



County of King William, Virginia

**BOARD OF SUPERVISORS
REGULAR MEETING OF MAY 23, 2022 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

AMENDED AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Moment of Silence**
- 4. Pledge of Allegiance**
- 5. Review and Adoption of Meeting Agenda**
- 6. Public Comment Period** *One Opportunity of Three Minutes per Individual or Five Minutes per Group on Non-Public Hearing Matters*
- 7. Consent Agenda**
 - a. Approval of Minutes:
 - i. March 28, 2022 Regular Meeting Draft Minutes
 - ii. April 11, 2022 Public Hearing & Work Session Draft Minutes
 - iii. April 25, 2022 Public Hearing & Regular Meeting Draft Minutes
 - b. Approval of Expenditures - April 2022
 - c. **Resolution 22-37** - Appropriating School Nutrition Funds for King William County Public Schools
- 8. Public Hearing** *One Opportunity of Three Minutes per Individual or Five Minutes per Group*
 - a. **Resolution 22-38** - Subordination Agreement Between King William County and King William Little League, Inc. - Andrew R. McRoberts, County Attorney
 - b. **Resolution 22-39** - Amend the FY 2021-2022 Operating Budget and Appropriate Funding for King William County Public Schools 2022 General Obligation Bond Capital Projects - **James E. Sanderson, Jr., Senior Vice President - Davenport & Company LLC**

- c. **Resolution 22-40** - Adopt the King William County Comprehensive Plan - Blueprint 2041 - Sherry Graham, Director of Planning
- d. **Ordinance 06-22** - Repealing County Code Chapter 10, Article II, Division 3, Sections 10-91 through 10-93 Regarding Dangerous Dogs - Andrew R. McRoberts, County Attorney

9. Presentation

- a. All Points Broadband Update - Jimmy Carr, CEO & Tom Innes, VP of Business Development (via Zoom)
- b. All Points Broadband Grant Administration Agreement - Steve Hudgins, Deputy County Administrator **(Moved from 11.d.)**

10. Old Business

- a. **Resolution 22-41** - Creating the King William Fire & EMS Water Rescue Program, Approval for the Appropriation and Expenditure of Donated Funds, and Statement of Appreciation for a Gift from the Estate of Charles S. Hunter, III - **Stacy Reaves, Fire Chief**
- b. **Resolution 22-42** - Adopting the All-Hazards Mitigation Plan - Sherry Graham, Director of Planning

11. New Business

- a. **Resolution 22-43** - Appropriating Additional Funds to KWCPS for FY '22 for Fuel - **Natasha Joranlien, Director of Financial Services**
- b. Broadband Conference Summary - Steve Hudgins, Deputy County Administrator and Edwin H. Moren, Jr., Chairman of the Board of Supervisors
- c. FCC Affordable Connectivity Program - Edwin H. Moren, Jr., Chairman of the Board of Supervisors
- d. **Resolution 22-44** - Reorganization of the King William County Social Services Board and Establishment of the King William County Social Services Advisory Board - Percy C. Ashcraft, County Administrator **(Updated Resolution)**

12. Administrative Matters from County Administrator

- a. Administration Report - Percy C. Ashcraft, County Administrator
- b. Consideration of Special Meeting for FOIA and Parliamentary Procedure Training - Percy C. Ashcraft, County Administrator

- c. Board Information
 - i. Animal Activities Report
 - ii. Building Department Report
 - iii. Fire & EMS Department Report
 - iv. Sheriff's Department Activity Reports
 - v. Utilities Department Report
 - vi. Synopsis from MPPDC Meeting
 - vii. Virginia Career Works Bay Consortium Region CLEO Meeting Notes
 - viii. VDOT Transportation Briefing
 - ix. VPPSA Drop Off Recycling Report

13. Board of Supervisors' Comments

14. Closed Meeting

- a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions.
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

15. Appointments

- a. **Resolution 22-45** - Appointment to the Wetlands Board
- b. **Resolution 22-46** - Appointment to the Pamunkey Regional Library Board of Trustees for West Point

16. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

During Public Comment and any Public Hearing periods, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, district of residence, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

Detailed instructions for viewing live-streams of meetings, signing up to speak via Zoom (registration required by noon on the day of the meeting), and general guidelines for Public Comment & Public Hearings are available from the [King William County website](#).

AGENDA ITEM 7.a.

Approval of Minutes:

AGENDA ITEM 7.a.i.

March 28, 2022 Regular Meeting Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF MARCH 28, 2022**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 28th day of March 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Garber moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Chairman Moren opened the Public Comment period.

Jeanette Wagner of the 5th District reminded the Board to announce dog leash restrictions which go into effect from April 1st through May 31st throughout the County. She noted that “owner” is defined in statute as anyone who has the animal in their care including the owner, custodian, guardian, people caring for strays, etc. She also reminded people to have their animals receive a rabies shot. With respect to the proposed changes to the Dangerous Dog ordinance, she would like to see the word “custodian” remain.

Lisa Mason of the 2nd District said she didn’t understand how you could get a dog chipped in three days which the ordinance calls for. She said the shelter doesn’t do it and you can’t get an appointment at a vet in that short a time.

Chris Couch of the 5th District spoke on behalf of a group of concerned local businesses. He questioned the value of the County Attorney and said there are better options. He said the cost discourages staff to consult legal counsel. He said the County’s contract with Sands Anderson is vague and full of loose terms which benefit the firm. In particular, with regards to fee amounts, the contract says, “subject to change from time to time.” He asked if the Board of Supervisors received legal notice of the recently increased fees. He said the contract also allows for reimbursement of expenses of any kind and character including mileage and copies at \$0.25 per page. He said FedEx and Kinko’s charge less than that – closer to \$0.02-\$0.05 per page. He asked if the County is provided mileage logs and documentation to support the copy prices. He questioned why Sands Anderson was not required to have a County business license when other contractors working in the County do need one.

Bob Ehrhart of District 5 submitted a written comment included in these minutes as Attachment A.

There being no further speakers, the Chairman closed the Public Comment period.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of Minutes:
 - i. February 14, 2022 Joint Work Session w/Planning Commission & EDA Draft Minutes
 - ii. February 22, 2022 Budget Work Session Draft Minutes
 - iii. February 28, 2022 Regular Meeting Draft Minutes
 - iv. March 2, 2022 Budget Work Session Draft Minutes
 - v. March 8, 2022 Joint Budget Work Session w/KWCPS Draft Minutes

- b. Approval of Expenditures - February 2022
- c. **Resolution 22-18** - Proclamation Celebrating the 320th Anniversary of King William County
- d. **Resolution 22-20** - Recognition and Appreciation of Emergency Management Professionals During Emergency Management Professionals Week

Supervisor Moskalski moved for approval of the Consent Agenda; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-18

COMMEMORATION OF THE THREE-HUNDRED-TWENTIETH ANNIVERSARY OF THE ESTABLISHMENT OF KING WILLIAM COUNTY

WHEREAS, on October 2, 1701, the Virginia House of Burgesses passed and Governor Frances Nicholson assented to the enabling act creating a distinct county from the Pamunkey Neck portion of King and Queen County, which is the land that lies between the Mattaponi and Pamunkey Rivers; and

WHEREAS, effective April 11, 1702, the area known as Pamunkey Neck became King William County, the twenty-fourth county then existing in Virginia; and

WHEREAS, King William County was named for William of Orange, the reigning monarch of England, Scotland, and Ireland, known as King William III, who ruled from 1689-1702; and

WHEREAS, King William County Courthouse, circa 1725, is considered one of the finest examples of early colonial brickwork and courthouse design and is the oldest courthouse in continuous use in the United States and the oldest public building in Virginia; and

WHEREAS, Lieutenant Governor Alexander Spotswood and the Knights of the Golden Horseshoe embarked in 1716 on their expedition to the Blue Ridge Mountains from Chelsea Plantation in King William County; and

WHEREAS, King William County was home to Carter Braxton, III, signer of the Declaration of Independence, from 1777-1786; and

WHEREAS, King William County was the birthplace in 1898 of Lieutenant General Lewis B. “Chestly” Puller, the most decorated U.S. Marine in the Corp’s history; and

WHEREAS, King William County is the home of three Native American tribes – the Mattaponi, the Pamunkey, and the Upper Mattaponi – which were part of Chief Powhatan’s Confederacy and is also home to the only two Native American reservations in Virginia – the

Mattaponi and the Pamunkey – which are also the two oldest reservations in the United States; and

WHEREAS, during the 1720's two counties, Caroline and Spotsylvania, were formed in part from King William County; and

WHEREAS, King William County held a Tricentennial Celebration with numerous activities throughout 2002 to celebrate King William County's three hundredth anniversary milestone; and

WHEREAS, King William County's three hundred twentieth anniversary will take place on April 11, 2022 and will be celebrated with a birthday cake in the County Administration Building, tours of the King William Historical Society Museum, and an Archaeology Day at the Tavern site next to the Historic Courthouse;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors joins with the good citizens of King William County in the commemoration and celebration of the County's three hundred twentieth birthday; and

BE IT FURTHER RESOLVED that the King William County Board of Supervisors hereby acknowledges and commemorates the significant role that King William County has played in the history and development of the Commonwealth of Virginia and the United States of America; and

BE IT FURTHER RESOLVED that the King William County Board of Supervisors hereby acknowledges and expresses their appreciation to the King William Historical Society for their efforts in preserving, discovering, and presenting the history of the County and for contributing their knowledge in order to educate the public; and

BE IT FINALLY RESOLVED that a copy of this Resolution expressing the sense of the King William County Board of Supervisors on this matter shall be conveyed to the citizens of King William County and members of the King William Historical Society and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 28th day of March, 2022.

RESOLUTION 22-20

RECOGNITION AND APPRECIATION OF EMERGENCY MANAGEMENT PROFESSIONALS DURING EMERGENCY MANAGEMENT PROFESSIONALS WEEK

WHEREAS, the Commonwealth of Virginia has established a state program of emergency management and requires localities to have emergency management programs to address the array of threats and hazards to which the people of the Commonwealth are vulnerable; and

WHEREAS, emergency management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters and acts of terrorism and other man-made disasters; and

WHEREAS, emergency management professionals play an under-recognized yet indispensable role in providing the leadership, management, and operational skills necessary to enable their communities, organizations, and agencies to develop emergency plans and procedures, ensure personnel are adequately trained and exercise plans, provide emergency warnings, notifications, and alerts, and acquire resources to protect lives and property and enhance resiliency to emergency events; and

WHEREAS, emergency management professionals direct or support emergency operations, maintain dedicated emergency operations centers in 24/7 readiness, and actively serve operationally throughout the cycle of emergency events; and

WHEREAS, emergency management professionals communicate and coordinate with a broad network of partners at the federal, state, regional, and local levels of government, in the private sector, and at nongovernmental organizations and with the general public; and

WHEREAS, emergency management professionals possess extensive knowledge of the hazards and risks that threaten the Commonwealth and its communities, the specific programs and strategies available to address them, applicable federal, state, and local laws and compliance guidelines, and the roles of critical partners essential to effective preparedness, response, and disaster recovery; and

WHEREAS, emergency management professionals assist allied professionals in the medical community and in emergency response, business, nonprofit, and faith organizations to achieve preparedness, response, and recovery capabilities; and

WHEREAS, a well-prepared and resilient community is the ultimate goal of emergency management; and

WHEREAS, emergency management professionals serve as the critical link between government and those they serve; public outreach and public education undergird the effectiveness of all emergency management efforts; and

WHEREAS, the Senate of the Commonwealth of Virginia has designated the third week in March as Emergency Management Professionals Week in Virginia;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors is proud to honor the service and commitment of King William County emergency management professionals and recognize their contributions to the lives, health, and safety of all who live, visit, and do business in the County.

DONE this 28th day of March, 2022.

Agenda Item 8. PRESENTATIONS

Vice Chair Hodges read the Proclamation Celebrating the 320th Anniversary of King William County and the Board presented a framed copy to the King William Historical Society members present – Mr. & Mrs. Robert Hubbard, Mr. Carl Fischer, Ms. Kathy Morrison, and Mr. John Breeden.

Supervisor Moskalski read Resolution 22-20 - Recognition and Appreciation of Emergency Management Professionals During Emergency Management Professionals Week and the Board presented a framed copy to representatives from King William Fire & EMS, West Point Volunteer Fire & Rescue, Walkerton Community Fire Association, and Mangohick Volunteer Fire Department.

Agenda Item 9. PUBLIC HEARING

9.a. Ordinance 02-22 - Approving the Proposed Redistricting Maps - Amending Ordinance 12-05 to Adjust the Boundary Lines of the Second, Third, Fourth, and Fifth Election Districts and Updating King William County Code Article II School Board, Division 2 Elections, §54-52 - Election Districts Enumerated, and §54-55 - Enumeration of Polling Places

Chairman Moren opened the Public Hearing. There being no speakers, Chairman Moren closed the Public Hearing.

Supervisor Moskalski made a motion to approve Ordinance 02-22; Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

ORDINANCE 02-22

AMENDING ORDINANCE 12-05 TO ADJUST THE BOUNDARY LINES OF THE SECOND, THIRD, FOURTH, AND FIFTH ELECTION DISTRICTS AND UPDATING KING WILLIAM COUNTY CODE ARTICLE II SCHOOL BOARD, DIVISION 2 ELECTIONS, SECTIONS 54-52 ELECTION DISTRICTS ENUMERATED, AND 54-55 ENUMERATION OF POLLING PLACES

WHEREAS, the King William County Board of Supervisors adopted Ordinance 12-05 on June 25, 2012 which delineated King William County's Election District Boundaries; and

WHEREAS, decennial redistricting is required following the U.S. Census Bureau's 2020 Census in accordance with Virginia Code §24.2-304.1(B) and §24.2-304.1(C); and

WHEREAS, populations within each district have changed since the 2010 Census causing inequal apportionment between the districts; and

WHEREAS, adjustments of boundaries are required to bring each district's population within acceptable equality parameters;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of King William County this 28th day of March, 2022 that Ordinance 02-22 amending Ordinance 12-05 is hereby enacted to read as follows:

**AN ORDINANCE TO PROVIDE FOR THE APPORTIONMENT
OF MEMBERS OF THE KING WILLIAM COUNTY BOARD OF
SUPERVISORS, TO ALTER BOUNDARY LINES OF THE
ELECTION DISTRICTS, AND TO DESIGNATE EACH
ELECTION DISTRICT AND PRECINCT**

Section 1. Pursuant to the authority contained in the Code of Virginia, 1950, as amended, the Election Districts of King William County, Virginia, are hereby altered and established as set forth in this Ordinance.

Section 2. The Election Districts with populations set forth are as follows:

<u>DISTRICT</u>	<u>POPULATION</u>
First Election District	3,306 3,414
Second Election District	3,067 3,671
Third Election District	3,235 3,600
Fourth Election District	3,058 3,411
Fifth Election District	3,269 3,714

First Election District

-West Point Precinct

The boundaries of the West Point Precinct shall be the corporate limits of the Town of West Point as described in an order of the Circuit Court of King William County entered on the ninth day of December, 1963, and of record in the clerk's office of that Court in Chancery Order Book 13, page 216 and as those limits were enlarged by the voluntary boundary agreement approved on the twenty-third day of August, 1999, by the Board of Supervisors of King William County and approved on the eighth day of September, 1999, by the Town Council of the Town of West Point.

Second Election District

-Courthouse Precinct

From the intersection of the Pamunkey River and an unnamed tributary of the Pamunkey River which forms the boundary of Census Blocks 3015 and 3037, then following the boundary of the aforementioned Census Blocks easterly to its intersection with the boundary between Census Blocks 3015 and 3041, then following the boundary between Census Blocks 3041 and 3037 easterly to its intersection with East River Road (Rt. 600). 2201 and 2212, approximately 350 yards southwest of the terminus of Green Level Road, then following the boundary of the aforementioned Census Blocks to its intersection with Green Level Road, then northeasterly following the centerline of Green Level Road to its intersection with Mt. Olive Cohoke Road (Rt. 632), then northwesterly following the centerline of Mt. Olive Cohoke Road northeasterly to its intersection with Jacks Creek Road (Rt. 629) continuing northeasterly along the centerline of Jacks Creek Road to its intersection with Acquinton Church Road (Rt. 618), then northwesterly following the centerline of Acquinton Church

~~Road to its intersection with East River Road (Rt. 600). Then following northerly along the centerline of East River Road (Rt. 600) to its intersection with King William Road (Rt. 30). Then following the centerline of King William Road (Rt. 30) northwesterly until its intersection with Indian Church Road (Rt. 658) at the boundary between Census Blocks 4028 and 4030. Then following the boundary of Census Block 4030 northerly then easterly along an unnamed tributary of the Mattaponi River which forms the boundary of Census Block 4030 until its intersection with an unnamed tributary of the Mattaponi River forming the boundary between Census Blocks 4012 and 4011. Then following the boundary of the aforementioned Census Blocks northerly to its intersection with West River Road (Rt. 600). Then following the center line of West River Road (Rt. 600) northerly to its intersection with Poplar Landing Road. Then following the centerline of Poplar Landing Road northeasterly to its intersection with Aylett Creek. Then following the centerline of Aylett Creek southerly to its intersection with the Mattaponi River. Then crossing King William Road (Rt. 30) and continuing along the centerline of West River Road (Rt. 600) to its intersection of census block 4070 and following an unnamed tributary of the Mattaponi River. Then following that boundary westerly to its intersection with the Mattaponi River. Then following the centerline of the Mattaponi River downstream, southeasterly to its intersection with the Mattaponi Indian Reservation's southern boundary which is the boundary between Census Blocks 2062 2012 and 2044 2019, then following that boundary westerly to its intersection with Indian Town Road (Rt. 625), then following the centerline of Indian Town Road southerly to its intersection with East Rose Garden Road (Rt. 626), then following the centerline of East Rose Garden Road (Rt. 626) westerly to its intersection with King William Road. Then following centerline of West Rose Garden Road (Rt. 626) to its intersection with Powhatan Trail (Rt. 633), and then along the centerline of Powhatan Trail to the Pamunkey River. Then following the centerline of the Pamunkey River northwesterly to its intersection with unnamed tributary of the Pamunkey River which forms the boundary of Census Blocks 3015 and 3037.~~

-Sweet Hall Precinct

From the Mattaponi Indian Reservation's southern boundary which is the boundary between Census Blocks 2062 2012 and 2044 2019, then following the centerline of the Mattaponi River downstream, southeasterly to its intersection with the unnamed tributary of the Mattaponi River that forms the West Point Town boundary between Census Blocks 1007 and 1003. ~~boundary of Census Blocks 1011 and 1007, then following that boundary southerly to its intersection with Geron Lane, then following the centerline of Geron Lane to its intersection with Chelsea Road (Rt. 635), then following the centerline of Chelsea Road northwesterly to its intersection with the West Point town boundary then following the town boundary southwesterly to its intersection with VFW Road (Rt. 636) then following the centerline of VFW Road southeasterly to its southern intersection with the West Point town boundary~~ Then following the town boundary southwesterly to its intersection with the Pamunkey River, then northwesterly following the centerline of the Pamunkey River to Lester Manor Landing, then following the centerline of Powhatan Trail (Rt. 633) to its intersection with West Rose Garden Road (Rt. 626), then following the centerline of West Rose Garden Road northeast to its intersection with King William Road (Rt. 30). Then following the centerline of King William Road, northwesterly, to its intersection with East

Rose Garden Road, then following the centerline of East Rose Garden Road, northerly, to its intersection with Indian Town Road, then following the centerline of Indian Town Road, northerly, to its intersection with the Mattaponi Indian Reservation's southern boundary which is the boundary between Census Block ~~2005 and 2087~~ **2012 and 2019**.

Third Election District

-Aylett Precinct

From the confluence of Herring Creek and the Mattaponi River, westerly along the centerline of Herring Creek, then westerly along the centerline of Millwood Rd. (Rt. 607) to the intersection with Upshaw Rd. (Rt. 608), then following the centerline of Upshaw Road to the intersection with Vessels Road (Rt. 659). Then southerly along the centerline of Vessels Road (Rt. 659) along boundary line of census block ~~3018~~ **3011** to centerline of Cherry Hill Drive (Rt. 1225) to its intersection with King William Road (Rt. 30) Then southeasterly along the centerline of King William Road (Rt. 30) to its intersection with ~~West River Road (Rt. 600)~~ **Indian Church Road (Rt. XX) at the boundary between Census Blocks 4028 and 4030.** Then following the boundary of Census Block 4030 northerly then easterly along an unnamed tributary of the Mattaponi River which forms the boundary of Census Block 4030 until its intersection with an unnamed tributary of the Mattaponi River forming the boundary between Census Blocks 4012 and 4011. Then following the boundary of the aforementioned Census Blocks northerly to its intersection with West River Road (Rt. 600). Then following the center line of West River Road (Rt. 600) northerly to its intersection with Poplar Landing Road. Then following the centerline of Poplar Landing Road northeasterly to its intersection with Aylett Creek. Then following the centerline of Aylett Creek southerly to **its intersection with the Mattaponi River.** ~~Then following West River Road (Rt. 600) to its intersection of census block 4070 and following an unnamed tributary to the Mattaponi River. Then following that boundary westerly to its intersection with the Mattaponi River. Then following the Mattaponi River northwesterly to the confluence of Herring Creek.~~

Fourth Election District

-Manquin Precinct

From the intersection of King William Road (Rt. 30) **and Cherry Hill Drive (Rt. 1225)** westerly following the centerline of King William Road (Rt. 30) ~~and Cherry Hill Drive (Rt. 1225)~~ to the intersection with Enfield Road (Rt. 610), then southerly along the centerline of Enfield Road to the intersection with unnamed road that is the boundary for Census Blocks ~~1003-1037 and 1004, Census Block 1008, and Census Block 1010,~~ **then following the boundary between Census Blocks 1037 and 1004 westerly then southerly to its intersection with Webb Creek which forms the boundary between Census Blocks 1004 and 1036.** Then following the centerline of Webb Creek westerly to its intersection with an unnamed road forming the boundary of Census Blocks 1032 and 1036, then following said unnamed road southerly to **its intersection with Dabneys Mill Rd (Rt. 604).** ~~of the boundary of Census Block 1036 said unnamed road westerly to its intersection with another unnamed road that serves as the boundary for Census Blocks 1054, 1055 and 1057, then southerly to its intersection with Dabneys Mill Road, following the centerline of Dabneys Mill Road (Rt. 604) to its intersection with Mehixon Creek Lane, then following Mehixon Creek Lane to Mehixon Creek, then to its confluence with the Pamunkey River.~~ **Then following Dabneys Mill Rd southerly to its**

intersection with the boundary of Census Blocks 1052 and 1053, then following this boundary southerly to the Pamunkey River. Then following the centerline of the Pamunkey River southerly to the intersection of Census Blocks 3015 and 3037, then following the boundary of the aforementioned Census Blocks easterly to its intersection with the boundary between Census Blocks 3015 and 3041, then following the boundary between Census Blocks 3041 and 3037 easterly to its intersection with East River Road (Rt. 600). Then following northerly along the centerline of East River Road (Rt. 600) to its intersection with King William Road (Rt. 30). Then following the centerline of King William Road (Rt. 30) northwesterly until its intersection with 2201 and 2212, then following the boundary of the aforementioned Census Blocks to its intersection with Green Level Road (Rt. 621), then northeasterly following the centerline of Green Level Road to its intersection with Mt. Olive-Cohoke Road (Rt. 632). Then following northwesterly along the centerline of Mt. Olive-Cohoke Road (Rt. 632) to its intersection with Jacks Creek Road (Rt. 629) continuing northeasterly along the centerline of Jacks Creek Road to its intersection with Acquinton Church Road (Rt. 618). Then following northwesterly along the centerline of Acquinton Church Road to its intersection with East River Road (Rt. 600). Then following northerly along the centerline of East River Road (Rt. 600) to its intersection with King William Road (Rt. 30). Then following the centerline of King William Road (Rt. 30), northwesterly, to its intersection with Kelley Lane (Rt. 612). Then northwesterly following the centerline of Kelley Lane (Rt. 612) to its intersection with Cherry Hill Drive (Rt. 1225).

Fifth Election District **-Mangohick Precinct**

From the intersection of the county boundary with Caroline County and the Mattaponi River, downstream along the centerline of the Mattaponi River, then westerly along the centerline of Herring Creek, then westerly along the centerline of Millwood Rd. (Rt. 607) to the intersection with Upshaw Rd. (Rt. 608), then following the centerline of Upshaw Rd. to the intersection with Vessels Road (Rt. 659), then following centerline of Vessels Road (Rt. 659) and along the boundary line of Census Block 3018 3011 to centerline of Cherry Hill Drive (Rt. 1225) and to its intersection with King William Road (Rt. 30). Then following the centerline of King William Road (Rt. 30) westerly to its intersection with Enfield Road (Rt. 610). Then southerly following Enfield Rd. to the intersection with unnamed road that is the boundary for Census Block 1010, Census Block 1008, and Census Block 1003, then following said unnamed road to its intersection with another unnamed road that serves as the boundary for Census Blocks 1057, 1055 and 1054, then southerly to its intersection with Dabneys Mill Road, following the centerline of Dabneys Mill Road to its intersection with Mehixon Creek Lane, then following Mehixon Creek Lane to Mehixon Creek, then to its confluence with the Pamunkey River. Then southerly along the centerline of Enfield Road to the intersection with unnamed road that is the boundary for Census Blocks 1037 and 1004, then following the boundary between Census Blocks 1037 and 1004 westerly then southerly to its intersection with Webb Creek which forms the boundary between Census Blocks 1004 and 1036. Then following the centerline of Webb Creek westerly to its intersection with an unnamed road forming the boundary of Census Blocks 1032 and 1036, then following said unnamed road southerly to its intersection with Dabneys Mill Rd (Rt. 604). Then following Dabneys Mill Rd southerly to its intersection with the boundary of Census Blocks 1052 and 1053, then

following this boundary southerly to the Pamunkey River. Then upstream northwesterly along the centerline of the Pamunkey River to its intersection with the county boundary with Caroline County, and then returning to the origin, following the county boundary, at the intersection of the county boundary with Caroline County and the Mattaponi River.

Precinct Voting Locations

First – West Point Armory
110 Thompson Ave – **“West Point”**

Second-A – VFW Post #8356
1658 VFW Road – **“Sweet Hall”**

Second-B – King William Admin. Bldg.
180 Horse Landing Road – **“Courthouse”**

Third – King William Vol. Fire & Rescue **Fire and EMS – Station 1**
7936 Richmond-Tappahannock Hwy. – **“Aylett”**

Fourth – King William High School
80 Cavalier Drive – **“Manquin”**

Fifth – Mangohick Vol. Fire Dept.
3493 King William Road – **“Mangohick”**

Section 3. One supervisor shall be elected from each Election District as set forth by this Ordinance by the qualified votes of such district.

Section 4. Map references are based on Census Bureau digital data incorporated in the King William County geographic information system.

Section 5. Should any section or provision of this Ordinance be decided to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of any other section and provisions of this Ordinance.

Section 6. This Ordinance shall be in full force and effect upon certification of no objection to be received from the Office of the Attorney General of Virginia.

BE IT FURTHER ORDAINED AND ENACTED by the Board of Supervisors of King William County this 28th day of March, 2022 that County Code Article II School Board, Division 2 Elections, Sections 54-52 Election Districts Enumerated, and 54-55 Enumeration of Polling Places are hereby amended as follows:

Sec. 54-52. - Election districts enumerated.

The election districts with populations set forth are as follows:

Second election district:	2144 3,671
Third election district:	2132 3,600
Fourth election district:	2271 3,411

Fifth election district: 2125 3,714
At-large election district: 8672 14,396

Sec. 54-55. - Enumeration of polling places.

The polling places shall be as follows:

- (1) Election district two: Precinct A—VFW Post #8356
Precinct B—~~American Legion Post #314~~ King William County Admin. Building
- (2) Election district three: ~~King William County Administration Building~~ King William
Fire & EMS – Station 1
- (3) Election district four: King William High School
- (4) Election district five: ~~Mangohick Baptist Church~~ Mangohick Volunteer Fire Dept.

ADOPTED this the 28th day of March, 2022.

9.b. Resolution 22-19 - Authorizing the Issuance of a General Obligation School Bond - James Sanderson, Davenport & Co.

Mr. Sanderson provided a brief overview of the proposed bond.

Supervisor Garber asked if the track replacement had been approved by the Board. Chairman Moren said it was originally on the plan for the following year but was moved forward to take advantage of lower interest rates as proposed by Supervisor Greenwood. Supervisor Greenwood said the Schools would still have to come before the Board to spend the money.

Supervisor Garber asked if the current track could still be used for 3-4 years. Dr. David White, Superintendent of King William County Public Schools, said they are currently filling cracks as they occur and there are issues with drainage. Ms. Staci Longest, Director of Finance for King William County Public Schools, said they are currently spending \$10,000-\$15,000 a year to repair the track.

Vice Chair Hodges asked if the track is dangerous. Dr. White said if someone trips or is injured, it can be dangerous. Vice Chair Hodges asked if anyone had been hurt to date. Dr. White said no. Chairman Moren asked if the County is liable if someone were to be injured. Dr. White said yes.

Supervisor Garber said the current track was installed in 2003 which means it has a 19-year life-span and the financing is for 20 years. He asked if it would have to be done again in 20 years. Dr. White said with proper maintenance, it could last longer.

Supervisor Moskalski confirmed the replacement was being moved forward a year due to market conditions.

Vice Chair Hodges asked if the debt on the entire amount started from day one. Mr. Sanderson said yes.

Dr. White said they are working with contractors now to hit a summer deadline for the work required at AES.

Vice Chair Hodges said they would have to dig up and replace or move the culvert and asked if this will truly fix the problem. Dr. White asked Mr. Tony Stone, Director of Operations, to address the question. Mr. Stone said yes, the current culvert has collapsed and replacing it will fix the problem.

Chairman Moren asked if there were design inefficiencies that caused the current track to fall into disrepair. Ms. Longest said yes, but that was the standard design back then. There are new and improved designs now.

Chairman Moren opened the Public Hearing. There being no speakers, Chairman Moren closed the Public Hearing.

Supervisor Moskalski made a motion to approve Resolution 22-19 - Authorizing the Issuance of a General Obligation School Bond; Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-19

A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$7,205,000 MAXIMUM PRINCIPAL AMOUNT OF A GENERAL OBLIGATION SCHOOL BOND OF THE COUNTY OF KING WILLIAM, VIRGINIA TO BE SOLD TO THE VIRGINIA PUBLIC SCHOOL AUTHORITY FOR PURPOSES OF FINANCING THE DESIGN, ACQUISITION, CONSTRUCTION, AND EQUIPPING OF PUBLIC SCHOOL FACILITIES AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF

Be it resolved by the Board of Supervisors of the County of King William, Virginia:

WHEREAS, the Board of Supervisors (**the “Board of Supervisors”**) of the County of King William, Virginia (**the “County”**), has determined that it is necessary and expedient to borrow an amount not to exceed \$7,205,000 and to issue its general obligation school bond (**as more specifically defined below, the “Local School Bond”**) for the purpose of financing school capital projects, including, but not limited to, HVAC projects within district school buildings and other capital improvements to school facilities (**together, the “Project”**);

WHEREAS, the County held a public hearing, duly noticed, on March 28, 2022, on the issuance of the Local School Bond in accordance with the requirements of Section 15.2-2606, Code of Virginia 1950, as amended (**the “Virginia Code”**);

WHEREAS, the School Board of the County (**the “School Board”**) has, by resolution, requested the Board of Supervisors to authorize the issuance of the Local School Bond and consented to the issuance of the Local School Bond;

WHEREAS, Virginia Public School Authority (**“VPSA”**) has offered to purchase the Local School Bond along with the local school bonds of certain other localities with a portion of the proceeds of certain bonds to be issued by VPSA in the spring of 2022 (**the “VPSA Bonds”**);

WHEREAS, the Bond Sale Agreement (as defined below) shall indicate that \$6,875,000 is the amount of proceeds requested (**the “Proceeds Requested”**) from VPSA in connection with the sale of the Local School Bond;

WHEREAS, VPSA's objective is to pay the County a purchase price for the Local School Bond which, in VPSA's judgment, reflects the Local School Bond's market value (**the “VPSA Purchase Price Objective”**), taking into consideration such factors as the amortization schedule the County has requested for the Local School Bond relative to the amortization schedules requested by other localities, the purchase price to be received by VPSA from the sale of the VPSA Bonds and other market conditions relating to the sale of the VPSA Bonds; and

WHEREAS, such factors may result in the Local School Bond having a purchase price other than par and consequently (i) the County may have to issue the Local School Bond in a principal amount that is greater than or less than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized principal amount of the Local School Bond set forth in section 1 below does not exceed the Proceeds Requested by at least the amount of any discount, the purchase price to be paid to the County, given the VPSA Purchase Price Objective and market conditions, will be less than the Proceeds Requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF KING WILLIAM, VIRGINIA:

1. **Authorization of Bonds and Use of Proceeds.** The Board of Supervisors hereby determines that it is advisable to contract a debt and issue and sell its general obligation school bond in an aggregate principal amount not to exceed \$7,205,000 (**the “Local School Bond”**) for the purpose of financing the Project, which is for public school purposes of the County. The Board of Supervisors hereby authorizes the issuance and sale of the Local School Bond in the form and upon the terms established pursuant to this Resolution.

2. **Sale of the Local School Bond.** The sale of the Local School Bond, within the parameters set forth in paragraph 4 of this Resolution, to VPSA is authorized. Given the VPSA Purchase Price Objective and market conditions, the County acknowledges that the limitation on the maximum principal amount of the Local School Bond set forth in paragraph 1 of this Resolution restricts VPSA's ability to generate the Proceeds Requested, however, the Local School Bond may be sold for a purchase price not lower than 95% of the Proceeds Requested. The Chairman or Vice-Chairman of the Board of Supervisors (**together, the “Chairman”**), the County Administrator, or any of them (**each a “Delegate”**) and such other officer or officers of the County as either may designate are hereby authorized and directed to enter into an agreement with VPSA providing for the sale of the Local School Bond to VPSA (**the “Bond Sale Agreement”**). The Bond Sale

Agreement shall be in substantially the form submitted to the Board of Supervisors at this meeting, which form is hereby approved, with such completions, insertions, omissions and changes not inconsistent with this Resolution as may be approved by the County officer executing the Bond Sale Agreement.

3. **Details of the Local School Bond.** The Local School Bond shall be dated 16 days prior to the date of its issuance and delivery or such other date designated by VPSA; shall be designated “General Obligation School Bond, Series 2022”; shall bear interest from its dated date payable semi-annually on each January 15 and July 15 beginning January 15, 2023 (each an “Interest Payment Date”), at the rates established in accordance with paragraph 4 of this Resolution; and shall mature on July 15 in the years (each a “Principal Payment Date”) and in the amounts acceptable to a Delegate (the “Principal Installments”), subject to the provisions of paragraph 4 of this Resolution.

4. **Interest Rates and Principal Installments.** Each Delegate is hereby authorized and directed to accept the interest rates on the Local School Bond established by VPSA, provided that each interest rate shall be five one-hundredths of one percent (0.05%) over the interest rate to be paid by VPSA for the corresponding principal payment date of the VPSA Bonds, a portion of the proceeds of which will be used to purchase the Local School Bond, and provided further that the true interest cost of the Local School Bond does not exceed five and fifty one-hundredths percent (5.50%) per annum. The Interest Payment Dates, Principal Payment Dates and the Principal Installments are subject to change at the request of VPSA. Each Delegate is hereby authorized and directed to accept changes in the Interest Payment Dates, the Principal Payment Dates and the Principal Installments at the request of VPSA based on the final term to maturity of the VPSA Bonds, requirements imposed on VPSA by the nationally-recognized rating agencies and the final principal amount of the Local School Bond; provided, however, that the principal amount of the Local School Bond shall not exceed the amount authorized by this Resolution and the final maturity of the Local School Bond shall not exceed 30 years from the date of the issuance and delivery of the Local School Bond. The execution and delivery of the Local School Bond as described in paragraph 8 hereof shall conclusively evidence the approval and acceptance of all of the details of the Local School Bond by the Delegate as authorized by this Resolution.

5. **Form of the Local School Bond.** The Local School Bond shall be initially in the form of a single, temporary typewritten bond substantially in the form attached hereto as Exhibit A.

6. **Payment; Paying Agent and Bond Registrar.** The following provisions shall apply to the Local School Bond:

(a) For as long as the VPSA is the registered owner of the Local School Bond, all payments of principal, premium, if any, and interest on the Local School Bond shall be made in immediately available funds to VPSA at, or before 11:00 a.m. on the applicable Interest Payment Date, Principal Payment Date or date fixed for prepayment or redemption, or if such date is not a business day for Virginia banks or for the Commonwealth of Virginia, then at or before 11:00 a.m. on the business day next succeeding such Interest Payment Date, Principal Payment Date or date fixed for prepayment or redemption.

(b) All overdue payments of principal and, to the extent permitted by law, interest shall bear interest at the applicable interest rate or rates on the Local School Bond.

(c) U.S. Bank Trust Company, National Association, Richmond, Virginia, is designated as Bond Registrar and Paying Agent for the Local School Bond. The County may, in its sole discretion, replace at any time the Bond Registrar with another qualified bank or trust company as successor Bond Registrar and Paying Agent for the Local School Bond. The County shall give prompt notice to VPSA of the appointment of any successor Bond Registrar and Paying Agent.

7. **Redemption or Prepayment.** Unless otherwise directed by VPSA, the Principal Installments of the Local School Bond held by VPSA coming due on or before July 15, 2032, and the definitive bond for which the Local School Bond held by VPSA may be exchanged that mature on or before July 15, 2032, are not subject to prepayment or redemption prior to their stated maturities. The Principal Installments of the Local School Bond held by VPSA coming due on or after July 15, 2033, and the definitive bond(s) for which the Local School Bond held by VPSA may be exchanged that mature on or after July 15, 2033, are subject to prepayment or redemption at the option of the County prior to their stated maturities in whole or in part, on any date on or after July 15, 2032, upon payment of the prepayment or redemption prices (expressed as percentages of Principal Installments to be prepaid or the principal amount of the Local School Bond to be redeemed) set forth below plus accrued interest to the date set for prepayment or redemption:

<u>Dates</u>	<u>Prices</u>
July 15, 2032 through July 14, 2033	101%
July 15, 2033 through July 14, 2034	100½
July 15, 2034 and thereafter	100

Provided, however, that the Principal Installments of the Local School Bond shall not be subject to prepayment or redemption prior to their stated maturities as described above without first obtaining the written consent of VPSA or other registered owner of the Local School Bond. Notice of any such prepayment or redemption shall be given by the Bond Registrar to VPSA or other registered owner by registered mail not more than ninety (90) and not less than sixty (60) days before the date fixed for prepayment or redemption.

If VPSA refunds the VPSA Bonds in the future and such refunding causes the Local School Bond to be deemed refunded, the prepayment or redemption of the Local School Bond will be subject to VPSA approval and subject to similar prepayment or redemption provisions as set forth above that correspond to the call period of the VPSA Bonds issued in part to refund the Local School Bond.

8. **Execution of the Local School Bond.** The Chairman or Vice-Chairman and the Clerk or any Deputy Clerk of the Board of Supervisors are authorized and directed to execute and deliver the Local School Bond and to affix the seal of the County thereto.

9. **Pledge of Full Faith and Credit.** For the prompt payment of the principal of and premium, if any, and the interest on the Local School Bond as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged, and in each year while any portion of the Local School Bond shall be outstanding there shall be levied and collected in accordance with law an annual ad

valorem tax upon all taxable property in the County subject to local taxation sufficient in amount to provide for the payment of the principal of and premium, if any, and the interest on the Local School Bond as such principal, premium, if any, and interest shall become due, which tax shall be without limitation as to rate or amount and in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

10. **Use of Proceeds Certificate and Tax Compliance Agreement.** The Chairman, the County Administrator and such other officer or officers of the County or the School Board as either may designate are hereby authorized and directed to execute and deliver on behalf of the County a Use of Proceeds Certificate and Tax Compliance Agreement (**the “Tax Compliance Agreement”**) setting forth the expected use and investment of the proceeds of the Local School Bond and containing such covenants as may be necessary in order to show compliance with the provisions of the Internal Revenue Code of 1986, as amended (**the “Code”**), and applicable regulations relating to the exclusion from gross income of interest on the VPSA Bonds. The Board of Supervisors covenants on behalf of the County that (i) the proceeds from the issuance and sale of the Local School Bond will be invested and expended as set forth in such Tax Compliance Agreement and that the County shall comply with the other covenants and representations contained therein and (ii) the County shall comply with the provisions of the Code so that interest on the VPSA Bonds will remain excludable from gross income for federal income tax purposes.

11. **State Non-Arbitrage Program; Proceeds Agreement.** The Board of Supervisors hereby determines that it is in the best interests of the County to authorize and direct the County Finance Director, the County Administrator or the Assistant County Administrator to participate in the State Non-Arbitrage Program in connection with the Local School Bond. The Chairman of the Board of Supervisors, the County Administrator, the Assistant County Administrator and such officer or officers of the County as either may designate are hereby authorized and directed to execute and deliver a Proceeds Agreement with respect to the deposit and investment of proceeds of the Local School Bond by and among the County, the other participants in the sale of the VPSA Bonds, the VPSA and the investment manager, substantially in the form submitted to the Board of Supervisors at this meeting, which form is hereby approved, and to take such other action as may be necessary for participation in the State Non-Arbitrage Program.

12. **Continuing Disclosure Agreement.** The Chairman of the Board of Supervisors, the County Administrator and such officer or officers of the County as either may designate are hereby authorized and directed to execute a Continuing Disclosure Agreement, as set forth in Appendix D to the Bond Sale Agreement, setting forth the reports and notices to be filed by the County and containing such covenants as may be necessary in order to show compliance with the provisions of the Securities and Exchange Commission Rule 15c2-12, under the Securities Exchange Act of 1934, as amended, and directed to make all filings required by Section 4 of the Bond Sale Agreement should the County be determined by the VPSA to be a MOP (as defined in the Bond Sale Agreement).

13. **Refunding.** The Board of Supervisors hereby acknowledges that VPSA may issue refunding bonds to refund any bonds previously issued by VPSA, including the VPSA Bonds issued to purchase the Local School Bond, and that the purpose of such refunding bonds would be to enable VPSA to pass on annual debt service savings to the local issuers, including the County. Each of the Delegates is authorized to execute and deliver to VPSA such allonge to the Local School Bond, revised debt

service schedule, IRS Form 8038-G or such other documents reasonably deemed necessary by VPSA and VPSA's bond counsel to be necessary to reflect and facilitate the refunding of the Local School Bond and the allocation of the annual debt service savings to the County by VPSA. The Clerk of Board of Supervisors is authorized to affix the County's seal on any such documents and attest or countersign the same.

14. **Effectiveness and Filing of Resolution**. The appropriate officers or agents of the County are hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Clerk of the Circuit Court of the County of King William, Virginia. The filing of this Resolution with the Clerk of the Circuit Court of the County of King William, Virginia shall be deemed to be the filing of an initial resolution or ordinance with such Court for all purposes of the Act. Any resolutions inconsistent herewith previously adopted by the Board of Supervisors are amended to be consistent with this Resolution.

15. **Election to Proceed under Public Finance Act**. In accordance with Section 15.2-2601 of the Virginia Code, the Board of Supervisors elects to issue the Local School Bond under the provisions of the Public Finance Act of 1991, Chapter 26 of Title 15.2 of the Virginia Code.

16. **Further Actions and Ratification**. The members of the Board of Supervisors and all officers, employees and agents of the County are hereby authorized to take such action and enter into and execute such documents, instruments and agreements as they or any one of them may consider necessary or desirable in connection with the issuance and sale of the Local School Bond, including execution of a Paying Agent Agreement with the Bond Registrar and Paying Agent for the Local School Bond. All actions of the officers, employees and agents of the County or the School Board of the County previously taken in furtherance of the purposes of this Resolution, including submitting a financing application to VPSA in connection with the Local School Bond (**the "VPSA Application"**), are hereby approved, confirmed and ratified.

17. **Effective Date**. This Resolution shall take effect immediately.

Agenda Item 10. NEW BUSINESS

10.a. Resolution 22-24 - KWCPS Vehicle Purchases Using Split-Levy Funds - Staci M. Longest, Director of Finance - King William County Public Schools

Ms. Longest said the district is currently in need of adding three and replacing one vehicle in their fleet. They are hoping to purchase low mileage used vehicles using state-contracted vendors and seek approval in an amount not to exceed \$180,000. She said they have a van that leaks oil. They want to replace the van which goes to Richmond every day plus an additional 2004 van which goes to Goochland daily.

Supervisor Garber asked if this purchase was included in the capital plan. Ms. Longest said it is included every year, but they have been in limbo because the audit has not been completed. She said the balance is approximately \$800,000.

Supervisor Garber made a motion to approve Resolution 22-24; Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-24
BUDGET AMENDMENT – KING WILLIAM COUNTY PUBLIC SCHOOLS
APPROVAL FOR USE OF SCHOOL RESERVE FUNDS**

WHEREAS, on February 15, 2022, the King William County School Board approved the purchase of three additional vehicles and replacement of one vehicle in the King William County Public School fleet at a cost not to exceed \$180,000; and

WHEREAS, King William County Public Schools hopes to purchase used vehicles with low mileage ensuring the use of the least possible amount to meet the need; and

WHEREAS, the Board of Supervisors wishes to approve the use of King William County Public Schools' School Reserve Funds for the above stated purpose in an amount not to exceed \$180,000; and

WHEREAS, with such approval, King William County Public Schools will then attain quoted pricing using state or cooperative contracts, complete a purchase order with the County Finance Director's approval, make the purchases, and send the invoices to the County Finance Department for approval;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that no more than \$180,000 from the KWCPs Reserve Fund is hereby approved and is directed to be transferred to the KWCPs Capital Fund for the above stated purposes.

DONE this 28th day of March, 2022.

10.b. Resolution 22-21 – Declaring April 2022 as Child Abuse Prevention Awareness Month and Wear Blue Day (April 1st) – Letecia Loadholt, Director of Social Services

Ms. Loadholt introduced Mr. Lane with Bikers Against Child Abuse. The group is joining with the King William County Department of Social Services to raise awareness about child abuse during this month.

Ms. Loadholt encouraged the community to increase their awareness on this subject and said a child's life can be changed or saved by increased community awareness. In 2021, there were over 5,240 children in foster care in Virginia. 52.4% are male and 48% are female. Children normally enter the foster care system because of abuse and/or neglect. In King William County, there were 189 referrals of abuse/neglect cases, down from 202 in 2021.

People can report suspected abuse/neglect to DSS or the 24-hour Child Protective Services hotline.

April 1st is Wear Blue for awareness day and DSS will be holding a small ceremony outside their offices at 11am, to which all are invited.

Supervisor Moskalski made a motion to approve Resolution 22-21; Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Mr. Garber read the Resolution.

RESOLUTION 22-21

PROCLAIMING APRIL 2022 AS NATIONAL CHILD ABUSE PREVENTION MONTH AND DECLARING APRIL 1, 2022 AS NATIONAL WEAR BLUE DAY TO RAISE AWARENESS

WHEREAS, in state fiscal year 2021, 52,263 children were reported as possible victims of abuse or neglect in Virginia; and

WHEREAS, 55 children died as a result of abuse or neglect and 22 cases are pending investigation as of December 15, 2021 in the Commonwealth of Virginia; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of King William County and the world; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia does hereby proclaim April 2022 as NATIONAL CHILD ABUSE PREVENTION MONTH and urges all citizens to recognize this month by striving to improve the quality of life for all children and families; and

BE IT FURTHER RESOLVED that the Board of Supervisors of King William County, Virginia does hereby declare Friday, April 1, 2022 as NATIONAL WEAR BLUE DAY and urges all citizens to wear blue to help raise awareness about child abuse and neglect and bring attention to prevention efforts and resources available to children, families, caregivers, and educators.

DONE this 28th day of March, 2022.

10.c. Resolution 22-17 – Approving the County Acceptable Use Policy – Travis Wolfe, Systems Engineer

Mr. Wolfe presented the Acceptable Use Policy. Chairman Moren asked if there would be staff training to accompany the policy before they signed. Mr. Wolfe said yes.

Supervisor Moskalski made a motion to approve Resolution 22-17; Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-17
AMENDMENT TO THE KING WILLIAM COUNTY PERSONNEL POLICIES AND
PROCEDURES MANUAL REGARDING THE ADDITION OF AN ACCEPTABLE USE POLICY**

WHEREAS, The Board of Supervisors adopted the King William County Personnel Policies and Procedures Manual (Manual) by Resolution 15-53 on December 14, 2015 effective January 1, 2016; and

WHEREAS, the Board amended the Manual by Resolution 18-66 on October 22, 2018 effective November 1, 2018; Resolution 19-54 on August 26, 2019 effective September 1, 2019; Resolution 20-09 on February 24, 2020 effective July 1, 2020; Resolution 20-28R on

May 18, 2020 effective March 1, 2020; and Resolution 21-76 on October 25, 2021 effective November 1, 2021; and

WHEREAS, a well-protected computer network enables King William County to easily handle the increasing dependence on the Internet; and

WHEREAS, successfully protecting the computer network integrates information that is secure from all aspects of the organization, protects the employee and the organization, and reduces risks including attacks, compromise of network systems and services, and legal issues; and

WHEREAS, County staff has recommended and presented to the Board of Supervisors an “Acceptable Use Policy” attached herein as Exhibit A which the Board reviewed and discussed on March 14, 2022 and March 28, 2022;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the attached Acceptable Use Policy is approved for all employees, contractors, consultants, temporary employees, and other workers requiring access to the King William County network and excludes all parties associated with the Sheriff’s and Commonwealth’s Attorney’s offices pursuant to their own policies; and

BE IT FURTHER RESOLVED that the attached Acceptable Use Policy is approved for incorporation into the King William County Personnel Policies and Procedures Manual.

DONE this 28th day of March, 2022.

KING WILLIAM COUNTY ACCEPTABLE USE POLICY (AUP)

Reference: (Security Awareness and Information Assurance). A well-protected network enables organizations to easily handle the increasing dependence on the Internet. For an organization to be successful, it needs to integrate information that is secure from all aspects of the organization. The purpose of this policy is to outline the acceptable use of computer equipment within King William County. These rules are in place to protect the employee and the organization. Inappropriate use exposes the county to risks including attacks, compromise of network systems and services, and legal issues. This policy applies to all employees, contractors, consultants, temporary employees, and other workers requiring access to the King William County network. This excludes all parties associated with the Sheriff's and Commonwealth's Attorney's offices pursuant to their own policies.

1. **Understanding.** I understand that I have the primary responsibility to safeguard the information contained in the King William County Network (KWCNET) from unauthorized or inadvertent use, modification, disclosure, destruction, and denial of service by following the guidelines set forth in this document.
2. **Access.** Access to this network is for official use and authorized purposes including Personal Essential matters.
 - 2.1. Personal Essential. – Matters involving medical, day care, or other critically essential matters.
3. **Revocability.** Access to King William County (KWC) Information Systems (IS) resources is a revocable privilege and is subject to content monitoring and security testing.
4. **Information processing.** The KWCNET is the primary IS for county staff, Board of Supervisors (BOS), and committee members. The KWCNET provides communication to state and other local Government organizations. Primarily, this is done via electronic mail and Internet networking protocols such as Web Access, Virtual Private Network, and Terminal Server Access Controller Systems (TSACS).
 - 4.1. The KWCNET and the Internet, for the purpose of this AUP, are synonymous. E-mail and attachments are vulnerable to interception as they traverse the KWCNET and Internet, as well as all inbound/outbound data, external threats (e.g. worms, denial of service, hacker) and internal threats.
 - 4.2. S/MIME Encryption:
 - 4.2.1. Clear text emails must not contain sensitive information. If sensitive information must be communicated using email, the email must be encrypted.
5. **User Minimum-security rules and requirements.** The following minimum-security rules and requirements apply to all KWC computer users.
 - 5.1. I will protect my logon credentials (passwords or passphrases). Passwords will consist of at least eight (8), nonblank, characters with at least two (2) characters of the following four (4) character types; Special characters, Alphabetical characters, Numerical characters, or Combination of uppercase and lower-case letters.
 - 5.2. My network user account is not to be shared with others.

KING WILLIAM COUNTY ACCEPTABLE USE POLICY (AUP)

- 5.3. Passwords should be changed at least every six months and should not include easily guessable text such as variations on local sports teams, pet names, spousal/child names, or organization names. Long two-part phrases such as Summer!RiverTime\$ are encouraged.
- 5.4. I will lock my computer when I am not in a position where I can physically view the device.
 - Locking the computer can be accomplished by clicking the windows button  + L at the same time.
- 5.5. I will restart the computer when departing for the day.
- 5.6. I will use only authorized hardware and software on the KWC networks. Freeware and Open-Source software must be approved by IT Director.
- 5.7. To protect the systems against viruses or spamming, I will notify IT and they will use virus-checking procedures before uploading or accessing information from any system, diskette, attachment, compact disk, or other storage media.
- 5.8. I will not alter, change, configure, or use operating systems, programs, or IS except as specifically authorized.
- 5.9. I will not introduce executable code (such as, but not limited to, .exe, .com, .vbs, or .bat files) without authorization, nor will I write malicious code.
- 5.10. I will not utilize KWC provided IS for commercial financial gain, personal or illegal activities.
- 5.11. Maintenance will be performed by authorized personnel only.
- 5.12. Only county provided storage devices should be used. Do not use personal storage devices (ie. personal USB drive).
- 5.13. I will immediately report any suspicious output, files, shortcuts, or system problems to the KWC Information Technology Department (ITD) and/or immediate supervisor and cease all activities on the system.
- 5.14. I will address any questions regarding the ISP to the ITD.
- 5.15. I understand that each electronic issued device is the property of King William County and is provided to me for official and authorized use.
- 5.16. I understand that monitoring of KWCNET will be conducted for various purposes and information captured during monitoring may be used for possible adverse administrative, disciplinary, or criminal actions. I understand that the following activities are prohibited uses of an KWC IS:
 - 5.16.1. Personal Use of County-owned laptops, computers unless considered "Personal Essential".
 - 5.16.2. Unethical use (e.g., Spam, profanity, sexual misconduct, gaming, extortion).

KING WILLIAM COUNTY ACCEPTABLE USE POLICY (AUP)

- 5.16.3. Accessing and showing unauthorized sites (e.g., pornography, streaming videos, E-Bay, chatrooms).
- 5.16.4. Any use that could cause congestion, delay, degradation, or disruption of service to any of the County's IS or equipment is unacceptable.
- 5.16.5. Unauthorized sharing of information that is deemed proprietary or not releasable (e.g., use of keywords, phrases or data identification).
- 5.17. I understand that I may use a KWC IS email for limited personal communications or "personal essential" matters.
- 5.18. KWC provides Guest WiFi for the use of personal devices. Staff is permitted to use personal devices on the Guest WiFi system. Guest Wifi is permitted before or after duty hours, break periods, or lunch time, or as permitted by their supervisor as long as they do not cause an adverse impact on official duties; are of reasonable duration and causes no adverse reflection on KWC. Unacceptable use of services or policy violations may be a basis for disciplinary actions and denial of services for any user.
- 5.19. Files that contain Personal Identification Information (PII) shall be encrypted using the Encrypted File System (EFS). Users can view the "How To Encrypt And Decrypt Files Using The Encrypting File System (EFS) On Windows" instructional video at <https://www.youtube.com/watch?v=FihUbybPHhE> or someone from the ITD can assist with this task.
 - 5.19.1. PII is outlined as follows
 - 5.19.1.1. A Virginia resident's first name or first initial and last name in combination with and linked to any one or more of the following data elements, when the data elements are neither encrypted nor redacted: Social Security number; driver's license number or state identification card number issued in lieu of a driver's license number; financial account number, or credit card or debit card number, in combination with any required security code, access code, or password that would permit access to a resident's financial accounts; passport number; or military identification number. Personal information does not include information that is lawfully obtained from publicly available information, or from federal, state, or local government records lawfully made available to the general public (Va. Code § 18.2-186.6(A)).
- 6. By signing this document, I acknowledge and consent that when I access the King William County information systems:
 - 6.1. I am accessing an official information system (IS) (which includes any device attached to this information system) that is provided for KWC Government authorized use only.
 - 6.2. I consent to the following conditions:
 - 6.2.1. The KWC Government routinely intercepts and monitors communications on this information system for purposes including, but not limited to, penetration testing,

**KING WILLIAM COUNTY
ACCEPTABLE USE POLICY (AUP)**

communications security (COMSEC) monitoring, network operations, personnel misconduct (PM), and law enforcement (LE).

- 6.2.2. Communications using data stored on KWC Government IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any KWC Government-authorized purpose.
- 6.2.3. This IS implements security measures (e.g., authentication and access controls) to protect KWC Government interests, not for my personal benefit or privacy.
- 6.2.4. Notwithstanding the above, using an information system does not constitute consent to personnel misconduct, law enforcement, or investigative searching or monitoring of the content of privileged communications or data (including work product) that are related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Under these circumstances, such communications and work product are private and confidential, as explained below:
 - 6.2.4.1. Users should take reasonable steps to identify such communications or data that the user asserts are protected by any such privilege or confidentiality. However, the user's identification or assertion of a privilege or confidentiality is not sufficient to create such protection where none exists under established legal standards.
- 6.3. Violation of the Information Security Policy or the AUP may result in users' removal from the KWCNET and KWC information technology computers or mobile devices.

_____ Print Name	_____ Signature
_____ Department	_____ Date

**KING WILLIAM COUNTY
ACCEPTABLE USE POLICY (AUP)**

ADDENDUM ITEMS

Items 1 and 2 require individual signature and date of the user.

These items are applicable to those individuals using such services/devices/access.

1. **Remote access.** Remote access will be conducted via terminal server access controller system (TSACS), virtual private network (VPN), or outlook web access (OWA). Government-owned hardware and software will be used. The employee is the only individual authorized to use this equipment. Access will be as authorized by the supervisor. Requirements as indicated throughout this AUP are applicable for access to KWC resources.
2. **Mobile devices.**
 - a. This area applies to KWC-issued cell phones, tablets, and laptops.
 - b. I will be held responsible for damage caused to a KWC Government system or data through negligence or a willful act.
 - c. I am aware of the following risks when utilizing the SMS (Text) service:
 - (1) Messages are not encrypted, and copies are stored in memory on the phone and in the wireless carrier database. Sensitive information should not be sent via SMS/Text/Messages/Multimedia Messaging Service (MMS).
 - (2) URL to hacker web sites can be sent to a SMS/Text Message/MMS. If a user connects to the Uniform Resource Locator (URL), malware could be downloaded on the phone.
 - (3) Executable files (including malware) can be embedded in SMS/TextMessage/MMS.
 - (4) Photos sent via SMS/Text Messages/MMS can include URLs to hacker web sites embedded in the photo. When the photo is viewed, the phone will connect to web site of the embedded website.

Signature

Date

10.d. Ordinance 03-22 – Dangerous Dog Legislation Update – Andrew McRoberts, County Attorney

Mr. McRoberts said changes have been made to the State Code. Since there is a parallel ordinance in County Code, it must be updated to reflect these changes. The other option is to remove the parallel ordinance from the County Code. The new ordinance makes the procedure clearer and removes the distinction between a dangerous dog and a vicious dog.

Vice Chair Hodges asked how many days people had to get their dogs chipped. Mr. McRoberts said the courts deal with that.

Supervisor Garber asked if the dog has to break the skin. Mr. McRoberts said yes, it has to be a serious bite.

Chairman Moren asked if someone who was dog sitting could be liable. Mr. McRoberts said “owner” is defined in the code and includes custodians.

Supervisor Garber asked if a person is responsible if a stray dog on their property bites someone. Mr. McRoberts said there is not a specific number of days; if you are providing care and food, you are a custodian.

Supervisor Moskalski said the code says a person has 30 days to get their dog chipped. He said the definition of custodian is still there, it is in another section of the code.

Supervisor Garber asked if the leash law was local or state. Mr. McRoberts said they are County ordinances allowed by State code.

Commonwealth’s Attorney, Matthew Kite, said dog owners have 30 days to get their dogs chipped after a hearing. Sheriff Walton said the State law says 3 days in lines 76-77 of the draft ordinance. Mr. Kite said that is if animal control is retaining the animal. A dog at a shelter or on “house arrest” may be required to be chipped in three days pre-trial or 30 days during the trial.

Supervisor Garber asked if an owner has to inform the court if they move. Mr. Kite said yes.

Vice Chair Hodges asked who regulates the leash law in subdivisions. Sheriff Walton said some subdivisions have year-round lease laws.

Supervisor Garber asked if McCauley Park was included. Sheriff Walton said he did not know. Residents have to petition the Board of Supervisors to be added to the list. After further review, Sheriff Walton said McCauley Park is not included and they would have to petition the Board and an ordinance would have to be passed to add them to the County code.

In order to change the County's parallel dangerous dog ordinance as recommended, a public hearing would have to be advertised and held. By consensus of the Board, the Public Hearing will be advertised for and take place on April 25th.

Agenda Item 11. FY '23 BUDGET DISCUSSION

11.a. Delinquent Tax Collection Update – Mary Sue Bancroft, Treasurer

This item was skipped due to Ms. Bancroft being ill.

11.b. Personal Property Tax Reduction Options – Steve Hudgins, Deputy County Administrator

Mr. Hudgins gave a summary of personal property tax reduction options available to the Board. Staff recommends utilizing an assessment ratio.

Supervisor Garber asked if Westmoreland County is raising their PPTRA. Mr. Hudgins said they are currently considering three options.

Vice Chair Hodges asked how the Board will determine the ratio. Mr. Hudgins said once vehicles values are known, we can see the percentage of increase and lower the assessment ratio accordingly.

Supervisor Greenwood asked why we can't change the license fee. Mr. Hudgins said it's unclear what that amount would be.

Supervisor Moskalski said Supervisor Greenwood wants to do both.

Supervisor Garber asked if there were 17,800 vehicles in the County. Mr. Hudgins said yes. Mr. Ashcraft said the amount from vehicle license fees is projected at \$425,000.

Supervisor Moskalski said doing away with the license fee is like taking five cents off the tax rate for the schools and they would then not be able to fully fund them. He prefers taking the additional penny off the real estate tax rate and adjusting the assessment value on PPT.

The Commissioner of the Revenue is waiting on values from the DMV download.

Vice Chair Hodges said he is good with reducing the real estate tax by 2.5 cents and adjusting the PPT assessment.

Supervisor Moskalski asked if classes would be delineated. Mr. Hudgins said yes, that is how other localities are doing it. They are discounting only the personal use class of vehicles.

Vice Chair Hodges asked if this would add complications on top of the other problems the Commissioner of the Revenue's office is already having. Ms. Funkhouser, Commissioner of the Revenue, said she didn't know. The change would be made across the board.

The general consensus of the Board is to agree to decreasing the PPT assessment ratio.

11.c. Consideration of Further Reducing Real Property Tax Rate for King William County Public Schools - Percy C. Ashcraft, County Administrator

Mr. Ashcraft provided information from the Director of Financial Services on the ramifications of reducing the real estate tax for KWCPS by another penny.

Vice Chair Hodges said the reduction would leave them a bit extra due to federal funding. Ms. Longest, KWCPS Director of Finance, said the state budget has not been finalized yet.

Supervisor Garber asked when they would hear. Ms. Longest said it depends on what the General Assembly gets done when they return on April 4th.

Supervisor Garber asked when the cut-off date is. Mr. Ashcraft said June 30th.

Ms. Longest said pay increases and the capital fund for the Hamilton-Holmes Middle School project are at risk. She said there are some differences between the House and Senate budgets relating to lottery revenues.

Supervisor Moskalski asked if there was anything the County would need to cover if the State budget amount falls. Vice Chair Hodges asked about fuel. Ms. Longest said they are \$65,000 over budget for fuel so far. They had budgeted \$50,000 and will have to reallocate it from somewhere else.

Mr. Ashcraft said the Public Hearing for the tax rate is scheduled for April 11th and deliberation and adoption can begin on April 25th. He said the sooner the tax rate is adopted, the sooner the Commissioner of the Revenue and Treasurer can begin preparing bills.

Supervisor Moskalski said it doesn't depend on the Governor, it depends on the Board of Supervisors.

Agenda Item 12. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

12.a. Administration Report – Percy C. Ashcraft, County Administrator

Mr. Ashcraft highlighted items from his updated report including an Economic Development Authority Planning Session scheduled for Saturday, April 23rd, at 9am in the Board Room.

The jailhouse roof replacement has been completed. The foliage test for the Public Safety Radio System upgrade is scheduled for the week of May 23rd. He thanked the Board members

for coming to the Little League's opening day and noted the many departmental reports included for their review,

Agenda Item 13. BOARD OF SUPERVISORS' COMMENTS

Supervisor Moskalski thanked people for coming.

Vice Chair Hodges said every day they hold court, attorneys come and he doesn't think any of them have a King William County business license.

Supervisor Garber said the Little League game was fun. He thanked people for coming and thanked Mr. Campbell for the recent article he wrote for the Country Courier.

Supervisor Greenwood said there was a good crowd and thanked people for coming.

Chairman Moren said it was good to acknowledge EMS and Wear Blue Day. He said it was a good day at the ballpark and there were about 500 people there.

Agenda Item 14. CLOSED MEETING

14.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract, because discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board; and in accordance with Section 2.2-3711 (A)(7) to consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

14.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye

Supervisor, 3rd District: Stephen K. Greenwood Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

14.c. Certification of Closed Meeting

Vice Chair Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. Aye
Supervisor, 2nd District: Travis J. Moskalski Aye
Supervisor, 3rd District: Stephen K. Greenwood Aye
Supervisor, 1st District: William L. Hodges – Vice Chair Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 28th day of March, 2022, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 28th day of March, 2022.

14.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 15. APPOINTMENTS

No appointments were made.

Agenda Item 16. ADJOURN OR RECESS

Supervisor Garber made a motion to adjourn the meeting; seconded by Vice Chair Hodges. The Chairman called for any discussion. All were in favor with none opposing.

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A

Subject: FY 23 Budget Considerations (public comment – 3/28/2022)
To: King William Board of Supervisors (BoS)
From: Bob Ehrhart
Date: March 28, 2022
Copies: County Administrator, Commissioner of Revenue (CoR)

Gentleman, I offer the following public comments for the March 28 Board Meeting.

- 1) As a general statement, the budget for King William County should not increase or include ANY new expenditure (such as a line item for a farmers market).
- 2) King William should eliminate forested land use as a tax exemption. In 2020 and using data from 2018 (CoR), this single action would generate an additional \$637K in revenue for the County (see TABLE 1). This action aligns King William with both Hanover and King & Queen. *Note: 27% of counties in Virginia have already eliminated land use tax exemption; an even higher percentage of counties have eliminated a single category such as this one.*
- 3) King William should eliminate exemptions for agribusiness machinery/tool taxes, as already does Essex and King & Queen. This action would generate and additional ~\$123K in revenue for the County (see TABLE 1).
- 4) Given the budget includes about \$5 more than required by the DOE Standards of Quality (see TABLE 2), the King William County BoS should reduce that amount of funds appropriated to the public schools by \$1 million.
- 5) Should the BoS choose not to eliminate forested land use exemptions, the County (CoR) should recalculate the current rate (i.e. use-value assessments) consistent with the law and State Land Evaluation Advisory Council (SLEAC).
- 6) Simply implementing items 2 and 4 should allow a reduction in residential property rates by about \$0.20/\$100 value.
- 7) Resolution 22-22 and 22-23 should not be approved along with the use of the unassigned fund balance (tax payer fleeing)

TABLE 1

Machine & Tool Tax for Agribusiness	\$0.00	None	\$1.10/ \$100 value	**	\$106,000 **	\$106,000
Machine & Tool Tax for Agribusiness	\$0.00	None	\$1.20/ of original effective rate - \$0.60/\$100	***	\$140,445***	\$140,445
						\$123,223
Forested Land Use	\$612/acre	\$329,243	.88/\$100 value	*	\$966,240	\$636,997
						\$760,220
			* based on 61,000 acres x .0088 x \$1,800 average value			
			** K&Q amount as a place holder			
			** Essex amount as a place holder			

TABLE 2

	* FY 20 Local Appropriation	* FY 20 SOQ Min. Effort Amt.	Local *FY 20 \$ in excess of min. effort	Tax Rate (4)	Land Use Tax Exemption
Locality					
KW (1)	\$10.0	\$5.0	\$5.0	0.86	AG, F
KQ (2)	\$4.4	\$2.6	\$1.8	0.53	None
Hanover (3)	\$91.7	\$52.0	\$39.7	0.82	AG
(1) information from KW director of finance and VA DOE FOIA					
(2) information from KQ school fiance director					
(3) information from Hanover school finance director					
(4) per \$100 of assessed value				* MILLIONS of Dollars	
AG - Agriculture; F -Forested					

AGENDA ITEM 7.a.ii.

April 11, 2022 Public Hearing & Work Session Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
WORK SESSION MEETING OF APRIL 11, 2022**

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 11th day of April 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members of the Board of Supervisors were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Moskalski moved for the adoption of the amended agenda for this meeting with the following changes: move Item 6.e. to 4.a., move Item 6.d. to 4.b., change current Item 4 to 4.c., and move Item 6.f. to 4.d. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. All were in favor with none opposed.

Agenda Item 4. WORK SESSION MATTERS MOVED VIA ITEM 3 AGENDA AMENDMENTS

4.a. Sweet Sue Solar Facility Update - Crystal B. Bright, Dominion Energy (moved from 6.e.)

Ms. Bright provided a project update.

Supervisor Garber asked about the current CUP and if the roll back taxes have been paid. Steve Hudgins, Deputy County Administrator, said Dominion does not pay taxes. He said the Land Disturbance permit fee is waived.

Supervisor Garber asked if a citizen has contested the crossing with VMRC. Ms. Bright said he withdrew his contestation.

4.b. Commissioner of the Revenue's Update - Karena L. Funkhouser, Commissioner of the Revenue (moved from 6.d.)

Commissioner Funkhouser said as soon as the Sweet Sue Solar project work starts, they'll issue the roll back taxes, which are about \$30,000.

Commissioner Funkhouser provided an update on the County's GIS information being uploaded to Vision. She said there should be no more disruptions in the regular quarterly GIS updates.

All plats for January-March 2022 have been processed with an increase in land value of \$2,978,000 which represents new revenue.

Commissioner Funkhouser has arranged for a DMV Connect date in the County on May 5th at the Parks & Recreation building. Services are by appointment and walk-ins will be accepted if there are openings.

Chairman Moren asked how many people they can handle simultaneously. Ms. Funkhouser said two people are coming from DMV. She's not sure the intervals. A flyer will be posted on the County website tomorrow.

4.c. Library Discussion - Percy C. Ashcraft, County Administrator (moved from 4.)

Mr. Ashcraft said information was emailed to library patrons by the Pamunkey Regional Library (PRL) saying that hours would be decreased by half because the County would not fund them.

Tom Shepley, PRL Director, was present for questions from the Board.

Supervisor Garber asked how many people the email was sent to. Mr. Shepley said he did not know. Supervisor Garber said he wants to see that information. He said when he spoke with King & Queen County, they said they were level funding the library. He asked Mr. Shepley if they have since offered more. Mr. Shepley said he didn't know; their Board was meeting tonight.

Supervisor Garber said the problem with the email is it didn't mention the amount that the County is already giving the library. He said the requested increase is 33% and asked how that equated to a 50% reduction in hours. Mr. Shepley said the initial amount only covers the shared membership.

Supervisor Garber asked the number of employees at the West Point and Upper King William branches. Mr. Shepley said about 25. Vice Chair Garber asked how many were full-time and part-time. Mr. Shepley said there is one full-time person and 24 part-time. Supervisor Garber asked how much of a raise they were getting. Mr. Shepley said they have 125 employees system-wide and 61 are making under the new minimum wage. They are asking to raise them to \$15/hour. He said these are not minimum wage jobs. He said they are having a difficult time with retention and hiring. Supervisor Garber asked if raises were being given across the board. Mr. Shepley said no.

Supervisor Moskalski asked if we had a grasp on what others were doing. Mr. Shepley said Hanover and Goochland are funding their requested increases. Supervisor Moskalski said the

amount the library is asking for equates to a two-cent tax increase and the Board is trying to reduce taxes to help people. He said we need to live within our means. The Board would have to eliminate reductions in the tax rate and increase them instead to fund the PRL's request. He said he doesn't understand how level-funding results in a 50% decrease in hours.

Mr. Shepley said he made his request to the Board in advance of the release of the proposed budget. He said part of being regional is shared funding. If they take money away from materials, it's taken away from everywhere. He said he told Mr. Ashcraft about the resulting cut in service.

Chairman Moren said no other organization came asking for a 33% increase. He asked about the \$46,000 being spent on hot spots. Mr. Shepley said that amount is system-wide. Supervisor Garber asked if the \$46,000 was an increase. Mr. Shepley said no, it is the cost of the hot spots. They used pandemic funding to cover it which is now gone. Chairman Moren asked if the hot spots are still being used now that the schools are open. Mr. Shepley said yes. Vice Chair Hodges asked how much of the increase was for salaries. Chairman Moren asked what if we got rid of the hot spots. Mr. Shepley said the increase includes hot spots whether we have them or not.

Supervisor Garber confirmed level funding would give us access to everything but with a 50% cut in hours.

Chairman Moren asked if they broadcast the signal outside the library. Mr. Shepley said people check the hot spots out for two weeks at a time. Vice Chair Hodges asked how many hot spots are at West Point and Upper King William. Mr. Shepley said between 12-14; he doesn't know.

Supervisor Moskalski said if anyone else brought this amount of an increase forward, people would have a big problem with it. He said these are high consequence choices and he has a problem with the PRL's tactics and the way it was presented. He said if Mr. Shepley had told Mr. Ashcraft this information, the Board would have heard. Rather than telling us, the PRL unleashed it on the public.

Vice Chair Hodges said the PRL is not giving the County any wiggle room for an increase.

Supervisor Garber said he agrees with Supervisor Moskalski. He said approving this for the PRL would open the floodgates for everyone. He said he is very angry with how this was done.

Supervisor Greenwood suggested only opening the library when the kids are out of school. Vice Chair Hodges said it would still affect other people. Supervisor Moskalski said the library cut hours before and people got upset.

Supervisor Greenwood said he doesn't like the way this was handled either. He said the County should not be treated like this and he'd fully defund them if he could.

4.d. Certified Local Government Designation (CLG) - Carl Fischer, King William Historical Society (moved from 6.f.)

Mr. Fischer provided information on the benefits of the Certified Local Government Designation and said the Historical Society was preparing the application with assistance from County staff. Mr. Fischer said the US was late getting into Historic Preservation and lost a lot of resources. The CLG designation is a partnership between local, state, and federal government agencies.

The Historic Preservation and Architectural Review Board (HPARB) would play a formal role in identifying historic sites. The County would review and approve before anything was done. The HPARB's one stipulation is they'd like to add someone with an architectural background to their Board.

Supervisor Garber asked if these were matching grants. Mr. Fischer said some are and some aren't. He said the Historical Society would help also.

Chairman Moren asked where King William County stands in comparison with other places. Mr. Fischer said King William is rural and the historic districts were mainly established around churches and plantations. He said we should still try to preserve what we have. The state did a survey and came back with about 25 places in the County that would be eligible for the National Register. The Historical Society has already started contacting landowners.

Mr. Fischer said they will need a letter from the Chairman of the Board in support of the application. The consensus of the Board was that they are good with the concept and with moving forward on the application.

Agenda Item 5. PUBLIC HEARINGS (Open for Comment Only – Not for Adoption)

Mr. Ashcraft said all Public Hearings have been properly advertised and publicized. He gave a slide presentation overview of the budget (Attachment A) and said there is an increase in the budget but not at the amount some are saying. This is because ARPA funds are not included in FY '22 but are in FY '23. He said there is a 1.5 cent decrease in the real property tax rate and the Board is considering taking another penny off the schools.

5.a. Proposed FY '23 Budget

Chairman Moren opened the Public Hearing on the Proposed FY '23 Budget. Written comments submitted before noon on April 11th are included via a link in Attachment A.

Raymond Carter of District 3 said he sent an email to the Board on April 6th outlining his concerns. He said there is 7.9% inflation in the country, gas prices have more than doubled in the past four years, and there is a highway use fee implemented this year. He mentioned the \$2.6 billion surplus in Virginia and said the Governor has called for a PPT reduction on vehicles. There are several funding sources outside the taxpayers included USDA, DOT, VDOT, VDOE, FEMA, and others in the state. The cost of living is increasing daily. He said he appreciates the re-do of the property assessment and we are looking at increases for all of us. He said the County needs to bring

business to the County and invest in our youth and creating jobs, which we are not doing very well now. He said there is 3% unemployment in the County and the USDA expects food inflation rates to increase 4.4-5.5% in grocery stores and higher in restaurants which will impact all of us.

Audrey Mitchell said the library can serve every citizen in the community. The Planning Commission talks about the future. We may not be able to do 100% but we need to look toward the future. We are a growing community and don't need to be an undereducated community. We lack big money businesses but there are opportunities to continue to grow.

Mary Sankford of District 1 said the library is extremely important for everybody in the community. People are looking for jobs and need hot spots and computer access to find jobs. This is a valuable thing the library does for the community. West Point library helps them with problem solving for internet access. Libraries are one of the ways people can be connected to these resources. She's terribly concerned about the future of the library.

Jackie Downer of District 3 said she is a library member and more goes on than books. There are programs, meetings, internet, and help. If we don't have librarians, we don't have a library. They're professional people who need to be paid proper wages and taken care of.

Henry Theos said he is a resident of King William and a library member. When the pandemic started, he was looking for a job, so he went to the library to use the computers and internet to submit applications. The staff was helpful and helped him apply for a job at VDOT, which he got. He's been with them for a year now. He said the library helped him be a better person and be where he is today. They/we need it and deserve it.

Lucy Thorney-Edwards of District 1 has a long memory of not being allowed to use the library. In those days, colored children did not get to use the library. Now everybody can use it, can sit wherever they want, and touch the books. She is in support of keeping it well-funded and accessible to all. She said the library must be open. If the County can't do it, she should consider opening one. It is critical and should be left open. There are people who wouldn't have access to a computer and other basic data if the library was not there.

Kathy Hicks, President of Friends of the Library in King William, said we have to do what we can do to keep the library open. Children are our future. How are the children going to learn if there is no public library? We'll be so far down the economic educational table, there won't be anyone to be where the Board is today.

Marilyn Held of District 3 said the population has increased by about 12,000 people and the schools can only do so much. Libraries are evolving today and it's not just books. They teach people about technology, help children with career and college readiness – many children and parents don't know how to fill out a college application and the schools can only do so much. Children need to be encouraged that we as a rural community make education one of our top three priorities in our community. She hopes our libraries are evolving as they did in 2021. There was a Next Generation Libraries summit held in Berlin in 2019 but she can't find information.

There being no further speakers, Chairman Moren closed the Public Hearing on the Proposed FY '23 Budget.

5.b. Ordinance 04-22 - Proposed Tax Levies for Calendar Year 2022

Mr. Ashcraft gave a brief slide presentation (Attachment B). He said a tax levy reduction of half a cent on the County side and one cent on the schools was proposed. Supervisor Moskalski said the Board's consensus is that they are reducing another cent off schools bringing Districts 2-5 to \$0.835.

Chairman Moren opened the Public Hearing.

There being no speakers, Chairman Moren closed the Public Hearing on the Proposed Tax Levies for Calendar Year 2022.

5.c. Ordinance 05-22 - Amend King William County Code §78-245, Utility Fee Schedule

Mr. Hudgins gave a brief slide presentation (Attachment C). He said the proposed utility fee increase was to offset the cost of the County installing meters. Supervisor Garber asked if that's the actual cost. Mr. Hudgins said it was less than the actual cost.

Chairman Moren opened the Public Hearing.

There being no speakers, Chairman Moren closed the Public Hearing on Ordinance 05-22 – Amend King William County Code §78-245, Utility Fee Schedule.

Agenda Item 6. WORK SESSION MATTERS

6.a. Delinquent Tax Collection Update - Mary Sue Bancroft, Treasurer

Ms. Bancroft said \$1.1 million in delinquent real estate tax collections has been turned over to TACS prior to her coming on board. To date, they have collected 40.43% of delinquent amounts have been collected. There are 184 delinquent accounts remaining.

Supervisor Garber asked how many of the TACS parcels have not had payments made on them. Ms. Bancroft said she will ask them. They do make an attempt on everyone.

Supervisor Garber asked about the delinquent PPT accounts within the five-year limit. Ms. Bancroft said she's working on those now and is pursuing liens and auctions. Supervisor Garber asked if there are fees involved in that. Ms. Bancroft said there are no fees for auctions; they take from auction proceeds.

Chairman Moren asked how the sales are advertised. Ms. Bancroft said they are listed on the website and ads are placed in local papers. Chairman Moren asked how many people see the ads in the paper and were unaware of the delinquent taxes. Ms. Bancroft said it happens but very rarely. She said TACS (Taxing Authority Consulting Services) notifies people about delinquent real

estate taxes. She notifies people about delinquent personal property taxes and sends out bank lien letters.

Supervisor Garber said he'd like a representative from TACS to come to a future Board meeting and explain the process. Ms. Bancroft said John Wright with TACS said he'd be happy to come.

Supervisor Garber asked if people are offered a payment plan. Ms. Bancroft said she decides whether they're allowed a payment plan. They can pay 50% down and the balance over the next twelve months. If they do not honor that, the deal is off.

Ms. Bancroft said she did a comparison of cash receipts from May 2020 to March 31, 2021 compared to April 2021 to March 2022, and they have collected \$262,672.49 more than the previous year in penalties and interest.

Supervisor Greenwood asked if the penalty and interest amounts are included in the budget. Ms. Bancroft said she doesn't know. He asked if this money can be used to cover budget shortfalls. Vice Chair Hodges said it can't be relied on. It's one-time money.

Supervisor Moskalski said it must be treated as one-time money, not recurring revenue. He said it's reasonable to assume it will last a couple of years. Ms. Bancroft said her goal is to get people caught up.

Supervisor Garber said the accounts need to be reconciled first. Supervisor Greenwood said the money we actually get should be included somewhere.

Supervisor Moskalski said this is good news.

Chairman Moren said we need to realize that some people have delinquencies because they forget to pay and some are just not able to pay. Ms. Bancroft said she is planning to place signs around the County to remind people when the due dates are coming up.

6.b. Resolution 22-22 - Budget Amendment - Appropriating Additional Funding from Unassigned Funds to the Office of the Treasurer for Additional Temporary Employee Wages - Mary Sue Bancroft, Treasurer

Ms. Bancroft said the temporary employee did good prep work and stayed longer than she ever anticipated. The VML gentleman is now working on the school funds.

Vice Chair Hodges said the Treasurer already came to them twice for funds and continued to spend after those amounts were expended. He has a big problem with that and is not happy.

Supervisor Garber said he agrees. The Treasurer should have come to them first after spending the initially appropriated money. He said the temporary worker also never finished the job. Ms. Bancroft said he was asked to exit. Ms. Bancroft said the County received the bills after the employee left. She didn't know what to expect with the difficulty of getting the account reconciled.

Vice Chair Hodges said the Treasurer should know what she's spending. He said another \$18,000 now has to be spent for another firm to do the same job.

Supervisor Moskalski asked if we have seen the invoice. Mr. Ashcraft said yes. It accurately reflects the time the temporary employee was here but his effectiveness was not as expected. Supervisor Moskalski asked how we managed to exceed the amount by so much. He asked if the firm knew the amount budgeted, and, if so, why did they continue the job over the budgeted amount. Ms. Bancroft said she was instructed by the County Administrator to do whatever it took to continue getting the reconciliation done. Supervisor Garber said the Treasurer should have come back to the Board.

Supervisor Moskalski said the Board is not pleased, however, the work has been done and we owe the firm the amount billed. Ms. Bancroft said it won't happen again.

Supervisor Moskalski made a motion to approve Resolution 22-22; Supervisor Greenwood seconded. The Chairman called for any discussion.

Supervisor Garber asked if there was a written contract. Ms. Bancroft said just for their services. They would inquire if she still needed him and she would tell them. She said he helped get the accounts to the point where they could be reconciled. Supervisor Moren asked if it was based on performance criteria. Ms. Bancroft said that was up to her.

The County Finance department took over and reconciled the General Fund accounts through June 2021. The man from the new firm is now working on the School account reconciliations which is what the temporary employee was supposed to be doing. The Treasurer's staff is now working on reconciling General Fund accounts after June 2021.

The members of the Board of Supervisors were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Nay
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-22

BUDGET AMENDMENT – APPROPRIATING ADDITIONAL FUNDING FROM UNASSIGNED FUNDS TO THE OFFICE OF THE TREASURER FOR TEMPORARY EMPLOYEE WAGES

WHEREAS, the King William County office of the Treasurer (Treasurer) engaged a temporary employee from Accountemps (a Robert Half Company) to assist in reconciling past bank records; and

WHEREAS, the King William County Board of Supervisors appropriated funds to the Treasurer's Office in the amount of \$18,216.18 on August 23, 2021 via Resolution 21-67 for the engagement of that temporary employee; and

WHEREAS, the King William County Board of Supervisors appropriated additional funds to the Treasurer's Office in the amount of \$4,000.00 on November 29, 2021 via Resolution 21-89 for the continued engagement of that temporary employee; and

WHEREAS, the Treasurer incurred additional unbudgeted expense in retaining that temporary employee to assist with the reconciliation of bank records; and

WHEREAS, the services of Accountemps were disengaged on February 11, 2022 leaving a balance owed of \$18,814.24 above the amounts already allocated (total cost of engagement - \$41,030.42);

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that \$18,814.24 be appropriated to the office of the Treasurer from Unassigned Funds for the balance owed to Accountemps.

DONE this 11th day of April, 2022.

6.c. Resolution 22-23 - Budget Amendment - Appropriating Additional Funding from Unassigned Funds to the Office of the Treasurer for TACS - Mary Sue Bancroft, Treasurer

Ms. Bancroft said the contract with TACS was signed before she arrived and read the section regarding reimbursement costs. She's received bills for \$8,498.46 through March 17th and anticipates at least another \$3,000 coming in by the end of June.

Supervisor Garber asked if this is for properties going up for sale. Ms. Bancroft said yes. Supervisor Garber asked the length of the contract. The contract states it remains in full force until canceled or revoked by either party, upon 30 days written notice. Supervisor Garber said his understanding was that each Treasurer signed their own agreement. Ms. Bancroft said she did not sign an agreement.

Supervisor Greenwood asked if TACS is still used. Ms. Bancroft said yes.

Supervisor Moskalski said the amounts charged are effectively offset by the sale of the property or collection of delinquent taxes. Supervisor Garber said the judge may not approve the amount on some sales.

Supervisor Garber moved to approve Resolution 22-23; the motion was seconded by Vice Chair Hodges. The Chairman called for any discussion.

Vice Chair Hodges asked if the amount on the Resolution needed to be increased. Mr. Ashcraft said he did not include other anticipated amounts because they were provided as an estimate only.

Supervisor Garber confirmed that another Resolution will be brought back to the Board when additional invoices are received.

The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-23

BUDGET AMENDMENT – APPROPRIATING ADDITIONAL FUNDING FROM UNASSIGNED FUNDS TO THE OFFICE OF THE TREASURER FOR TAX COLLECTION ASSISTANCE FROM TAXING AUTHORITY CONSULTING SERVICES (TACS)

WHEREAS, the King William County office of the Treasurer (Treasurer) engaged the services of Taxing Authority Consulting Services (TACS) to assist with tax collection efforts; and

WHEREAS, the Treasurer exceeded the funds appropriated by the Board of Supervisors for the Fiscal Year '22 in the amount of \$8,498.46; and

WHEREAS, the Treasurer anticipates further exceeding the funds appropriated by the Board of Supervisors for the Fiscal Year '22 in the amount of \$3,000 by the end of June, 2022; and

WHEREAS, the Treasurer acknowledges the possibility of incurring even further expenses owed to TACS as circumstances warrant, i.e. title search difficulties, etc.;

NOW THEREFORE, BE IT RESOLVED BY the King William County Board of Supervisors that \$8,498.46 be appropriated to the office of the Treasurer from Unassigned Funds for the current balance owed to TACS.

DONE this 11th day of April, 2022.

Agenda Item 7. BOARD OF SUPERVISORS' REQUESTS

Vice Chair Hodges said it's irritating there's no negotiation possible with the library. He said we are paying \$319 per month for hot spots and he wants a cost break-out. He also wants to see how what King William is charged compares to what Hanover is charged. He said the Library Board has representatives from all member counties and they make the decision. He said the library is used a lot.

Supervisor Garber said he was shocked by the library's email and their tactics angered him. He said this is too much of an increase for only one year and the math the library is presenting just doesn't work. He looks forward to someone from TACS coming to present to the Board.

Supervisor Greenwood said he is upset by the library and we have options. He asked what it would take for the County to start our own library, perhaps with King & Queen County. He'd like to know how much it would cost.

Supervisor Moskalski said there has to be realistic expectations. A counter offer of \$125,000 appeared. He doesn't understand the library's stance. He's been a strong, consistent supporter of the library and feels there is more they could be doing. He asked why the Board of Supervisors has to answer to the public about their increase and not the library. He asked what we would be getting in additional services and said, for an increase that large, it should not just be maintaining the current level of service. He said he did not get satisfactory answers to any of his questions from the library. He said the PRL is the single biggest outside agency and feels staff or elected officials should be on the library's Board of Trustees. He wants to know the funding they are receiving from other counties and he wants the information provided by the counties, not the library.

Chairman Moren proposed the Board hold another budget meeting. Supervisor Greenwood said no; Supervisor Garber said he is fine either way; Vice Chair Hodges said he is fine either way; Supervisor Moskalski said he doesn't think it necessary. The Board all agreed with taking another cent off the School tax rate.

Agenda Item 8. CLOSED MEETING

8.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene a Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions and a personnel matter involving the assignment and salaries of specific public employees, and in accordance with Section 2.2-3711 (A)(3) of the Code of Virginia regarding real property used for a public purpose, specifically pertaining to the acquisition of real property for a public purpose because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board, and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract, because discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board. The motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

8.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

8.c. Certification of Closed Meeting

Vice Chair Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 11th day of April, 2022, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 11th day of April, 2022.

8.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 9. APPOINTMENTS

9.a. Resolution 22-25 - Appointment to the Tri-River Alcohol Safety Action Program (ASAP) Board of Directors

Consideration of Resolution 22-25 was moved to the next scheduled meeting.

Agenda Item 8. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn the meeting; seconded by Supervisor Garber. The Chairman called for any discussion.

The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A

King William County FY '23 Proposed Budget Overview

Preserving the Past,
Focused on the Future



Budget Process

- FY '23 Budget introduced after three pre-budget work sessions with BOS.
- Department Head, Constitutional Officer & Outside Agency requests received by the BOS.
- Balanced Budget and must be approved by June 30, 2022.



Financial Management

- King William County is a nearly \$70 Million Business.
- Budget Management follows all financial policies adopted by the Board of Supervisors.
- Waiting on the completion of the FY '21 Audit.
- Comparison from FY '22 – FY '23 is not based on actual spending



3

Split-Levy Funding Model

- Codified by General Assembly in 2014.
- Created special tax district to fund King William County Schools from voting districts 2-5.
- Taxes are separated to fund King William General Fund apart from King William Public Schools.
- Allows King William County and Town of West Point to each fund separate school systems.



4

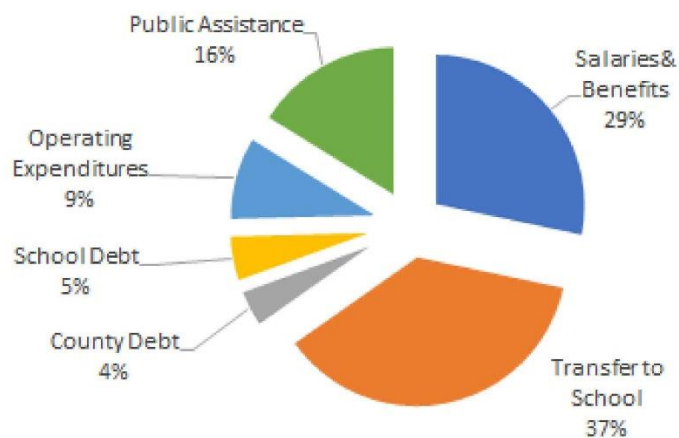
Expenditures

- \$69,749,703 Overall Budget;
10.9% over FY '22.
- \$30,165,434 General Fund;
7.3% over FY '22.



5

FY2023 Proposed General Fund Budget
Expenditures \$30,165,434



6

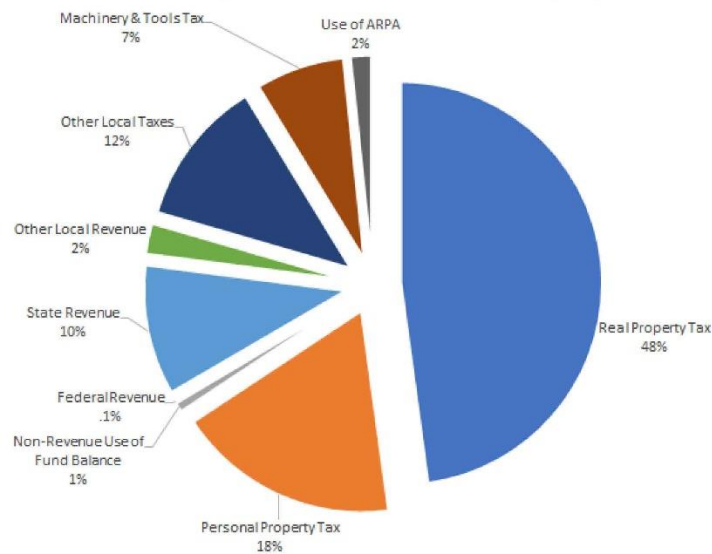
Summary

- Funds Public School Division based on split-levy legislation.
- Funds annual debt payments.
- Funds 28 Outside Organizations.
- Funds Capital Program.
- Keeps Unassigned Fund Balance above BOS policy of 20 Percent of General Fund Expenditures.



7

FY2023 Proposed General Fund Revenues \$30,165,434



8

Revenues

Real Estate Revenue

- Growth estimated at an \$836,878 increase, a 6.2 percent increase over FY '22
- Recommended 1.5 cent decrease in Real Property Rate to .0845.
- Returns \$245,661 to taxpayers



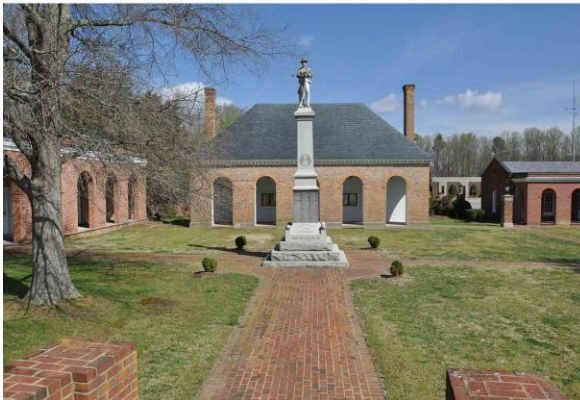
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[Click here to read all Public Hearing comments submitted in writing by noon on the day of the Public Hearing.](#)

ATTACHMENT B

King William County 2022 Proposed Tax Levies

Preserving the Past,
Focused on the Future



Proposed Tax Levies

General Fund Levy:

Includes the Town of West Point.

Tax Rates Per \$100 of Assessed Values FOR ALL DISTRICTS

Real Estate	\$0.375
Mobile Home	\$0.375
Mines & Minerals	\$0.375
Public Service Real Estate	\$0.375
Public Service Personal Property	\$1.650
Personal Property	\$1.650
Machinery & Tools	\$1.000
Aircraft	N/A



Proposed Tax Levies

School Fund Levy:

Applies only to geographic areas of the County within the King William County School Division – does not include the Town of West Point.

Tax Rates Per \$100 of Assessed Values	
Real Estate	\$0.47
Mobile Home	\$0.47
Mines & Minerals	\$0.47
Public Service Real Estate	\$0.47
Public Service Personal Property	\$2.00
Personal Property	\$2.00
Machinery & Tools	\$1.25
Aircraft	\$1.30



3

Proposed Tax Levies

Districts Two-Five Combined Levy:

For property owners within the King William County School Division.

Tax Rates Per \$100 of Assessed Values			
	School Fund	General Fund	Total Levy
Real Estate	\$0.47	\$0.375	\$0.845
Mobile Home	\$0.47	\$0.375	\$0.845
Mines & Minerals	\$0.47	\$0.375	\$0.845
Public Service Real Estate	\$0.47	\$0.375	\$0.845
Public Service Personal Property	\$2.00	\$1.650	\$3.65
Personal Property	\$2.00	\$1.650	\$3.65
Machinery & Tools	\$1.25	\$1.000	\$2.25
Aircraft	\$1.30	N/A	\$1.30



4

Personal Property Discount

- FY '23 Proposed Budget is built on assessed vehicle values not increased from FY '22.
- The Board of Supervisors is considering discounting vehicle personal property tax bills to equalize with FY '22 levels.

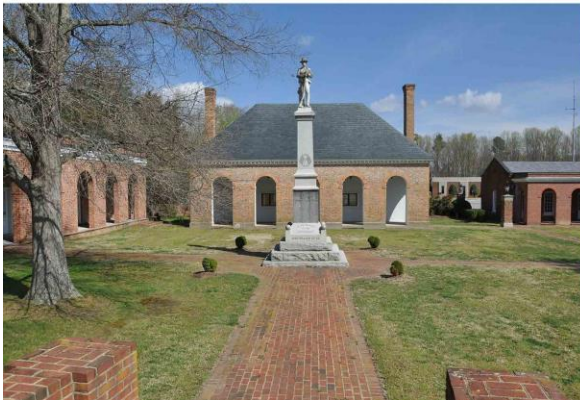


DRAFT

ATTACHMENT C

King William County Proposed Utility Fee Increases

Preserving the Past,
Focused on the Future



Proposed Ordinance 05-22 – Utility Fee Increases

ORDINANCE 05-22 – UTILITY FEE INCREASES

Pursuant to the authority granted by VA Code §15.2-2119 and 15.2-2122, the King William County Board of Supervisors intends to amend the King William County Code, Chapter 78 *Utilities*, 78-245 *Fee schedule* to provide for increased fees for certain water and sewer services. The Board shall consider adoption of the following fee and service charge increases as follows:



Proposed Ordinance 05-22 – Utility Fee Increases

Sec. 78-245 – Fee Schedule

FACILITIES CHARGE SCHEDULES

Proposed Changes

5/8" Meter Size	\$4,000.00 – Proposed increase to \$4,100.00
3/4" Meter Size	\$5,250.00 – Proposed increase to \$5,350.00
1" Meter Size	\$8,750.00 – Proposed increase to \$8,850.00
1.5" Meter Size	\$15,310.00 – Proposed increase to \$15,410.00
2"-6" Meter Size	No Changes
Sewer System Charges	No Changes



DRAFT

AGENDA ITEM 7.a.iii.

April 25, 2022 Public Hearing & Regular Meeting Draft Minutes

**DRAFT MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF APRIL 25, 2022**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 25th day of April 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence. Vice Chair Hodges asked that the moment of silence be in honor of **Bud Swann** who passed away unexpectedly.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Chairman Moren noted the addition of a Public Hearing for the VDOT Six-Year Secondary Road Plan. Supervisor Moskalski moved for the adoption of the amended agenda for this meeting with the above addition; motion was seconded by Vice Chair Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Chairman Moren opened the Public Comment period.

There being no speakers, the Chairman closed the Public Comment period.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of Minutes:
 - i. March 14, 2022 Work Session Draft Minutes
 - ii. March 21, 2022 Budget Work Session Draft Minutes
- b. Approval of Expenditures - March 2022
- c. **Resolution 22-27** - Public Service Week Proclamation
- d. **Resolution 22-28** - Declaring May 2022 as Mental Health Awareness Month
- e. **Resolution 22-33** - Confirming Primary & Alternate Members to the MPJDC

Supervisor Moskalski moved for approval of the Consent Agenda; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-27 PROCLAIMING MAY 1-7, 2022 AS PUBLIC SERVICE RECOGNITION WEEK

WHEREAS, Americans are served every day by public servants at the federal, state, county, and city levels, who supply continuity to our democratic society; and

WHEREAS, public employees and community volunteers serve in areas such as health education, public safety, the arts, the environment, finance, public infrastructure, community planning, human services, social work, recreation, elections, and more; and

WHEREAS, the public employees of King William County are committed to exhibiting the highest standards of professional excellence, creativity, skill, and customer service; and

WHEREAS, the dedicated volunteers who serve on King William County Boards and Commissions inform and advise the Board of Supervisors and are integral to the advancement of the quality of life that we enjoy here; and

WHEREAS, the efficiency of government relies on public employees and volunteers who provide the quality of services expected by the public; and

WHEREAS, King William County recognizes the generous contributions of time and talent by public employees, Tribal members, and community volunteers and the importance of the services they render;

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of King William County, Virginia does hereby proclaim May 1-7, 2022 as Public Service Recognition Week and calls upon all citizens to recognize and express their appreciation for the important contributions of public employees, Tribal members, and community volunteers throughout the County and the Commonwealth of Virginia.

DONE this 25th day of April, 2022.

**RESOLUTION 22-28
PROCLAIMING MAY 2022 AS MENTAL HEALTH AWARENESS MONTH**

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans face challenges in life that can impact their mental health, especially during a pandemic; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of King William County, Virginia do hereby proclaim May 2022 as Mental Health Awareness Month and call upon the citizens, government agencies, public and private institutions, businesses, and schools in King William County to commit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

DONE this 25th day of April, 2022.

RESOLUTION 22-33
CONFIRM PRIMARY (VOTING) AND ALTERNATE MEMBERS TO THE MIDDLE PENINSULA
JUVENILE DETENTION COMMISSION (MPJDC)

WHEREAS, the Middle Peninsula Juvenile Detention Commission allows for one primary (voting) member and one alternate member from each locality; and

WHEREAS, King William County's representatives were last confirmed in June of 2018 to be the County Administrator and County Attorney; and

WHEREAS, the Board of Supervisors now wishes to amend the County's representative members;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the King William County Representatives to the Middle Peninsula Juvenile Detention Commission are the County Administrator as the primary (voting) member and the Deputy County Administrator as the alternate member.

DONE this 25th day of April, 2022.

Agenda Item 8. PUBLIC HEARINGS (Open for Comment and Adoption)

8.a. Ordinance 03-22 - Amend King William County Code to Conform with State Code on Dangerous Dogs - Andrew McRoberts, County Attorney

Mr. McRoberts said King William has a parallel ordinance to the state code in the County Code. Because state code was amended recently, the County Code must be amended to conform.

Chairman Moren opened the Public Hearing.

King William County Sheriff, Jeff Walton, recommended the County delete the parallel code and just follow the state code.

Jeanette Wagner of District 5 said the definition of owner in the current code should be kept. The definition says if you take care of a stray animal for ten days or more, you're responsible.

There being no further speakers, Chairman Moren closed the Public Hearing.

Mr. McRoberts said the current state code keeps that same definition of owner. He said another public hearing would need to be held to delete the parallel ordinance from the County Code.

Supervisor Garber asked if deletion was possible. Mr. McRoberts said yes. He recommends the Board adopt the amendments now and delete the County Code in the future if they desire.

Vice Chair Hodges said he agrees with the Sheriff that the County Code should be deleted. Supervisor Greenwood said he also agrees with this. Mr. McRoberts said the County's Code is word-for-word the state code. Supervisor Moskalski said he is also fine with deleting it.

Supervisor Garber made a motion to table Ordinance 03-22 with the intention to advertise another Public Hearing to delete the County's parallel code. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

8.b. Adoption of the Virginia Department of Transportation (VDOT) Secondary Six-Year Road Plan FY2023 through FY2028 – Ronald Peaks, Assistant Residency Administrator/Saluda

Mr. Ashcraft noted that, although this Public Hearing was properly advertised by VDOT, the County inadvertently missed it. Therefore, this Hearing would be held and the County would advertise it again to make sure all citizens were properly notified. Another Public Hearing will take place on May 9th.

Mr. Peaks went over the FY2023-2028 proposed Six-Year Plan. Roads included in the plan include:

- 1st Priority – Route 634 – summer of 2023
- 2nd Priority – Route 633, Sandy Point Rd. - 2023
- 3rd Priority – Route 617, West Spring Forest Rd. – 2024
- 4th Priority – Route 627, East Saint John's Church Rd. – 2025
- 5th Priority – Route 621, Green Level Road – 2026

Currently underway is the turn lane on Route 600, West River Road.

Mr. Peaks said VDOT self-performs these jobs therefore it's much less expensive. Any money left over from any scheduled work goes back into the plan for use on other jobs. He said engineering surveys are also included on the plan. He reminded people that this was for improvements and new construction only, not for potholes and maintenance.

Vice Chair Hodges asked if West Spring Forest Rd. would be wider. Mr. Peaks said it would be 16-17 feet wide.

Supervisor Moskalski said he'd like to add Route 627, West Saint John's Church Rd. to the plan. Mr. Peaks said it meets the criteria but will be a few years off.

Supervisor Garber asked how many unpaved roads are left in the County. Mr. Peaks said he didn't know. He was filling in for the Residency Manager, Lee McKnight, tonight and would ask him.

Supervisor Garber asked if these would be tar and chip or asphalt. Mr. Peaks said tar and chip.

Supervisor Greenwood asked the criteria used for scheduling and completing maintenance and for resurfacing an already paved road. Mr. Peaks said to see the Transportation Briefing included in the Board Information section. He said the best way to request maintenance is to call (800) FOR-ROADS. The area supervisor can then see the request on a map and schedule needed work in an area.

Chairman Moren asked how safe these funds are. Mr. Peaks said totally. It's the County's money and is based on a formula. There is no competition for the funds.

Chairman Moren asked for an explanation of tele-fees. Mr. Peaks said telecommunications companies pay the state for having their equipment in the state right-of-way.

Chairman Moren opened the Public Hearing. There being no speakers, the Chairman closed the Public Hearing.

Supervisor Greenwood said he thinks people do not know how to participate via Zoom. The Deputy Clerk said detailed instructions are on the website. It was suggested to place a reminder of Zoom procedures on the Public Hearing ads.

Agenda Item 9. OLD BUSINESS

9.a. Library Discussion - Mary Shipman, KWC Representative on the Pamunkey Regional Library (PRL) Board of Trustees

Ms. Shipman said the County is responsible for funding our share of library expenses. The library presented their budget increase to the County in December. They have increased expenses and reduced revenues. The majority of the increases are being funded by Hanover and Goochland counties. She said customers deserved to know there would be significantly reduced hours.

Supervisor Garber said he was not going to rehash all the questions already shared. He said the library's total budget request is \$5,738,047. According to Mr. Shepley, PRL Director, King William pays 10% of the total library budget. The library is asking for \$593,168. He said there is a problem with the math.

Supervisor Garber said he also said he asked Mr. Shepley how many emails went out and he could not tell him. He has since found out that 4,091 emails went out. The Board has heard from maybe 25 people which is less than 1%. The email did not mention that the County already gives the library over \$400,000.

Ms. Shipman said the library hasn't had an incremental increase and it has caught up.

Chairman Moren said the County currently funds the library in the amount of \$444,597. According to the library, the percentage of increase was 25%. If that was the case, the increase should have been \$111,149. Instead, it is \$148,571 which is a 33.42% increase. He asked if there was perhaps an

error in calculating the amount. Ms. Shipman said she's not familiar with any documents saying 25%.

Supervisor Garber asked if King & Queen County had decided on increasing their funding yet. Chairman Moren said they are meeting tonight.

Chairman Moren said the salary increases could be done incrementally. He said the library made the decision to add hot spots which were funded through ARPA and now that expense falls on the taxpayers.

Supervisor Garber said he still thinks the library should be level funded and giving them an increase after their tactics would open the door for others to do the same. Supervisor Greenwood said he agreed.

Supervisor Moskalski said the library seems to have no appreciation of the scale of a \$150,000 increase to King William County. He said this represented a two-cent tax increase and they have no appreciation of what that means to our budget. He thinks incremental increases could have been done. He doesn't know how we could ever do this. He doesn't think we should take personnel from the Sheriff's Department. There's no way for us to even make a dent and he is sad about it.

9.b. Reduction of School Tax Levy by an Additional Cent - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said the Board has expressed a desire to reduce the school tax levy by an additional cent and presented the Director of Financial Services' FY '23 projected revenue modifications based on this.

Supervisor Moskalski said he thinks taking it from the school levy is the right direction because it affects different districts differently.

Supervisor Garber, Supervisor Greenwood, and Vice Chair Hodges said they were good with doing this.

9.c. Personal Property Tax Discussion - Steve Hudgins, Deputy County Administrator

Mr. Hudgins said the precise percentage to reduce vehicle personal property bills remains to be determined. The DMV download currently requires manual entry into the Edmunds software system by the Commissioner of the Revenue's office. This issue will not be corrected until June 2022. The County budget and tax rates may be adopted before the reduction percentage is determined because the projected revenues were calculated without any increase in vehicle assessed values. Once the assessed values are known, the percentage abatement will be determined to match these projected revenues.

The COR's office will use the manual entry process used by Essex County. From there, the records will be sent to JD Power to be assessed. Other localities have said that part in Edmunds works fine.

Staff understands the Board wants to keep the same tax rate but decrease the percentage assessed. They will reduce by a percentage to equalize the increase in assessed value.

Supervisor Garber asked how often JD Power assesses value. Mr. Hudgins said he is not sure.

Mr. Hudgins said the COR's office has to get information to West Point by June so they can prepare their bills. King William's information doesn't affect their tax rate or budget.

Vice Chair Hodges asked JD Power's process. Mr. Hudgins said the vehicle information comes from the DMV. The COR's office checks it for accuracy and then sends it to JD Power for values. Vice Chair Hodges asked if we did not receive the information from DMV. Mr. Hudgins said we have the information, but it has to be entered manually into Edmunds so the COR's office can check it against their records. The old system did this automatically. Edmunds is doing a summer update which will make their process automatic as well.

Supervisor Hodges asked if the information will be delayed in getting to West Point. Mr. Hudgins said no.

9.d. Budget Change for DEQ Case Requirement - Steve Hudgins, Deputy County Administrator

The budget change was determined not to be needed, therefore it was removed from the agenda.

9.e. New Positions - Percy C. Ashcraft, County Administrator

Mr. Ashcraft said the following positions were included in the recommended budget: two Sheriff's Dispatchers, a Payroll Specialist, a Utilities Meter Technician, and increasing the part-time Commonwealth's Attorney Records Manager position from part-time to full-time. Staff now recommends moving one position out of the Treasurer's office to the Finance Department to create a Reconciliation Specialist position. This person would ensure reconciliations were properly completed in a timely manner to meet audit deadlines. The salary would be \$47,000 including benefits. There would be no increase to the proposed budget.

Supervisor Moskalski confirmed that funds would be moved from one office to the other. Mr. Ashcraft said yes.

Mr. Ashcraft said staff would like a decision tonight so the budget can be adjusted accordingly before being brought back for approval.

Supervisor Moren asked Mr. Ashcraft's level of confidence in creating the Reconciliation Specialist position and moving the funds from the Treasurer's office to Finance. Mr. Ashcraft said County staff can monitor progress every day whereas that's not possible when it's done in the Treasurer's office. Ms. Joranlien, Director of Financial Services, would provide oversight plus the position will report to the Board of Supervisors and County Administrator. Mr. Ashcraft said not having a CAFRA (Comprehensive Annual Financial Report) creates stress on staff and the public. The consultant from VML/VACo is progressing on the reconciliations and has given a soft deadline of May 18th.

Supervisor Garber asked the cost of the work being done on the reconciliations. Mr. Ashcraft said \$6,000 so far for VML/VACo who is working on the schools only, and over \$40,000 for the Robert Half temporary employee used by the Treasurer's office.

Ms. Joranlien said the reconciliations hadn't been done since former Treasurer, Mr. Whitt, left. The finance department completed all reconciliations up to June 2021. This year's reconciliations have not been done.

Vice Chair Hodges made a motion to approve the five positions plus the Reconciliation Specialist. Supervisor Moskalski seconded the motion. The Chairman called for any discussion.

Supervisor Garber said he is not in favor of the five positions but does support the Reconciliation Specialist position.

Supervisor Moskalski said the Utility position is self-funded and the Dispatch office is stressed.

Supervisor Garber said the addition of the Dispatchers still won't cover staffing. Sheriff Walton said it will increase the level of service. Supervisor Garber asked if it will increase the staffing per shift. Sheriff Walton said it will guarantee full coverage all the time – three days of 12-hour shifts. He said the amount he is currently paying in overtime to cover shifts is more than a salary.

Supervisor Greenwood said he won't vote for all six.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Nay
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

9.f. Capital Improvements - Natasha Joranlien, Director of Financial Services

Ms. Joranlien presented modifications to the FY '23 recommended Capital Improvement Plan.

Supervisor Garber asked if the convenience site work consisted of modifying the existing site. Mr. Ashcraft said this would be presented in more detail at the May 9th meeting. Mr. Hudgins is currently getting a cost estimate.

Vice Chair Hodges asked if it was the Central Garage site. Mr. Hudgins said yes. He said we need an engineering consultant. The work was never done professionally in the past. He wants to service residential as much as possible and funnel businesses to another location.

Supervisor Garber asked if this was the site off Route 30. Mr. Hudgins said yes, this is the first priority.

Chairman Moren asked if this addresses future growth. Mr. Hudgins said yes.

Agenda Item 10. NEW BUSINESS

10.a. Approval of Resolution 22-29 - Establishing the Health Insurance Plans to be Offered to King William County Employees Beginning July 1, 2022 and to Provide for the County's Contribution Thereto and Implementation by the County Administrator - Nita McInteer, Human Resources Manager

The draft Resolution was inadvertently written as 23-29. The correct number is 22-29. Ms. McInteer said funding will stay level and there are no increases from last year.

Vice Chair Hodges asked how we managed to have no increases in the last two years. Ms. McInteer said we have wonderfully healthy people and are part of a pool.

Supervisor Garber made a motion to approve Resolution 22-29; Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-29

ESTABLISHING THE HEALTH INSURANCE PLANS TO BE OFFERED TO KING WILLIAM COUNTY EMPLOYEES BEGINNING JULY 1, 2022 AND TO PROVIDE FOR THE COUNTY'S CONTRIBUTION THERETO AND IMPLEMENTATION BY THE COUNTY ADMINISTRATOR

WHEREAS, the County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia; and

WHEREAS, the Board has made no adjustments to the plans available beginning in FY 2023; and

WHEREAS, by adoption of the budget for FY 2023 the Board has approved funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 25th day of April 2022, that the health insurance plans and contribution offered by the County to its employees beginning July 1, 2022 will be as follows:

1. The County will offer two health insurance plans to its employees:
 - a. Key Advantage 250 with comprehensive dental coverage; and
 - b. Key Advantage 500 with comprehensive dental coverage.

2. Employees may choose between the two plans.
3. The County's employer contribution shall be calculated as follows:

King William County FY 2023 Health Insurance Premiums			
Monthly Costs			
Key Advantage 250			
	Employee	Employer	Total
Subscriber	\$197.00	\$788.00	\$985.00
Subscriber + 1	\$838.12	\$983.88	\$1,822.00
Family	\$1,223.60	\$1,436.40	\$2,660.00
Key Advantage 500			
Subscriber	\$80.91	\$818.09	\$899.00
Subscriber + 1	\$515.53	\$1,147.47	\$1,663.00
Family	\$752.37	\$1,674.63	\$2,427.00

4. These two plans and the

contribution calculations will remain in effect until further action of this Board.

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to take all necessary steps to properly administer the program.

DONE this 25th day of April, 2022.

10.b. Approval of Resolution 22-30 - Approving a Pay and Classification and Salary Adjustment Plan for Fiscal Year 2023 - Nita McInteer, Human Resources Manager

Ms. McInteer said the plan is the same as last year's but has been updated to reflect new positions in the County since 2020.

Supervisor Moskalski made a motion to approve Resolution 22-24; Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-30
APPROVING A PAY AND CLASSIFICATION AND SALARY ADJUSTMENT PLAN FOR FISCAL YEAR 2023

WHEREAS, on the 14th of December 2015, the King William County Board of Supervisors adopted an updated personnel policy that directs the County Administrator to provide and annually update on the adjustments needed to the class and compensation plan each fiscal year; and

WHEREAS, on the 24th of February 2020, the King William County Board of Supervisors adopted an updated Classification and Compensation Plan and anticipated salary adjustments for implementation in the Fiscal Year 2021 budget,

WHEREAS, the Classification and Compensation Plan update was initiated to address the County's pay structure, market competitiveness and internal equity within the Fiscal Year 2023 budget preparation; and

WHEREAS, the Board has been presented with an updated class and compensation plan for FY 2023 that meets the needs of the personnel compliment of the County; and

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 25th day of April, 2022, that the FY 2023 Pay Plan showing the pay grades and pay ranges in the county pay system is approved; and that the County Administrator is authorized to implement the Plan of Adjustment in substantially the form as presented to this Board.

DONE this 25th day of April, 2022.

10.c. Approval of Resolution 22-31 - Adopting the Fiscal Year 2023-2027 Capital Improvements Plan as a Long-Range Planning Document for King William County, Virginia - Natasha Joranlien, Director of Financial Services

Ms. Joranlien presented the FY '23-27 Capital Improvement Plan and noted the revenue sources to be used.

Vice Chair Hodges made a motion to approve Resolution 22-31; Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-31

ADOPTING THE FISCAL YEAR 2023-2027 CAPITAL IMPROVEMENTS PLAN AS A LONG-RANGE PLANNING DOCUMENT FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS, in consideration of information received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Fiscal Year 2023-2027 Capital Improvements Plan; and

WHEREAS, the Capital Improvements Plan serves as a long-range planning document, subject each year to review and approval of funding by the King William County Board of Supervisors; and

WHEREAS, such review has been completed for the Fiscal Year 2023-2027 Capital Improvements Plan;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that there is hereby adopted for planning purposes only (except for those projects specifically approved and

funded in the FY 2022 budget and appropriation process), the County Administrator's Fiscal Year 2023-2027 Capital Improvements Plan as presented to the Board and attached below.

DONE this 25th day of April, 2022.

10.d. Approval of Ordinance 04-22 - Impose Property Tax Levies Upon Real Estate, Mobile Homes, Tangible Personal Property, Public Service Corporation Property, Machinery and Tools, and Aircraft for the Calendar Year 2022 - Natasha Joranlien, Director of Financial Services

Ms. Joranlien presented the Calendar Year 2022 proposed tax levies and requested a Board motion to adjust current the rate shown per the Board's decision to reduce the School Fund Levy by an additional penny.

Chairman Moren asked if this completely funds the schools. Ms. Joranlien said yes.

Vice Chair Hodges made a motion to approve Ordinance 04-22R with the adjustment of School Fund Levy tax rates for Real Estate, Mobile Homes, Mines & Minerals, and Public Service Real Estate (draft line 22) from \$0.47 to \$0.46 per \$100 of Assessed Values. Supervisor Garber seconded the motion with the above adjustment. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

ORDINANCE 04-22R

AN ORDINANCE TO IMPOSE PROPERTY TAX LEVIES UPON REAL ESTATE, MOBILE HOMES, TANGIBLE PERSONAL PROPERTY, PUBLIC SERVICE CORPORATION PROPERTY, MACHINERY AND TOOLS, AND AIRCRAFT FOR THE CALENDAR YEAR 2022

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for King William County for calendar year 2022, beginning January 1, 2022, and ending December 31, 2022; and

WHEREAS, the Board has duly advertised and held a public hearing on April 11, 2022 on the subject tax levies;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the King William County Board of Supervisors that the following general County property tax levies be, and they hereby are, imposed on all property not exempted by law located within King William County for the calendar year 2022:

General Fund Levy

TAX RATES PER \$100 OF ASSESSED VALUES FOR ALL DISTRICTS

		<u>General Fund</u>
Real Estate	\$	0.375
Mobile Home	\$	0.375
Mines and Minerals	\$	0.375
Public Service Real Estate	\$	0.375
Public Service Personal Property	\$	1.65
Personal Property	\$	1.65
Machinery & Tools	\$	1.00
Aircraft	\$	N/A

School Fund Levy – (Applies only to geographic areas of the County within the King William County School Division – does not include the Town of West Point)

TAX RATES PER \$100 OF ASSESSED VALUES

		<u>School Fund</u>	
Real Estate	\$	0.47	0.46
Mobile Home	\$	0.47	0.46
Mines and Minerals	\$	0.47	0.46
Public Service Real Estate	\$	0.47	0.46
Public Service Personal Property	\$	2.00	
Personal Property	\$	2.00	
Machinery & Tools	\$	1.25	
Aircraft	\$	1.30	

ADOPTED this the 25th day of April, 2022.

10.e. Approval of Ordinance 05-22 - Amend King William County Code §78-245 Utility Fee Schedule - Steve Hudgins, Deputy County Administrator

Mr. Hudgins said no changes had been made to the proposed fees since they were presented.

Vice Chair Hodges asked if people who already have a permit will be charged the old fees. Mr. Hudgins said whoever has already gotten their meter will be charged the old fees. Any meters given out from May 1st forward will have the new fees applied.

Supervisor Greenwood made a motion to approve Ordinance 05-22; Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

ORDINANCE 05-22
AMEND KING WILLIAM COUNTY CODE, CHAPTER 78 UTILITIES,
78-245 FEE SCHEDULE

WHEREAS, on February 22, 2021 the King William County Board of Supervisors adopted Ordinance 01-21 amending King William County Code Sec. 78-245 Fee Schedule which established facilities and minimum monthly charges for water and sewer service; and

WHEREAS, Hampton Roads Sanitation District (HRSD) operates the public sewer system within King William County; and

WHEREAS, certain fees pertaining to the operation of the sewer system are not charged by King William County but are controlled by HRSD; and

WHEREAS, pursuant to the authority granted by VA Code §15.2-2119 and 15.2-2122, the King William County Board of Supervisors intends to amend the King William County Code, Chapter 78 *Utilities*, 78-245 *Fee schedule* to provide for increased fees for certain water and sewer services.

WHEREAS the proposed increases have been duly advertised by the Board pursuant to §15.2-107 and a public hearing was conducted on April 11, 2022 on the proposed amendments; and

WHEREAS, the Board believe it appropriate to amend Sec 78-245 as recommended by staff and shown below; and

Sec. 78-245 – Fee Schedule

FACILITIES CHARGE SCHEDULES

5/8" Meter Size	\$4,000.00 – Proposed increase to \$4,100.00
¾" Meter Size	\$5,250.00 – Proposed increase to \$5,350.00
1" Meter Size	\$8,750.00 – Proposed increase to \$8,850.00

1.5" Meter Size	\$15,310.00 – Proposed increase to \$15,410.00
2"-6" Meter Size	No Changes
Sewer System Charges	No Changes

SERVICE RATE SCHEDULES & MISCELLANEOUS FEES
(No Change)

WHEREAS, the affected fee schedule shall be effective May 1, 2022.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, does amend King William County Code Sec 78-245, Facilities Charge Schedules, as shown above.

ADOPTED this the 25th day of April, 2022.

10.f. Approval of Resolution 22-32 - Approving Changes to the Planning Fee Schedule - Steve Hudgins, Deputy County Administrator

Mr. Hudgins said the proposed changes are not so much to increase revenues but to make it a cleaner process and to weigh the commercial a little heavier than residential.

Chairman Moren asked roughly how much time and effort is required with a Concept Plan vs. a Site Plan. Mr. Hudgins said a Concept Plan takes less time to review.

Supervisor Garber made a motion to approve Resolution 22-24; Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-32
AMENDING THE KING WILLIAM COUNTY PLANNING AND ZONING FEE SCHEDULE

WHEREAS, King William County, Virginia is authorized by Virginia Code §15.2-2286 to collect fees to cover the cost of making inspections, issuing permits, advertising of notices, and other expenses incident to the administration of a zoning ordinance or the filing or processing of any appeal or amendment thereto; and

WHEREAS, the costs of providing these services are greater than the fees currently charged; and

WHEREAS, modified fees as adopted herein are found to be fair and reasonable by the Board to cover a larger portion of the cost of providing such services; and

WHEREAS, the Board believes it appropriate to amend the Planning and Zoning Fee Schedule as recommended by staff and shown below; and

WHEREAS, the King William County Board of Supervisors does repeal the current fees adopted May 18, 2020 and made effective June 1, 2020; and

WHEREAS, the amended fee schedule shall be effective May 1, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia, does repeal the current fees and adopt the fees as shown below effective May 1, 2022.

ZONING

Fee Schedule

Category	Current Fee	Proposed Fee
Comprehensive Plan Amendment	\$2,500	No Change
Zoning Text Amendment	\$2,500	No Change
Rezoning, including amendments	\$2,500	No Change
Conditional Use Permit - Commercial	\$3,500 + \$50/acre	No Change
Conditional Use Permit - Accessory Residential	\$2,500	No Change
Zoning Permit Residential	\$75	No Change
Zoning Permit-Commercial New Construction	\$150	No Change
Zoning Permit-Commercial Existing Change Use	\$250	No Change
Zoning Variance	\$1000 + Advertisement	\$1,500
Appeal Zoning Determination	\$1000 + Advertisement	\$1,500
Defer Public Hearing, By Applicant	Cost of Advertising	No Change

SITE PLAN

Category	Current Fee	Proposed Fee
Conceptual Plan Review	NA	\$30
Site Plan (1st and 2nd Submittals)	\$750 + \$10/acre	\$1000 + \$10/acre
Site Plan (3rd and subsequent submittals)	\$500	No Change
Site Plan - Revision Review	\$500	No Change

LAND DISTURBANCE

Category	Current Fee	Proposed Fee
LD Permit Residential	\$150 + \$10/acre	No Change
LD Permit Commercial	\$750 + \$10/acre	No Change
WQIA Minor	\$500	No Change
WQIA Major	\$1,000	No Change
Wetland Board	\$1,000	\$1,500
Ches Bay Exception	\$1,000	\$1,500
Annual Land Disturbance Permit Renewal	Full Fee	No Change
Inspections <5 acres- Residential	\$20.00	\$0
Inspections <5 acres- Commercial	\$20	\$25 per inspection
Inspections 5 to <10 acres- Residential	\$25	\$0
Inspections 5 to <10 acres - Commercial	\$25	\$25 per inspection
Inspections 10 to <50 acres- Residential	\$25	\$0
Inspections 10 to <50 acres- Commercial	\$75	\$75 per inspection
Inspections 50 to <100 acres- Residential	\$100	No Change
Inspections 50 to <100 acres- Commerical	\$100	\$100 + \$5/acre over 100 acres
Inspections >100 acres- Residential	\$100 + \$5/acre over 100 acres	\$100
Inspections >100 acres- Commercial	\$100 + \$5/acre over 100 acres	\$250 + \$10/acre over 100 acres
Annual Land Use permit renewal	\$750 + \$5/acre	No Change

SUBDIVISIONS, Inspections, SIGNS, MISC – No Changes

DONE this 25th day of April, 2022.

Agenda Item 11. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

11.a. Trap-Neuter-Return Clinic for Community Cats Update - Lauri Betts, RAS Manager & Homeward Trails Animal Rescue

Alice Burton with Homeward Trails gave an update on the Trap Neuter Return work done in the County. She said they were overwhelmed with the response. The event was held at the shelter and the staff was amazing. Seventy cats were trapped and 32 were transported to Roanoke for spaying. Twenty of those cats were pregnant. She said of 32 colonies and 82 cats, 85% were caught. They worked with Indian Trails Humane Society to spay/neuter the rest of the cats and all but four were paid for by Homeward Trails. The total was \$2,957 which is \$44 per cat on average. The cats were also given rabies and distemper vaccinations, ear tipped, and chipped. They had 11 volunteers, six of which came from the shelter's Facebook plea. She thanked the Blue Crab and Ace Hardware for their contributions. She thanked Ms. Betts and her staff and said their experience and dedication were invaluable. She said the County's Animal Control Officers couldn't be better and she'll be riding along with them to identify other colonies. She also thanked Dr. Katelyn Mason for looking at all the cats. Future plans include planning and scheduling public classes to recruit volunteers and fosters

on April 30th at Tony & George's from 1:30-4pm; and the next TNR with Angels of Assisi dates are August 26-31 with a goal of 100 cats.

Vice Chair Hodges asked if RAS would create flyers for future events. Ms. Betts said yes, she will drop them off.

Supervisor Garber asked if they worked with Gina with Indian Rivers who used to do trap and neuter. Ms. Burton said yes and read a letter from them.

Ms. Betts said she looks forward to continuing to work with Administration and the Board to get a Community Cats Coordinator position at the RAS. She said Homeward Trails won't continue to come out forever.

11.b. Administration Report – Percy C. Ashcraft, County Administrator

Mr. Ashcraft went over his updated report and noted that website statistics are up. He said this continues to be the number one way we communicate with the public.

The York River and Small Coastal Basin Roundtable would like to plant a tree at the Administration Building to commemorate Eugene Rivara as a Lifetime Achievement Award Winner. Mr. Rivara was a beloved community leader in King William who received a resolution of appreciation from the Board of Supervisors for his community service not long before his death in 2020.

Supervisor Moskalski made a motion to approve the planting of a tree for Mr. Rivara at the Administration Building; Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Chairman Moren said he'd like a plaque created to place by the tree recognizing Mr. Rivara.

Chairman Moren noted the Sheriff's Report shows increases in activity. Sheriff Walton said things are picking up.

Agenda Item 12. BOARD OF SUPERVISORS' COMMENTS

Supervisor Garber thanked people for coming and said he's not against the positions. It's just the environment we're in.

Supervisor Greenwood said there were not as many people in attendance and he thinks people are confused about how to participate via Zoom. He said he's not against the positions, just the cost increases. He feels and sees the impact. He thanked people for coming.

Supervisor Moskalski said not everyone got the positions they asked for in the budget. He thinks there are some significant wins with getting some things done while still being able to give back to taxpayers and meet the mission.

Vice Chair Hodges said the positions are important and it's financially sound to do it now. He said with the Dispatchers, they cannot leave a call. There will always be different opinions. He thinks it's responsible to do it now and doesn't see how not doing it benefits the citizens.

Chairman Moren said the positions are necessary and quite a few were cut. He said with the increase in the Sheriff's Department activity, the two positions offset stress. He agrees with Supervisor Moskalski. He thanked people for coming.

Agenda Item 13. CLOSED MEETING

13.a. Motion to Convene Closed Meeting

Vice Chair Hodges made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the performance of specific public officers and employees and the appointment of individuals to Boards and Commissions, and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.c. Certification of Closed Meeting

Supervisor Moskalski moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 25th day of April, 2022, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 25th day of April, 2022.

13.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 14. APPOINTMENTS

14.a. Resolution 22-25 - Appointment to the Tri-River Alcohol Safety Action Program Board

Supervisor Greenwood moved for adoption of Resolution 22-25 appointing Matthew Kite to the Tri-River ASAP Board of Directors for the remainder of a three-year term ending July 31, 2024; the motion was seconded by Vice Chair Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

14.b. Resolution 22-26 - Appointment to the Historic Preservation and Architectural Review Board

Supervisor Greenwood moved for adoption of Resolution 22-26 appointing Steve Hudgins to the Historic Preservation and Architectural Review Board for a four-year term ending April 30, 2026; the motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 15. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn the meeting; seconded by Vice Chair Hodges. The Chairman called for any discussion. All were in favor with none opposing.

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

DRAFT

AGENDA ITEM 7.b.

Approval of Expenditures - April 2022



Natasha L. Joranlien
Director of Financial Services

Board of Supervisors

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMO

DATE: May 23, 2022
TO: King William County Board of Supervisors
FROM: Natasha Joranlien, Director of Financial Services
SUBJECT: Monthly Expenditures - April 2022

County Administration Expenditures (excluding Payroll)

Checks and ACH processed	2,010,048.43
Transfer from Treasurer to Schools	805,940.58

County Administration Payroll

Payroll Net	367,610.59
Employer Benefit Portion	134,519.99
Employer State Unemployment	516.91
Employer FICA/Med Portion	38,346.80
County Costs	540,994.29
Employee Portion of Taxes	100,936.87
Employee Portion of Benefits	57,322.02
	699,253.18

ARPA Funds (Fund 215)

Comprehensive Services Act	52,465.59
	41,653.26

Department of Social Services Expenditures (excluding Payroll)

Checks and ACH processed	9,228.53
Christmas Dreams	-

DSS Payroll

Payroll Net	42,275.55
Employer Benefit Portion	17,953.78
Employer State Unemployment	252.92
Employer FICA/Med Portion	4,281.73
DSS Costs	64,763.98
Employee Portion of Taxes	9,726.15
Employee Portion of Benefits	7,867.17
	82,357.30

TREASURER MANUAL CHECKS ISSUED

Expenses	-
Refunds	758.37
Pass Thru	1,852.45
	2,610.82

Total County Administration, ARPA, Social Services, CSA, &
Treasurer Manual Checks

3,527,705.48

AGENDA ITEM 7.c.

Resolution 22-37 - Appropriating School Nutrition Funds for King William County Public Schools

RESOLUTION 22-37

**APPROPRIATING ADDITIONAL FUNDING FOR KING WILLIAM COUNTY PUBLIC
SCHOOLS FISCAL YEAR 2022 SCHOOL CAFETERIA BUDGETS**

WHEREAS, the King William County School Board at the April 19, 2022 School Board meeting amended its nutrition budget to reflect increases in expenses as well as revenue resulting in a net increase in revenue in the amount of \$72,377.82; and

WHEREAS, the King William County Board of Supervisors wishes to amend the Fiscal Year 2022 School Operating budget and School Cafeteria budget to reflect these budget amendments.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2022 Budget is amended via the appropriation of \$72,377.82 to the School Cafeteria fund as delineated in the attached School Board budget amendment.

DONE this the 23rd day of May 2022.

SCHOOL BOARD AGENDA ITEM

MEETING DATE: April 19, 2022 FY22-06

Closed Session: _____

Special Recognition/Announcement: _____

Instructional Highlights: _____

Consent: _____

Action: _____ X

Information/Discussion: _____

Materials for Board Review : _____

STAFF OR BOARD CONTACT PERSON: Staci Longest, Director of Finance

SUBJECT: Nutrition Additional Grants

School Breakfast Incentive funds: Supt's Memo #034-22. 11 payments of \$1,116.00 totaling \$12,276.00

USDA Child Nutrition SNP COVID Emergency Costs Funds: Supt's Memo #317-21. \$46,302.37

FY22 State Lunch Reimbursement Funds: Supt's Memo #062-22. \$13,185.45

PEBT Local Level Administrative Cost Grant Funding: Supt's Memo # 289-21. \$614.00

A majority of this funding will be used to off-set the increase in food costs with a small portion going to equipment and repair and maintenance.

Revenue increase FY22- \$72,377.82

Expense increase FY22- \$72,377.82

Total of \$72,377.82

Recommended Action: Motion to accept budget amendment of funds and additional funding from the Commonwealth of Virginia and request the Board of Supervisors to appropriate at a future meeting.

AGENDA ITEM 8.a.

Resolution 22-38 - Subordination Agreement Between King William County and King William Little League, Inc. - Andrew R. McRoberts, County Attorney

**NOTICE OF PUBLIC HEARING
OF THE BOARD OF SUPERVISORS OF KING WILLIAM COUNTY, VIRGINIA TO
CONSIDER SUBORDINATION RELATED TO LIGHTING IMPROVEMENTS TO
BASEBALL FIELDS**

Pursuant to the authority provided by § 15.2-1800 of the Code of Virginia and amendments thereto, notice is hereby given to all interested persons that the Board of Supervisors of the County of King William, Virginia (the “County”), will conduct a public hearing on May 23, 2022 at 7:00 p.m. or as soon thereafter as possible, in the Board Meeting Room of the County Administration Building located at 180 Horse Landing Road, King William, Virginia 23086 with the purpose of receiving public comment on a proposed subordination agreement requested by King William Little League, Inc. in connection with the financing of lighting improvements to the baseball fields located at King William Recreation Park through Musco Finance, LLC, from the King William County Board of Supervisors to Musco Finance, LLC in order to perfect a security interest in such lighting improvements and grant requisite access to such improvements. King William Little League will be responsible for all costs and expenses, including the financing, for the purchase and installation of the lights. The access granted by this subordination agreement will cross land owned by King William County and identified as Tax Map Parcel Numbers 21-50A and 21-52.

All interested persons may appear and present their views at the above time and place. If a member of the public cannot attend, comments may be submitted by using the Public Hearing form on kingwilliamcounty.us; by mail to 180 Horse Landing Road #4, King William, VA 23086; or by email to deputyclerk@kingwilliamcounty.us. Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record.

Information regarding the subordination agreement may be viewed in the Office of the County Administrator at 180 Horse Landing Road, King William, VA 23086, during regular business hours or at www.kingwilliamcounty.us. Anyone needing assistance or accommodations under the provision of the Americans with Disabilities Act should contact the County Administrator’s Office at (804) 769-4927 or deputyclerk@kingwilliamcounty.us.

By the authority of Percy C. Ashcraft, County Administrator

Mortgagees/Landlord Subordination

Contract Number 20220413KIN dated as of April 13, 2022

Name and Address of Borrower:

King William Little League

11615 King William Road PO Box 22

Aylett, Virginia 23009

WHEREAS the undersigned is the owner, landlord, or mortgagee of the following described real estate (the "Premises"):

11615 King William Road PO Box 22 Aylett, VA 23009

WHEREAS the following described equipment (the "Equipment") is or will be installed on or affixed to the Premises:

Musco lighting system consisting of:

- 4 - pre-cast concrete bases
- 2 - 70' galvanized steel poles
- 2 - 60' galvanized steel poles
- 8- Total Light Control™ TLC-LED-1500 factory-aimed and assembled luminaires
- 11 - Total Light Control™ TLC-LED-900 factory-aimed and assembled luminaires
- 5 - Total Light Control™ TLC-BT-575 factory-aimed and assembled luminaires
- Electrical component enclosures
- Pole length wire harnesses
- 12 - pennant kits
- Control-Lin™ control and monitoring system
- LED dimming

Built to the following specifications:

- Driver input voltage: 240
- Phase to pole: 1
- Structural integrity is based upon IBC 2018, 115 mph, exposure C
- Light levels: 50 footcandles infield, 30 footcandles outfield for Field 5

WHEREAS the undersigned claims a lien or other interest in or has leased or otherwise granted the right to occupy to (the "Borrower"), all or a portion of the Premises; and

WHEREAS MUSCO FINANCE, LLC, ("Lender") has loaned or will loan or advance money for purchase of the Equipment to, or has obtained or will obtain a security interest in the Equipment from the Borrower.

NOW THEREFORE the undersigned hereby agrees as follows:

1. The interest of the Lender in the Equipment shall at all times be superior to any interest the undersigned may now or hereafter have in the Equipment and the undersigned hereby subordinates any lien it may have in the Equipment, whether such lien is statutory or by agreement, to the lien of Lender whether or not the Equipment is deemed a fixture to the Premises, and the undersigned agrees that the Equipment is and shall at all times remain personal property notwithstanding that it may be installed on or affixed to the Premises.
2. Lender may inspect the Equipment on the Premises and may remove the Equipment from the Premises without further consent of the undersigned. Lender shall pay for the cost of repairing any physical injury to the Premises caused by removal of the Equipment but not for any diminution in value of the Premises caused by absence of the removed Equipment or by any necessity of replacing the removed Equipment.
3. The Equipment may remain on the Premises free of charge for a period of 30 days following written notice from the undersigned to Lender directing removal.
4. Lender may extend the time for payment or change in any other way the obligations of the Borrower to Lender without affecting the agreements of the undersigned hereunder.
5. This agreement shall be binding upon and inure to the benefits of the estate, heirs, successors and assigns of the undersigned and the successors and assigns of Lender.

King William County, Virginia
11615 King William Road
Aylett, VA 23009

By _____

Print Name and Title _____

Date _____

RESOLUTION 22-38

**AUTHORIZATION TO SIGN SUBORDINATION AGREEMENT WITH MUSCO FINANCE,
LLC IN RELATION TO LIGHTING IMPROVEMENT FINANCING BY KING WILLIAM
LITTLE LEAGUE, INC.**

WHEREAS, King William Little League, Inc. (the "Borrower") is seeking to finance lighting improvements to the baseball fields located at King William Recreation Park in Aylett, Virginia (the "Premises") through Musco Finance, LLC (the "Lender"); and

WHEREAS, Lender requires a Subordination Agreement from King William County in order to finance Borrower's purchase of lighting equipment; and

WHEREAS, King William County is the owner, landlord, or mortgagee of the real estate located at the Premises; and

WHEREAS, the following described equipment (the "Equipment") is or will be installed on or affixed to the Premises:

Musco Lighting system consisting of:

- 4 - pre-cast concrete bases
- 2 - 70' galvanized steel poles
- 2 - 60' galvanized steel poles
- 8- Total Light Control™ TLC-LED-1500 factory-aimed and assembled luminaires
- 11 - Total Light Control™ TLC-LED-900 factory-aimed and assembled luminaires
- 5 - Total Light Control™ TLC-BT-575 factory-aimed and assembled luminaires
- Electrical component enclosures
- Pole length wire harnesses
- 12 - pennant kits

- Control-Un~ control and monitoring system

- LED dimming

Built to the following specifications:

- Driver input voltage: 240
- Phase to pole: 1
- Structural integrity is based upon IBC 2018, 115 mph, exposure C
- Light levels: 50 footcandles infield, 30 footcandles outfield for Field 5; and

WHEREAS, King William County claims a lien or other interest in or has leased or otherwise granted the right to occupy to the Borrower, all or a portion of the Premises; and

WHEREAS, Lender has loaned or will loan or advance money for purchase of the Equipment to, or has obtained or will obtain a security interest in the Equipment from the Borrower.

NOW, THEREFORE, BE IT RESOLVED and agreed to by the Board of Supervisors of King William County as follows:

1. The interest of the Lender in the Equipment shall at all times be superior to any interest King William County (the "County") may now or hereafter have in the Equipment and the County hereby subordinates any lien it may have in the Equipment, whether such lien is statutory or by agreement, to the lien of Lender whether or not the Equipment is deemed a fixture to the Premises, and the County agrees that the Equipment is and shall at all times remain personal property notwithstanding that it may be installed on or affixed to the Premises.
2. Lender may inspect the Equipment on the Premises and may remove the Equipment from the Premises without further consent of the County. Lender shall pay for the cost

of repairing any physical injury to the Premises caused by removal of the Equipment but not for any diminution in value of the Premises caused by absence of the removed Equipment or by any necessity of replacing the removed Equipment.

3. The Equipment may remain on the Premises free of charge for a period of 30 days following written notice from the County to Lender directing removal.

4. Lender may extend the time for payment or change in any other way the obligations of the Borrower to Lender without affecting the agreements of the County hereunder.

5. This agreement shall be binding upon and inure to the benefits of the estate, heirs, successors and assigns of the County and the successors and assigns of Lender; and

BE IT FURTHER RESOLVED that the County Administrator of King William County, Virginia is authorized to sign the Subordination Agreement with Musco Finance, LLC and do all things necessary to give this resolution effect.

DONE this 23rd day of May, 2022.

Mortgagees/Landlord Subordination

Contract Number 20220413KIN dated as of April 13, 2022

Name and Address of Borrower:

King William Little League

11615 King William Road PO Box 22

Aylett, Virginia 23009

WHEREAS the undersigned is the owner, landlord, or mortgagee of the following described real estate (the "Premises"):

11615 King William Road PO Box 22 Aylett, VA 23009

WHEREAS the following described equipment (the "Equipment") is or will be installed on or affixed to the Premises:

Musco lighting system consisting of:

- 4 - pre-cast concrete bases
- 2 - 70' galvanized steel poles
- 2 - 60' galvanized steel poles
- 8- Total Light Control™ TLC-LED-1500 factory-aimed and assembled luminaires
- 11 - Total Light Control™ TLC-LED-900 factory-aimed and assembled luminaires
- 5 - Total Light Control™ TLC-BT-575 factory-aimed and assembled luminaires
- Electrical component enclosures
- Pole length wire harnesses
- 12 - pennant kits
- Control-Lin™ control and monitoring system
- LED dimming

Built to the following specifications:

- Driver input voltage: 240
- Phase to pole: 1
- Structural integrity is based upon IBC 2018, 115 mph, exposure C
- Light levels: 50 footcandles infield, 30 footcandles outfield for Field 5

WHEREAS the undersigned claims a lien or other interest in or has leased or otherwise granted the right to occupy to (the "Borrower"), all or a portion of the Premises; and

WHEREAS MUSCO FINANCE, LLC, ("Lender") has loaned or will loan or advance money for purchase of the Equipment to, or has obtained or will obtain a security interest in the Equipment from the Borrower.

NOW THEREFORE the undersigned hereby agrees as follows:

1. The interest of the Lender in the Equipment shall at all times be superior to any interest the undersigned may now or hereafter have in the Equipment and the undersigned hereby subordinates any lien it may have in the Equipment, whether such lien is statutory or by agreement, to the lien of Lender whether or not the Equipment is deemed a fixture to the Premises, and the undersigned agrees that the Equipment is and shall at all times remain personal property notwithstanding that it may be installed on or affixed to the Premises.
2. Lender may inspect the Equipment on the Premises and may remove the Equipment from the Premises without further consent of the undersigned. Lender shall pay for the cost of repairing any physical injury to the Premises caused by removal of the Equipment but not for any diminution in value of the Premises caused by absence of the removed Equipment or by any necessity of replacing the removed Equipment.
3. The Equipment may remain on the Premises free of charge for a period of 30 days following written notice from the undersigned to Lender directing removal.
4. Lender may extend the time for payment or change in any other way the obligations of the Borrower to Lender without affecting the agreements of the undersigned hereunder.
5. This agreement shall be binding upon and inure to the benefits of the estate, heirs, successors and assigns of the undersigned and the successors and assigns of Lender.

King William County, Virginia
11615 King William Road
Aylett, VA 23009

By _____

Print Name and Title _____

Date _____

AGENDA ITEM 8.b.

Resolution 22-39 - Amend the FY 2021-2022 Operating Budget and Appropriate Funding for King William County Public Schools 2022 General Obligation Bond Capital Projects - James E. Sanderson, Jr., Senior Vice President - Davenport & Company LLC



County of King William, Virginia

Natasha L. Joranlien
Director of Financial Services

BOARD OF SUPERVISORS

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: May 23, 2022
TO: King William County Board of Supervisors
FROM: Natasha L. Joranlien, Director of Financial Services
SUBJECT: Resolution 22-39 to amend the FY '22 Capital Project Fund Budget

REQUEST FOR ACTION

- Staff recommends adoption of Resolution 22-39 to amend the FY '22 Capital Project Fund Budget

BACKGROUND

The Board of Supervisors approved the Bond Issue to fund school projects on March 28, 2022. The CIP Budget needs to be updated in light of the Bond funding and to clarify the projects that were intended to need funding. CIP funding projection is attached to reflect the requested Bond appropriation and budget amendment.

This action is only to appropriate full funding to the projects so that they may proceed until completed using the approved Bond funding.

The information contained herein and Resolution 22-39 have been prepared by James Sanderson of Davenport Public Finance to effectuate this action.

BUDGET IMPACT

Adoption of the Resolution 22-39 will have no overall effect on the FY22 Budget other than to appropriate bond revenue. Future years' budgets will be affected by the remaining funding carried forward for the projects listed.

ATTACHMENTS

- Capital Project Summary
- Resolution 22-39

180 Horse Landing Road #4 • King William, VA 23086
(804) 769-4929 • financedir@kingwilliamcounty.us
kingwilliamcounty.us

**KING WILLIAM COUNTY
CAPITAL IMPROVEMENTS PROGRAM (CIP)
BOND PROJECTS**

Project	Amount
AES HVAC	1,700,000.00
Treatment Plant	500,000.00
KWHS Track & Field	1,200,000.00
CSPS Roof	950,000.00
CSPS HVAC Units	1,400,000.00
KWHS HVAC Units	800,000.00
Total	\$6,550,000.00

Revenue Source	Amount
2022 General Obligation Bond	\$6,663,123

RESOLUTION 22-39

**AMEND THE FY 2021-2022 OPERATING BUDGET & APPROPRIATE FUNDING FOR
KING WILLIAM COUNTY PUBLIC SCHOOLS 2022 GENERAL OBLIGATION BOND
CAPITAL PROJECTS**

WHEREAS, the Board of Supervisors of King William County, Virginia approved the issuance of a General Obligation Bond to fund School Capital Improvements via Resolution 22-19 on March 28, 2022; and

WHEREAS, the Board of Supervisors of King William County, Virginia recommends an amendment to the FY 2021-2022 Capital Fund Budget for the Cost of Issuance and the School Capital Projects approved for Bond funding in the amount of \$6,663,123; and

WHEREAS, the Board of Supervisors of King William County, Virginia must appropriate funding for the School Capital Projects with the intention that this funding be assigned to these projects and carried forward to future Fiscal Years until completion; and

WHEREAS, the Board of Supervisors of King William County, Virginia held a duly advertised Public Hearing to receive public comment on this matter on May 23, 2022;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, that the FY 2021-2022 Budget is hereby amended, and funds appropriated in the amount of \$6,663,123 for the 2022 General Obligation Bond funded School Capital Projects.

BE IT FURTHER RESOLVED that the County Administrator of King William County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

DONE this 23rd day of May, 2022.

AGENDA ITEM 8.c.

Resolution 22-40 - Adopt the King William County Comprehensive Plan - Blueprint 2041 - Sherry Graham,
Director of Planning

RESOLUTION 22-40

**REPLACE THE 2016 KING WILLIAM COUNTY COMPREHENSIVE PLAN AND ADOPT A
NEWLY REVISED COMPREHENSIVE PLAN – BLUEPRINT 2041**

WHEREAS, the County of King William has a Comprehensive Plan that was adopted on November 21, 2016 and §15.2-2229 of the Code of Virginia provides for the amendment of Comprehensive Plans; and

WHEREAS, in accordance with §15.2-2229 of the Code of Virginia the King William County Planning Commission conducted a duly advertised Public Hearing on May 3, 2022, to receive public comment and consider a recommendation to the Board of Supervisors to adopt the newly revised Comprehensive Plan - Blueprint 2041; and

WHEREAS, the Planning Commission voted to recommend approval of the newly revised King William County Comprehensive Plan – Blueprint 2041 with no provisions; and

WHEREAS, the Board of Supervisors conducted a duly advertised Public Hearing on May 23, 2022 to receive public comment and consider adoption of the newly revised Comprehensive Plan – Blueprint 2041; and

WHEREAS, the Board of Supervisors believes that public general welfare as well as good planning practices are served by updating the King William County Comprehensive Plan;

NOW, THEREFORE, BE IT RESOLVED, in accordance with §15.2-2229 of the Code of Virginia, the Board of Supervisors hereby adopts the newly revised King William County Comprehensive Plan – Blueprint 2041 in the form presented to the Board on this date.

DONE this 23rd day of May, 2022.

AGENDA ITEM 8.d.

Ordinance 06-22 - Repealing County Code Chapter 10, Article II, Division 3, Sections 10-91 through 10-93
Regarding Dangerous Dogs - Andrew R. McRoberts, County Attorney

ORDINANCE 06-22

**AN ORDINANCE TO REPEAL KING WILLIAM COUNTY CODE CHAPTER 10, ARTICLE II,
DIVISION 3, SECTIONS 10-91 THROUGH 10-93 REGARDING DANGEROUS DOGS**

WHEREAS, §3.2-6543.1 of the Code of Virginia (1950), as amended, allows the governing body of any locality to enact an ordinance regulating dangerous dogs that is parallel to Code of Virginia § 3.2-6540, 3.2-6540.01, 3.2-6540.02, 3.2-6540.03, or 3.2-6540.04; and

WHEREAS, the King William County Board of Supervisors adopted such parallel ordinance on February 23, 2009 in County Code Chapter 10, Article II, Division 3, Sections 10-91 through 10-93; and

WHEREAS, the King William County Board of Supervisors now desires to remove such parallel code from the County Code and adhere to the Code of Virginia §3.2-6540 through 3.2-6544, 3.2-6562.2, and 18.2-52.2 relating to dangerous dogs; and

WHEREAS, the King William County Board of Supervisors conducted a duly advertised public hearing on May 23, 2022 to receive public comment and consider the above action;

NOW, THEREFORE, BE IT ORDAINED that the Board of Supervisors of King William County, Virginia, does this 23rd day of May, 2022, repeal King William County Code Chapter 10, Article II, Division 3, Sections 10-91 through 10-93 and thereby adheres to the Code of Virginia §3.2-6540 through 3.2-6544, 3.2-6562.2, and 18.2-52.2 relating to dangerous dogs.

DONE this the 23rd day of May, 2022.

AGENDA ITEM 9.b.

All Points Broadband Grant Administration Agreement - Steve Hudgins, Deputy County Administrator

(Moved from 11.d.)

GRANT ADMINISTRATION AGREEMENT

This Grant Administration Agreement (this “Agreement”) is entered into as of the date last set forth below, by and between King William County, Virginia (“County”) and All Points Northern Neck, LLC (“APNN”). County and APNN are each a “Party” and are, collectively, the “Parties.”

WHEREAS, County and APNN are the Applicant and Co-Applicant, respectively, for Application ID 86508182021110239 ([as amended, modified, and/or supplemented by the Contract Negotiation Record](#), the “VATI Application”) to the Virginia Telecommunications Initiative (“VATI”) program, administered by the Virginia Department of Housing and Community Development (“DHCD”), and the project set forth in the VATI Application (the “VATI Project”) has been awarded \$5,400,000 in grant funding from DHCD (the “VATI Award”);

[WHEREAS, DHCD and County will enter into an agreement \(the “DHCD Agreement”\) that sets forth the terms and conditions of the VATI Award;](#)

WHEREAS, County has committed to provide APNN with \$2,500,000 in local contributions designated as match for the VATI Project (the “County VATI Match”);

WHEREAS, County wishes to serve as the fiscal agent and administrator for the VATI Project; and

WHEREAS, APNN will be responsible for designing, constructing, managing and operating the VATI Project.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Fiscal Agent. County will act as fiscal agent for the VATI Project and maintain accurate records of the financial expenditures of the VATI ~~monies~~[Award](#) and the County VATI Match, including, but not limited to financial reports, monthly funding draws, approval of APNN’s expenditures and invoices, and documentation of matching funds.

2. VATI Grant Management. County will provide overall grant management of the VATI Project and provide coordination and administration of the VATI Project by working as a liaison between APNN and DHCD to the extent required by DHCD guidelines and procedures.

3. Construction and Implementation of Broadband Services. APNN will be responsible for constructing, maintaining and operating the VATI Project in the manner set forth in the VATI Application. All facilities constructed by APNN will be owned by APNN and County shall have no obligation for ongoing maintenance related thereto.

4. Invoicing of Expenses and Payment of the VATI Award and the County VATI Match. Upon County's execution of the definitive agreement with DHCD relating to the VATI Award and the VATI Project, APNN will submit invoices for VATI Project expenses to County on a monthly basis, which invoices shall provide a breakdown of APNN's expenses consistent with DHCD guidelines and procedures. APNN will submit the invoice for any given month to County no later than the business day before the date on which County is required to submit its corresponding monthly report to DHCD. County will, in turn, submit such invoice to DHCD and request reimbursement for such expenses against the VATI Award, which reimbursement from DHCD shall be payable to County. All reimbursements from the VATI Award and the County VATI Match will be based on the remittance schedule included in the DHCD Agreement, a copy of which is attached hereto as Exhibit A. With respect to any monthly invoice submission by APNN, County will pay to APNN the VATI-reimbursable and County-reimbursable portion of such invoiced expenses within 10 calendar days of receipt of an invoice; provided, however, that County shall have no liability to pay APNN any portion of the VATI-reimbursable invoiced expenses unless and until the funds for such payment have been received from DHCD. Payments by County will be made in the manner specified by the invoice delivered by APNN. Notwithstanding the foregoing, APNN acknowledges and agrees that a certain portion of the VATI Award will be retained by DHCD and paid to APNN in accordance with the provisions of Section 8 of the DHCD Agreement.

5. Monthly Reports. When submitting a monthly invoice in accordance with Section 4, APNN will simultaneously submit a report to County reporting APNN's progress against established project milestones for the VATI Project as approved by DHCD.

6. Milestones. APNN agrees to meet the milestones for VATI Project deliverables in accord with the requirements of the DHCD Agreement.

7. Repayment of VATI Award.

a. APNN acknowledges that there are certain provisions of the DHCD Agreement that may require County to recoup funds paid from the VATI Award from APNN.

b. County shall notify APNN if County receives a notice from DHCD requiring County to recoup funds awarded from the VATI Award from APNN (a "Repayment Notice") as soon as practicable after County's receipt of the Repayment Notice.

c. In the event that DHCD requires or recommends submission of a corrective action plan or other plan to address deficiencies, or alleged deficiencies, with implementation of the VATI Project, APNN agrees to reasonably cooperate with County in preparing and submitting such plan.

d. APNN agrees to repay the amount specified in the Repayment Notice, in addition to all portions of the corresponding invoices for such amounts that were paid using funds from County, within thirty days of the date that County receives the Repayment Notice unless (i) otherwise agreed to by County and DHCD or (ii) the obligation to repay such funds is stayed by a court of competent jurisdiction.

e. APNN hereby consents to County's assignment to the Commonwealth of Virginia of County's rights under this Section 7 and agrees that (i) if any collection action in connection with a Repayment Notice is taken by County or County's assignee, including without limitation the Office of the Attorney General ("OAG"), APNN shall be liable to pay interest, administrative charges, collection costs, attorneys' fees, expert fees, consultant fees, and other applicable fees, and (ii) that interest on any outstanding repayment referred to the OAG shall accrue at the rate set forth in Section 6.2-301 A. of the Virginia Code (currently 6.0% per year) for the period from the date on which the repayment is due until paid.

8. Additional Agreements of, and Covenants by, APNN.

a. APNN will provide the required documents to County for any zoning and permit applications that may be required in connection with the VATI Project.

b. APNN will provide reporting and documentation to County, in a manner consistent with guidelines provided by DHCD for reporting on American Rescue Plan Act ("ARPA") compliance to DHCD or as otherwise reasonably required by County, for the purposes of allowing DHCD and County to document compliance with ARPA rules and regulations.

c. For a period of five years following the completion of the VATI Project, APNN agrees to allow County to inspect, on reasonable advance notice to APNN, the internal quality control/quality assurance records maintained by APNN in the ordinary course of business relating to the installation and operation of the VATI Project; provided, however, that APNN shall not be obligated to provide access to any documentation or information that APNN is required to keep confidential pursuant to any agreement with any third party.

d. APNN agrees that it shall provide DHCD with certain broadband service and coverage data and information regarding the VATI Project ("Service Territory Data") in the

time and formats established by DHCD in its Internet Service Provider Service Territory Data Submission Guidelines pursuant to Section P of Item 114 of Chapter 552, 2021 Acts of Assembly, 2021 Special Session I. Service Territory Data shall be submitted through the Broadband Provider Data Submission Portal for the Commonwealth of Virginia established by DHCD to securely accept such data.

e. The parties acknowledge and agree that APNN shall be considered a contractor to County, and not a sub-recipient (each within the meaning of 2 C.F.R. § 200.23), with respect to the VATI Award and the VATI Project. As such, APNN agrees that it shall comply with applicable state and federal law in its capacity as a contractor to County.

f. APNN agrees to reasonably cooperate with County with respect to County's obligations under the DHCD Agreement.

g. APNN agrees to recognize, in a commercially reasonable manner, DHCD's support of the VATI Project in all project-related communications with the media and its marketing publications during the term of the DHCD Agreement. The following statement is suggested: "This project was funded/supported in collaboration with the Commonwealth of Virginia's Telecommunication Initiative."

h. Upon completion of the installation of infrastructure for networks built as part of the VATI Project, APNN will provide speed validation data ("speed tests"), conducted on at least ten percent of the serviceable units distributed throughout the VATI Project service area.

9. Additional Obligations of County. During the term of this Agreement, County agrees to:

a. work with APNN to facilitate needed zoning and permit approvals for the implementation of the VATI Project; and

b. provide APNN with all necessary information available to it in carrying out project-related duties of APNN.

10. Representations and Warranties.

a. APNN hereby represents and warrants to County that all information and documentation submitted to County and/or DHCD by APNN in connection with or which accompanied the VATI Application and/or in connection with any contract or agreement that may result from the VATI Award was true and accurate in all material respects when provided.

b. APNN hereby represents and warrants to County that no principal, partner, shareholder, director, officer, member, manager or other employee of APNN with managerial control or responsibility over APNN or any significant aspect of APNN's operations in the Commonwealth of Virginia was employed (i) by DHCD and involved in the evaluation and scoring of applications received for consideration of a VATI award during a period of one (1) year prior to the date of the announcement of VATI project awards, or (ii) by the Governor's administration during a period of two (2) years prior to the date of the execution of this Agreement.

c. APNN hereby represents and warrants that the certifications set forth in subsections (a) and (b) above are true and correct in all respects and that County and DHCD may reasonably rely upon such certifications as statements of preexisting facts.

11. Termination for Cause. In the event that APNN breaches the terms of this Agreement, and such breach results in DHCD requiring County to return more than fifteen percent (15%) of the VATI Award in accordance with Section 9 of the DHCD Agreement, then (a) County may exercise any and all remedies set forth in this Agreement, including those set forth in Section 7 of this Agreement, and (b) following the exhaustion of any such remedies, County may terminate this Agreement on fourteen (14) days' notice.

12. Liability. County and its officials, directors, employees, agents, and attorneys shall not be responsible for any liability of APNN, or any affiliated person or any other person, arising out of or in connection with the installation, maintenance, upgrade, repair or removal of the VATI Project. County and its officials, directors, employees, agents, and attorneys shall have no liability to APNN, or any affiliated entity or any other person for any special, incidental, consequential or other damages as a result of the exercise of any right of County pursuant to this Agreement or applicable law.

APNN agrees to indemnify, defend and hold harmless County and its officers, directors, employees and agents from and against all claims, demands, losses, damages, liabilities, fines, and penalties, and all costs and expenses incurred in connection therewith, including, without limitation, reasonable attorney's fees and costs of defense, arising out of any breach by APNN of the terms and conditions of this Agreement, except to the extent proximately caused by the gross negligence or willful misconduct of County or its officers, employees and agents. In addition, APNN shall protect, indemnify, and hold harmless County and its officers, agents, and employees, from any and all demands for fees, claims, suits, actions, causes of action, or judgments based on the alleged infringement or violation of any patent, invention, article, arrangement, or other apparatus that may be used in the performance of any work or activity arising out of the use of any fiber optic cabling facilities except to the extent proximately caused by the gross negligence or willful misconduct of County or its officers, employees or agents. Notwithstanding anything

herein to the contrary, no officer, director, employee, agent or attorney of County shall have any personal liability for any such claims or otherwise.

5.13. Assignment. On written notice to County, APNN shall have the right to assign its right to payment under this Agreement to any third party providing credit or related accommodation to APNN or its affiliates related to the VATI Project. —Except as provided in Section 7(e), County may not assign its rights or obligations under this Agreement without the prior written consent of APNN.

6.14. Notices. Any notice under this Agreement will be made to the Parties at their respective addresses set forth below. Either Party may change its address upon 10 days' written notice to the other Party.

If to County, to:

King William County, Virginia
Attn: County Administrator
180 Horse Landing Road, #4
King William, Virginia 23086

with a copy (which shall not constitute notice) to:

Sands Anderson PC
Attn: Andrew R. McRoberts
PO Box 1998
Richmond, Virginia 23218

If to APNN, to:

All Points Northern Neck, LLC
Attn: Legal Notices
1021 E. Cary St., Suite 1150
Richmond, Virginia 23219

~~7.~~15. Miscellaneous.

a. This Agreement is governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to the conflict of laws provisions of such Commonwealth.

b. This Agreement shall inure to the benefit of and be binding upon each of the Parties and each of their respective permitted successors and permitted assigns.

c. The headings in this Agreement are for reference only and do not affect the interpretation of this Agreement.

d. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Agreement electronically (including by DocuSign or similar electronic signature software) or by facsimile shall be effective as delivery of an original executed counterpart of this Agreement.

e. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

16. Termination. If no circumstances arise that result in the early termination of this Agreement, then this Agreement will terminate when DHCD notifies County that all VATI Award requirements have been satisfied and the VATI Award has been closed out

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the parties hereto have executed this Grant Administration Agreement as of the date last set forth below.

KING WILLIAM COUNTY, VIRGINIA

By: _____
Name: _____
Title: _____
Date: _____

ALL POINTS NORTHERN NECK, LLC

By: _____
Name: James G. Carr
Its: Chief Executive Officer
Date: _____

EXHIBIT A

Remittance Schedule

Cost/Activity Category	Remittance Unit	VATI Unit Remittance	County Unit Remittance
<i>Network Preconstruction</i>	<i>Per mile released from Low Level Design</i>	\$ 9,803.76	\$ 3,621.40
<i>Network Construction</i>	<i>Per mile constructed</i>	\$ 23,788.05	\$ 10,986.90
<i>Serviceable Units</i>	<i>Per Serviceable Unit</i>	\$ 173.57	\$ 143.31

AGENDA ITEM 10.a.

Resolution 22-41 - Creating the King William Fire & EMS Water Rescue Program, Approval for the Appropriation and Expenditure of Donated Funds, and Statement of Appreciation for a Gift from the Estate of Charles S. Hunter, III - Stacy Reaves, Fire Chief

RESOLUTION 22-41

**CREATION OF THE KING WILLIAM COUNTY FIRE & EMS WATER RESCUE PROGRAM,
APPROVAL FOR THE APPROPRIATION AND EXPENDITURE OF DONATED FUNDS, AND
STATEMENT OF APPRECIATION FOR A GIFT FROM THE ESTATE OF CHARLES S.
HUNTER, III**

WHEREAS, there have been 72 water-related incidents dispatched in King William County, which is bordered by the Mattaponi and Pamunkey Rivers and contains 43 streams, since January 2017; and

WHEREAS, an efficient Water Rescue Program includes properly trained personnel; proper personal protective equipment for cold and abrasive environments; rescue equipment including ropes, victim harnesses, victim PFDs, lights, GPS, etc.; and

WHEREAS, startup costs for the program include one outboard powered rescue boat and trailer with two paddle boats for shallow and obstructed areas; ten qualified and trained rescuers to spread across the shifts; and all necessary equipment, personal protective equipment, and Victim Rescue Equipment estimated at approximately \$50,000; and

WHEREAS, a donation was given to King William County Fire & EMS from the estate of Charles S. Hunter, III which will fund 100% of the proposed Water Rescue Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the King William County Fire & EMS Water Rescue Program is hereby approved; and

BE IT FURTHER RESOLVED that the above described donation of funds is hereby appropriated for and the expenditure of such funds approved for use for said program; and

BE IT FINALLY RESOLVED that the Board of Supervisors of King William County expresses their gratitude for the generous gift given by Mr. Hunter and offers their deepest condolences to his family and friends.

DONE this 23rd day of May, 2022.

AGENDA ITEM 10.b.

Resolution 22-42 - Adopting the All-Hazards Mitigation Plan - Sherry Graham, Director of Planning

RESOLUTION 22-42

**RESOLUTION TO ADOPT THE MIDDLE PENINSULA REGIONAL ALL HAZARDS
MITIGATION PLAN**

WHEREAS, the County of King William, Virginia has experienced severe damage from a host of hazards such as flooding from hurricanes, nor'easters, wildfires, winter storms, tornadoes, and lightning on many occasions in the past century that have resulted in property losses, loss of life, economic hardships, and threats to public health and safety for all community residents, and

WHEREAS, the first Middle Peninsula Regional All Hazards Mitigation Plan ("the Plan") was undertaken as a regional planning project with all nine (9) jurisdictions participating in its development and adoption in 2006, 2011, and 2016; and

WHEREAS, all nine (9) Middle Peninsula jurisdictions and federally recognized Tribes in the region participated in the update of the Plan within the Federal Emergency Management Agency's required 5-year period; and

WHEREAS, the Plan update recommends many mitigation strategies that will help protect the residents and their property from the adverse effects of hazards that face King William County; and

WHEREAS, the Plan update was reviewed at a meeting of the King William County Board of Supervisors held on May 9, 2022, as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, that:

*Proposed for Adoption by King William County Board of Supervisors
May 23, 2022 Regular Meeting*

1. The Middle Peninsula Regional All Hazards Mitigation Plan update is hereby adopted as the official Plan for the County of King William, Virginia; and
2. The respective officials/staff identified in the implementation section of the Plan update are encouraged to implement the mitigation strategies and report on their activities, accomplishments, and progress to the King William County Board of Supervisors; and
3. The County Administrator and Board of Supervisors will report status updates on mitigation strategies to the Middle Peninsula Planning District Commission and the Federal Emergency Management Agency on an annual basis.

DONE this 23rd day of May, 2022.

AGENDA ITEM 11.a.

Resolution 22-43 - Appropriating Additional Funds to KWCPS for FY '22 for Fuel - **Natasha Joranlien, Director of Financial Services**

RESOLUTION 22-43
APPROPRIATING ADDITIONAL FUNDING FOR KING WILLIAM COUNTY PUBLIC
SCHOOLS FISCAL YEAR 2022 FOR FUEL EXPENSE

WHEREAS, King William County Public Schools (KWCPS) has incurred increased fuel expenses over what was budgeted for FY '2022; and

WHEREAS, revenues available to KWCPS as of April 30, 2022 include:

Motor Vehicle License Revenue	\$421,508.93
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<u>Food & Beverage Tax</u>	<u>\$429,660.12</u>
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Total	\$851,169.05	and
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WHEREAS, the FY '2022 Budget appropriated \$725,000 of these revenues to KWCPS, leaving a balance of \$126,169.05; and

WHEREAS, KWPS has requested additional funding be appropriated to their FY '2022 Operating Budget in the amount of \$100,000 to offset the increase in fuel expenses; and

WHEREAS, the King William County Board of Supervisors wishes to approve and appropriate additional funding in the amount of \$100,000 to the FY '2022 School Operating budget as requested by KWCPS;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY '2022 School Operating Budget is amended via an appropriation of an additional \$100,000 to offset the increase in fuel expenses.

DONE this the 23rd day of May 2022.

AGENDA ITEM 11.b.

Broadband Conference Summary - Steve Hudgins, Deputy County Administrator and Edwin H. Moren, Jr.,
Chairman of the Board of Supervisors

AGENDA ITEM 11.c.

FCC Affordable Connectivity Program - Edwin H. Moren, Jr., Chairman of the Board of Supervisors



Affordable Connectivity Program (ACP)

Edwin H. Moren

NACo Telecommunications and Technology
Committee Member

23 May 2022

1



Affordable Connectivity Program



- Federal Communications Commission Initiated
 - \$14.2B Program Enacted Under the Bipartisan Infrastructure Law on 31 Dec 2021
 - Replaced the Emergency Broadband Benefit Under the American Rescue Plan Act
- ACP Provides a Discount of:
 - Up to \$30 Per Month Towards Internet Service for Eligible Households
 - Up to \$75 Per Month Towards Internet Service for Households on Qualifying Tribal Lands
 - One-time Discount of Up to \$100 to Purchase a Laptop, Desktop Computer or Tablet From Participating Providers (With a Co-payment of More Than \$10 But Less Than \$50)

King William County, Virginia -- Established 1702

2



Eligibility Guidelines



- Has an income that is at or below 200% of the Federal Poverty Guidelines
- Participates in certain assistance programs, such as Supplemental Nutrition Assistance Program (SNAP) , Medicaid, Federal Public Housing Assistance, Supplemental Security Income, Special Supplemental Nutrition Program for Women, Infants and Children, or Lifeline
- Participates in one of several Tribal specific programs, such as Bureau of Indian Affairs General Assistance, Tribal Head Start (only households meeting the relevant income qualifying standard), Tribal Temporary Assistance for Needy Families program, or Food Distribution Program on Native American Reservations
- Is approved to receive benefits under the free and reduced-price school lunch program or the school breakfast program, including through the U.S. Department of Agriculture (USDA) Community Eligibility Provision
- Received a Federal Pell Grant during the current award year
- Meets the eligibility criteria for a participating broadband provider's existing low-income program

King William County, Virginia -- Established 1702

3



How to Enroll



- www.ACPbenefit.org
- Call (877) 384-2575 to Request a Mail-in Application

What is your full legal name?
Please provide your first, middle, and last name. Do not include a suffix.

First Name Middle Name (Optional)

Last Name

What is your date of birth?

Month Day Year

Identity Verification
Please select your form of identification from one of the following.

☐ Social Security Number

☐ Tribal ID Number

☐ Driver's License, Military ID, Passport, Taxpayer Identification Number (ITIN), or other Government ID

What is your home address?
Please provide your street number and name, city, state, and zip code.

Street Number and Name Apt, Unit, etc.

City State Zip Code

Do you qualify for Lifeline or the [Affordable Connectivity Benefit](#) through your child or a dependent?

King William County, Virginia -- Established 1702

4



Local Participating Providers



- Breezeline
 - <https://www.breezeline.com/acp>
 - <https://www.breezeline.com/acpfaq>
- Verizon Wireless
 - <https://www.verizon.com/home/promo/affordable-connectivity-program/>
- Cox (West Point)
 - <https://www.cox.com/residential/internet/affordable-connectivity-program.html>
- All Points Broadband Will Participate

King William County, Virginia -- Established 1702



Affordable Connectivity Program

Helping Households Connect

The Affordable Connectivity Program is an FCC program that helps connect families and households struggling to afford internet service.

The Affordable Connectivity Program provides:

- Up to \$30/month discount for broadband service;
- Up to \$75/month discount for households on qualifying Tribal lands; and
- A one-time discount of up to \$100 for a laptop, desktop computer, or tablet purchased through a participating provider if the household contributes more than \$10 but less than \$50 toward the purchase price.

The Affordable Connectivity Program is limited to one monthly service discount and one device discount per household.

Who Is Eligible?

A household is eligible for the Affordable Connectivity Program if the household income is at or below 200% of the [Federal Poverty Guidelines](#), or if a member of the household meets at least *one* of the criteria below:

- Received a Federal Pell Grant during the current award year;
- Meets the eligibility criteria for a participating provider's existing low-income internet program;
- Participates in one of these assistance programs:
 - SNAP
 - Medicaid
 - Federal Public Housing Assistance
 - Supplemental Security Income (SSI)
 - WIC
 - Veterans Pension or Survivor Benefits
 - or [Lifeline](#);
- Participates in one of these assistance programs and lives on [Qualifying Tribal lands](#):
 - Bureau of Indian Affairs General Assistance
 - Tribal TANF
 - Food Distribution Program on Indian Reservations
 - Tribal Head Start (income based)

Check out fcc.gov/ACP for a **Consumer FAQ** and other program resources.

Two-Steps to Enroll

1. Go to AffordableConnectivity.gov to submit an application or print out a mail-in application; and
2. Contact your preferred participating provider to select a plan and have the discount applied to your bill.

Some providers may have an alternative application that they will ask you to complete.

Eligible households must **both apply for the program and contact a participating provider to select a service plan.**

Call 877-384-2575

or find more information about the Affordable Connectivity Program at fcc.gov/ACP

AGENDA ITEM 11.d.

Resolution 22-44 - Reorganization of the King William County Social Services Board and Establishment of the King William County Social Services Advisory Board - Percy C. Ashcraft, County Administrator (Updated Resolution)

RESOLUTION 22-44

**REORGANIZATION OF THE KING WILLIAM COUNTY SOCIAL SERVICES BOARD AND
ESTABLISHMENT OF THE KING WILLIAM COUNTY SOCIAL SERVICES ADVISORY
BOARD**

WHEREAS, the Virginia Code § 63.2-302 states the local board of Social Services serving a single county shall be, at the discretion of the governing body of the county, either a local government official or a local board consisting of residents of the county; and

WHEREAS, the King William County Board of Supervisors desires the King William County Board of Social Services to be the County Administrator; and

WHEREAS, the King William County Board of Supervisors desires that all employees of the King William County Department of Social Services report to the local DSS Director, who is appointed and supervised by the King William County County Administrator, and be governed by the King William County Personnel Policies and Procedures; and

WHEREAS, the Virginia Code § 63.2-305 states if the governing body of the county designates, under the provisions of Virginia Code § 63.2-302, a local government official as constituting the local board, such governing body shall appoint a board to serve in an advisory capacity to such local government official with respect to the duties and functions imposed upon him by state law; and

WHEREAS, the King William County Board of Supervisors desires to create the advisory board as required by Virginia Code § 63.2-305;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors as follows:

BE IT RESOLVED that the County Administrator of King William County, Virginia is hereby designated as the County's Local Board of Social Services as permitted by Virginia Code §

63.2-302, effective immediately, with the powers and duties of such a board as stated therein and elsewhere in Chapter 3 of Title 63.2 of the Code of Virginia (1950), as amended; and

BE IT FURTHER RESOLVED that the current King William County Social Services Board is hereby eliminated, effective immediately; and

BE IT FURTHER RESOLVED that all employees of the King William County Department of Social Services shall report to the local DSS Director, who is appointed and supervised by the King William County County Administrator; and

BE IT FURTHER RESOLVED that the King William County Social Services Advisory Board is hereby established in accordance with Code of Virginia § 63.2-305, effective immediately, with the powers and duties as stated therein and elsewhere in Chapter 3 of Title 63.2 of the Code of Virginia (1950), as amended; and

BE IT FURTHER RESOLVED that the King William County Social Services Advisory Board shall consist of five citizen members to be appointed by the King William County Board of Supervisors, plus the County Administrator as an *ex officio* member, with initial appointments of citizen members as follows: (i) one member for a term of one year; (ii) one member for a term of two years; (iii) one member for a term of three years, and (iv) two members for terms of four years, and subsequent appointments for a term of four years each, except that appointments to fill vacancies that occur during terms shall be for the remainder of these unexpired terms; and

BE IT FINALLY RESOLVED that the King William County Board of Supervisors thank each of the members of the outgoing King William County Social Services Board for their service to the County and to its citizens.

DONE this 23rd day of May, 2022.

AGENDA ITEM 12.a.

Administration Report - Percy C. Ashcraft, County Administrator



County Administrator's Report

May 23, 2022 Meeting of the Board of Supervisors

Meetings & Special Dates

May

1. MPPDC Meeting – May 25, 7pm; 125 Bowden Street in Saluda
2. Buffet Breakfast Fundraiser for Lower King & Queen Fire & EMS – May 28, 7-10am; Nick's Spaghetti & Steak House
3. West Point Farmers Market – May 28, 8am – 12:00 Noon; The Pavilion at Riverwalk Park
4. Upper Mattaponi Powwow – May 28, 10am – 5pm; Upper Mattaponi Indian Tribe Tribal Grounds
5. Upper Mattaponi Powwow – May 29, 1-5pm; Upper Mattaponi Indian Tribe Tribal Grounds
6. Memorial Day (County Offices Closed) – May 30

June

1. Board of Zoning Appeals – June 1, 6:30pm; Board Room
2. Recreation Commission Meeting – June 2, 7pm; 360 Community Center
3. Jammin' On the Point Summer Concert Series – June 3, 6-9:30pm; West Point Town Park
4. West Point Farmers Market – June 4, 8am – 12:00 Noon; The Pavilion at Riverwalk Park
5. Planning Commission Meeting – June 7, 7pm; Board Room
6. Mangohick VFD Open House – June 8, 6-10pm; Mangohick VFD
7. Economic Development Authority Meeting – June 8, 7pm; Board Room
8. King William County Staff Cookout – 4-7pm, Administration Building
9. West Point Farmers Market – June 11, 8am – 12:00 Noon; The Pavilion at Riverwalk Park
10. Board of Supervisors Work Session – June 13, 7pm; Board Room
11. West Point Farmers Market – June 18, 8am – 12:00 Noon; The Pavilion at Riverwalk Park
12. King William School Board Meeting – June 21, 6pm; Hamilton-Holmes Middle School
13. Wetlands Board Meeting – June 22, 7pm; Board Room
14. Food Trucks by the River – June 24, 5-7pm; The Pavilion at Riverwalk Park
15. Chesty Puller 10K – June 25, 7:30am; West Point Town Park
16. West Point Farmers Market – June 25, 8am – 12:00 Noon; The Pavilion at Riverwalk Park
17. Bluegrass Family Day, Fly-In, and Car Show – June 25, 9:30am-4pm; Peninsula Regional Airport
18. Board of Supervisors Regular Meeting – June 27, 7pm; Board Room.

Notes & Updates

1. Personnel
 - a. Jamie Rooker resigned position in Maintenance.
 - b. Benjamin Shumaker resigned position in IT.

- c. Lt. Jacob Schuhle resigned position in Fire & EMS.
 - d. Brandon Pritchard promoted to Lieutenant in Fire & EMS.
 - e. Letecia Loadholt resigned position in Social Services.
2. John Montoro from VML/VACo continues to assist with completing reconciliations that will be used to complete the FY '21 audit. He was not able to meet the initial May 15 deadline. County Finance Department has already begun assuming the responsibilities for the FY '22 reconciliations.
 3. The week of May 23 will be the foliage test for the upgrade of the Public Safety Radio System. If that goes well, the system could possibly go live in late June or early July.
 4. Job posting has been made to begin the process of hiring a new Director of Social Services.
 5. County-KW School Division staffs will be meeting soon to brainstorm regarding the future construction of a new Vehicle Maintenance Garage. The project could be proposed as part of the FY '24 Budget.
 6. HVAC units will soon be replaced at Station 1.
 7. A new sign will soon be installed at the Parks & Recreation office at the 360 Community Center.
 8. Improvements continue to be made at the King William Recreation Park to the Little League fields ahead of an all-star tournament scheduled for June. The improvements include additional dirt on certain fields, light installation, and upgrades to dugouts.
 9. A vinyl floor will soon be installed at the Regional Animal Shelter.
 10. Talks are underway between the Town of West Point and County Staff to upgrade the GIS process for both entities.
 11. The Finance Department will soon be accepting quotes on identifying a vendor to coordinate all the leases for County equipment such as copiers, printers, scanners, etc. Currently there are numerous vendors, and it is very difficult to manage.
 12. County Staff will soon be evaluating all the major software programs the County uses and developing a plan for each one to continue to interact better with departments and agencies.
 13. Hampton Roads Sanitation District has been asked to provide a timeline for its upgrade to its sewer plant, now scheduled for completion in March, 2025.
 14. County Staff is pushing DEQ officials to see movement in the water withdrawal permits that have been submitted.
 15. The Economic Development Authority is planning to build its own website to market available properties in the County.
 16. County Staff is seeking proposals for a consultant to be retained to develop an expanded recreation program.

17. A tentative date of July 22 from 3-7pm has been established for a "Farmer's Market & Family Fun Night." The event will be sponsored by the EDA.
18. An agreement with all involved to expand broadband throughout the County is expected May 25.
19. The Attorney General asked for some additional information regarding the County's Redistricting Plan before granting final approval.
20. Sweet Sue Solar Farm proposal was given a one-year extension by the General Assembly.

AGENDA ITEM 12.b.

Consideration of Special Meeting for FOIA and Parliamentary Procedure Training - Percy C. Ashcraft, County Administrator

AGENDA ITEM 12.c.i.

Animal Activities Report

Regional Animal Shelter
Animal Activities Report
April 2022

Dogs Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	6	38	0	0	0	3	0	5	0	0	6	46
KW Animal Control	5	21	0	1	0	1	8	9	0	0	13	32
K & Q Animal Control	7	19	0	0	0	1	4	21	0	0	11	41
King William Citizens	3	9	0	0	0	0	1	17	0	0	4	26
King & Queen Citizens	0	0	0	0	0	0	0	0	0	0	0	0
Other	21	87	0	1	0	5	13	52	0	0	34	145
Totals												
Disposition (Dogs)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	7	29	8	26	10	63	9	27	0	0	34	145
Cats Received	Stray		Seized		Bite Cases		Surrendered		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	6	24	0	0	0	0	8	15	0	0	14	39
KW Animal Control	1	1	0	0	0	0	1	8	0	0	2	9
K & Q Animal Control	1	2	0	0	0	0	8	36	0	0	9	38
King William Citizens	0	0	0	0	0	0	3	14	0	0	3	14
King & Queen Citizens	0	0	0	0	0	0	0	0	5	5	5	5
Other	8	27	0	0	0	0	20	73	5	5	33	105
Totals												
Disposition (Cats)	Reclaimed		Adopted		Transferred		Euthanized		Other		Total	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	1	2	3	9	25	74	4	20	0	0	33	105
Feral Cats	Other Species Handled		Other Species Handled		Other Species Handled		Other Species Handled		Other Species Handled		Other Species Handled	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Month	6	14					0				0	
Totals												
5 kittens born at RAS												
Other Received Explanation	Other Received Explanation											
	Other Received Explanation											
Other Disposition Explanation	Other Disposition Explanation											
	Other Disposition Explanation											
Animals On Hand	Animals On Hand											
	Animals On Hand											
Dogs	Dogs											
	Dogs											
5/1/22	12	Cats	3	Other Species	0							



20201 King William Road
P.O. Box 215
King William, Virginia 23086
804-769-4983 Fax: 804-769-4993

April 2022 Animals Euthanized Explanation

Cats Euthanized: 4

- 1 stray unclaimed feral cat trapped by King William Animal Control
- 1 stray unclaimed feral cat trapped by King William resident
- 1 owned feral cat surrendered by King William resident
- 1 stray unclaimed blind feral cat trapped by King & Queen Animal Control

Dogs Euthanized: 9

- 1 stray unclaimed senior Hound by King & Queen Animal Control
- 1 stray unclaimed heartworm positive Hound by King & Queen Animal Control
- 1 surrendered German Shepherd with painful broken tail by King & Queen Animal control
- 1 stray unclaimed skunked Hound with several bite wounds on face and muzzle by King William Animal Control
- 1 stray unclaimed Pit Bull brought to Shelter by King William citizen
- 1 surrendered Hound with multiple bite history by King & Queen citizen
- 1 stray Hound from King & Queen County euthanized by vet due to a broken spine
- 1 surrendered senior Hound by King & Queen County Animal Control, heartworm positive, tumors hanging from elbows and on rear feet
- 1 surrendered senior Hound by King & Queen Animal Control, heartworm positive, mammary tumors and tumor on rump

SPAY/NEUTER SAVES LIVES

AGENDA ITEM 12.c.ii.

Building Department Report

BUILDING DEPARTMENT REPORT

	January	February	March	April
TOTAL PERMITS ISSUED	56	67	65	115
BUILDING INSPECTIONS COMPLETED	287	463	425	483
NEW COMMERCIAL PERMITS	1	1	2	1
NEW DWELLINGS	11	15	9	6
CERTIFICATE OF OCCUPANCY	7	12	19	15
PLAN REVIEW	11	28	12	18

AGENDA ITEM 12.c.iii.

Fire & EMS Department Report



Stacy Reaves, Fire Chief

King William Fire & Emergency Services Department Report May 23, 2022

- The Recruits continue to progress well. Firefighter 1 Live Structure Fire Burns are scheduled for June 1. All the KWFE recruits have successfully passed the state practical and written tests for Hazmat Awareness and Operations.
- Department leadership is working to develop procedures and tactical guidelines to define goals and expectations for emergency and non-emergency responses to ensure quality of service.
- Ambulance 1805 was involved in a motor vehicle collision. No citations were issued to the driver of the county vehicle. The vehicle has been delivered to the FESCO service center. Chesterfield Insurers have been notified and the claim has been filed.
- We are working towards creating a CERT - Citizens Emergency Response Team. Assistant Chief Jones has finished his training for CERT instructor.
- Assistant Emergency Manager Bartol has continued work on CodeRed as an internal notification system to be utilized by department heads. Training for CodeRed administrators chosen by County Administrator has been completed.
- The process to begin building a COOP plan has begun and all departments have been given a questionnaire to complete and return.
- Battalion Chief Brown will assist Chesterfield Fire and EMS with their officer's promotional process May 17, 2022.
- All employees have completed annual training for Bloodborne Pathogens, Sexual Harassment, OSHA, HIPPA, Diversity, Computer Security, Violence in the Workplace, and Electrical and Fire Safety.
- Chief Reaves has completed the required FEMA course Radiological Emergency Preparedness Post-Plume Awareness Course. This course is required by FEMA and the Nuclear Regulatory Commission to be completed every 8 years for localities part of the Surry Nuclear Power Station Ingestion Pathway Zone.
- King William Fire and EMS has been approved by the Board of Pharmacy for a Controlled Substance Registration Certificate. This is required by the Code of Virginia for storage of medications used in EMS.



Stacy Reaves, Fire Chief

April 2022 Calls based on reports in reporting software:

	MVFD	KWFE	WPVFR	Totals
Fire	2	23	22	47
EMS	13	94	45	152
Totals	15	117	67	199

	KWFE
Possible Life Threat Medical	11
MVA	10
MVA Extrication	2
MVA Pedestrian	0
Structure Fire	1
Wildland Fire	2
Civilian Injury	0
Cardiac Arrest	1
ROSC	0

Year to Date 2022 Calls based on reports in reporting software:

Year to Date 2022 Calls by Report				
	MVFD	KWFE	WPVFR	Totals
Fire	20	84	91	195
EMS	63	378	185	626
Total Calls	83	462	276	821

	KWFE
Possible Life Threat Medical	95
MVA	34
MVA Extrication	3
MVA Pedestrian	1
Structure Fire	11
Wildland Fire	15
Civilian Injury	0
Cardiac Arrest	14
ROSC	5

AGENDA ITEM 12.c.iv.

Sheriff's Department Activity Reports

	KING WILLIAM SHERIFF'S OFFICE 351 COURTHOUSE LN, SUITE 160 KING WILLIAM, VA 23086	Statistics Overview RMS Statistics for Month: 04 Year: 2022 Print Date:05-04-2022 Print Time:14:48	
---	--	--	--

System	Total
Arrests	24
Incident Reports	82
Citations	38
CFS	951
Field Contacts	0
SWC	0
Towed Vehicles	0
Warnings	0
Warrants	48

	KING WILLIAM SHERIFF'S OFFICE 351 COURTHOUSE LN, SUITE 160 KING WILLIAM, VA 23086	IBR Code
		RMS Statistics for Month: 04 Year: 2022
		Incident Reports Print Date:05-04-2022 Print Time:13:59

UCR Code	Count
13B-Simple Assault	1
13C-Intimidation	1
16.1-253.2-PROTECTIVE ORDER: VIOLATION	1
18.2-103-SHOPLIFT/ALTR PRICE/CONCEAL/XFER GOODS <\$1000	1
18.2-137-MONUMENT: UNLAWFUL DAMAGE, NO INTENT TO STEAL	1
18.2-266-DWI: 1ST OFF, BAC .15-.20%	1
18.2-266-DWI: 1ST OFFENSE	3
18.2-388-INTOXICATION IN PUBLIC	1
18.2-57-ASSAULT: (MISDEMEANOR)	1
18.2-57.2-ASSAULT & BATTERY - FAMILY MEMBER	6
18.2-95-GRAND LARCENY: FIREARM, NOT FROM A PERSON	1
18.2-96-PETIT LARCENY: <\$1000 NOT FROM A PERSON	2
23D-Theft From Building	1
23F-Theft From Motor Vehicle	2
23H-All Other Larceny	2
26A-False Pretenses/Swindle/Confidence Game	1
26E-Wire Fraud	1
290-Destruction/Damage/Vandalism of Property	1
3.2-6569-CIVIL; SEIZE/IMPOUND ANIMAL	1
46.2-817-LAW ENF COMMAND: DISREGARD OR ELUDE, ENDANGER	1
90F-Family Offenses, Nonviolent	4
90Z-All Other Offenses	5
ANIMBD-ANIMAL BITE DOG/CANINE	1
CIVILD-CIVIL DISTUBANCE/VERBAL DISPUTE	1
DOA-DEAD ON ARRIVAL/DECEASED PERSON	2
FOUND-FOUND PROPERTY	1
JUVI-JUVENILE ISSUE	1
LOST-LOST PROPERTY	1
MENTAL-MENTAL SUBJECT	1
SUICA-SUICIDE ATTEMPT	1
SUICT-SUICIDE THREATENED	1
SUSA-SUSPICIOUS ACTIVITY	1
WARR-WARRANT SERVICE	13
** TOTAL **	82

AGENDA ITEM 12.c.v.

Utilities Department Report

KING WILLIAM UTILITY DEPARTMENT
MONTHLY ACTIVITY REPORT - APRIL 2022

PROJECTS

ITEM	STATUS	NOTES
Industrial Park Water System	Ongoing	Submittals have been turned into DEQ
Kennington Office Warehouse	Started 1/25/2021	Building is under construction.
McCauley Park Sec. 2	Under Construction	All water lines installed. Tied into Project 100%
Central Crossings Sec 2B	Under Construction	Water and Sewer being installed; Water line being pressure tested
DEQ Withdrawl Permit : Central Garage System	Ongoing	Submittals have been turned into DEQ for evaluation
Kennington Section 2B	Under Review	Not yet started
Kennington Section 2C	Under Review	Not yet started
Highview Section 1	Under Review	First Submittal
McCauley Townhomes	Under Review	First Submittal
Manfield Water Tower	Approval from Board	Survey ongoing

INFRASTRUCTURE GROWTH

	MONTHLY	FYTD
Water Connections	3	76
Sewer Connections	3	76
Water Meter Sales	5	61

SERVICE AND REPAIRS

	MONTHLY	FYTD
Miss Utility tickets	71	730
Repair items addressed	1	10
Flow Tests	0	3
Customer Transfers (Manual meter reads)	9	108
Replace defective meters	7	75
Manual Meter reads after Electronic Billing Reads	0	117
Bac't Samples per month	7	77
Number of inspection per working project	20	212
DEQ readings using Levellogger	2	18
Daily Water Usage Readings (3 wells)	26	212

Weekly Well Inspections (4 wells)	24	171
Total Water Utility Customers	667	667

AGENDA ITEM 12.c.vi.

Synopsis from MPPDC Meeting



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock

Hon. Fleet Dillard

Gloucester County

Hon. Ashley C. Chriscoe
(Vice-Chairman)
Hon. Kenneth W. Gibson
Dr. William G. Reay
Ms. Carol Steele

King and Queen County

Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J.
Swartzwelder
(Chairman)

King William County

Hon. Ed Moren, Jr.
Hon. Travis J. Moskalski
(Treasurer)
Mr. Otto O. Williams
Mr. Percy C. Ashcraft

Town of West Point

Hon. James Pruett
Mr. John Edwards

Mathews County

Hon. David Jones
Hon. Melissa Mason
Mr. Harry Meeks

Middlesex County

Hon. Wayne H. Jessie, Sr.
Hon. Reggie Williams, Sr.
Mr. Gordon E. White

Town of Urbanna

Hon. Marjorie Austin

Secretary/Director

Mr. Lewis L. Lawrence

TO: Middle Peninsula County Administrators and Town Managers
Assistant Co. Administrators and Assistant Town Managers
County Board of Supervisors
Town Council Members
MPPDC Board of Commissioners
Planning Directors
Economic Development Authority Members

FROM: Lewie Lawrence, MPPDC Executive Director

DATE: May 11, 2022

RE: Synopsis of MPPDC Meeting of April 27, 2022

In an effort to bring broader awareness to the work of the Middle Peninsula Planning District Commission to all elected officials and locality administrators and to alert you as to items that may require local participation or input, after each monthly meeting MPPDC staff will transmit a quick update on items discussed at the PDC meeting.

We hope this is of benefit to you. Please do not hesitate to contact me or my staff if you have any questions or want more information on any of the topics discussed.

Thank you.

Attachment

Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, April 27, 2022

125 Bowden Street

Saluda VA 23149

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, April 27, 2022 at 7:00 p.m. In the absence of the MPPDC Chairman, Vice-Chairman, Chriscoe welcomed everyone in attendance.

II. Approval of March Minutes

III. Approval of Financial Report for March

IV. Executive Director's Report on Staff Activities for the month of April

V. MPCBPAA Update

VI. MPA Update

VII. MPPDC Public Relations/Communications Update

VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

IX. Coastal Resilience Master Plan

MPPDC Deputy Director, Curt Smith provided each Commissioner with a copy of the Phase 1 Virginia Coastal Resilience Master Plan and reviewed the topics directly related to the Middle Peninsula. The Virginia Coastal Resilience Master Plan 2021 is available in an online viewer at: <https://www.dcr.virginia.gov/crmp/plan>

X. Update on Bay Act Guidance Related to Flooding

MPPDC Deputy Director, Curt Smith discussed the primary concerns with the draft guidance as it relates to the Middle Peninsula.  [Draft Clean CBPA Climate Change Guidance 3.28.22.pdf](#)

Illustrating resilience and water quality can be tied together, The Compendium of Federal Nature-Based Resources for Coastal Communities, States, Tribes, and Territories was provided to each Commissioner. <https://www.noaa.gov/sites/default/files/2022-04/Nature-based-Solutions-Compendium.pdf>

XI. Other Business

○ **2022 Wood Foundation Health Rankings**

King William County Administrator, Percy Ashcraft shared a handout illustrating the 2022 health rankings of the 6 Middle Peninsula counties when compared to all counties and cities ranked in Virginia from 2011 to present.

<https://www.countyhealthrankings.org/app/virginia/2022/overview>

XII. Adjournment

AGENDA ITEM 12.c.vii.

Virginia Career Works Bay Consortium Region CLEO Meeting Notes

Virginia Career Works Bay Consortium Region

CLEO Meeting: 5.11.2022

To be sent by email: Contact Spreadsheet, 2 page data sheet

Summary Points for Center Operations:

1. In terms of visitor traffic, we are seeing a return to pre-pandemic numbers with:
 - a. Increases in Eastern Shore and Northern Neck (formerly Warsaw reference)
 - b. The VCW Fredericksburg Center is following the trend line of 2019
2. Outreach and events
 - a. Our workshop calendar continues to remain full (expanding advertising to Eastern Shore in progress for the end of 4th quarter)
 - i. Digital Skills workshops are of increasing popularity and dedicated individuals are attending to gain credentials through Northstar
 - ii. LinkedIn Learning workshops are being reworked into a Professional Development Resource workshop to highlight a number of no cost online credential programs building partnership with local resources, specifically local libraries to enhance community access and knowledge of learning opportunities.
 - iii. Increase in 2nd week Spanish course offerings
 1. RARAE expanding Spanish GED services
 - b. Community colleges are working to transition to post-pandemic operational norms
 - i. As community colleges launch virtual engagement CENTERS are working to integrate this increased access into Resource Room operations
 1. Example: Germanna Community College has launched a virtual interface for enrollment consultation and financial aid. This expands consultation opportunities for center clients can use a tablet and a room to meet with college staff for consultation
 - ii. Building better pathways to local businesses. Colleges are reviewing Perkins Grant funds and operations and seeking to integrate VCW CENTER business relationships into more hands-on pathways for students to learn about through: expert guest speakers, business tours, internships, and apprenticeships.
 - c. Increase in job fair participation both hosted and partnering with the CENTER.
 - i. Sample:
 1. Mary Washington Hospital partnerships
 2. Waffle House
 3. CVS Warehouse
 4. Eastern Shore partnership and presence at Job Fairs
 - a. Main Street Cape Charles-Seeking to make the Eastern Shore office a leader in next year's operation
 - d. Expanding outreach to none traditional events
 - i. Resource Fairs
 - ii. Internship Expos
 - iii. Targeted partnership activities to reach disadvantaged individuals:
 1. Right Road Training (FAILSAFE_ERA) Partnership

3. Major focus on re-building Center foundations post-pandemic
 - a. Data Collection-Uniform Across Centers, Relevant, Timely
 - b. Developing a CENTER STAFF elevator speech-Many agencies under 1 roof
 - c. Organization-Expanding marketing and public event outreach
 - d. Communication-Staff meeting, Partner Meetings, Strategic Planning
4. Special focus
 - a. Youth outreach
 - i. Have spreadsheet for school contacts will send out to seek assistance in filling in the blanks
 - ii. Launch of Career Adventure Program
 1. What needs were gathered in speaking to schools?
 - a. **Where are the job seekers?**
 - i. Youth is a large category. This category is split between college track, technical track, and “lost generation”.
 - b. **Educational struggles...**
 - i. New staff in key areas
 - ii. Cuts to career planning and exploration
 - iii. COVID-19 protocol constraints
 - iv. Virtual learning exposure
 - v. More students are seeking work at a younger age and lack a career pathway plan
 - c. **Lack of access for youth**
 - i. Limited exposure due to social economic status, transportation limitations, personal networks
 - d. **Territorial Migration**
 - i. Virginia wants youth to stay and become valuable contribute members to their community
 2. Model Slide
 - a. **Flexible**
 - i. Engage youth throughout what is normally an “extended break” balancing summer fun and learning
 - ii. Career boot camp concept
 - b. **Engaging**
 - i. Integrate the new technology standards in-person and virtual
 - ii. Career exploration that is relevant to individual interest
 - iii. Identifying local resources and employers to root student in the tools within their own backyard
 - c. **Empowering**
 - i. Today's youth will face a series of career changes
 - d. **Investing**
 - i. Providing funds and resources to enable youth to move more freely in their community
 - ii. Wrapping together resources
 3. Details
 - a. July, August, September

AGENDA ITEM 12.c.viii.

VDOT Transportation Briefing



Fredericksburg

King William County Board of Supervisors May 2022 VDOT Transportation Briefing

Construction Projects Underway

UPC 116636 - Eltham Bridge Inspections Project underway, the purpose of the project is to identify specific areas for any needed future rehabilitation efforts.

UPC 116589 - Edge line rumble strips underway Routes 30 and 360 countywide

UPC 106179 – Route 600 Turn lane addition at Route 360, underway

UPC 117198 – Route 33/30 Crosswalk Repair, underway

Asphalt Paving Route 2022

Route 30 – From 0.14 mile east Route 360 (Richmond/Tappahannock Hwy) to 0.17 mile east Route 600 (East River Road) 2.68 miles

Cape Seal Routes 2022

Route 1007 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1008 – From End State Maintenance to Route 30 (King William Avenue) 0.2 miles

Route 1012 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1022 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.12 miles

Route 1023 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.13 miles

Route 1024 – From Route 1108 (C Street) to Route 30 (King William Avenue) 0.12 miles

Route 1108 – From Route 1207 (14th Street) to Route 30 (King William Avenue) 0.24 miles

Route 1108 – From Route 1108 (C Street) to Route 1007 (Lynndale Street) 0.31 miles

Route 1118 – From Kent Street to Route 1108 (Kirby Street) 0.08 miles

Route 1118 – From Route 1108 (Kirby Street) to Route 30 (King William Avenue) 0.07 miles

Route 1122 – From Intersection Kent Street/ESM to Intersection Route 30 (Main Street) 0.16 miles

Route 1207 – From Intersection Route 30/33 (Main Street/14th Street) to Intersection Kent Street/ESM 0.17 miles

Resurfacing Route 2022

Surface Treatment Route

Route 629 – Jacks Creek Road

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan: As a reminder the board prioritized seven roads on the six-year plan, they are listed in priority order below.

Route 634 Kentucky Road – UPC 114818 – Spring 2023

Route 633 Sandy Point Road – UPC 114819 – Spring 2023

Route 624 Trimmers Shop Road – UPC 114820 – Spring 2023

Route 617 W. Spring Forest Road – UPC 115626 – Spring 2024

Route 627 E. St, Johns Church Road - UPC115635 - Spring 2025

Route 621 Green Level Road – UPC 115628 – March 2026

Construction Projects Next 24 Months

None

Bridge Projects next 24 Months

UPC 118975 – Route 629 over Jacks Creek – Spring 2023

Traffic Engineering Requests

None

Supervisor Requests

Review of AADT Traffic counts at various locations.

Meetings of Significance

Attended Board meeting(s) for Secondary Six Year Plan (SSYP) Public Hearing.

Maintenance Operation Highlights

Completed Projects

- West Point Street Sweeping
- Route 360 Shoulder Repair
- West Point DI Clean-Out
- Guardrail Brush Cutting countywide
- Daylighting Signs countywide
- Sign Repair countywide
- Unpaved road maintenance countywide

- Patch potholes countywide

Upcoming Projects

- Route 640 Ditching
- Route 33/30 West Point Crosswalk repair – May 23 Night Work •
- Brush Cutting Guardrails
- Sign Repairs/Daylighting signs countywide
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 0
- Subdivision reviews completed: 0
- Average number of days per review: 0
- Number of permits issued: 2
- Number of permits completed: 7

Contact for questions or concerns:

Lee McKnight

Residency Administrator

Administrator (804) 286-3115

lee.mcknight@vdot.virginia.gov

Ron Peaks

Assistant Residency

(804) 286-3118

ronald.peaks@vdot.virginia.gov

**VIRGINIA IS FOR LOVERS,
NOT LITTER**

AGENDA ITEM 12.c.ix.

VPPSA Drop Off Recycling Report

Drop Off Recycling
Site Detail
April 2022

King William County

	Request Date	Pull Date	Delivery Date	Location	Weight
Epworth					
Paper	No Pulls				
Containers	13-Apr	14-Apr	14-Apr	TFC	2840
				Total	2840
				Average	2840

Landfill					
Paper	No Pulls				
Containers	No Pulls				

Transfer Station					
Paper	30-Mar	30-Mar	25-Apr	RMR	7240
				Total	7240
				Average	7240
Containers	7-Apr	7-Apr	8-Apr	TFC	2780
	21-Apr	21-Apr	21-Apr	TFC	2880
				Total	5660
				Average	2830

VFW Road					
Paper	No Pulls				
Containers	No Pulls				

Drop Off Recycling

King William Number of Collections

FY 21	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	1	0	1	0	1	1	3	1	6
August	0	1	0	0	0	0	1	2	1	3
September	0	0	0	0	0	1	0	2	0	3
October	1	1	0	1	0	2	0	1	1	5
November	0	1	0	1	1	0	0	5	1	7
December	0	1	0	0	0	1	2	2	2	4
January	0	2	0	1	0	1	0	3	0	7
February	0	1	0	0	0	1	0	2	0	4
March	0	1	0	1	1	0	0	2	1	4
April	0	1	1	0	0	1	2	2	3	4
May	0	1	0	1	0	1	0	3	0	6
June	1	0	0	1	0	0	0	1	1	2
Totals	2	11	1	7	2	9	6	28	11	55

FY 22	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	2	0	0	0	2	0	3	0	7
August	0	1	0	1	0	1	1	2	1	5
September	0	1	1	0	1	0	0	3	2	4
October	0	1	0	2	0	1	0	2	0	6
November	0	1	0	0	0	1	1	3	1	5
December	1	0	0	2	0	1	3	1	4	4
January	0	1	0	0	0	0	1	3	1	4
February	0	1	0	1	1	1	1	2	2	5
March	0	1	0	1	0	1	0	3	0	6
April	0	1	0	0	0	0	1	2	1	3
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
Totals	1	10	1	7	2	8	8	24	12	49

Drop Off Recycling

King William Total Weights (Pounds)

FY 21	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	2,800	0	3,080	0	2,880	7,380	8,260	7,380	17,020
August	0	2,660	0	0	0	0	9,080	5,860	9,080	8,520
September	0	0	0	0	0	3,000	0	5,560	0	8,560
October	11,260	2,900	0	2,800	0	5,520	0	3,240	11,260	14,460
November	0	2,900	0	2,860	11,200	0	0	14,860	11,200	20,620
December	0	3,300	0	0	0	2,520	17,260	6,400	17,260	12,220
January	0	6,260	0	2,760	0	4,440	0	10,240	0	23,700
February	0	4,360	0	0	0	3,020	0	6,000	0	13,380
March	0	3,260	0	2,240	14,460	0	0	6,420	14,460	11,920
April	0	3,180	12,140	0	0	3,040	13,660	6,020	25,800	12,240
May	0	3,160	0	2,800	0	2,840	0	8,820	0	17,620
June	6,720	0	0	1,720	0	0	0	3,460	6,720	5,180
Totals	17,980	34,780	12,140	18,260	25,660	27,260	47,380	85,140	103,160	165,440

FY 22	Epworth		Landfill		VFW Road		Transfer Station		Total	
	Paper	Container	Paper	Container	Paper	Container	Paper	Container	Paper	Container
July	0	6,820	0	0	0	3,920	0	10,000	0	20,740
August	0	2,120	0	1,740	0	3,520	6,440	6,280	6,440	13,660
September	0	1,760	7,560	0	12,680	0	0	8,300	20,240	10,060
October	0	3,060	0	5,020	0	2,780	0	6,080	0	16,940
November	0	2,860	0	0	0	2,640	7,120	8,840	7,120	14,340
December	7,980	0	0	5,760	0	2,960	18,660	2,920	26,640	11,640
January	0	2,560	0	0	0	0	8,360	9,080	8,360	11,640
February	0	3,020	0	2,220	7,580	2,780	5,520	6,100	13,100	14,120
March	0	2,900	0	2,280	0	2,920	0	8,800	0	16,900
April	0	2,840	0	0	0	0	7,240	5,660	7,240	8,500
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
Totals	7,980	27,940	7,560	17,020	20,260	21,520	53,340	72,060	89,140	138,540

Drop Off Recycling

Total Weights (Pounds)

FY 21

	Paper	Container
July	92,860	124,780
August	160,820	102,040
September	66,680	87,820
October	112,980	134,260
November	87,200	113,280
December	127,160	97,979
January	105,580	120,380
February	132,860	81,800
March	96,780	97,340
April	142,660	98,180
May	83,380	103,800
June	84,260	107,140
Totals	1,293,220	1,268,799

FY 22

	Paper	Container
July	92,200	133,600
August	134,920	104,160
September	132,960	97,240
October	124,200	83,720
November	55,280	85,280
December	172,940	74,380
January	83,300	102,621
February	108,440	68,700
March	62,580	68,880
April	103,618	71,340
May	0	0
June	0	0
Totals	1,070,438	889,921

AGENDA ITEM 14.a.

Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions.

CLOSED MEETING MOTIONS

☒ **PERSONNEL** – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

☒ 1. appointment of individuals to Boards and Commissions.

☐ 2. interview of a prospective candidate for employment.

(or the)

☐ 3. Employment

☐ 6. Promotion

☐ 9. Salary

☐ 4. Assignment

☐ 7. Performance

☐ 10. Discipline

☐ 5. Appointment

☐ 8. Demotion

☐ 11. Resignation

of a specific public officer / appointee / employee.

☐ **PUBLIC PROPERTY** – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

☐ 1. the acquisition of real property for a public purpose.

☐ 2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

☐ **PROTECTION OF PRIVACY OF INDIVIDUALS** – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

☐ **PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

☐ **INVESTING OF PUBLIC FUNDS** – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1) A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2021, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]

AGENDA ITEM 15.a.

Resolution 22-45 - Appointment to the Wetlands Board

RESOLUTION 22-45

APPOINTMENT TO THE WETLANDS BOARD OF DIRECTORS

WHEREAS, there are currently at least two vacancies on the Wetlands Board of Directors; and

WHEREAS, Stephanie Pollard of District 1 has expressed interest in an appointment to the Wetlands Board of Directors; and

WHEREAS, the Board of Supervisors now desires to make an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Stephanie Pollard is appointed to the Wetlands Board of Directors for a five-year term ending September 30, 2027.

DONE this 23rd day of May, 2022.

AGENDA ITEM 15.b.

Resolution 22-46 - Appointment to the Pamunkey Regional Library Board of Trustees for West Point

RESOLUTION 22-46

APPOINTMENT TO THE PAMUNKEY REGIONAL LIBRARY BOARD OF TRUSTEES

WHEREAS, the second term of Mary Montague Sikes representing the Town of West Point on the Pamunkey Regional Library Board of Trustees ended June 30, 2021; and

WHEREAS, the Code of Virginia §42.1-39 states no appointive member shall be eligible to serve more than two successive terms; and

WHEREAS, the Town of West Point has recommended the appointment of John B. Edwards, Jr. to fill the vacancy on the Pamunkey Regional Library Board; and

WHEREAS, the Board of Supervisors now desires to make an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of King William, Virginia that John B. Edwards, Jr. be appointed to the Pamunkey Regional Library Board of Trustees for the remainder of a four-year term ending June 30, 2025.

DONE this 23rd day of May, 2022.