

King William County Electoral Board Meeting Minutes – January 17, 2024

The King William County Electoral Board met at the office of the General Registrar on Wednesday, January 17, 2024, in accordance with Virginia State Code 24.2-107.

Present for the meeting were:

Robert Hughes, Chair
John B. Breeden, Vice Chair
Christine Hall, Secretary
Alison W. Fox, General Registrar/Director of Elections

Call to Order: The Chair called the meeting to order at 12:31 PM.

New Business:

- **Approval/Review of Minutes:**
 - *The Board signed the approved minutes of:*
 - *December 20, 2023*

- **Election Updates** - Ms. Fox reminded the Board that early voting starts this Friday, January 18th at 8:30 AM. She is mailing ballots out today with 191 Democratic ballots and 110 Republican ballots being sent out. She is also waiting for guidance as to whether early voting is still held when the County offices are closed due to inclement weather. On 2/1/24 at 10:00 AM, a meeting will be held for the appointment of the Officers of Election for this year.

- **Budget Meeting** – On February 5, 2024, Ms. Fox says she will be presenting the department budget to the King William Board of Supervisors. She intends to request an increase to the travel budget so that all Electoral Board members can attend the conferences they need/want to. Also, an increase is needed for more Officer of Election staffing to help with early voting in November. Some of these increases can be taken care of by reallocating funds from other areas.

Old Business: No old business was discussed at this meeting.

Closed Meeting: at 12:55 PM, Ms. Hall motioned to go into closed session pursuant to Section 2.2-3711(A) et. Seq. for the purpose of discussing Cyber Security Policy. Motion was seconded by Mr. Breeden and was unanimously approved.

Open Meeting: At 1:14 PM, Mr. Breeden moved to return to open meeting session, seconded by Ms. Hall and was unanimously approved.

We certify that the King William County Electoral Board convened a closed meeting on January 17, 2024, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia

requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The King William County Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board in the closed meeting.

Adjournment: On motion by Mr. Breeden, seconded by Ms. Hall, the Electoral Board voted to adjourn the meeting at 1:14 PM, the motion was unanimously approved.

Next meeting: February 1, 2024

Robert Hughes, Chair

John B. Breeden, Vice Chair

Christine Hall , Secretary