



County of King William, Virginia

**BOARD OF SUPERVISORS
WORK SESSION MEETING OF SEPTEMBER 12, 2022 - 7:00 PM
KING WILLIAM COUNTY ADMINISTRATION BUILDING
KING WILLIAM, VIRGINIA**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Review and Adoption of Meeting Agenda**
- 4. Work Session Matters**
 - a. General Reassessment Update - Fred Pearson, Pearson's Appraisal Service, Inc.
 - b. VDOT Quarterly Update - Lee McKnight, Residency Administrator, VDOT Saluda Residency
 - c. Sweet Sue Solar Update - Melanie Rapp Beale, Dominion Energy External Affairs Manager
 - d. Bay Aging Update - Kathy Vesley, President and CEO
 - e. Newport News Property Presentation - Steve Hudgins, Deputy County Administrator
 - f. Security System Upgrade Update - Travis Wolfe, IT Manager
 - g. Regional Animal Shelter Strategic Plan Discussion - Lauri Betts, RAS Manager
 - h. **Resolution 22-73** - DSS Budget Amendment - Natasha Brown, Director of Financial Services
 - i. FY '22 4th Quarter Finance Update - Natasha L. Brown, Director of Financial Services
 - j. PPC/ISO & Fire District Map - Stacy Reaves, Fire Chief & Steve Hudgins, Deputy County Administrator
 - k. **Resolution 22-74** - Water Tower Bond Reimbursement - Steve Hudgins, Deputy County Administrator
 - l. Operation Green Light for Veterans - Christine Branch, Deputy Clerk
- 5. Board of Supervisors' Requests**

6. Closed Meeting

- a. Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(3) of the Code of Virginia to discuss the acquisition of real property for a public purpose because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board, and in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding the office of the Treasurer requiring the provision of legal advice by counsel.
- b. Motion to Reconvene in Open Session
- c. Certification of Closed Meeting
- d. Action on Closed Meeting (if necessary)

7. Adjourn or Recess

NOTES REGARDING AGENDA:

This agenda is tentative only and subject to change by the Board of Supervisors.

There is no Public Comment Period during Work Sessions.

During any Public Hearings, speakers shall be provided one opportunity of three minutes per individual or five minutes per group. Speakers shall provide their name, district of residence, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of Public Hearings.

Detailed instructions for viewing live-streams of meetings, signing up to speak via Zoom (registration required by noon on the day of the meeting), and general guidelines for Public Comment & Public Hearings are available from the [King William County website](#).

AGENDA ITEM 4.c.

Sweet Sue Solar Update - Melanie Rapp Beale, Dominion Energy External Affairs
Manager

Dominion Energy

Sweet Sue Project Update – September 2022

Approved Permits (Approval Dates):

- SCC CPCN (March 15th, 2022)

Permits in Process (Anticipated Dates):

- Virginia DEQ Stormwater (September 16th, 2022)
- County Land Disturbance (September 16th, 2022)
- Conform with statewide utility exemption from county building permits

Anticipated Construction Dates

- Commence Construction (September 2022)
- Commercial Operation (Q4, 2023)

AGENDA ITEM 4.e.

Newport News Property Presentation - Steve Hudgins, Deputy County Administrator



King William County
Est. 1702

Board of Supervisors

Deputy County Administrator
Steven G. Hudgins

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

DATE: September 12, 2022
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Deputy County Administrator
SUBJECT: Scotland Landing Vision

REQUEST FOR ACTION

For your information.

SUMMARY

The following is a list of potential uses of the Newport News owned property on Scotland Landing Rd.

- Park:
 - Picnic Pavilions/Rental Facilities
 - Campground
 - Campers
 - Tents
 - Cabins
 - Lodge/Event Space
 - Trails
 - Walk
 - Fitness
 - Bike
 - ATV
 - Horse
 - Boat/Canoe Launch



King William County
Est. 1702

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- Fishing Pier
- Swimming
- Camp Store
- Event Venue
- Dock/Marina
- Jet Skiing
- Developable Riverfront Lots
- Driving Range
- Disc Golf
- ~2 sports fields
- Private Golf Course
- Playground
- Go-Karts
- Crew & Regattas
- Natural Area Preserve

The following is a list of challenges for development of the aforementioned property:

- Land Purchase
- Right-of-Way Acquisition
- Shoreline Grading for Suitable River Access
- Access Infrastructure
- Utilities
- Permitting and Regulatory Restrictions
- Buffers
 - RPA
 - Adjacent Properties
- Pond Dam Maintenance
- Additional Staff, in both Parks & Rec and Maintenance, would likely be required

AGENDA ITEM 4.g.

Regional Animal Shelter Strategic Plan Discussion - Lauri Betts, RAS Manager



Strategic Plan

~Introduction

The strategic plan is intended to guide the work of the Regional Animal Shelter, an open admission shelter, towards a positive and meaningful impact on the community. It will ensure that the organization is serving the best interest of the citizens and animals. The plan should be periodically reviewed and revised. Continued commitment on the strategies will be necessary to achieve the outlined goals.

One of the many challenges for municipal animal welfare agencies is increasing the Live Release Rate of shelter animals while maintaining a high quality of care for them within the shelter. As the number of animals entering the shelter increases, so does the potential for health issues, and euthanasia due to overcrowding. The Plan focuses on improving organizational efficiencies with increased resources.

As the population continues to grow in our community, planning of this kind becomes even more critical, as we are already realizing an increasing number of surplus pets, cats and dogs needing to be sheltered, and the number is expected to continue to increase. A vigorous effort to be proactive toward this dynamic of population growth is necessary. There will be growing costs associated with caring for and sheltering animal companions. It is a widely held belief among animal welfare professionals that the cost of reactive approaches to pet overpopulation problems exceed the costs of more positive and proactive interventions. It costs more to care for, euthanize and dispose of unwanted animals than it does to prevent them from entering the shelter at all, and to have to work toward a positive outcome for those who are sheltered.

~History

The County of King & Queen and the County of King William entered into an agreement on May 21, 2007 to create the King William – King & Queen Animal Shelter, later renamed the Regional Animal Shelter, located at 20201 King William Road, King William, Virginia, property owned by King William County. The 7-page agreement outlines that King William County will administer and operate the Animal Shelter, and that both counties would share equally the costs of construction, operation based on an approved annual budget, and approved Capital Improvements.

Spay/Neuter Saves Lives

The Animal Shelter opened on September 21, 2009. The first year of operation the shelter was not permitted to take cats. We cared for 459 companion animals and our live release rate was 49%. In 2011 the shelter cared for 1,299 companion animals and the live release rate dropped to 38%.

Through the years the Shelter has worked to install pro-active programs to reduce the number of unwanted animals entering the shelter and to increase the live-release outcome. In October of 2010 we began a monthly low-cost spay/neuter clinic for owned pets in the community and have continued it using various local high-volume clinics through May of 2022. We have significantly increased the number of rescue partners that are signed on with us to transfer dogs and cats to their programs for permanent adoption and continue to cultivate new partnerships. When donation funding is available, we hold adoption specials reducing all or part of the fees associated with adoption, to encourage adoptions. In 2021 we cared for 689 companion animals and the live release rate was 74%, still missing the nationwide goal for municipal shelters of 90%.

~Mission Statement

REGIONAL ANIMAL SHELTER STANDARD OPERATING PROCEDURE		
S.O.P. # A-1	SUBJECT: Mission and Objectives	DATE: December 10, 2008

I. PURPOSE

The purpose of this directive is to define the mission and objectives of the Regional Animal Shelter (R.A.S.).

II. POLICY

It shall be the policy and mission of the R.A.S. to support responsible pet ownership, humane treatment of animals, equipping pets with identification at all times, compliance with statutes and ordinances for the control and protection of animals, spaying and neutering, and control of pet overpopulation.

Personnel will maintain the animal shelter, wherein stray and unwanted animals from King William County and King and Queen County will be housed pending redemption by owners, adoption by citizens, transfer to other releasing agencies, euthanasia, or other disposition as provided by statute, ordinance and regulation. It shall be the policy of R.A.S. to maintain the highest standard of animal care possible, and to be diligent in efforts to reunite lost pets with owners, or to secure new homes through responsible pet adoption of pets that are healthy and behaviorally sound.

It is well documented that owner irresponsibility, failure to equip pets with identification, failure to spay and neuter pets, failure to abide by statutes and ordinances for the control and protection of animals, and allowing the uncontrolled breeding of pets all contribute to the costs of animal care and control services, the number of complaints from citizens, animal neglect and cruelty, the number of animals impounded, and the high volume of animals that must be euthanized by shelters.

III. OBJECTIVES

The primary objectives of R.A.S. shall be as follows:

- A. Promote the safety and welfare of citizens and animals.
- B. Maintain a shelter where animals are properly and humanely cared for according to statute, ordinance, and regulation.
- C. Reunite impounded or lost animals with their owners whenever possible.
- D. Administer a responsible adoption program, including strict provisions for spaying and neutering, so as to secure new homes for animals whose custody has reverted to R.A.S.
- E. Euthanize animals, as necessary, in a caring and humane manner as approved by statute, ordinance and regulation.
- F. Educate the public regarding responsible pet ownership, laws, ordinances for the care and control of animals, and the problems of pet overpopulation.
- G. Cooperate with other animal care and control agencies for the welfare and protection of citizens and animals.
- H. Cooperate with the County Animal Control Departments and other agencies as necessary and appropriate.
- I. Make our shelter a place that is attractive and convenient to the community.
- J. Strive for and support professionalism in the field of animal care and control.

These objectives shall in no way be considered absolute. The R.A.S. shall continually seek new and better ways of serving the public and animals through training, education, and innovative techniques.

~Vision and Future Goals

Vision Statement

The Regional Animal Shelter will become a successful comprehensive community animal resource center, supporting the needs of the growing population of citizens and animal companions. Services will be based on industry best practices to address the causes of animal overpopulation and lack of pet retention. Through spay/neuter programs, adoption/transfer, foster homes, education and outreach, we will increase community awareness of the animal population needs in the Counties we serve, and work to lower the number of surplus pets. The expanded programs will be supported through local government funding. Some of the programs may be partially funded through grants and fundraising opportunities.

Remainder of FY23 (SWOT exercise)

Meet with stakeholders (staff, local humane society, government leaders) to identify the strengths, weaknesses, opportunities, and threats of the Animal Shelter program. The results are to be used during our strategic planning process to identify goals and strategies that will help us capitalize on our strengths and mitigating our weaknesses, while maintaining awareness of external threats and seizing opportunities.

Goal #1 Create and maintain an efficient, model facility that goes beyond being compliant with all State codes and meets the community's expectation for an animal resource center

1.1 Increase service offerings, develop and implement programs based on industry best practices to improve Shelter operations, animal care, increase positive release rate

Strategies:

- a. Add a full-time Animal Shelter Program Coordinator in FY 24
- b. Establish a foster care program
- c. Establish a TNR program
- d. Conduct Humane Education Outreach to improve the quality of life for animals in our community
- e. Present at community groups and association meetings

1.2 Be responsive to the communities needs

Strategies:

- a. Study appropriateness of expanded Shelter hours based on customer traffic patterns
- b. Purchase and install a programmable LED sign for the front lawn for messaging to passersby, FY 25
- c. Develop excellent customer service skills across all areas of the organization

1.3 Demonstrate a high standard of cleanliness

Strategies:

- a. Research cleaning products and establish product rotation program
- b. Revise/update SOP's
- c. Evaluate current staffing, equipment, and supplies and make changes as needed to achieve appropriate standard of care
- d. Ensure all employee's competency and consistent training

Goal #2 Develop Organizational Capacity

2.1 Strengthen Government partnerships

Strategies:

- a. Re-visit the Animal Shelter agreement between King William and King & Queen Counties
- b. Establish a renewed understanding of sharing the animal shelter's vision, future goals and funding to benefit the communities of both counties
- c. Explore how the 2 Sheriff's Department's – Animal Control Officers can help the Shelter

2.2 Develop an organizational infrastructure that supports the achievement of the organization's vision and goals

Strategies:

- a. Request funding with justification through the annual budget process
- b. Reclassify current full-time Animal Care Technician position to Animal Care Supervisor in FY24
- c. Full-time Animal Care Technician position to improve staff consistency and eliminate the need for 2 part-time positions that are hard to fill and retain FY25
- d. Establish a part-time community outreach and volunteer coordinator position FY 25
- e. Ensure professional development of staff that will enhance organizational operations

Goal #3 Provide educational opportunities for the community to learn about the services and strategies available to help them keep their pets healthy and reduce the population of feral and forsaken animals.

3.1 Improve access to and utilization of low cost or no cost spay/neuter

Strategies:

- a. Identify and apply for community-assistance grants for spay/neuter, vaccine and microchip clinics of owned pets to prevent animals from entering shelter
- b. Increase awareness of Animal Friendly License Plates (benefit to the locality's s/n fund)
- c. Develop programs for specific populations to be able to keep their pets and keep them healthy (Example: Seniors, low-income, homeless)
- d. Pre-adoption spay/neuter, 100% compliance
- e. High risk pets (example Pit Bulls, feral cats)

3.2 Decrease euthanasia

Strategies:

- a. Develop relationships with citizens that keep dogs for hunting to improve their health care, and work with the shelter to relinquish dogs that are no longer wanted
- b. Identify and apply for grants for shelter animal medical care, heartworm treatment
- c. Enhance relationships with current rescue partners; learning about their needs and working proactively to help them help us
- d. Establish Foster Program for neonates; animals requiring medical management; FIV positive cats
- e. Increase affiliation with rescue partners
- f. Continue to increase Live Release Rate utilizing programs, innovations and interventions

Goal #4 Improve the quality and capacity for care provided to animals in the Shelter

4.1 Capital Improvements to the facility

Strategies:

- a. Install a fire suppression system at the facility in FY24
- b. Provide a sick room addition to properly isolate and care for ill/contagious animals, capital project FY 24
- c. Renovate to provide a laundry and dish washing location separate from the current kitchen which is used for food prep, sterilized hardware and clean bedding storage, capital project FY 24

4.2 Reduce stress to Shelter cats and dogs

Strategies:

- a. Establish meaningful enrichment programs to provide behavioral support for cats and dogs to include more out-of-cage time, more one-on-one time with a person, and additional exercise and training
- b. Research ability to have professional dog trainer work with staff to enhance basic behavior training of dogs which provides enrichment and increases adoptability
- c. Increase volunteer participation for dog walking, training and cat socialization

Goal #5 Improve the quantity and quality of community Shelter adoptions

5.1 Improve adoption retention rates

Strategies:

- a. Expand in-house temperament testing
- b. Expand animal profiles for surrendered pets
- c. Develop comprehensive adoption literature folders
- d. Establish help line for adopters

5.2 Improve overall adoption rates

Strategies:

- a. Elevate presence in community
- b. Explore using additional social media sites
- c. Review adoption policies, procedures and fees. If appropriate, revise procedures to achieve more positive outcomes and experiences for adopters and pets
- d. Evaluate and adjust adoption processes to support great matches

Goal #6 Communicate effectively and timely within the Shelter

6.1 Ensure all staff members are aware of key activities in every area of the Shelter

Strategies:

- a. Hold regularly scheduled staff meetings
- b. Create message board for animal needs communication
- c. Use email to communicate important information to all staff

Goal #7 Develop a positive visible presence in the community

7.1 Develop and enhance media relations

Strategies:

- a. Explore relationships with newspapers, radio and TV to promote our programs

7.2 Be visible in an organized and positive way to mobilize the community to work toward our vision

Strategies:

- a. Expand presence in community activities
- b. Quarterly on-line newsletter
- c. Develop informational brochures
- d. Offer helpful programs to the community

~FISCAL SUMMARY

FY24

Personnel needs:

1. Reclassify current full-time Animal Care Technician to Animal Care Supervisor
2. Full time Animal Shelter Program Coordinator

FY24

CIP:

1. Install fire suppression system at the facility
2. Provide a sick room addition to properly isolate and care for ill/contagious animals
3. Renovate to provide a laundry and dish washing location separate from the current kitchen which is used for food prep, sterilized hardware and clean bedding storage
4. Install carport cover over the sally port

FY25

Personnel needs:

1. Full-time Animal Care Technician position to improve staff consistency and eliminate the need for 2 part-time positions that are hard to fill and retain
2. Part-time community outreach and volunteer coordinator

FY25

CIP:

1. Expand cat adoption area
2. LED Programmable sign

**AMENDED AND RESTATED KING WILLIAM -
KING AND QUEEN ANIMAL SHELTER AGREEMENT**

THIS AGREEMENT is entered into this 21st day of May, 2007 between the County of King and Queen, Virginia ("King and Queen County") and the County of King William, Virginia ("King William County"), or collectively (the "Counties").

WHEREAS, Section 3.1-796.96 of the Code of Virginia requires counties to maintain or cause to be maintained an animal shelter in accordance with guidelines issued by the Virginia Department of Agriculture and Consumer Services; and

WHEREAS, King and Queen County, King William County and Middlesex County entered into the Middle Peninsula Animal Shelter Agreement (the "Original Agreement") dated September 17, 2002, pursuant to which the Middle Peninsula Animal Shelter ("Animal Shelter") was to be built on a parcel of property purchased by King and Queen County for the benefit of the three jurisdictions in King and Queen County; and

WHEREAS, following the receipt of construction bids for the Animal Shelter, which were rejected because of the cost, Middlesex County withdrew from the Original Agreement; and

WHEREAS, following such withdrawal King and Queen County and King William County agreed to jointly construct and operate the Animal Shelter in King William County on property owned by King William County; and

WHEREAS, a contract has been entered into by King William County for the construction of the Animal Shelter.

NOW THEREFORE, IT IS AGREED by the parties that the Original Agreement be amended and restated in its entirety as follows:

1. Creation of the King William - King and Queen Animal Shelter

King William County and King and Queen County hereby agree, pursuant to Section 15.2-1300 et. Seq. of the Code of Virginia, to jointly construct and operate the King William-King and Queen Animal Shelter (the "Animal Shelter") for the purposes of providing a shelter for animals found within either King William County or King and Queen County which must be confined pursuant to state and local law, to provide a place for such animals to be adopted or otherwise disposed of, and to provide other services relative to the sheltering of animals within the said Counties. The shelter is located on Tax Map #37, part of Parcel #102, to be subdivided by King William County into its own independent parcel. The physical and mailing addresses of the shelter are 20201 King William Road, King William, Virginia, 23086, and Post Office Box 215, King William, Virginia, 23086, respectively.

2. Administration of Animal Shelter

King William County agrees to operate the Animal Shelter through its County Administrator's Office or other office designated by the King William County Board of Supervisors. Operation includes the responsibility for hiring and managing employees of the Animal Shelter, managing the finances of the Animal Shelter, providing adequate insurance covering the operations of the Animal Shelter, which insurance shall name King and Queen County as an additional insured, and ensuring that the Animal Shelter is operated in accordance with all applicable federal, state and local laws. Employees of the Animal Shelter shall be deemed to be employees of King William County for all purposes. No King and Queen County animal control officer shall be deemed an employee of King William County for any purpose. King William County shall solicit input from King and Queen County for the position of the Animal Shelter Manager, with the final decision being within the sole discretion of King William County. The County Administrators of King William County and King and Queen County shall have the authority to set operating hours, policies and procedures for the Shelter, and may take any other actions necessary to effectuate its efficient and effective operation.

3. Title to Property in King William County

The Animal Shelter shall be constructed on property owned by King William County as shown on Attachment A. King William County agrees to not request any contribution from King and Queen County for such property.

4. Property in King and Queen County

King and Queen County has title to the parcel of property in King and Queen that was to have been the original site of the Animal Shelter. Such property is owned by King and Queen County for the benefit of both King William County and King and Queen County. King William County agrees to give up any rights it may have to the property in King and Queen County in return for the payment by King and Queen County to King William County of \$28,600.00, which is one-half of the current assessed value of the property. Such payment shall be made no later than the 31st of July 2007. Conveyance of King William County's rights to the property shall be contemporaneous with the payment of the \$28,600.00 by King and Queen County to King William County.

5. Sharing Costs of Construction

King William County has entered into a contract with Grand Metro Builders, Inc. for the construction of the Animal Shelter in the base amount of \$960,000.00. The parties agree to share the costs of construction, architects, engineers, and the King William County Clerk-of-the-Works as related to the project equally, including reasonable change orders approved by King William County. The base contract amounts are as follows: construction \$960,000.00; general architect and engineering fees \$96,000.00 (10% of construction costs, may be increased based on final construction cost) for design including building, site plan and bidding, plus \$19,200.00 (20% of design fee, may be increased based on final design fee); special soil engineering fees \$3,803.00; survey fees \$4,900.00; and the King William County Clerk-of-the-Works \$10,325.00 year-to-

date, plus approximately \$3,000.00 per month until project completion. During construction, King William County shall submit to King and Queen Administrator detailed bills showing the amount that King and Queen County owes King William County for construction and related services, which amounts shall be paid by King and Queen County within a reasonable time, not to exceed 45 days from receipt of the bill by King and Queen County.

6. Sharing Costs of Operation

The parties agree to share the costs of operation of the Animal Shelter equally. Prior to February 1st of each year, the County Administrators of both King and Queen County and King William County shall meet and prepare a budget for the Animal Shelter for the next fiscal year. Each County Administrator shall submit a budget to each of their respective Boards of Supervisors indicating the amount that they anticipate in net expenses for the operation of the Animal Shelter the next fiscal year. The Boards of Supervisors agree, subject to annual appropriation, to include sufficient funds in the budget to operate the Animal Shelter for the next fiscal year. King William County shall invoice King and Queen County monthly for King and Queen County's share of the costs for the previous month. Such amounts shall be paid by King and Queen County within a reasonable time, not to exceed 45 days from receipt of the bill by King and Queen County. King William County shall have the authority to establish an Animal Shelter capital improvements fund. If at the end of any fiscal year the Animal Shelter has not utilized all of its allocated funds, King William County shall consult with King and Queen County to determine whether King and Queen County would like the excess funds refunded or whether they may be allocated the Animal Shelter capital improvements fund.

7. Sharing Costs of Management

The parties agree to share the costs of managing the Animal Shelter. King and Queen County shall pay King William County a fee equal to 3% of King and Queen's annual Animal Shelter operating expenditures for the administration of the Animal Shelter. This fee shall be included in the monthly invoice to King and Queen County, and shall be paid within a reasonable time, not to exceed 45 days from receipt of the bill by King and Queen County.

8. Periodic Maintenance

The parties agree to share equally the costs of periodic maintenance, including but not limited to, routine maintenance, emergency repairs, upgrades to the Shelter, and/or measures taken by King William County to comply with federal, state, or local mandates.

9. Capital Improvements

The parties agree to share equally the costs of capital improvements, including but not limited to, expansion of the Animal Shelter facility. In order for a capital improvement to occur, the County Administrators of both King and Queen County and King William County must agree on the need for the improvement, and secure approval from their respective Boards of

Supervisors. No approval for such an improvement shall be withheld if such improvement is required by federal or state mandates.

10. Addition of Services

Each of the parties shall have the right to add facilities and or services at its own expense, as long as it does not unduly interfere with the other party's use of the shelter. The parties may permit third parties such as humane groups to assist or provide services at the Animal Shelter, subject to approval by the Animal Shelter Manager.

11. Use of Animal Shelter

Each of the parties shall have the right to house an equal number of animals in the Animal Shelter at any one time. Each party shall only use the Animal Shelter for authorized purposes. Provided that space is available, either County may utilize greater than 50% of the runs. In the event that one of the Counties has animals in excess of 50% of the capacity of the Animal Shelter, and an animal is brought into the Animal Shelter from the other County, the Animal Shelter staff shall take such actions as may be necessary to allow the animal from the latter County to be accepted at the Animal Shelter. In the event that the Animal Shelter is at full capacity, with each party occupying 50% of the runs, alternate accommodations for additional animals may be secured by the County in need of the accommodations and paid directly by that County to the third party vendor or alternate accommodations may be secured by the Shelter Manager if so requested. King William County, as administrator of the Animal Shelter, shall have the authority to rent out any and all unused runs as long as such action does not negatively impact either County, and the revenue shall be divided equally between the Counties.

12. Fees and Other Payments

The respective Boards of Supervisors of King William County and King and Queen County may set reasonable fees and charges for the adoption and housing of animals held at the Animal Shelter, and for other services. The fees shall be uniform. The parties may apply for grants and other funding to defray the costs of operating, maintaining, upgrading, and/or expanding the Animal Shelter, and may accept donations for such purposes.

13. Duration of Agreement

This Agreement shall become effective on the date shown on the first page hereof, which shall be the date of the approval of this Agreement by the Board of Supervisors of the last County to adopt the Agreement. The Agreement shall be in effect for thirty years from that date, unless terminated earlier by the action of both Boards of Supervisors. In addition, in the event that the Board of Supervisors of King and Queen County feels that it is necessary to operate an animal shelter in King and Queen County, King and Queen County may withdraw from this Agreement by giving written notice at least one year in advance of the date of withdrawal. In the event King and Queen County withdraws from the Agreement within the first two years of the date of this Agreement, King William County shall not be responsible for the payment to King and Queen County for any costs of construction or other equipment related to the Animal

Shelter. In the event King and Queen County withdraws from the Agreement within years three, four, or five from the date of this Agreement, King William County shall pay King and Queen 25% of the cost of constructing the Animal Shelter. In the event King and Queen County withdraws from the Animal Shelter after five years from the date of this Agreement, King William County shall not be responsible for the payment to King and Queen County for any costs of construction or other equipment in the Animal Shelter.

14. Extensions, Renewals, Addition of Parties

This Agreement may be extended, renewed, or other localities may be added by action of both Boards of Supervisors.

15. Transfer of Personal Property after Dissolution

At the end of this Agreement, other than by the withdrawal of King and Queen County as specified in Section 9, all personal property, or monies equal to the value thereof, shall be divided equally between the parties, unless otherwise agreed to by the parties. Whether the actual property is divided or monies equal to the value thereof are paid is within the sole discretion of King William County.

16. Report to Boards of Supervisors

The Shelter Manager, King William County Administrator, or his agent shall compose a written report to the Boards of Supervisors of both Counties by no later than October 1 of each year which includes: the number of animals from each County that were housed at the Animal Shelter during the previous fiscal year, the un-audited expenses and revenues for the previous fiscal year, and a general description of the activities at the Animal Shelter during the previous fiscal year. The King William County Administrator shall provide the King and Queen County Administrator with a printed copy of the final King William County Comprehensive Annual Financial Report or the appropriate sections thereof, within 14 days of his receipt of the completed report.

17. Governing Laws, Jurisdiction, and Venue

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the United States of America, the Commonwealth of Virginia, and the County of King William. The jurisdiction and venue for any court action shall be the appropriate court of King William County, Virginia.

18. Attorney's Fees and Costs

The attorney's fees and costs associated with any court proceeding necessitated by any controversy between the parties hereto shall be borne by the losing party.

19. Liability

The parties agree to share equally any and all liability associated with the construction and operation of the Animal Shelter, subject to appropriation. The County Attorneys of King William County and King and Queen County shall agree on the outside counsel selected to represent the Animal Shelter. Should it be necessary for King William County and King and Queen County to employ outside counsel in connection with the Animal Shelter, King William County and King and Queen County shall each be responsible for one-half of any attorney's fees and other costs incurred, including but not limited to, any judgment amount.

20. Default

In the event that either party believes the other to be in default of one or more of the terms of this Agreement, the County Administrators of King William County and King and Queen County shall meet in an attempt to resolve the dispute. If the Administrators are unable to resolve the controversy and it becomes necessary for the parties to employ counsel, the non-defaulting party shall be entitled to payment of attorney's fees and costs incident thereto if his or her position relative to such default or breach is substantially maintained by settlement or court order.

21. Notice

Notice to any party under this Agreement shall be addressed in writing and sent via certified mail to the County Administrator of the respective County at the addresses provided below. In the event that either or both County Administrator's addresses change, the moving party should notify the other party of the new address in writing and send said notice via certified mail.

King William County
County Administrator
Post Office Box 215
King William, Virginia 23086

King and Queen County
County Administrator
Post Office Box 177
King & Queen C.H., Virginia 23085

22. Amendment

This Agreement may be amended at any time by action of the Boards of Supervisors of King William County and King and Queen County.

23. Severability

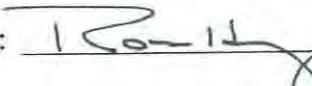
If any provision or part of the Agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall not be affected thereby, but shall continue in full force and effect, provided that it has not been breached or violated by either party.

24. Assignment

No party may assign any rights or interests under this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth on the first page hereof.

KING AND QUEEN COUNTY

By: 

Title: County Administrator

KING WILLIAM COUNTY

By: 

Title: County Administrator

AGENDA ITEM 4.h.

Resolution 22-73 - DSS Budget Amendment - Natasha Brown, Director of Financial Services



Natasha L. Brown
Director of Financial Services

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: September 12, 2022
TO: King William County Board of Supervisors
FROM: Natasha L. Brown, Director of Financial Services
SUBJECT: Resolution 22-73 - FY2023 Budget Amendment – Dept of Social Services

Background

On August 22, 2022, the King William County Board of Supervisors approved and appropriated a total of \$248,967 local share to fund Social Services Department for FY2023. This budget reflected the approved State Budget allocation.

Summary

Additional funding is available from the state for several programs that was not part of the initial FY2023 State Budget Allocation.

884 Chafee Independent Living COVID	\$5,000	No Local match
885 Chafee Education & Training COVID	\$3,000	No Local match
896 Adult Protective Service COVID	\$5,816	No Local match
898 Adult Protective (ARPA)	\$5,659	No Local match
868 Promoting Safe&Stable Families COVID	\$6,853	No Local match
855 Local Staff & Operations (84.5/15.5 split)	\$ 900	15.5% Local match (\$139.50)

Request for Action

Staff Recommends Approval of Resolution 22-73

COVID Safe & Stable Families

868

Original allocation FY 2022	\$ 5148.00
May 2022 expenditures	<u>1195.07</u>
Balance transferred to FY 2023	\$ 3953.00 (Rounded up)
BRS Request (approved by Mr. Ashcraft on 6/17/22)	\$ 2200.00 (Safe & Stable Families – Vendor late submitting report)
BRS Request (approved by Mr. Ashcraft on 6/27/22)	\$ 700.00 (Reunification effort for FC)
	<u>6,853.00</u> FY 2023 total budget

Unused funds will return to state after 9/30/22



COMMONWEALTH of VIRGINIA
DEPARTMENT OF SOCIAL SERVICES

February 1, 2022

Dear CPMT Chair and LDSS Director,

Thank you for the submittal of your locality's COVID Promoting Safe and Stable Families (PSSF) application. The Virginia Department of Social Services (VDSS) is pleased to inform you that the application has been approved. The approved application includes:

Family Support (868-01):	\$3,348.00
Family Preservation (868-02):	\$1,800.00
Family Reunification (868-03):	\$0.00
Family Adoption (868-04):	\$0
 Total Allocation:	 \$5,148.00

Funds will be available on February 16, 2022, when LASER opens. Any funds that have not been spent by May 31, 2022 will be re-appropriated on June 1st and must be exhausted by September 30, 2022. Reimbursements will be processed through LASER using budget line 868 and the appropriate cost code: 86801, 86802, 86803, or 86804.

Data such as the number of families and children served per quarter, family demographics and services provided must be tracked and reported on quarterly reports due on March 18, 2022, June 17, 2022 and September 16, 2022. A final report detailing actual expenditures will need to be submitted once funding has been exhausted. COVID PSSF funding will be monitored and evaluated via submission of quarterly reports, final report, and LASER reports.

Respectfully,

Mirely Kennedy
Program Administrator & Consultant
804-837-2406

5148.00
 - 1195.07

 3952.93

May '22
 Bal.
 rolled over
 to FY 2023
 \$ 3953



Ambrose, Wanda <wanda.s.ambrose@dss.virginia.gov>

RE: External: Safe & Stable Families - Covid - Reunification

1 message

Percy C. Ashcraft <pashcraft@kingwilliamcounty.us>
To: Wanda Ambrose <wanda.s.ambrose@dss.virginia.gov>

Mon, Jun 27, 2022 at 4:30 PM

Yes.

Percy C. Ashcraft

County Administrator
King William County
180 Horse Landing Road #4
King William, VA 23086
804-769-4926 Phone
804-769-2235 Fax

From: Ambrose, Wanda <wanda.s.ambrose@dss.virginia.gov>
Sent: Monday, June 27, 2022 3:57 PM
To: Percy C. Ashcraft <pashcraft@kingwilliamcounty.us>
Subject: External: Safe & Stable Families - Covid - Reunification

Mr. Ashcraft,

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

May I have permission to request \$700.00 for reunification efforts on a foster child from Safe & Stable Families - COVID - Reunification funds? There is no local match for these funds.

Wanda Ambrose
Administrative Services Manager
King William Department of Social Services
PO Box 187

172 Courthouse Lane
King William, VA 23086
Office: 804-769-4907

COVID IL CHAFEE/ETV

Original allocation FY 2022	BL 884 CHAFEE-IL COVID	\$5000.00
Original allocation FY 2022	BL 885 CHAFEE-IL COVID	\$3000.00

NOTE: BL 884 – BRS was requested to roll over unused funds for FY 2022. This should have been \$5000.00 but \$10,000 was requested. I will submit a request to return \$5000 to state to lower amount to the unused FY 2022 funds.

Unused funds will return to state after 9/30/22

Wanda Ambrose

From: Fusion Server <donotreply@dss.virginia.gov>
Sent: Friday, May 14, 2021 9:45 AM
To: Wanda Ambrose
Subject: New Budget Lines Established for the Chafee/ETV Funding Associated with the Consolidated Appropriations Act

New Budget Lines Established for the Chafee/ETV Funding Associated with the Consolidated Appropriations Act

Categories: Family Services

The purpose of this broadcast is to provide the local departments of social services (LDSS) information on the additional funding authorized by Division X of the Consolidated Appropriations Act 2021, Public Law (P.L.) 116-260 in response to the COVID-19 pandemic and public health emergency. Additional Chafee and Education and Training Voucher (ETV) COVID funds are available to address the critical needs of youth and young adults who are in, or were in, foster care. These funds may be used to provide services and financial assistance to eligible youth or young adults who experienced foster care at **age 14 or older and have not yet attained age 27.**

In order to appropriately track the spending of these funds, The Virginia Department of Social Services created these new budget lines: **Budget Line 884 Chafee COVID Funds and Budget Line 885 ETV COVID Funds.** For FY2021, which ends May 31, 2021, LDSS that currently have an approved Chafee and/or ETV Application on file will automatically receive a small allocation of COVID funding in these budget lines. The supplemental COVID funding is separate from the ETV and Basic Chafee funding provided for by Budget Line 861 and Budget Line 862, respectively. The COVID funds should be used for current expenditures only.

For FY 2022 that begins June 1, 2021, LDSS' Chafee COVID and ETV COVID allocations are based on approved applications and eligible youth and young people who aged out during the pandemic period (January-December 2020). **Over the next year, LDSS should request additional COVID funds via BRS Request in LASER as needed for eligible youth.**

In addition, Chafee COVID funds can assist with administrative costs (Cost Code **88403**) and require no local match. This additional Chafee grant provides a flexible source of funding that can be used to support agency staff who administer and oversee emergency assistance for youth, as well as generate and issue payments paid for the Chafee program. It is required that expenditures be for hours dedicated specifically to allowable activities under the Chafee COVID grant. Work hours for each staff member must be recorded on the *Dedicated Work for Chafee Independent Living Program Related to the Consolidated Appropriations Act Funding Certification Form* and retained as back-up for the costs being submitted for reimbursement. This form is located on FUSION: <https://fusion.dss.virginia.gov/dfs/DFS-Home/Foster-Care/Foster-Care-Forms>

Direct support to youth who have aged out of care are the priority use for these funds. Any LDSS who wishes to explore potential use of associated administrative funds should contact Letha Moore-Jones at letha.moore-jones@dss.virginia.gov for additional information.

For additional information regarding the Consolidated Appropriations Act and the use of these funds please see the following broadcasts previously published:

January 14, 2021: [New Federal Requirements to Continue to Support Youth Aging out of Foster Care](#)

February 16, 2021: [Technical Assistance: Continued Support to Youth Aging our of Foster Care](#)

March 18, 2021: [Re-Entry into Fostering Futures Post Age 21 Through September 20, 2021](#)

If you have any questions or require technical assistance, please contact a member of the VDSS Youth Services Team:

Letha Moore-Jones, State Independent Living Coordinator & Youth Services Supervisor
letha.moore-jones@dss.virginia.gov (804)726-7576

Aaran Kelley, Youth Services Program Specialist (Chafee, NYTD, and Educational Stability)
aaran.kelley@dss.virginia.gov (804)726-7944

Sharon Coombs, Education and Training Voucher Program Specialist (ETV)
sharon.coombs@dss.virginia.gov (804)726-7905

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King William Department of Social Services

FIPS 101

SFY 2022 LASER Budget Allocation

Budget Line	Budget Line Description	Federal/State	Local	Total
804	Auxiliary Grants	34,258	8,564	42,822
807	Auxiliary Grants Supportive Housing	0	0	0
808	TANF Manual Checks	1,000	0	1,000
810	TANF Emergency Assistance	1,500	0	1,500
811	IV-E (AFDC) Foster Care	3,000	0	3,000
812	IV-E Adoption Subsidy and Non-Recurring Expenses	46,581	0	46,581
813	General Relief	2,688	1,613	4,301
814	Fostering Futures Foster Care Assistance	5,706	0	5,706
815	Fostering Futures Federal Adoption Assistance	0	0	0
817	State Adoption Subsidy and Special Service Payments	7,717	0	7,717
818	Fostering Futures State Adoption Assistance	0	0	0
819	Refugee Resettlement	0	0	0
820	Adoption Incentive	0	0	0
822	KinGap IV-E	0	0	0
823	KinGap IV-E/ Fostering Futures	0	0	0
829	Family Preservation (SSBG)	1,182	217	1,399
830	Child Welfare Substance Abuse and Supplemental Services	1,409	259	1,668
833	Adult Services	2,809	702	3,511
835	IV-E Prevention Services Program	0	0	0
843	Central Services Cost Allocation	0	0	0
844	SNAPET Purchased Services	0	0	0
847	Current Year Staff & Operations - No Local Match	58,788	0	58,788
848	TANF - UP Manual Checks	1,000	0	1,000
849	Local Staff and Operations - No Local Match	76,358	0	76,358
855	Local Staff and Operations	572,580	105,030	677,610
858	Local Staff and Operations Pass-Thru	112,268	238,570	350,838
861	Education & Training Vouchers - PS	1,760	0	1,760
862	Independent Living Program - PS	480	0	480
864	Foster Parent Respite Care	0	0	0
866	Promoting Safe and Stable Families - PS	15,404	2,825	18,229
867	Employment Advancement for TANF Participants	0	0	0
872	VIEW Purchased Services	19,230	3,527	22,757
873	FC Approved Child Welfare Training - PS	0	0	0
875	IV-E App Foster/Adopt Parent, Vol, & CW Trng	0	0	0
880	CCRSA LDSS OT Child Care	0	0	0
883	CCRSA Fee Childcare - Childcare Expansion	0	0	0
884	Chafee Independent Living COVID	5,000	0	5,000
885	Chafee Education and Training Voucher COVID	3,000	0	3,000
895	Adult Protective Services	3,587	658	4,245
896	APS COVID	5,816	0	5,816
897	SNAPET Purchased Services Pass-Thru	0	0	0
LOCALITY TOTAL LASER ALLOCATION		983,121	361,965	1,345,086



Ambrose, Wanda <wanda.s.ambrose@dss.virginia.gov>

Re: External: Fwd: Two Questions

1 message

Percy C. Ashcraft <pashcraft@kingwilliamcounty.us>
To: Wanda Ambrose <wanda.s.ambrose@dss.virginia.gov>

Tue, Jul 12, 2022 at 2:35 PM

I approve.

Get Outlook for iOS

From: Ambrose, Wanda <wanda.s.ambrose@dss.virginia.gov>
Sent: Tuesday, July 12, 2022 12:33:08 PM
To: Percy C. Ashcraft <pashcraft@kingwilliamcounty.us>
Subject: External: Fwd: Two Questions

Mr. Ashcraft,

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Middlesex is requesting

COVID IL funds that were unused last fiscal year. I can put in a request for this funding - no local match - for the expenditures that this IL child will need but I need your approval to request the funding please.

I have not received any amounts needed yet from Middlesex.

----- Forwarded message -----
From: **Morgan, Rebecca** <rebecca.morgan@dss.virginia.gov>
Date: Mon, Jul 11, 2022 at 9:04 AM
Subject: Two Questions
To: Ambrose, Wanda <wanda.s.ambrose@dss.virginia.gov>

Good Morning Wanda,

We are looking forward to formally starting our work with KW DSS today.

Two questions for you -

- 1) What is the status of our KW OASIS logins?
- 2) What is your procedure for purchasing for items and services for children in foster care? We will need to purchase several items for one child in particular utilizing IL funding. Does KW still have your COVID IL allocation or have you used it? This would be the best funding to use as it expires on 9/30/22.

Thanks.

Rebecca J. Morgan (she/her/hers), M.Ed., Director
Middlesex Department of Social Services
PO Box 216
Urbanna, VA 23175
2893 General Puller Hwy
Saluda, VA 23149

APS-COVID BL 896/898

Original allocation – BL 896 APS COVID	\$5816
Original allocation – BL 898 APS COVID	\$5659

Unused funds will return to state after 9/30/22



Ambrose, Wanda <wanda.s.ambrose@dss.virginia.gov>

BL 896 and 898 Award Letters

Marker, Marjorie <marjorie.marker@dars.virginia.gov>

Fri, Jul 29, 2022 at 12:56 PM

To: "Ambrose, Wanda" <wanda.s.ambrose@dss.virginia.gov>

Cc: Sandy Graham <sandy.graham@dss.virginia.gov>, Kelly Magovero <kelly.magovero@dss.virginia.gov>

Wanda,

I am copying the Central Region RAM, Sandy Graham, in case she has more specific information for you. I have attached the last two VDSS budget letters, although there is nothing specific to Budget Line 896 or 898 in either. I did go into LASER and ran reports for King William from both Fiscal Years 2022 and 2023 so you can see what your allocations are for these two budget lines.

FYI, I am copying Kelly Magovero so she will know the allocations for all of the Adult Services/Adult Protective Services budget lines.

If this is not what you need, please let Sandy or me know, and we'll try again!

Margie

Marjorie Marker, MA
 AS/APS Central Region Program Consultant Senior
 Virginia Department for Aging and Rehabilitative Services
 Adult Protective Services Division
 8004 Franklin Farms Drive, Henrico, VA 23229
 Phone: 804-476-0069
<https://www.vadars.org/aps>



"Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has." -- Margaret Mead

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[Quoted text hidden]

4 attachments

2023 Final Local Budget Letter-Final 05_04_2022 (1).pdf
198K

2022 Final Local Budget Letter_1.pdf
304K

2022_06_Locality_Agency_Budget_Balance_Rpt_YTD King William.xlsx
365K

Remaining Fiscal Periods: 0															
BUDGET LINE	DESCRIPTION	FIPS	REGION	AGENCY	YTD BUDGET	FED MATCH EXPENDED	STATE MATCH EXPENDED	LOCAL MATCH EXPENDED	SP FUND MATCH EXPENDED	NON-REIMB (LOCAL ONLY) EXPENDED	TOTAL EXPENDED	% REVISED BUDGET EXPENDED	TOTAL MATCH BALANCE	LOCAL MATCH RATE	EST. LOCAL MATCH FUNDS BALANCE
833	Adult Services	101	Central	King William	\$ 3,511.00	\$ 1,975.28	\$ -	\$ 493.82	\$ -	\$ -	\$ 2,469.10	70%	\$ 1,041.90	20%	\$ 208.38
895	Adult Protective	101	Central	King William	\$ 245.00	\$ (12.69)	\$ -	\$ (2.34)	\$ -	\$ 0.03	\$ (15.00)	-6%	\$ 260.03	16%	\$ 40.48
896	Adult Protective	101	Central	King William	\$ 5,816.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,816.00	n/m	n/m
898	Adult Protective	101	Central	King William	\$ 5,659.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,659.00	n/m	n/m
					\$ 15,231.00	\$ 1,962.59	\$ -	\$ 491.48	\$ -	\$ 0.03	\$ 2,454.10		\$ 12,776.93		\$ 248.86

Local Budget Balance Report (Budget YTD w/YTD Revis)

Current Period: JUN-22

Currency: USD

No specific Budget Line requested

Budget Line	FIPS	Budget-YTD JUN-22	Budget-YTD JUN-22	Budget YTD Change	MTD Actuals JUN-22	YTD Actuals JUN-22	YTD Funds Avail JUN-22
Budget Line							
804 Auxiliary Grants	0101	33,475.00	33,475.00	0.00	2,559.00	2,559.00	30,916.00
808 TANF - Manual Check	0101	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
810 TANF - Emergency As	0101	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
811 AFDC - Foster care	0101	4,979.00	4,979.00	0.00	0.00	0.00	4,979.00
812 Title IV-E Adoption	0101	8,801.00	8,801.00	0.00	735.00	735.00	8,066.00
813 General Relief	0101	4,974.00	4,974.00	0.00	249.00	249.00	4,725.00
814 Fostering Futures I	0101	7,627.00	7,627.00	0.00	0.00	0.00	7,627.00
830 Child Welfare Subst	0101	1,668.00	1,668.00	0.00	0.00	0.00	1,668.00
833 Adult Services	0101	3,511.00	3,511.00	0.00	0.00	0.00	3,511.00
835 IV-E Prevention Ser	0101	26,618.00	26,618.00	0.00	0.00	0.00	26,618.00
848 TANF - Up Manual Ch	0101	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
849 Staff & Operations	0101	79,462.00	79,462.00	0.00	8,858.59	8,858.59	70,603.41
855 Staff & Operations	0101	787,039.00	787,039.00	0.00	66,762.52	66,762.52	720,276.48
858 Staff & Operations	0101	158,186.00	158,186.00	0.00	0.00	0.00	158,186.00
861 Chafee Education &	0101	757.00	757.00	0.00	0.00	0.00	757.00
862 Independent Living	0101	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00
864 Respite Care for Fo	0101	900.00	900.00	0.00	0.00	0.00	900.00
866 Promoting Safe and	0101	18,229.00	18,229.00	0.00	(1,366.31)	(1,366.31)	19,595.31
868 Promoting Safe and	0101	6,853.00	6,853.00	0.00	2,159.93	2,159.93	4,693.07
871 TANF/VIEW Working &	0101	0.00	0.00	0.00	(69.00)	(69.00)	69.00
872 VIEW - Purchased Se	0101	22,757.00	22,757.00	0.00	0.00	0.00	22,757.00
884 CHAFEE Independent	0101	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
885 CHAFEE EDUCATION AN	0101	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
895 Adult Protective Se	0101	4,245.00	4,245.00	0.00	0.00	0.00	4,245.00
896 Adult Protective Se	0101	5,816.00	5,816.00	0.00	0.00	0.00	5,816.00
898 Adult Protective Se	0101	5,659.00	5,659.00	0.00	0.00	0.00	5,659.00
Total		1,199,156.00	1,199,156.00	0.00	79,888.73	79,888.73	1,119,267.27

Local Agency Budget Balance Report YTD

Currency: USD

FIPS=0101 (King William County)

Budget Line	FIP	YTD Budget	Fe M Ex
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804 Auxiliary Grants 010		33,475	
808 TANF - Manual Ch 010		1,000	
810 TANF - Emergency 010		1,500	
811 AFDC - Foster ca 010		4,979	
812 Title IV-E Adopt 010		8,801	
813 General Relief 010		4,974	
814 Fostering Future 010		7,627	
830 Child Welfare Su 010		1,668	
833 Adult Services 010		3,511	
835 IV-E Prevention 010		26,618	
848 TANF - Up Manual 010		1,000	
849 Staff & Operatio 010		79,462	
855 Staff & Operatio 010		787,939	7
858 Staff & Operatio 010		158,186	
861 Chafee Education 010		757	
862 Independent Livi 010		1,100	
864 Respite Care for 010		900	
866 Promoting Safe a 010		18,229	(
868 Promoting Safe a 010		6,853	
871 TANF/VIEW Workin 010		0	
872 VIEW - Purchased 010		22,757	
884 CHAFEE Independe 010		5,000	
885 CHAFEE EDUCATION 010		3,000	
895 Adult Protective 010		4,245	
896 Adult Protective 010		5,816	
898 Adult Protective 010		5,659	

Total		1,195,056	8
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Original Budget		1,167,828.00	
		(1,195,056.00)	
difference		(27,228.00)	

884 CHAFEE Independe 010		5,000	
885 CHAFEE EDUCATION 010		3,000	
896 Adult Protective 010		5,816	
898 Adult Protective 010		5,659	
868 Promoting Safe a 010		6,853	
855 Local Staff and Ope			900
		<u>27,228.00</u>	

amendments@ass.virginia.gov

Subject: External: Central Region - Family Partnership Meetings (FPM)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Below are the number of FPMs conducted and amounts allocated for the period March - May 2022. The additional funding will be added to LASER this month in BL855. Please share this information with the appropriate people.

Fips	Locality Name	# of FPM	Total Allocation \$	Admin \$	Purch Serv/Other \$	Local Match Rate
0007	Amelia County	4	1200	1200	0	15.5
0029	Buckingham County	7	2100	2100	0	15.5
0033	Caroline County	6	1800	1800	0	15.5
0036	Charles City County	3	900	900	0	15.5
0041	Chesterfield County	29	8700	8700	0	15.5
0049	Cumberland County	4	1200	1200	0	15.5
0057	Essex County	3	900	900	0	15.5
0065	Fluvanna County	6	1800	1800	0	15.5
0075	Goochland County	7	2100	2100	0	15.5
0085	Hanover County	16	4800	4800	0	15.5
0087	Henrico County	86	25800	25800	0	15.5
0097	King & Queen County	1	300	300	0	15.5
0101	King William County	3	900	900	0	15.5
0103	Lancaster County	3	900	900	0	15.5
0111	Lunenburg County	5	1500	1500	0	15.5

RESOLUTION 22-73

**AMENDMENT TO THE KING WILLIAM COUNTY FISCAL YEAR 2023 BUDGET
DEPARTMENT OF SOCIAL SERVICES – COVID FUNDING**

WHEREAS the King William County Board of Supervisors (Board) wishes to amend its Fiscal Year (FY) 2023 Budget to reflect additional funding from State Department of Social Services; and

WHEREAS the King William County Department of Social Services will receive additional funding which will increase anticipated revenues and expenditures for FY2023; and

WHEREAS the local Department of Social Services budget will increase by \$27,228 for state budget lines as noted below;

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby authorize and appropriate the following amendments to the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board:

FUND/ORGANIZATION

Department of Social Services Fund

Expenditures:

884 Chafee Independent Living COVID	\$5,000	No Local match
885 Chafee Education & Training COVID	\$3,000	No Local match
896 Adult Protective Service COVID	\$5,816	No Local match
898 Adult Protective (ARPA)	\$5,659	No Local match
868 Promoting Safe & Stable Families COVID	\$6,853	No Local match
855 Local Staff & Operations (84.5/15.5 split)	\$ 900	15.5% Local match

Department of Social Services Fund

Revenues:

State/Federal Revenue COVID	\$26,328.00
State Revenue	\$760.50
Local Revenue	\$139.50

DONE this 12th day of September, 2022.

AGENDA ITEM 4.j.

PPC/ISO & Fire District Map - Stacy Reaves, Fire Chief & Steve Hudgins, Deputy
County Administrator



Steven G. Hudgins
Deputy County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: September 12, 2022
TO: King William County Board of Supervisors
FROM: Steve Hudgins, Deputy County Administrator
SUBJECT: Public Protection Classification and Fire District Delineation

REQUEST FOR ACTION

For your information.

SUMMARY

Due to the growth of the King William Fire Department and the County public water system, King William County has requested a Public Protection Classification (PPC) evaluation, which will soon be conducted by Verisk. The evaluation will reclassify fire suppression capabilities in the Aylett District. Insurance companies set their rates based on this classification. The evaluation is anticipated to lower insurance rates of citizens living in Station 1's first due.

Review of the current fire district borders is underway in an effort to ensure the fairest district delineation is utilized. One issue that has been identified is the current use of roads as district borders - each side of the road is in a different station's first due, though this practice is not justifiable based upon travel times from the stations. An update to the fire districts may be necessary to rectify this and other similar situations.

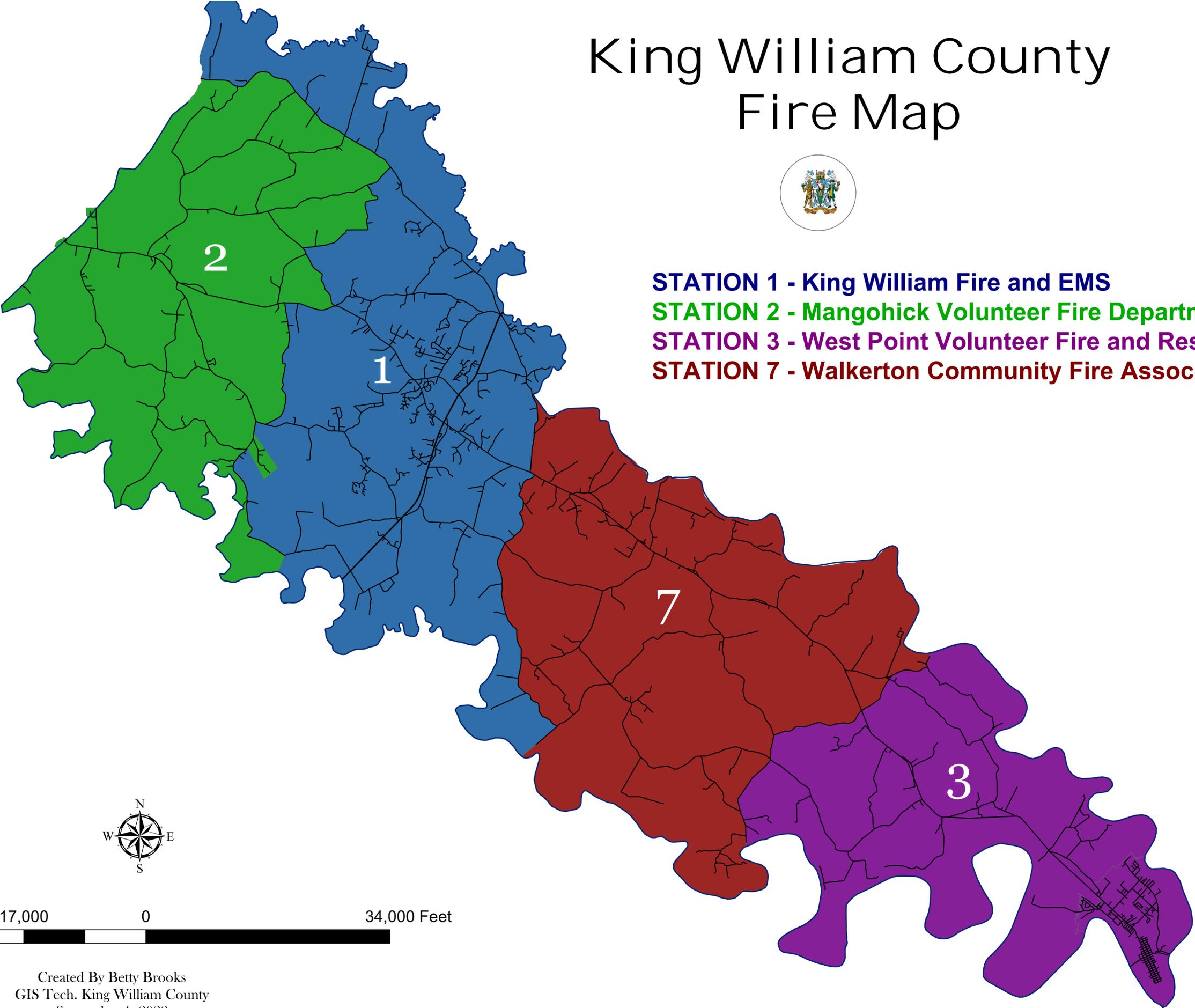
ATTACHMENTS

Fire District Map

King William County Fire Map



- STATION 1 - King William Fire and EMS**
- STATION 2 - Mangohick Volunteer Fire Department**
- STATION 3 - West Point Volunteer Fire and Rescue**
- STATION 7 - Walkerton Community Fire Association**



34,000 17,000 0 34,000 Feet

Created By Betty Brooks
GIS Tech. King William County
September 1, 2022

AGENDA ITEM 4.k.

Resolution 22-74 - Water Tower Bond Reimbursement - Steve Hudgins, Deputy
County Administrator

RESOLUTION 22-74

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF KING WILLIAM,
VIRGINIA DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS
OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES IN
CONNECTION WITH THE COUNTY'S CENTRAL GARAGE WATER SYSTEM PROJECT**

WHEREAS the County of King William, Virginia (the "Issuer") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS the Issuer has paid beginning no earlier than sixty days prior to the date of adoption of this Resolution, and will pay, on and after the date hereof, certain expenditures ("Expenditures") for the design, engineering, site acquisition, permitting, installation, and equipping of certain utility improvements in the Central Garage area, including but not limited to an elevated water storage tank with a capacity of approximately 600,000 gallons and water main lines and associated utility improvements and the rehabilitation of existing water tank and related facilities (together, the "Project"); and

WHEREAS the Board of Supervisors of the Issuer (the "Board of Supervisors") has determined that the Project will require estimated funding of approximately \$9,162,000 from a variety of sources, which may include borrowing by the Issuer; and

WHEREAS the Board of Supervisors has determined that those moneys previously advanced no earlier than sixty days prior to the date of adoption of this Resolution and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Issuer for the Expenditures from the proceeds of one or more issues of tax-exempt notes, bonds, or lease obligations (together, the "Bonds");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS AS FOLLOWS:

Section 1. The Board of Supervisors hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the Bonds for the Expenditures with respect to the Project made

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27 on and after sixty days prior to the date of adoption of this Resolution. The Issuer reasonably
28 expects on the date hereof that it will reimburse the Expenditures with the proceeds of the
29 Bonds.

30 Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to
31 capital account under general federal income tax principles (determined in each case as of
32 the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a
33 nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a
34 party that is not related to or an agent of the Issuer so long as such grant does not impose
35 any obligation or condition (directly or indirectly) to repay any amount to or for the benefit
36 of the Issuer.

37 Section 3. The maximum principal amount of the Bonds expected to be issued for the
38 Project is \$9,161,112 to cover the total Project costs, plus costs of issuance relating to the
39 Bonds.

40 Section 4. The Issuer will make a reimbursement allocation, which is a written allocation
41 by the Issuer that evidences the Issuer's use of proceeds of the Bonds to reimburse an
42 Expenditure, no later than 18 months after the later of the date on which the Expenditure is
43 paid or the Project is placed in service or abandoned, but in no event more than three years
44 after the date on which the Expenditure is paid. The Issuer recognizes that exceptions are
45 available for certain "preliminary expenditures," costs of issuance, certain de minimis
46 amounts, expenditures by "small issuers" (based on the year of issuance and not the year of
47 expenditure) and expenditures for construction projects of at least 5 years.

48 Section 5. This resolution shall take effect immediately upon its passage.

49 **DONE** this 12th day of September, 2022.

AGENDA ITEM 4.I.

Operation Green Light for Veterans - Christine Branch, Deputy Clerk



Christine H. Branch
Deputy Clerk

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

MEMORANDUM

DATE: September 12, 2022
TO: King William County Board of Supervisors
FROM: Christine H. Branch, Deputy Clerk
deputyclerk@kingwilliamcounty.us
SUBJECT: Operation Green Light for Veterans

REQUEST FOR ACTION

- For informational purposes only.
- Resolution for adoption at September 26, 2022 Regular meeting.

SUMMARY

The National Association of Counties and the National Association of County Veteran Service Officers, building upon the successful efforts of the New York State Association of Counties and the NYS County Veteran Service Officers' Association, has introduced a new national collaborative initiative to support military veterans, as well as raise awareness about the unique challenges faced by many veterans and the resources that are available at the county, state, and federal level to assist veterans and their families.

As part of Operation Green Light, King William County government buildings would be illuminated green from November 7th through the 13th.

In addition to lighting county buildings, residents and businesses are encouraged to participate by simply changing one light bulb in their house to a green bulb. This can be an exterior light that neighbors and passersby see, or an interior light that sparks a conversation with friends.

By shining a green light, we let our veterans know that they are seen, appreciated, and supported. While this event is focused around the week of Veterans Day (November 7th -13th), participants are encouraged to continue shining the light year-round.

ATTACHMENTS

- Draft Resolution 22-XX – Supporting Operation Green Light for Veterans

RESOLUTION 22-XX

Supporting Operation Green Light for Veterans

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WHEREAS the residents of King William County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS King William County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS approximately 200,000 service members transition to civilian communities annually; and

WHEREAS an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

*Proposed for Adoption by King William County Board of Supervisors
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21 **WHEREAS** Active Military Service Members transitioning from military service are
22 at a high risk for suicide during their first year after military service; and

23 **WHEREAS** King William County appreciates the sacrifices of our United State
24 Military Personnel and believes specific recognition should be granted;

25 **NOW, THEREFORE, BE IT RESOLVED**, by the King William County Board of Supervisors
26 designates King William County as a Green Light for Veterans County and hereby declares
27 October through Veterans Day, November 11th 2022 as a time to salute and honor the
28 service and sacrifice of our men and women in uniform transitioning from Active Service;
29 and

30 **BE IT FURTHER RESOLVED**, that in observance of Operation Green Light, King William
31 County encourages its citizens in patriotic tradition to recognize the importance of
32 honoring all those who made immeasurable sacrifices to preserve freedom by displaying a
33 green light in a window of their place of business or residence.

34 **DONE** this 26th day of September, 2022.

AGENDA ITEM 6.a.

Motion to Convene Closed Meeting in accordance with Section 2.2-3711 (A)(3) of the Code of Virginia to discuss the acquisition of real property for a public purpose because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board, and in accordance with Section 2.2-3711 (A)(8) of the Code of Virginia to consult with legal counsel on a specific legal matter regarding the office of the Treasurer requiring the provision of legal advice by counsel.

CLOSED MEETING MOTIONS

PERSONNEL – In accordance with Section 2.2-3711 (A)(1) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consider a personnel matter involving the (choose from below):

1. appointment of individuals to Boards and Commissions.

2. interview of a prospective candidate for employment.

(or the)

3. Employment

6. Promotion

9. Salary

4. Assignment

7. Performance

10. Discipline

5. Appointment

8. Demotion

11. Resignation

of a specific public officer / appointee / employee.

PUBLIC PROPERTY – In accordance with Section 2.2-3711 (A)(3) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding real property used for a public purpose, specifically pertaining to (choose from below):

1. the acquisition of real property for a public purpose.

2. the disposition of (name publicly held real property involved).

because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board.

PROTECTION OF PRIVACY OF INDIVIDUALS – In accordance with Section 2.2-3711 (A)(4) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting regarding a personal matter not related to public business in order to protect the privacy of individuals.

PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY – In accordance with Section 2.2-3711 (A)(5) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made.

INVESTING OF PUBLIC FUNDS – In accordance with Section 2.2-3711 (A)(6) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved and where discussion in open session would adversely affect the financial interest of the County.

LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(7) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the County is involved.
- 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation in which the County may become involved.

because discussion in an open meeting may adversely affect the litigation position or negotiating strategy of the Board.

LEGAL MATTERS – In accordance with Section 2.2-3711 (A)(8) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to consult with legal counsel on a specific legal matter (identify matter in general terms at a minimum) requiring the provision of legal advice by counsel.

HAZARDOUS WASTE SITING – In accordance with Section 2.2-3711 (A)(14) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to discuss the terms, conditions, and provisions of a hazardous waste siting agreement after a finding in open meeting that an open meeting will have an adverse effect upon the negotiating position of the Board or the establishment of the terms, conditions, and provisions of the siting agreement, or both.

TERRORIST ACTIVITY – In accordance with Section 2.2-3711 (A)(19) of the Code of Virginia, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. discuss plans to protect public safety relating to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, law-enforcement, or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety.
- 2. discuss reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building, or structure.

PUBLIC CONTRACTS – In accordance with Section 2.2-3711 (A)(29) of the Code of Virginia, because discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, I move that the Board of Supervisors convene in Closed Meeting to (choose from below):

- 1. discuss the award of a public contract involving the expenditure of public funds.
- 2. interview bidders or offerors.
- 3. discuss the terms or scope of a public contract.

CERTIFICATION OF CLOSED MEETING

Mr. Chairman, I move that the King William County Board of Supervisors approve Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended, certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act.

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this _____ day of _____, 2022, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered by the King William County Board of Supervisors in the Closed Meeting to which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed, or considered by the King William County Board of Supervisors.

[ROLL CALL VOTE]