 22-23** - Budget Amendment - Appropriating Additional Funding from Unassigned Funds to the Office of the Treasurer for TACS - Mary Sue Bancroft, Treasurer
 - d. Commissioner of the Revenue's Update - Karena L. Funkhouser, Commissioner of the Revenue
 - e. Sweet Sue Solar Facility Update - Crystal B. Bright, Dominion Energy
 - f. Certified Local Government Designation (CLG) - Carl Fischer, King William Historical Society
- 6. Board of Supervisors' Requests**
- 7. Closed Meeting**
 - a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions and a personnel matter involving the assignment of specific public employees, and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract, because discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board.

- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

8. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

Comments at the April 11th Work Session are limited to the topics being discussed for the Public Hearings on the FY '23 Proposed Budget, Proposed Tax Levies, and Utility Fee Increases. Members of the public are welcome to come forward and offer comment on each topic when the Board Chair opens each Hearing. You only need to sign up to speak if you are wishing to speak via Zoom.

Visit <https://kingwilliamcounty.us/Calendar.aspx?EID=481>

to download all pertinent documents and to sign up
to speak via Zoom or submit a written comment.

AGENDA ITEM 4.a.

Proposed FY '23 Budget

PUBLIC NOTICE

CORRECTED FY 2023 Proposed Budget

MARCH 28, 2022

Notice is hereby given that the Board of Supervisors of King William County, Virginia, will hold a public hearing, in the Boardroom of the County Administration Building at 180 Horse Landing Road, King William, Virginia, on Monday, April 11, 2022 at 7:00 p.m., or as soon thereafter as the hearing may be convened, to receive comment on the proposed budget for the fiscal year commencing 07/01/2022 and ending 06/30/2023. A brief synopsis of the Proposed Budget follows:

<u>Expenditures & Other Uses of Funds</u>		
<u>General Fund:</u>		
General Government	2,755,254	
Judicial Administration	815,698	
Public Safety	7,408,572	
Public Works	2,008,848	
Health & Welfare	965,218	
Parks, Recreation & Cultural	713,282	
Community Development	728,303	
Non-Departmental	167,693	
Contingency	75,000	
Education	11,164,123	
Transfer to West Point (Transfer + Local Sales Tax)	561,038	
Capital/Debt Service	2,802,405	
Total General Fund:		\$ 30,165,434
<u>Other Funds:</u>		
<u>Special Revenue Funds:</u>		
Virginia Public Assistance Fund	1,184,205	
Regional Animal Shelter Fund	384,086	
Four for Life Fund	19,603	
Fire Programs Fund	42,000	
Victim Witness Fund	118,853	
Comprehensive Services Act Fund	1,142,889	
Employee Recognition Fund	10,000	
Proffer	449,164	
EMS Revenue Recovery	160,654	
VJCCCA	193,774	
Sheriff's Programs & Donations Funds	13,650	
Total Special Revenue Funds:		\$ 3,718,878
Total Capital Project Funds:		\$ 13,783,043
Debt Service Fund:		\$ 3,044,269
<u>Enterprise Funds:</u>		
Water Utility Fund	758,254	
Sewer Utility Fund	400,000	
Parks & Recreation Program Fund	259,775	
		\$ 1,418,030

All interested persons may appear and present their views at the above time and place. If a member of the public cannot attend, comments may be submitted by using the Public Hearing form on kingwilliamcounty.us; by mail to 180 Horse Landing Road #4, King William, VA 23086; or by email to deputyclerk@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record. A complete copy of the proposed budget may be viewed in the Office of the County Administrator at 180 Horse Landing Road, King William, VA 23086, during regular business hours or at www.kingwilliamcounty.us. Anyone needing assistance or accommodations under the provision of the Americans with Disabilities Act should contact the County Administrator's Office at (804) 769-4927 or deputyclerk@kingwilliamcounty.us.

AGENDA ITEM 4.b.

Ordinance 04-22 - Proposed Tax Levies for Calendar
Year 2022

PUBLIC NOTICE

PROPOSED TAX LEVIES

MARCH 28, 2022

The Board of Supervisors of King William County, Virginia, will hold a Public Hearing on Monday, April 11, 2022 beginning at 7:00 p.m., or as soon thereafter as the public may be heard, in the Boardroom of the County Administration Building, 180 Horse Landing Road, King William, Virginia, for the purpose of receiving comments regarding the adoption of the following proposed tax levies for Calendar Year 2022.

PROPOSED TAX LEVIES

AN ORDINANCE TO IMPOSE PROPERTY TAX LEVIES UPON REAL ESTATE, MOBILE HOMES, TANGIBLE PERSONAL PROPERTY, PUBLIC SERVICE CORPORATION PROPERTY, MACHINERY AND TOOLS, AND AIRCRAFT FOR THE CALENDAR YEAR 2022.

General Fund Levy

TAX RATES PER \$100 OF ASSESSED VALUES

FOR ALL DISTRICTS

		<u>General Fund</u>
Real Estate	\$	0.375
Mobile Home	\$	0.375
Mines and Minerals	\$	0.375
Public Service Real Estate	\$	0.375
Public Service Personal Property	\$	1.65
Personal Property	\$	1.65
Machinery & Tools	\$	1.00
Aircraft	\$	N/A

School Fund Levy – (Applies only to geographic areas of the County within the King William County School Division – does not include the Town of West Point)

TAX RATES PER \$100 OF ASSESSED VALUES

		<u>School Fund</u>
Real Estate	\$	0.47
Mobile Home	\$	0.47
Mines and Minerals	\$	0.47
Public Service Real Estate	\$	0.47
Public Service Personal Property	\$	2.00
Personal Property	\$	2.00
Machinery & Tools	\$	1.25
Aircraft	\$	1.30

For property owners within the **King William County School Division** the combined levies will result in the following rates:

TAX RATES PER \$100 OF ASSESSED VALUES

	<u>School Fund</u>	<u>General Fund</u>		<u>Total Levy</u>
Real Estate	\$ 0.47	\$ 0.375	=	\$ 0.845
Mobile Home	\$ 0.47	\$ 0.375	=	\$ 0.845
Mines and Minerals	\$ 0.47	\$ 0.375	=	\$ 0.845
Public Service Real Estate	\$ 0.47	\$ 0.375	=	\$ 0.845
Public Service Personal Prop.	\$ 2.00	\$ 1.65	=	\$ 3.65
Personal Property	\$ 2.00	\$ 1.65	=	\$ 3.65
Machinery & Tools	\$ 1.25	\$ 1.00	=	\$ 2.25
Aircraft	\$ 1.30	\$ 0.00	=	\$ 1.30

For property owners within the Town of West Point the levies will result in the following rates:

TAX RATES PER \$100 OF ASSESSED VALUES

	<u>General Fund</u>
Real Estate \$	0.375
Mobile Home \$	0.375
Mines and Minerals \$	0.375
Public Service Real Estate \$	0.375
Public Service Personal Property \$	1.65
Personal Property \$	1.65
Machinery & Tools \$	1.00
Aircraft \$	N/A

All interested persons may appear and present their views at the above time and place. If a member of the public cannot attend, comments may be submitted by using the Public Hearing form on kingwilliamcounty.us; by mail to 180 Horse Landing Road #4, King William, VA 23086; or by email to deputyclerk@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record. A complete copy of the proposed Ordinance may be viewed in the Office of the County Administrator at 180 Horse Landing Road, King William, VA 23086, during regular business hours or at www.kingwilliamcounty.us. Anyone needing assistance or accommodations under the provision of the Americans with Disabilities Act should contact the County Administrator's Office at (804) 769-4927 or deputyclerk@kingwilliamcounty.us.

AGENDA ITEM 4.c.

Ordinance 05-22 - Amend King William County
Code §78-245, Utility Fee Schedule

PUBLIC NOTICE

UTILITY FEE INCREASES

MARCH 28, 2022

The Board of Supervisors of King William County, Virginia will hold a Public Hearing on Monday, April 11, 2022 at 7:00 p.m., or as soon thereafter as the public may be heard, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia to receive public comment and consider adoption on the following matters:

ORDINANCE 05-22 – UTILITY FEE INCREASES

Pursuant to the authority granted by VA Code §15.2-2119 and 15.2-2122, the King William County Board of Supervisors intends to amend the King William County Code, Chapter 78 *Utilities*, 78-245 *Fee schedule* to provide for increased fees for certain water and sewer services. The Board shall consider adoption of the following fee and service charge increases as follows:

Sec. 78-245 – Fee Schedule

FACILITIES CHARGE SCHEDULES

Proposed Changes

5/8" Meter Size	\$4,000.00 – Proposed increase to \$4,100.00
¾" Meter Size	\$5,250.00 – Proposed increase to \$5,350.00
1" Meter Size	\$8,750.00 – Proposed increase to \$8,850.00
1.5" Meter Size	\$15,310.00 – Proposed increase to \$15,410.00
2"-6" Meter Size	No Changes
Sewer System Charges	No Changes

SERVICE RATE SCHEDULES & MISCELLANEOUS FEES

(No Change)

The full ordinance with redline and cross-out may be viewed in the Office of the County Administrator and matters pertaining to the Planning Fee Schedule may be viewed in the Planning & Zoning Department at 180 Horse Landing Road, King William, VA, during regular business hours. If a member of the public cannot attend, comments may be submitted using the Public Hearing form on kingwilliamcounty.us, by mail to 180 Horse Landing Road, Suite 4, King William, VA 23086, or by email to deputclerk@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record.

AGENDA ITEM 5.a.

Delinquent Tax Collection Update - Mary Sue
Bancroft, Treasurer

Range: First to Last
Year: 0 to 2021
Period: 3 to 2
Date: 07/01/21 to 04/01/22
Cycle: First to Last
Section: First to Last
Account Type: First to Last
Include Prior Year/Prd in Bal: Y
Print Balances Greater Than: 0.00
Print If Any Balance Due As Of: 04/01/22
Status: Active/Inactive
Include Current Interest: N/A
Include Accounts with 'Exclude from Tax Sale': Y
Include Service Type: Prop Tax: Y Mineral Tax: N

Type	Accounts	Prev Pen/Int Bal	Prev Prin Bal	Minimum	Adjust Min	Bal Adj Prin	Pay Prin	Pay Pen/Int	Prin Balance
Service		Pen/Int Charge	Total Billed	Excess	Adjust Exc	Adj Pen/Int	Tr Overpay	Pen/Int Bal	Total Balance
00	4								
Prop Tax		1.58	868.17	0.00	1,067.26	0.00	156.09-	0.00	1,779.34
		41.16	1,067.26	0.00	0.00	0.00	0.00	42.74	1,822.08
PEN		17.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	17.20	17.20
Prop Tax-Tot		18.78	868.17	0.00	1,067.26	0.00	156.09-	0.00	1,779.34
		41.16	1,067.26	0.00	0.00	0.00	0.00	59.94	1,839.28
01	195								
Prop Tax		21,086.56	98,993.65	0.00	299.80	276.90	28,351.83-	6,478.97-	71,218.52
		7,212.08	299.80	0.00	0.00	23.42-	0.00	21,796.25	93,014.77
NSF		0.00	0.00	0.00	25.00	0.00	25.00-	0.00	0.00
		0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00
PEN		7,445.93	0.00	0.00	0.00	0.00	0.00	2,481.32-	0.00
		2,157.78	0.00	0.00	0.00	30.10-	0.00	7,092.29	7,092.29
Prop Tax-Tot		28,532.49	98,993.65	0.00	324.80	276.90	28,376.83-	8,960.29-	71,218.52
		9,369.86	324.80	0.00	0.00	53.52-	0.00	28,888.54	100,107.06
02	629								
Prop Tax		306,439.77	1,200,349.63	0.00	13,983.95	4,885.45	350,632.86-	121,735.61-	868,696.65
		92,843.49	13,983.95	0.00	0.00	442.09	110.48	277,989.74	1,146,686.39
NSF		0.00	0.00	0.00	0.00	981.45	560.01-	0.00	310.96
		0.00	0.00	0.00	0.00	0.00	110.48-	0.00	310.96
PEN		96,316.62	0.00	0.00	0.00	0.00	0.00	37,440.33-	0.00
		21,798.88	0.00	0.00	0.00	173.29-	0.00	80,501.88	80,501.88
Prop Tax-Tot		402,756.39	1,200,349.63	0.00	13,983.95	5,866.90	351,192.87-	159,175.94-	869,007.61
		114,642.37	13,983.95	0.00	0.00	268.80	0.00	358,491.62	1,227,499.23
03	1								
Prop Tax		9.93	2,166.00	0.00	0.00	0.00	1,082.99-	19.86-	1,083.01
		60.32	0.00	0.00	0.00	0.00	0.00	50.39	1,133.40
PEN		108.30	0.00	0.00	0.00	0.00	0.00	108.30-	0.00
		108.30	0.00	0.00	0.00	0.00	0.00	108.30	108.30
Prop Tax-Tot		118.23	2,166.00	0.00	0.00	0.00	1,082.99-	128.16-	1,083.01
		168.62	0.00	0.00	0.00	0.00	0.00	158.69	1,241.70
04	39								
Prop Tax		10,833.56	94,784.80	0.00	2,868.89	273.68	35,810.50-	6,003.53-	62,116.87
		6,249.38	2,868.89	0.00	0.00	0.00	0.00	11,079.41	73,196.28
NSF		0.00	0.00	0.00	0.00	30.00	30.00-	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Type	Accounts	Prev Pen/Int Bal	Prev Prin Bal	Minimum	Adjust Min	Bal Adj Prin	Pay Prin	Pay Pen/Int	Prin Balance
Service		Pen/Int Charge	Total Billed	Excess	Adjust Exc	Adj Pen/Int	Tr Overpay	Pen/Int Bal	Total Balance
04	Continued								
PEN		6,001.96	0.00	0.00	0.00	0.00	0.00	3,822.51-	0.00
		3,113.33	0.00	0.00	0.00	0.00	0.00	5,292.78	5,292.78
Prop Tax-Tot		16,835.52	94,784.80	0.00	2,868.89	303.68	35,840.50-	9,826.04-	62,116.87
		9,362.71	2,868.89	0.00	0.00	0.00	0.00	16,372.19	78,489.06
05	83								
Prop Tax		50,910.98	191,424.32	0.00	5,442.94	1,420.63	45,896.85-	9,180.20-	152,391.04
		15,327.60	5,442.94	0.00	0.00	180.13	0.00	57,238.51	209,629.55
PEN		14,864.14	0.00	0.00	0.00	0.00	0.00	4,215.83-	0.00
		3,798.92	0.00	0.00	0.00	20.58-	0.00	14,426.65	14,426.65
Prop Tax-Tot		65,775.12	191,424.32	0.00	5,442.94	1,420.63	45,896.85-	13,396.03-	152,391.04
		19,126.52	5,442.94	0.00	0.00	159.55	0.00	71,665.16	224,056.20
06	22								
Prop Tax		20,016.79	124,740.09	0.00	1,320.31	0.00	19,649.65-	1,711.27-	106,410.75
		9,749.52	1,320.31	0.00	0.00	826.95	0.00	28,881.99	135,292.74
PEN		8,867.48	0.00	0.00	0.00	0.00	0.00	973.10-	0.00
		3,511.36	0.00	0.00	0.00	444.12-	0.00	10,961.62	10,961.62
Prop Tax-Tot		28,884.27	124,740.09	0.00	1,320.31	0.00	19,649.65-	2,684.37-	106,410.75
		13,260.88	1,320.31	0.00	0.00	382.83	0.00	39,843.61	146,254.36
07	1								
Prop Tax		3.15	34.40	0.00	0.00	0.00	0.00	0.00	34.40
		3.34	0.00	0.00	0.00	0.00	0.00	6.49	40.89
PEN		3.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	3.44	3.44
Prop Tax-Tot		6.59	34.40	0.00	0.00	0.00	0.00	0.00	34.40
		3.34	0.00	0.00	0.00	0.00	0.00	9.93	44.33
08R	6								
Prop Tax		0.00	0.00	169,454.19	1,281.54	0.00	164,362.14-	0.00	6,373.59
		2,915.28	170,735.73	0.00	0.00	0.00	0.00	2,915.28	9,288.87
PEN		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		14,269.25	0.00	0.00	0.00	0.00	0.00	14,269.25	14,269.25
Prop Tax-Tot		0.00	0.00	169,454.19	1,281.54	0.00	164,362.14-	0.00	6,373.59
		17,184.53	170,735.73	0.00	0.00	0.00	0.00	17,184.53	23,558.12
All	980								
Prop Tax		409,302.32	1,713,361.06	169,454.19	26,264.69	6,856.66	645,942.91-	145,129.44-	1,270,104.17
		134,402.17	195,718.88	0.00	0.00	1,425.75	110.48	400,000.80	1,670,104.97
NSF		0.00	0.00	0.00	25.00	1,011.45	615.01-	0.00	310.96
		0.00	25.00	0.00	0.00	0.00	110.48-	0.00	310.96
PEN		133,625.07	0.00	0.00	0.00	0.00	0.00	49,041.39-	0.00
		48,757.82	0.00	0.00	0.00	668.09-	0.00	132,673.41	132,673.41
Prop Tax-Tot		542,927.39	1,713,361.06	169,454.19	26,289.69	7,868.11	646,557.92-	194,170.83-	1,270,415.13
		183,159.99	195,743.88	0.00	0.00	757.66	0.00	532,674.21	1,803,089.34

Tax Year	Service	Prev Pen/Int Bal Pen/Int Chrg	Prev Prin Bal Total Billed	Calc Billed Adjust Bill	Bal Adj Prin Adj Pen/Int	Pay Prin Apply Overpay	Pay Pen/Int Pen/Int Bal	Prin Balance Total Balance
Overpayments	Prop Tax	0.00	0.00	0.00	1,421.09	8,308.07-	0.00	35.46-
		0.00	0.00	0.00	0.00	6,851.52	0.00	35.46-
	Total for Overpayments	0.00	0.00	0.00	1,421.09	8,308.07-	0.00	35.46-
		0.00	0.00	0.00	0.00	6,851.52	0.00	35.46-
2000	Prop Tax	154.04	68.03	0.00	0.00	0.00	0.00	68.03
		9.58	0.00	0.00	0.00	0.00	163.62	231.65
	PEN	6.81	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	6.81	6.81
	Total for 2000	160.85	68.03	0.00	0.00	0.00	0.00	68.03
		9.58	0.00	0.00	0.00	0.00	170.43	238.46
2001	Prop Tax	154.04	71.51	0.00	0.00	0.00	0.00	71.51
		10.54	0.00	0.00	0.00	0.00	164.58	236.09
	PEN	7.15	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	7.15	7.15
	Total for 2001	161.19	71.51	0.00	0.00	0.00	0.00	71.51
		10.54	0.00	0.00	0.00	0.00	171.73	243.24
2002	Prop Tax	158.20	76.37	0.00	0.00	0.00	0.00	76.37
		11.11	0.00	0.00	0.00	0.00	169.31	245.68
	PEN	7.64	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	7.64	7.64
	Total for 2002	165.84	76.37	0.00	0.00	0.00	0.00	76.37
		11.11	0.00	0.00	0.00	0.00	176.95	253.32
2003	Prop Tax	149.83	76.38	0.00	0.00	0.00	0.00	76.38
		10.89	0.00	0.00	0.00	0.00	160.72	237.10
	PEN	7.64	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	7.64	7.64
	Total for 2003	157.47	76.38	0.00	0.00	0.00	0.00	76.38
		10.89	0.00	0.00	0.00	0.00	168.36	244.74
2004	Prop Tax	162.40	87.72	0.00	0.00	0.00	0.00	87.72
		12.25	0.00	0.00	0.00	0.00	174.65	262.37
	PEN	8.76	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	8.76	8.76
	Total for 2004	171.16	87.72	0.00	0.00	0.00	0.00	87.72
		12.25	0.00	0.00	0.00	0.00	183.41	271.13
2005	Prop Tax	163.36	93.80	0.00	0.00	0.00	0.00	93.80
		12.91	0.00	0.00	0.00	0.00	176.27	270.07

Tax Year	Service	Prev Pen/Int Bal Pen/Int Chrg	Prev Prin Bal Total Billed	Calc Billed Adjust Bill	Bal Adj Prin Adj Pen/Int	Pay Prin Apply Overpay	Pay Pen/Int Pen/Int Bal	Prin Balance Total Balance
	PEN	9.38	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	9.38	9.38
Total for 2005		172.74	93.80	0.00	0.00	0.00	0.00	93.80
		12.91	0.00	0.00	0.00	0.00	185.65	279.45
2006	Prop Tax	161.85	99.20	0.00	0.00	0.00	0.00	99.20
		13.30	0.00	0.00	0.00	0.00	175.15	274.35
	PEN	9.92	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	9.92	9.92
Total for 2006		171.77	99.20	0.00	0.00	0.00	0.00	99.20
		13.30	0.00	0.00	0.00	0.00	185.07	284.27
2007	Prop Tax	753.96	497.15	0.00	0.00	148.77-	97.75-	348.38
		60.45	0.00	0.00	0.00	0.00	716.66	1,065.04
	PEN	49.70	0.00	0.00	0.00	0.00	9.50-	0.00
		0.00	0.00	0.00	0.00	0.00	40.20	40.20
Total for 2007		803.66	497.15	0.00	0.00	148.77-	107.25-	348.38
		60.45	0.00	0.00	0.00	0.00	756.86	1,105.24
2008	Prop Tax	2,152.85	1,533.92	0.00	0.00	0.00	0.00	1,533.92
		197.81	0.00	0.00	0.00	0.00	2,350.66	3,884.58
	PEN	153.42	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	153.42	153.42
Total for 2008		2,306.27	1,533.92	0.00	0.00	0.00	0.00	1,533.92
		197.81	0.00	0.00	0.00	0.00	2,504.08	4,038.00
2009	Prop Tax	6,626.34	5,141.24	0.00	0.00	392.86-	525.74-	4,748.38
		611.37	0.00	0.00	0.00	0.00	6,711.97	11,460.35
	PEN	514.15	0.00	0.00	0.00	0.00	39.28-	0.00
		0.00	0.00	0.00	0.00	0.00	474.87	474.87
Total for 2009		7,140.49	5,141.24	0.00	0.00	392.86-	565.02-	4,748.38
		611.37	0.00	0.00	0.00	0.00	7,186.84	11,935.22
2010	Prop Tax	14,137.74	11,929.49	0.00	0.00	2,634.21-	2,919.03-	9,295.28
		1,306.92	0.00	0.00	0.00	0.00	12,525.63	21,820.91
	PEN	1,192.99	0.00	0.00	0.00	0.00	254.56-	0.00
		0.00	0.00	0.00	0.00	0.00	938.43	938.43
Total for 2010		15,330.73	11,929.49	0.00	0.00	2,634.21-	3,173.59-	9,295.28
		1,306.92	0.00	0.00	0.00	0.00	13,464.06	22,759.34
2011	Prop Tax	20,191.28	18,730.25	0.00	0.00	4,498.50-	5,057.13-	14,231.75
		1,938.80	0.00	0.00	0.00	0.00	17,072.95	31,304.70

Tax Year	Service	Prev Pen/Int Bal Pen/Int Chrg	Prev Prin Bal Total Billed	Calc Billed Adjust Bill	Bal Adj Prin Adj Pen/Int	Pay Prin Apply Overpay	Pay Pen/Int Pen/Int Bal	Prin Balance Total Balance
	PEN	1,873.25	0.00	0.00	0.00	0.00	496.09-	0.00
		0.00	0.00	0.00	0.00	0.00	1,377.16	1,377.16
Total for 2011		22,064.53	18,730.25	0.00	0.00	4,498.50-	5,553.22-	14,231.75
		1,938.80	0.00	0.00	0.00	0.00	18,450.11	32,681.86
2012	Prop Tax	30,042.17	31,031.70	0.00	0.00	7,291.41-	6,959.06-	23,740.29
		3,260.72	0.00	0.00	0.00	0.00	26,343.83	50,084.12
	PEN	3,102.78	0.00	0.00	0.00	0.00	749.40-	0.00
		0.00	0.00	0.00	0.00	0.00	2,353.38	2,353.38
Total for 2012		33,144.95	31,031.70	0.00	0.00	7,291.41-	7,708.46-	23,740.29
		3,260.72	0.00	0.00	0.00	0.00	28,697.21	52,437.50
2013	Prop Tax	35,817.09	41,676.95	0.00	0.00	9,927.41-	9,243.62-	31,749.54
		4,274.52	0.00	0.00	0.00	0.00	30,847.99	62,597.53
	PEN	4,167.94	0.00	0.00	0.00	0.00	1,013.63-	0.00
		0.00	0.00	0.00	0.00	0.00	3,154.31	3,154.31
Total for 2013		39,985.03	41,676.95	0.00	0.00	9,927.41-	10,257.25-	31,749.54
		4,274.52	0.00	0.00	0.00	0.00	34,002.30	65,751.84
2014	Prop Tax	40,669.22	54,278.68	0.00	0.00	18,673.53-	15,394.60-	35,605.15
		5,199.56	0.00	0.00	0.00	0.00	30,474.18	66,079.33
	PEN	5,417.65	0.00	0.00	0.00	0.00	1,910.26-	0.00
		0.00	0.00	0.00	0.00	0.00	3,507.39	3,507.39
Total for 2014		46,086.87	54,278.68	0.00	0.00	18,673.53-	17,304.86-	35,605.15
		5,199.56	0.00	0.00	0.00	0.00	33,981.57	69,586.72
2015	Prop Tax	40,632.57	63,470.30	0.00	611.42-	19,882.99-	15,289.14-	42,975.89
		5,942.21	0.00	0.00	0.00	0.00	31,285.64	74,261.53
	PEN	6,347.39	0.00	0.00	0.00	0.00	2,251.77-	0.00
		0.00	0.00	0.00	0.00	0.00	4,095.62	4,095.62
Total for 2015		46,979.96	63,470.30	0.00	611.42-	19,882.99-	17,540.91-	42,975.89
		5,942.21	0.00	0.00	0.00	0.00	35,381.26	78,357.15
2016	Prop Tax	43,168.70	81,713.21	0.00	0.00	28,952.35-	17,097.56-	52,990.92
		7,475.44	230.06	230.06	140.48	0.00	33,687.06	86,677.98
	PEN	8,166.22	0.00	0.00	0.00	0.00	3,105.85-	0.00
		0.00	0.00	0.00	0.00	0.00	5,060.37	5,060.37
Total for 2016		51,334.92	81,713.21	0.00	0.00	28,952.35-	20,203.41-	52,990.92
		7,475.44	230.06	230.06	140.48	0.00	38,747.43	91,738.35
2017	Prop Tax	54,158.90	129,208.17	0.00	0.00	42,578.90-	23,476.54-	86,854.32
		11,578.75	225.05	225.05	104.47	0.00	42,365.58	129,219.90

Tax Year	Service	Prev Pen/Int Bal Pen/Int Chrg	Prev Prin Bal Total Billed	Calc Billed Adjust Bill	Bal Adj Prin Adj Pen/Int	Pay Prin Apply Overpay	Pay Pen/Int Pen/Int Bal	Prin Balance Total Balance
	PEN	12,882.60	0.00	0.00	0.00	0.00	4,943.33-	0.00
		0.00	0.00	0.00	0.00	0.00	7,939.27	7,939.27
Total for 2017		67,041.50	129,208.17	0.00	0.00	42,578.90-	28,419.87-	86,854.32
		11,578.75	225.05	225.05	104.47	0.00	50,304.85	137,159.17
2018	Prop Tax	51,537.94	166,235.66	0.00	219.78	52,370.73-	19,700.52-	114,304.76
		14,756.63	220.05	220.05	71.20	0.00	46,665.25	160,970.01
	PEN	16,621.26	0.00	0.00	0.00	0.00	5,767.91-	0.00
		0.00	0.00	0.00	0.00	0.00	10,853.35	10,853.35
Total for 2018		68,159.20	166,235.66	0.00	219.78	52,370.73-	25,468.43-	114,304.76
		14,756.63	220.05	220.05	71.20	0.00	57,518.60	171,823.36
2019	Prop Tax	41,557.82	208,287.06	0.00	156.72-	46,610.37-	14,595.93-	163,463.41
		18,426.41	1,943.44	1,943.44	99.63	0.00	45,487.93	208,951.34
	PEN	20,819.98	0.00	0.00	0.00	0.00	6,002.15-	0.00
		0.00	0.00	0.00	0.00	0.00	14,817.83	14,817.83
Total for 2019		62,377.80	208,287.06	0.00	156.72-	46,610.37-	20,598.08-	163,463.41
		18,426.41	1,943.44	1,943.44	99.63	0.00	60,305.76	223,769.17
2020	Prop Tax	24,545.71	279,231.16	0.00	568.46-	52,035.54-	9,444.69-	230,749.40
		24,132.06	5,087.59	5,087.59	74.14	965.35-	39,307.22	270,056.62
	PEN	27,915.70	0.00	0.00	0.00	0.00	8,194.87-	0.00
		0.00	0.00	0.00	0.00	0.00	19,720.83	19,720.83
Total for 2020		52,461.41	279,231.16	0.00	568.46-	52,035.54-	17,639.56-	230,749.40
		24,132.06	5,087.59	5,087.59	74.14	965.35-	59,028.05	289,777.45
2021	Prop Tax	2,206.31	619,823.11	169,454.19	6,552.39	351,637.27-	5,328.13-	456,975.23
		35,159.94	188,012.69	18,558.50	935.83	5,775.69-	32,973.95	489,949.18
	NSF	0.00	0.00	0.00	1,011.45	615.01-	0.00	310.96
		0.00	25.00	25.00	0.00	110.48-	0.00	310.96
	PEN	24,342.74	0.00	0.00	0.00	0.00	14,302.79-	0.00
		48,757.82	0.00	0.00	668.09-	0.00	58,129.68	58,129.68
Total for 2021		26,549.05	619,823.11	169,454.19	7,563.84	352,252.28-	19,630.92-	457,286.19
		83,917.76	188,037.69	18,583.50	267.74	5,886.17-	91,103.63	548,389.82
ALL	Prop Tax	409,302.32	1,713,361.06	169,454.19	6,856.66	645,942.91-	145,129.44-	1,270,104.17
		134,402.17	195,718.88	26,264.69	1,425.75	110.48	400,000.80	1,670,104.97
	NSF	0.00	0.00	0.00	1,011.45	615.01-	0.00	310.96
		0.00	25.00	25.00	0.00	110.48-	0.00	310.96
	PEN	133,625.07	0.00	0.00	0.00	0.00	49,041.39-	0.00
		48,757.82	0.00	0.00	668.09-	0.00	132,673.41	132,673.41
Total for ALL Years		542,927.39	1,713,361.06	169,454.19	7,868.11	646,557.92-	194,170.83-	1,270,415.13
		183,159.99	195,743.88	26,289.69	757.66	0.00	532,674.21	1,803,089.34

NOTE: Prior Year/Period Principal, Penalty and Interest ARE included on this report.

Account Range: First to Last
Tax Year: First to 2021
Date Range: 07/01/21 to 04/01/22

Report Format: Totals Only
Bill Code Range: First to Last

District Range: First to Last
Include Prior Tax Years in Balance: N
Print Balances Greater Than: 10.00

Include Overpayments: N

	Prev Principal Bal	Orig Billed		Adj Principal	Pay Principal	Transfer Principal	Principal Balance
	Prev Penalty Bal	Supp Billed	Penalty	Adj Penalty	Pay Penalty	Transfer Penalty	Penalty Balance
	Prev Interest Bal	Total Billed	Interest	Adj Interest	Pay Interest	Transfer Interest	Interest Balance
							Total Balance
Totals by Year:							
2000	3,698.92	0.00		0.00	0.00	0.00	3,698.92
	514.18	0.00	0.00	0.00	0.00	0.00	514.18
	8,688.19	0.00	108.09	0.00	0.00	0.00	8,796.28
							13,009.38
2001	2,965.57	0.00		0.00	0.00	0.00	2,965.57
	291.74	0.00	0.00	0.00	0.00	0.00	291.74
	6,419.93	0.00	107.89	0.00	0.00	0.00	6,527.82
							9,785.13
2002	2,549.41	0.00		0.00	0.00	0.00	2,549.41
	235.94	0.00	0.00	0.00	0.00	0.00	235.94
	5,222.33	0.00	0.00	0.00	0.00	0.00	5,222.33
							8,007.68
2003	5,024.58	0.00		0.00	0.00	0.00	5,024.58
	500.20	0.00	0.00	0.00	0.00	0.00	500.20
	9,458.14	0.00	28.78	0.00	0.00	0.00	9,486.92
							15,011.70
2004	3,284.91	0.00		0.00	0.00	0.00	3,284.91
	328.51	0.00	0.00	0.00	0.00	0.00	328.51
	5,904.80	0.00	5.05	0.00	0.00	0.00	5,909.85
							9,523.27
2005	3,524.29	0.00		0.00	0.00	0.00	3,524.29
	352.45	0.00	0.00	0.00	0.00	0.00	352.45
	5,907.32	0.00	63.25	0.00	0.00	0.00	5,970.57
							9,847.31
2006	5,274.14	0.00		0.00	0.00	0.00	5,274.14
	527.47	0.00	0.00	0.00	0.00	0.00	527.47

	Prev Principal Bal Prev Penalty Bal Prev Interest Bal	Orig Billed Supp Billed Total Billed	Penalty Interest	Adj Principal Adj Penalty Adj Interest	Pay Principal Pay Penalty Pay Interest	Transfer Principal Transfer Penalty Transfer Interest	Principal Balance Penalty Balance Interest Balance Total Balance
	8,456.02	0.00	47.93	0.00	400.00-	0.00	8,103.95 13,905.56
2007	11,969.48	0.00		0.00	0.00	0.00	11,969.48
	1,196.98	0.00	0.00	0.00	0.00	0.00	1,196.98
	18,077.75	0.00	79.61	0.00	0.00	0.00	18,157.36 31,323.82
2008	10,563.39	0.00		0.00	0.00	0.00	10,563.39
	1,056.40	0.00	0.00	0.00	0.00	0.00	1,056.40
	14,791.63	0.00	32.58	0.00	0.00	0.00	14,824.21 26,444.00
2009	9,714.93	0.00		9.14-	0.00	0.00	9,705.79
	970.71	0.00	0.00	0.91-	0.00	0.00	969.80
	12,552.77	0.00	7.51	11.81-	0.00	0.00	12,548.47 23,224.06
2010	25,714.32	0.00		0.00	0.00	0.00	25,714.32
	2,571.65	0.00	0.00	0.00	0.00	0.00	2,571.65
	30,405.64	0.00	124.75	40.33-	0.00	0.00	30,490.06 58,776.03
2011	18,419.18	0.00		0.00	47.58-	0.00	18,371.60
	1,842.09	0.00	0.00	0.00	54.79-	0.00	1,787.30
	19,733.91	0.00	252.45	0.00	1,297.63-	0.00	18,688.73 38,847.63
2012	21,043.78	0.00		0.00	295.85-	0.00	20,747.93
	2,103.80	0.00	0.00	0.00	29.59-	0.00	2,074.21
	20,238.17	0.00	315.33	0.00	998.27-	0.00	19,555.23 42,377.37
2013	28,379.88	0.00		0.00	310.16-	0.00	28,069.72
	2,838.15	0.00	0.00	0.00	147.90-	0.00	2,690.25
	24,192.46	0.00	433.55	0.00	1,418.23-	0.00	23,207.78 53,967.75

	Prev Principal Bal Prev Penalty Bal Prev Interest Bal	Orig Billed Supp Billed Total Billed	Penalty Interest	Adj Principal Adj Penalty Adj Interest	Pay Principal Pay Penalty Pay Interest	Transfer Principal Transfer Penalty Transfer Interest	Principal Balance Penalty Balance Interest Balance Total Balance
2014	22,013.95 2,201.53 16,325.97	0.00 0.00 0.00	0.00 0.00 435.12	0.00 0.00 0.00	90.52- 9.05- 1,070.14-	31.84- 10.53- 78.16-	21,891.59 2,181.95 15,612.79 39,686.33
2015	25,580.76 2,558.28 15,369.95	0.00 0.00 0.00	0.00 0.00 970.46	0.00 0.00 0.00	220.80- 22.09- 879.21-	0.00 0.00 0.00	25,359.96 2,536.19 15,461.20 43,357.35
2016	32,343.20 3,234.40 15,732.46	0.00 0.00 0.00	0.00 0.00 2,048.32	190.87- 3.50- 113.75-	1,097.52- 148.63- 811.71-	0.00 0.00 0.00	31,054.81 3,082.27 16,855.32 50,992.40
2017	44,939.01 4,496.84 17,678.84	0.00 0.00 0.00	82.18- 4,814.67	537.92 16.35 508.52-	1,305.90- 273.35- 1,370.65-	0.00 0.00 0.00	44,171.03 4,157.66 20,614.34 68,943.03
2018	53,695.55 5,369.36 15,248.53	0.00 0.00 0.00	34.43- 5,306.88	223.75 30.18 130.61-	1,909.54- 191.29- 724.21-	0.00 0.00 0.00	52,009.76 5,173.82 19,700.59 76,884.17
2019	101,796.04 13,000.05 18,075.60	0.00 563.22 563.22	3.29- 9,551.06	374.10 10.69 331.37-	11,593.81- 1,710.54- 2,905.76-	0.00 0.00 0.00	91,139.55 11,296.91 24,389.53 126,825.99
2020	351,749.34 35,172.77 22,541.56	40.00 529.38 569.38	52.95 26,415.98	1,257.66- 84.97- 295.06-	122,085.45- 12,524.72- 12,815.84-	355.58- 26.29- 28.96-	228,620.03 22,589.74 35,817.68 287,027.45
2021	4,480.48- 0.00	1,206,860.62 10,299.98	114,113.10	13,839.78- 875.00-	126,314.19- 5,038.61-	5,890.95- 580.03-	1,066,635.20 107,619.46

	Prev Principal Bal	Orig Billed		Adj Principal	Pay Principal	Transfer Principal	Principal Balance
	Prev Penalty Bal	Supp Billed	Penalty	Adj Penalty	Pay Penalty	Transfer Penalty	Penalty Balance
	Prev Interest Bal	Total Billed	Interest	Adj Interest	Pay Interest	Transfer Interest	Interest Balance
							Total Balance
	0.00	1,217,160.60	41,162.86	75.05-	1,037.45-	1.59-	40,048.77
							1,214,303.43
Totals by Year	779,764.15	1,206,900.62		14,161.68-	265,271.32-	6,278.37-	1,712,345.98
	81,363.50	11,392.58	114,046.15	907.16-	20,150.56-	616.85-	173,735.08
	311,021.97	1,218,293.20	92,312.12	1,506.50-	25,729.10-	108.71-	375,989.78
							2,262,070.84

AGENDA ITEM 5.b.

Resolution 22-22 - Budget Amendment -
Appropriating Additional Funding from Unassigned
Funds to the Office of the Treasurer for Additional
Temporary Employee Wages - Mary Sue Bancroft,
Treasurer

RESOLUTION 22-22

BUDGET AMENDMENT – APPROPRIATING ADDITIONAL FUNDING FROM UNASSIGNED FUNDS TO THE OFFICE OF THE TREASURER FOR TEMPORARY EMPLOYEE WAGES

WHEREAS, the King William County office of the Treasurer (Treasurer) engaged a temporary employee from Accounttemps (a Robert Half Company) to assist in reconciling past bank records; and

WHEREAS, the King William County Board of Supervisors appropriated funds to the Treasurer’s Office in the amount of \$18,216.18 on August 23, 2021 via Resolution 21-67 for the engagement of that temporary employee; and

WHEREAS, the King William County Board of Supervisors appropriated additional funds to the Treasurer’s Office in the amount of \$4,000.00 on November 29, 2021 via Resolution 21-89 for the continued engagement of that temporary employee; and

WHEREAS, the Treasurer incurred additional unbudgeted expense in retaining that temporary employee to assist with the reconciliation of bank records; and

WHEREAS, the services of Accounttemps were disengaged on February 11, 2022 leaving a balance owed of \$18,814.24 above the amounts already allocated (total cost of engagement - \$41,030.42);

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that \$18,814.24 be appropriated to the office of the Treasurer from Unassigned Funds for the balance owed to Accounttemps.

DONE this 28th day of March, 2022.

AGENDA ITEM 5.c.

Resolution 22-23 - Budget Amendment -
Appropriating Additional Funding from Unassigned
Funds to the Office of the Treasurer for TACS - Mary
Sue Bancroft, Treasurer



KING WILLIAM COUNTY

FOUNDED 1702 IN VIRGINIA 180 HORSE LANDING RD. SUITE 103 • KING WILLIAM, VIRGINIA 23086

MARY SUE BANCROFT
County Treasurer

Telephone
(804) 769-4931
treasurer@kingwilliamcounty.us

March 17, 2022

To: King William County Board of Supervisors
Percy Ashcraft, County Administrator

From: Mary Sue Bancroft, Treasurer

Subject: Budget Adjustment Request
Taxing Authority Consulting Services (TACS) payments

I would like to request the following from the unassigned funds.

1. Additional expenditure incurred for tax collection assistance from TACS in their efforts to bring delinquent properties to tax sale.

Initially requested funds from the FY22 Budget have been exceeded due to efforts by TACS for the preparation of upcoming Tax Land Sales. The expenditures were not factored in the FY22 budget. In addition to the exceeded amount of \$8,498.46 I anticipate approximately another \$3k by the end of June 2022 for TACS efforts. Bringing the total requested to \$12,498.46. However, this may change as circumstances warrant. i.e. title search difficulties.

Mary Sue Bancroft

RESOLUTION 22-23

BUDGET AMENDMENT – APPROPRIATING ADDITIONAL FUNDING FROM UNASSIGNED FUNDS TO THE OFFICE OF THE TREASURER FOR TAX COLLECTION ASSISTANCE FROM TAXING AUTHORITY CONSULTING SERVICES (TACS)

WHEREAS, the King William County office of the Treasurer (Treasurer) engaged the services of Taxing Authority Consulting Services (TACS) to assist with tax collection efforts; and

WHEREAS, the Treasurer exceeded the funds appropriated by the Board of Supervisors for the Fiscal Year '22 in the amount of \$8,498.46; and

WHEREAS, the Treasurer anticipates further exceeding the funds appropriated by the Board of Supervisors for the Fiscal Year '22 in the amount of \$3,000 by the end of June, 2022; and

WHEREAS, the Treasurer acknowledges the possibility of incurring even further expenses owed to TACS as circumstances warrant, i.e. title search difficulties, etc.;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that \$8,498.46 be appropriated to the office of the Treasurer from Unassigned Funds for the current balance owed to TACS.

DONE this 28th day of March, 2022.

AGENDA ITEM 5.d.

Commissioner of the Revenue's Update - Karena L.
Funkhouser, Commissioner of the Revenue



King William County
Est. 1702

Board of Supervisors

Karena L. Funkhouser
Commissioner of the Revenue

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: March 31, 2022
TO: Board of Supervisors
FROM: Karena L. Funkhouser, Commissioner of the Revenue
SUBJECT: April 11, 2022 Board Meeting

REQUEST FOR ACTION

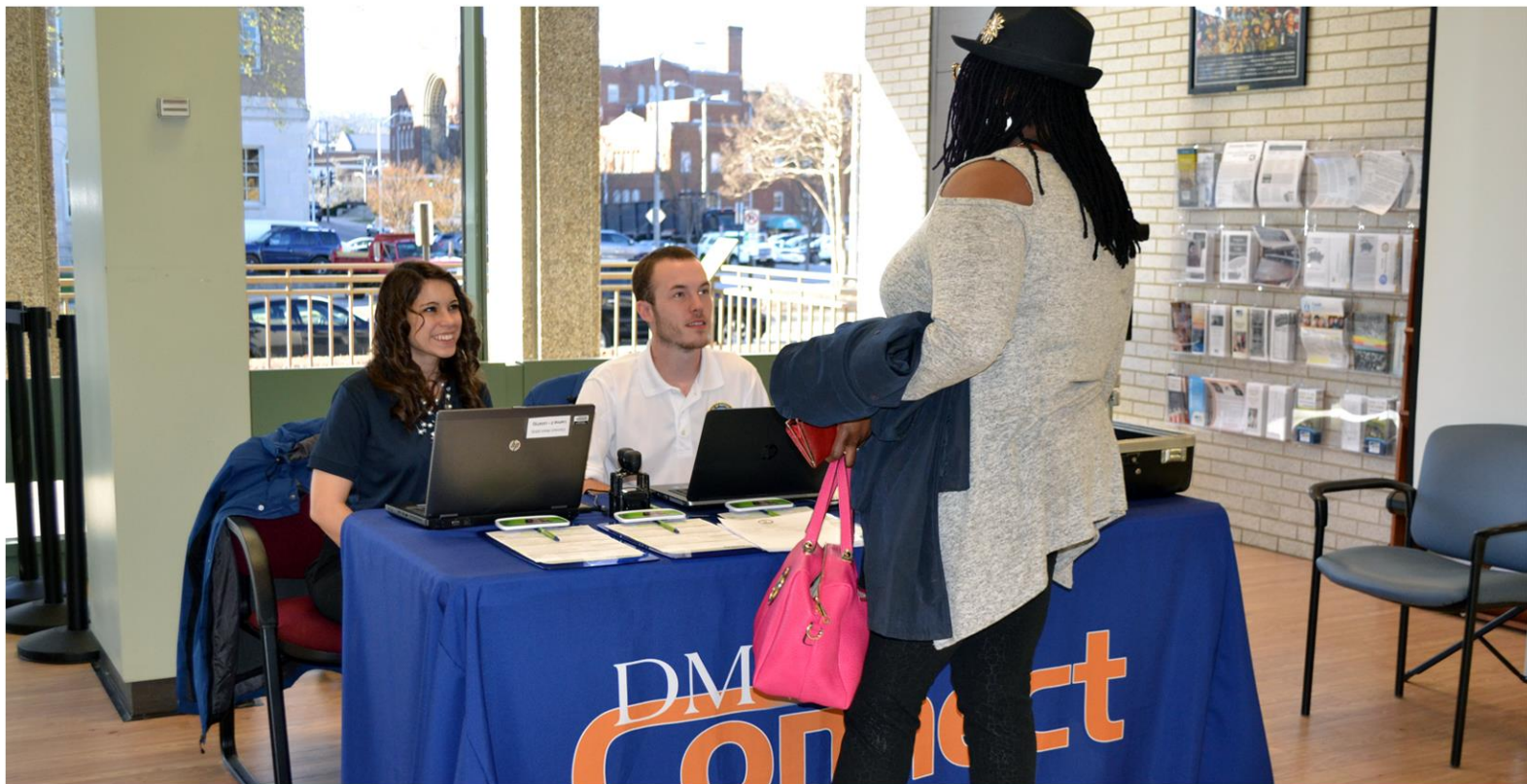
- For informational purposes.

SUMMARY

1. In a conference call with Vision two weeks ago, Mr. Wolfe was instructed on how to create an export file in Vision that can be used to update GIS. He provided the file to Ms. Brooks and she sent it to Timmons. Timmons said the file will work. Mr. Wolfe provided an updated file to Ms. Brooks on March 31, 2022. She has sent the file to Timmons for the quarterly update. This will be the first update to the County's GIS since May 2021. There should be no more disruptions in the regular quarterly GIS updates.
2. I have processed all the plats for January, February and March 2022. Seven parcels were subdivided and 109 new parcels were created. Each new parcel is assessed a homesite. The increase in land value is \$2,978,000.
3. On the radio two weeks ago, I heard about a DMV clinic in Tappahannock organized by the CoR. I contacted Tommy Blackwell, Commissioner of the Revenue in Essex, and asked him how I could have a DMV Clinic. Mr. Blackwell sent a message to his DMV contact that I was interested in DMV Connect coming to King William. Ms. Pointer with the DMV contacted me and the clinic is set for May 5th at the Recreation Center on Route 360. All DMV services except for testing will be available. Ms. Huffman, the Parks and Recreation Manager, was very helpful and accommodating. There is no cost to the County other than the two ads I placed in The Courier to appear on April 13th and 27th. I have fliers to publicize the event that I hope the Board and Administration can help to distribute to be posted at the Court House, Sheriff's Office, Social Services, Library, Fire Departments, churches and local businesses. Appointment must be made on-line and walk-ins may be available depending on the number of appointments made. The on-line appointment scheduling will be available this week. This will be a great service and convenience for King William's citizens.

ATTACHMENTS

- DMV Connect Flyer for King William County



Can't get to DMV? DMV is coming to You!

King William County Recreation Center
7890 Richmond-Tappahannock Hwy, Aylett, VA 23009
Thursday, May 5th, 2022
9:30am to 3:30pm

DMV
Connect offers:

- ▶ REAL ID
- ▶ Drivers' licenses
- ▶ Identification cards (adult and child)
- ▶ Disabled parking placards
- ▶ Vehicle titles
- ▶ Address changes
- ▶ Vehicle registrations
- ▶ E-ZPass transponders
- ▶ Compliance summaries
- ▶ Transcripts

Service by appointment only. Visit www.dmvnow.com to make an appointment.

View mobile operations calendar at www.dmvNOW.com/DMV2Go.
More than 40 transactions available online at www.dmvNOW.com.

AGENDA ITEM 5.f.

Certified Local Government Designation (CLG) - Carl
Fischer, King William Historical Society

Certified Local Governments

National Park Service
U.S. Department of the Interior

State, Tribal, Local, Plans & Grants



What is a Certified Local Government?

Across the nation, thousands of diverse communities have taken action to preserve their unique historic character. The Certified Local Government (CLG) Program is the official preservation partnership connecting local, state, and Federal governments to help communities save their irreplaceable historic resources. Through the certification process, communities make a local commitment to historic preservation. This commitment is key to America's ability to preserve, protect, and increase awareness of our unique cultural heritage across the country.

This national initiative provides valuable technical assistance and funding to local governments seeking to preserve what is special about their community. Annually the U.S. Congress appropriates funds from the Historic Preservation Fund to support preservation at the State, Tribal, and Local level. The National Park Service (NPS) and the State Historic Preservation Offices (SHPO) administer funds in each state and distribute those allocated to CLGs.

The CLG Program has helped to build preservation support at the local level where hands-on protection of local resources occurs. Because local planning office staff often play key roles in CLG projects, the thread of historic preservation becomes woven into the fabric of local land-use policy. Strong preservation partnerships have been forged among the local, state, and national networks.

Today, CLG grants from the Historic Preservation Fund support a wide range of projects, including building rehabilitation and feasibility studies, design guidelines and conservation district ordinances, and many kinds of public preservation education.



CLG funded Window rehabilitation training in Kalamazoo, Michigan.

Being a CLG demonstrates a community's commitment to saving what is important from the past for future generations. As a certified community, it becomes easy to demonstrate a readiness to take on successful preservation projects. A local government benefits from becoming certified by establishing a working relationship with SHPO staff and joining a wider historic preservation community. Becoming a CLG opens doors for funding, technical assistance, and maintaining a viable community.

Funding

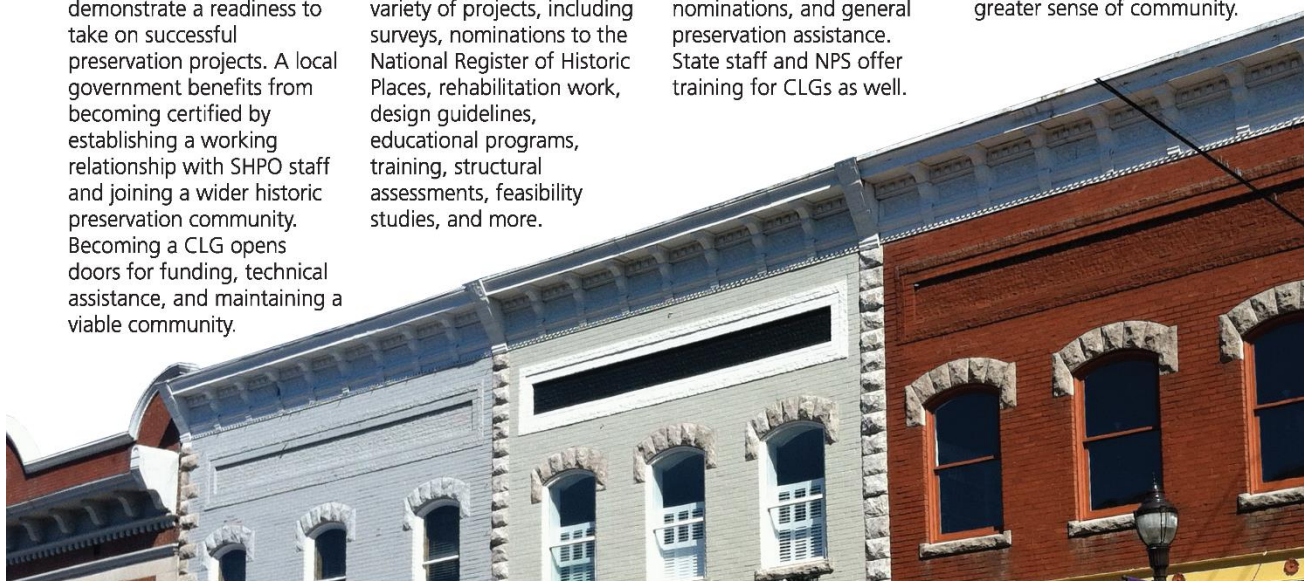
States receive annual appropriations from the Historic Preservation Fund and are required to give at least 10% of their funding to CLGs as subgrants. These grants can fund a wide variety of projects, including surveys, nominations to the National Register of Historic Places, rehabilitation work, design guidelines, educational programs, training, structural assessments, feasibility studies, and more.

Technical Assistance

As a CLG, a community has direct access to SHPO staff through a designated CLG coordinator. CLGs receive assistance with their commission, building assessments, surveys, and nominations, and general preservation assistance. State staff and NPS offer training for CLGs as well.

Viable Community

Historic preservation has proven economic, environmental, and social benefits. Studies show that historic districts have higher property values, less population decline, more walkability, and a greater sense of community.



Rogers, Arkansas.

Certified Local Government (CLG)



Warrenton was awarded CLG funds (2018-2019) for a project to update its downtown district listed on the National Register of Historic Places.

- [Benefits of CLG Designation](#)
- [Requirements for CLG Designation](#)
- [List of CLGs in Virginia](#)

Overview of CLG

Communities strengthen and expand their local preservation programs through Certified Local Government (CLG) designation. The CLG program was created by the National Historic Preservation Act of 1966 (as amended in 1980). It establishes a partnership between local governments, the federal historic preservation program, and each state's State Historic Preservation Office (SHPO), which in the case of Virginia is the Department of Historic Resources (DHR).

The program allows DHR, as the SHPO, to recommend for certification local governments that have put key elements of a sound local preservation program in place in their communities. Designation as a CLG gives local governments a way to participate more formally in the state and national

historic preservation programs. General requirements for certification are identified in the federal program; specific requirements for the Virginia program have been established by DHR.

Goals of the Virginia CLG program are threefold:

- Promote viable communities through preservation
- Recognize and reward communities with sound local preservation programs
- Establish credentials of quality for local preservation programs

To learn more about the CLG program, click on the various links featured in the top-right navigation box.

Additional information is also available from your nearest DHR [regional preservation office](#). Also, for more information, contact: Aubrey Von Lindern Phone: (540) 868-7029.

CLG Grants

CLG designation also allows a jurisdiction to apply for CLG grants through federal Historic Preservation Funds (HPF). Ten percent of all HPF monies that come to the Commonwealth of Virginia must be distributed to CLGs. DHR does this through a competitive grant process, open only to CLGs.

Benefits of CLG Designation

There are many advantages to earning CLG designation as a community. The program helps a community with preservation generally in three ways, since it—

- promotes community-wide preservation;
- recognizes and supports a community's local preservation programs; and
- establishes the credentials of quality for local preservation programs.

As a CLG, a community

- assumes a formal role in the identification, evaluation, and protection of its heritage resources;
- has the right to comment on the eligibility of resources nominated for listing in the National Register of Historic Places in its jurisdiction;
- receives technical assistance from DHR and the National Park Service;
- learns from each other CLGs by sharing experiences, concerns, solutions to problems;
- can apply for matching grants for preservation programs from a 10% share of Virginia's annual federal appropriation;
- gains full access to DHR's GIS-based Virginia Cultural Resource database (V-CRIS), an \$800 value annually;
- is eligible for stipends to selected preservation conferences and workshops;
- is automatically considered for the DHR Cost Share Program funding for survey projects in which CLG grant funding is unavailable; and
- is granted the right to be a "consulting party" in a project requiring Section 106 review.

CLG grants can be used in the following ways:

- for surveys of architectural or archaeological resources;
- for preparation of Preliminary Information Forms or [National Register of Historic Places](#) nominations for local heritage resources;
- for heritage stewardship planning projects such as drafting historic preservation plans, archaeological assessments, preservation components of comprehensive plans, or condition assessment reports;
- for public education programs concerned with a heritage stewardship program;
- for local review board or targeted audience training and education projects such as development of materials or programs, including training sessions and hands-on workshops;
- for testing archaeological sites to determine their significance or for pure research, education, or mitigation (as the latter pertains to Section 106 requirements);
- for rehabilitation of buildings listed in the National Register of Historic Places that are publicly owned or are privately owned and selected through a local grant competition;
- for drafting new or updated design guidelines; and
- for materials research on a rehabilitation project.

DHR is currently reviewing the CLG program requirements to identify other local government planning efforts that promote heritage stewardship activities and that contribute to an effective local preservation program. As a result of this review, some of the requirements for the CLG program **may** be amended.

Requirements for CLG Designation

Currently the following requirements are necessary for CLG designation

- A local government must adopt a historic district ordinance that —
 - (a) defines district boundaries,
 - (b) establishes a review board,
 - (c) identifies actions that must be reviewed and standards for review, and
 - (d) in general provides for the protection of local historic resources.
- The CLG's preservation commission or review board must administer its ordinance and work as an advocate for preservation in the locality.
- The CLG must continue to survey its local heritage resources.
- The CLG must promote public participation in its local heritage stewardship program.
- The CLG must annually report on the performance of its CLG responsibilities.

An application for designation as a CLG currently requires the following:

- A request for certification from the local chief elected official with a written assurance that the local government fulfills the Virginia CLG requirements.
- A copy of the local preservation ordinance and map(s) showing the areas and sites protected by the ordinance.
- A copy of a resume for each member of the local review board and a copy of the board's bylaws and rules of procedure.
- [How to Apply for CLG Designation \[pdf\]](#)

List of CLGs in Virginia

The following communities have strengthened and expanded their local preservation programs through participation in the Certified Local Government program. In Virginia the program is jointly administered by the National Park Service (NPS) and the Virginia Department of Historic Resources (the [State Historic Preservation Office](#)).

The communities below are active partners in the Federal Historic Preservation Program and the opportunities it provides. These include access to the expert preservation and technical advice of DHR as well as the NPS. Partnerships with the [National Alliance of Preservation Commissions](#), the [National Trust for Historic Preservation](#), and the [National Main Street Center](#) are also networks that CLGs have an opportunity to tap. Of course, another benefit is access through DHR to Federal funds set aside annually for CLGs.

Also, Virginia CLGs receive a free license to access [V-CRIS](#) and training in using this state-of-the-art GIS database of historic resources.

These CLGs show a community commitment to keeping what is significant from the past for future generations. As a certified town, city, or county seeking other opportunities, it becomes easy to demonstrate a readiness to take on a preservation project and be successful.

Abingdon (Town)	Manassas (City)
Alexandria (City)	Martinsville (City)
Arlington County	Middleburg (Town)
Blacksburg (Town)	Norfolk (City)
Cape Charles (Town)	Petersburg (City)
Charlottesville (City)	Prince William County
Clarke County	Pulaski (Town)
Culpeper (Town)	Richmond (City)
Danville (City)	Roanoke (City)
Fairfax (City)	Smithfield (Town)
Fairfax County	Spotsylvania County
Fredericksburg (City)	Stafford County
Hanover County	Staunton (City)
Herndon (Town)	Stephens City (Town)
Leesburg (Town)	Suffolk (City)
Lexington (Town)	Virginia Beach (City)
Loudoun County	Warrenton (Town)
Lynchburg (City)	Williamsburg (City)
	Winchester (City)

Updated March 10, 2022

AGENDA ITEM 7.a.

Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions and a personnel matter involving the assignment of specific public employees, and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract, because discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board.

CLOSED MEETING MOTIONS

✗ PERSONNEL – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

✗ 1. appointment of individuals to Boards and Commissions.

☐ 2. interview of a prospective candidate for employment.

(or the)

☐ 3. Employment

☐ 6. Promotion

☐ 9. Salary

✗ 4. Assignment

☐ 7. Performance

☐ 10. Discipline

☐ 5. Appointment

☐ 8. Demotion

☐ 11. Resignation

of a specific public officer / appointee / employee.

☐ **PUBLIC PROPERTY** – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

☐ 1. the acquisition of real property for a public purpose.

☐ 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

☐ **PROTECTION OF PRIVACY OF INDIVIDUALS** – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

☐ **PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

☐ **INVESTING OF PUBLIC FUNDS** – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- ☐ 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

☐ **LEGAL MATTERS** – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

☐ **HAZARDOUS WASTE SITING** – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

☐ **TERRORIST ACTIVITY** – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- ☐ 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

☒ **PUBLIC CONTRACTS** – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- ☐ 1. discuss the award of a public contract involving the expenditure of public funds.
- ☐ 2. interview bidders or offerors.

☒ 3. discuss the terms or scope of a public contract.

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]