

**MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF JANUARY 24, 2022**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 24th day of January 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence. Supervisor Moskalski said that Mrs. Etta Hill had recently passed away.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Moskalski moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 6. PRESENTATIONS

6.a. Honoring the 2021 King William County William High School Football Team

The Chairman asked the Board members to assemble in front of the dais. County Administrator, Percy Ashcraft, welcomed the Cavaliers football team, coaching staff, and cheerleaders as they entered the Board Room. All present were assembled and photos were taken. Supervisor Moskalski, a member of the last Cavaliers' championship team in 2000, read the Resolution while Chairman Moren presented a framed copy to head coach, Scott Moore.

RESOLUTION 22-08 HONORING THE KING WILLIAM HIGH SCHOOL CAVALIERS FOOTBALL TEAM ON WINNING THE VIRGINIA HIGH SCHOOL LEAGUE (VHSL) CLASS 2 STATE CHAMPIONSHIP TITLE

WHEREAS, the King William County Board of Supervisors commends exceptional athletic achievement and gives special honor and commendation to those athletic teams who pursue such excellence that they become examples for the youth of this County; and

WHEREAS, the King William High School Cavaliers football team achieved such excellence on December 11, 2021, when they defeated Graham High School 48-21 to win the 2021 VHSL Class 2 State Championship at Salem City Stadium in Salem, Virginia thereby earning their first State Championship Title since 2000; and

WHEREAS, each member of the King William High School football team is an excellent young athlete, and together, they have demonstrated remarkable energy, enthusiasm, and dedication in the pursuit of their goals; and

WHEREAS, the Cavaliers' outstanding success is due largely to the guidance of their coach, Scott Moore, and his coaching staff. In leading the team to victory, Coach Moore not only helped his players develop their talents to the fullest, but also instilled in them a valuable sense of determination, discipline, hard work, perseverance, and camaraderie; and

WHEREAS, the Board also recognizes the valuable contributions to the team's overall success made by the King William High School Cheerleading Squad as well as by staff, students, parents, and the King William County community as a whole; and

WHEREAS, in an educational system that seeks to teach the future leaders of our County, State, and Nation the fundamentals of self-reliance and the rewards of individual and group effort, athletic competition has become a valuable tool. Through their participation in sports, the members of the King William High School Cavaliers football team have learned lessons of good sportsmanship that will undoubtedly be of great benefit to them throughout their lives;

NOW, THEREFORE, BE IT RESOLVED that the members of the King William County Board of Supervisors, both individually and collectively, hereby commend and congratulate the King William High School Cavaliers football team upon its 2021 VHSL Class 2 State Championship triumph and congratulate each member of the team, Head

Coach Scott Moore and his staff, Principal Corey M. McConville, and the entire King William High School community; and

BE IT FURTHER RESOLVED that a copy of this Resolution expressing the sense of this Board of Supervisors shall be conveyed to King William High School and shall be spread upon the meeting minutes of said Board of Supervisors.

DONE this 24th day of January, 2022.

Agenda Item 7. PUBLIC COMMENT

No one registered to speak via Zoom by noon on the day of this Public Comment period.

Sibyl Rose of District 2 provided the Board with a copy of a map of her property. She said her neighbor has located his dog kennel 12” from her right-of-way/driveway. She said he got around the kennel ordinance by having 4 dogs rather than the 5 the ordinance mentions. She said she hears the dogs barking all the time and is bothered by the smell. Animal Control has gone out about the noise ordinance; however, her neighbor is now exempt from it due to the new kennel zoning ordinance. Her neighbor now has two kennels and has put them 50 ft. from her property line rather than 150 ft. She asked the Board to reconsider the set back in the new zoning ordinance and change it to at least 100 ft. Supervisor Moskalski asked Ms. Rose if she has talked with her neighbor. She said she has talked to him many times and he says the County allows it. Supervisor Moskalski said he would speak further with Ms. Rose regarding the issue.

There being no further speakers, the Chairman closed the Public Comment period.

Agenda Item 8. CONSENT AGENDA

Consent Agenda items included:

- a. Approval of Minutes:
 - i. Draft Minutes of the December 27, 2021 Regular Meeting
 - ii. Draft Minutes of the January 10, 2022 Organizational and Work Session Meeting
- b. Approval of Payment of Bills – December 2021
- c. **Resolution 22-08** - Honoring the King William County High School Football Team (presented above)
- d. **Resolution 22-09** – Honoring Reverend Wilbert D. Talley on the Occasion of His 50 Years of Pastoral Service to Third Union Baptist Church

Supervisor Moskalski moved for approval of the Consent Agenda; motion was seconded by Vice Chair Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-09
HONORING REVEREND WILBERT D. TALLEY ON THE OCCASION OF HIS
50 YEARS OF PASTORAL SERVICE TO THIRD UNION BAPTIST CHURCH

WHEREAS, the Reverend Wilbert D. Talley has provided exceptional pastoral services to Third Union Baptist Church in King William, Virginia for fifty years, serving there from April 1972 to present, during which time he oversaw the completion and occupancy of Third Union’s new sanctuary in 1994; and

WHEREAS, Reverend Talley’s credentials include a BA in Sociology from Virginia Union University in 1966, a Master of Divinity from the School of Religion at Howard University in Washington, DC in 1969, continued graduate study in Sociology at Virginia Commonwealth University and the University of Virginia, and a Doctor of Divinity degree awarded by the Infinity Bible Seminary of Richmond in recognition of his pastoral leadership and for providing training in Church Leadership Development; and

WHEREAS, a choir was formed and named in his honor, The W. D. Talley Singers, and the church’s fellowship hall has recently been named in his honor; and

WHEREAS, Rev. Talley has served his community as Moderator of the Pamunkey Baptist Association, a member of King William Emergency Ministries and the Community of Churches Baccalaureate Committee, a volunteer with the King William Public School’s Gentlemen Club Program, Chair of the King William Fatherhood Program Steering Committee, Primary Instructor for the Deacon’s Conference of King William and Vicinity, Chair of the Pamunkey Community Empowerment Center Board of Directors, and member of the Baptist General Convention of Virginia; and

WHEREAS, Rev. Talley enjoyed a professional relationship with Virginia Union University for 35 years from 1969 to 2004, most recently serving as the University Pastor and Assistant Professor in Sociology, and previously serving as Vice President for Student Affairs, Assistant to the President, Assistant to the Dean of the School of Theology, Athletic Director, and a member of the sociology faculty; and

WHEREAS, Rev. Talley has been an active and responsive leader in Virginia with a particular passion for adoption and was a founding member and current president of Virginia One Church, One Child Adoption Program (VAOCOC) who awarded him the Humanitarian of the Millennium Award in 2005; and

WHEREAS, Rev. Talley was honored with the Lifetime Achievement Award from the Urban League of Greater Richmond in 2005, is a past recipient of the Shining Star Award from the Northern Virginia Urban League, and received a Joint Resolution from the Commonwealth of Virginia General Assembly in recognition of and commending him for his service and commitment to finding loving and nurturing homes for minority children;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that, in recognition of the foregoing, the Board does hereby commit to record this Resolution in honor of Reverend Wilbert D. Talley on the occasion of his fifty years of service to Third Union Baptist Church and so orders the Clerk of the Board to present a copy of same to Rev. Talley as an expression of the Board’s appreciation of a life well-lived in service to King William County and the Commonwealth of Virginia.

DONE the 24th day of January, 2022.

Agenda Item 9. PUBLIC HEARING

9.a. Ordinance 01-22 – Approving Proffer Amendment 01-2022: McCauley Park LLC – Sherry Graham, Director of Planning

County Attorney, Andrew McRoberts, pointed out that this Public Hearing must first be held by the Planning Commission before coming to the Board of Supervisors.

Vice Chair Hodges made a motion to table Ordinance 01-22 until it could be heard by the Planning Commission. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Ordinance 01-22 was tabled.

Agenda Item 10. NEW BUSINESS

10.a. Real Estate Assessment – Karena L. Funkhouser, Commissioner of Revenue

Commissioner Funkhouser said she received requests last year for copies of the 2021 Land Books from national companies like Zillow and charged \$55 to email or provide a download link, which is how it had been done in the past. Other CORs said they charged a fee or posted the Land Books on their website for download. The 2019, 2020, and 2021 Land Book PDFs are now available for download from the King William website. The Commissioner sought the Board’s guidance on whether she could charge a fee and how much for anyone requesting copies of the Land Books in different formats. She also asked if an ordinance would be necessary to charge a fee.

On January 4, 2022, the Commissioner’s Office received a request by a realtor for the property cards for 42 parcels valued at \$2.9 million owned by the City of Newport News. Commissioner Funkhouser asked the realtor why two parcels (38-79 and 38-79A) assessed at \$821,800 were not included on her list. She replied that these parcels may already be under contract. If \$3.7 million worth of real estate is added back to the tax rolls, real estate tax revenue would increase by \$32K per year.

Problems with Edmunds persist including issues with DMV downloads. On January 14, 2022, Commissioner Funkhouser received an email from Bryan Adams with Edmunds stating others had complained about the DMV download issues and it may or may not be fixed. In response to the negative publicity in the Tidewater Review, Bob Edmunds, the owner of the company, scheduled a conference call with the County Administrator and others last Friday.

The DMV download problem was brought to his attention, but there was no promise to fix the problem. Commissioner Funkhouser said she now has seven months of DMV downloads to manually enter plus the year-end download. If she had known four months ago that Edmunds would not fix the problem, her office could have been working on entering the data.

She is also unable to produce a 2022 Land Book. In the last Vision to Edmunds export, newly created parcels were still not being created in Edmunds and the assessed value for 3 out of 11 new dwellings did not transfer correctly. Bright refused to help extract assessment data from our server and she has no solution on correcting the values in Vision so the 2022 Land Book can be created.

Supervisor Garber asked if Systems Engineer, Travis Wolfe, is able to extract the data. Commissioner Funkhouser said she has not been told that he is.

Mr. Ashcraft said the conference call with Mr. Edmunds was positive and the owner understands the County's sense of urgency. He said Mr. Wolfe does all he can with the knowledge he has and then goes to Edmunds when he can go no further. He said the conference call was a good opportunity to get the vendor to understand the County's needs and staff's need to get more comfortable using their product. Regarding charging for Land Book reports, he said he is not sure.

Commissioner Funkhouser said she doesn't feel she should put in the time to run reports for outside groups if the County is not compensated for that time by the requestor.

Chairman Moren asked Commissioner Funkhouser to provide monthly updates so the Board can know if things are moving forward with the Edmunds issues. He asked if Bright's refusal to help has to do with money. Steve Hudgins, Deputy County Administrator, said Bright will not help because the County is no longer their client.

Supervisor Greenwood asked if we could get Bright back and how much it would cost.

Supervisor Moskalski said he'd like Mr. Edmunds to come and speak with the Board. He said the Board had no input or responsibility for choosing Edmunds, nor did current staff. He said the Board doesn't know anything about what was promised and he feels the vendor should be held accountable for delivering what was promised.

Commissioner Funkhouser said not being able to print the Land Book also meant Real Estate tax bills can't be created and that accounts for 46% of the County's revenue.

Vice Chair Hodges asked if we are the only ones having problems with the DMV download. Commissioner Funkhouser said others she has checked with are doing double-entry and some do not assess personal property tax so it doesn't affect them. She said if her office had known they needed to do double-entry, they would have been doing it all along.

At the time the software choice was being made, Supervisor Garber said the previous Commissioner and Treasurer both told him Essex County and others were using Edmunds. Now Commissioner Funkhouser is saying Essex just started using it last October. He asked if Edmunds is contractually obligated to resolve the issues. Mr. Hudgins said they are long past any contractual obligations.

Vice Chair Hodges asked what counties are using Edmunds and assess personal property. Commissioner Funkhouser said possibly Essex County. Vice Chair Hodges said we need to know if this is our problem or do others have the same problem.

Chairman Moren asked if entry can be done manually. Commissioner Funkhouser said yes but they are now seven months behind.

Supervisor Garber asked if Essex is double entering. Commissioner Funkhouser said for land, they enter twice, once in Vision and again in Edmunds. She said they've always been doing this so they are not behind like she is.

Supervisor Greenwood said the Board was told the change to Edmunds was needed because Bright was going under however, now it appears they are not.

Commissioner Funkhouser said the problem is with the data conversion between Bright and Edmunds.

Supervisor Moskalski said the Board needs to have a meeting here with Mr. Edmunds and discuss:

- 1 - what other counties use Edmunds
- 2 - what other counties are having problems
- 3 - what solutions are they offering and when will they be implemented
- 4 - what alternatives exist if Edmunds will not fix our problems

Vice Chair Hodges asked what other departments in the County use Edmunds. Commissioner Funkhouser said almost everyone - COR, Treasurer, Building, Finance, and more.

Supervisor Garber said the former COR and Treasurer told him Edmunds was ideal for finance but there would be problems in their offices. Supervisor Moskalski said he did not see how they had the knowledge to make that statement since they had never used the product.

Mr. Ashcraft will arrange a date for a Special Called Meeting with Mr. Edmunds.

Natasha Joranlien, Director of Financial Services, asked the Board if they had any questions for her regarding Edmunds before she proceeded with the next agenda item.

Chairman Moren asked if Edmunds was working for the Finance Department. Ms. Joranlien said yes. She said Stacie Longest with the School Board also uses Edmunds and they are only

the second School system in Virginia to transition to Edmunds. Ms. Longest has reported that things went well for them and they worked through any problems with Edmunds as they arose.

Ms. Joranlien said the current COR and Treasurer were not part of the business process meetings and couldn't have known how the old systems would work with the new one.

Supervisor Moskalski asked why it should be so difficult with a new COR and Treasurer. Ms. Joranlien said the way King William County does things are different than other counties. Bright was custom-made for each county so it worked as they needed it to. Edmunds is the same.

Supervisor Moskalski said he doesn't understand why Edmunds is not running to fix the problems with all the bad press they're receiving.

Supervisor Garber said the application the COR and Treasurer use is different than what Finance uses. He said the former County Administrator told him to ask the former COR and Treasurer their opinion and they told him there would be problems based on what they'd heard from Essex County.

Ms. Joranlien said the price tag on other similar systems is outrageous and they have modules we don't need. She said Edmunds is the most cost efficient for King William County.

Supervisor Greenwood asked why only two school systems were on Edmunds. Ms. Joranlien said a lot of finance departments are using it and she expects more school systems will as well.

10.b. Financial Overview and Capital Needs – Natasha Joranlien, Director of Finance

Ms. Joranlien presented a financial overview and FY2023 capital needs report. She presented the County's operating fund for FY2022 of \$28,177,949 and said 53% is allocated to the County's operational funding, 5% to capital and debt servicing, and 42% to King William County Public Schools (KWPCS). General Fund revenues in FY2021 were \$25,674,511.

The Real Property Tax Rate in the County has been \$0.86/100 since 2019 and \$19,757,690 was collected in 2020-2021. She showed the historical funding appropriation to KWPCS over the past four years and the Unassigned General Fund balance from FY10 to FY21 noting that the FY21 financials are currently unaudited. She outlined County Growth from 2012 to 2021 and the amounts that make up the County's debt service. She provided a list of needs critical to improving County business processes which included needs from the Courts, Fire & EMS, Parks & Rec, maintenance needs at various County-owned buildings, IT, and a solution to the VPPSA Convenience Center needs.

Chairman Moren asked how the Unassigned Fund grows. Ms. Joranlien said it increases based on revenues exceeding expenditures each year and noted it fluctuates based on these criteria as well.

Supervisor Garber asked if there were price estimates on any of the outlined needs. Ms. Joranlien said not yet – that will be part of budget presentations.

Vice Chair Hodges asked what the Courthouse battery replacement was. Fire Chief, Stacy Reaves, said it was for the 911 radio system.

10.c. Authorizing the County Attorney to Petition the Court for a Special Election – Steve Hudgins, Deputy County Administrator

Mr. Hudgins said the Board needed to pass a motion authorizing the County Attorney to petition the Court for a Special Election to be held November 8, 2022 to replace the Clerk of the Circuit Clerk, Patricia Norman, who is retiring effective January 31st. The Judge has already entered an order appointing Tina Glazebrook as Interim Clerk.

The School Board has also petitioned the Court for their needed Special Election on that day.

Supervisor Garber made a motion to authorize the County Attorney to petition the Court for a Special Election to be held November 8, 2022 to replace the Clerk of the Circuit Clerk. Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

10.d. Marijuana Retail Referendum – Steve Hudgins, Deputy County Administrator

Mr. Hudgins said details had recently changed on this issue due to the General Assembly deciding to reconsider the matter.

Any prohibition of retail marijuana sales in the County had to be on this November’s General Election ballot. Deciding to place the matter on the ballot had to be done by August. If the County takes no action, retail sales will be allowed and the County can’t bring the issue forth again. If it’s placed on the ballot and is voted down, the County can bring the issue forth again in the future.

Chairman Moren said he’d like to see the potential revenue, potential ramifications, and what other counties choose to do as well as what the General Assembly decides.

Vice Chair Hodges said it should be left up to the people to vote.

Supervisor Moskalski said he'd like more information presented at a future Work Session after budget season has passed.

August 18th is the deadline to put a referendum on the ballot.

Agenda Item 11. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

11.a. Administration Report – Percy C. Ashcraft, County Administrator

Mr. Ashcraft provided the Board an updated copy of his report (Attachment A). The first Redistricting Advisory Committee meeting was canceled due to weather and has been rescheduled for Thursday, January 27th, at 1:00pm. The meeting will be held in-person in the Board Room and live-streamed via Zoom.

The County is developing an Acceptable Use Policy – guidelines for staff use of internet and County-issued equipment such as laptops, computers, cell phones, and tablets. It will be brought to the February 14th Work Session for the Board's input. Chairman Moren said we need to protect ourselves from ransomware attacks. Supervisor Garber asked if there would be disciplinary action for violating the Policy. Mr. Ashcraft said yes, for habitual offenders, but leniency will be given as staff learns and implements the Policy.

Mr. Ashcraft said the lease on the Virginia State Police tower site has finally been signed by the Attorney General's office. This means the Motorola upgrade project can move forward towards a projected completion date this summer.

Chairman Moren spoke regarding the Broadband kickoff meeting which took place today via Zoom. Mr. Moren, Mr. Ashcraft, and Mr. Hudgins participated in the meeting with All Points Broadband (APB) and the Virginia Department of Housing and Community Development (DHCD). This is the beginning of the contract process. Mr. Hudgins said APB has templates which will help guide us in the process. Chairman Moren said the County has ninety days to finalize the contract. Supervisor Moskalski asked if there were any clarification on the map dot points from the Board's last meeting. Mr. Hudgins said they are related to RDOF and we are still waiting for clarification from APB. Chairman Moren, Mr. Ashcraft, and Mr. Hudgins also have a meeting scheduled this Friday with Breezeline (formerly Atlantic Broadband) to learn more about their RDOF contract in the County.

Mr. Ashcraft shared that Nita McInteer, Human Resources Manager, has done a good job implementing Energov, software that will help with recruitment for new and vacated positions in the County.

\$1,500 has been raised for the Regional Animal Shelter as part of the Betty White Challenge. The RAS also received an unexpected grant of \$1,000 from the Community Foundation for a Greater Richmond.

Mr. Ashcraft said COVID cases in the County are gradually coming down. County staff continues to mask when dealing with the public. Chairman Moren asked when we can relax masking. Mr. Ashcraft said when the County is out of the high impact transmission status, we may be able to relax masking. Chairman Moren said today was the first day for schools to make masking optional. Mr. Ashcraft said Dr. White said he thinks things went as well as can be expected. Students are still required to mask while on school buses.

Supervisor Greenwood said the Planning Commission's Bylaw Committee meeting had been rescheduled to January 27th at 7:00pm in the Board Room.

Supervisor Moskalski mentioned the passing of Resolution 22-09 on the Consent Agenda honoring Reverend Wilbert D. Talley on his 50th anniversary with Third Union Baptist Church. He said Rev. Talley is well known and respected in the County and is a good man. Mr. Ashcraft said he found it exceptional that Third Union has only had six pastors during their 153-year history.

Agenda Item 12. BOARD OF SUPERVISORS' COMMENTS

Supervisor Garber congratulated the KWHS football champions again and said he is happy for them. He noted that May 1st is the deadline to complete the Application for a High Mileage Discount (available through the Commissioner of the Revenue's office). He thanked people for coming and urged people to be careful as COVID is still out there.

Supervisor Greenwood thanked people for coming and congratulated the KWHS football team, coaches, and cheerleaders. He thanked County staff for organizing the meeting and said he hopes issues can be resolved so that we get a good Land Book.

Supervisor Moskalski clarified that he is not upset with any members of staff over the issues with Edmunds – he is upset with Edmunds. He mentioned Mrs. Etta Hill who passed away a few weeks ago and said she was a Nurse Practitioner with TPMG West Point for many years and was the mother of KWHS Coach Howard Hill. He said he was sad Mrs. Hill was gone and she will be missed. He congratulated the football team again and said he was a freshman on the team when they won in 2000. He said he and his family had been involved in a serious car accident recently and all were well. He thanked people for their concern and for checking on them. He noted that this past December marked ten years of service for him on the Board and he is grateful for the opportunity to serve.

Vice Chair Hodges wondered where those on the KWHS championship team were headed next – some to college and probably some to the NFL. He said his sister was out of the hospital and continues to get over COVID. He urged people to get vaccinated. He thanked everyone for coming and said he thought it was going to be a tough budget year.

Chairman Moren congratulated Patricia Norman on her years of service as the Clerk of the Circuit Court and thanked her for her dedicated service to the County. He said Ms. Norman asked not be formally recognized by the Board.

As he was not needed for the Closed Meeting discussions, Mr. McRoberts left the meeting at this time.

Agenda Item 13. CLOSED MEETING

13.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions and to consider salaries of specific public employees. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.c. Certification of Closed Meeting

Supervisor Moskalski moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION
ACT REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 24th day of January, 2022, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 24th day of January, 2022.

13.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 14. APPOINTMENTS

14.a. Resolution 22-07R-2

Vice Chair Hodges made a motion to approve Resolution 22-07R-2 appointing citizens to the Redistricting Advisory Committee. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-07R-2
APPOINTMENTS TO THE KING WILLIAM COUNTY
REDISTRICTING ADVISORY COMMITTEE**

WHEREAS, the Board of Supervisors established a King William County Redistricting Advisory Committee via Resolution 21-80R on October 25, 2021 to advise the Board regarding the required redistricting of the year 2021; and

WHEREAS, the Board of Supervisors now desires to make appointments to the Redistricting Advisory Committee of one citizen from each of the County’s five election districts;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the following individuals are appointed to the Redistricting Advisory Committee for a term which shall end at the adoption of the new election district map.

- 1st District Rev. William Palmer
- 2nd District Mr. Eugene L. Campbell, Jr.
- 3rd District Mr. Steve Adams
- 4th District **Mr. D. Straughan Robinson, III**
- 5th District Mrs. Jeanette Wagner

DONE this 24th day of January, 2022.

Agenda Item 15. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Vice Chair
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A



County Administrator's Report

January 24, 2022 Meeting of the Board of Supervisors

Meetings & Special Dates

January

1. West Point Town Council Meeting – January 25, 6:30 p.m.; Town Hall Chambers.
2. Board of Zoning Appeals Meeting – January 26, 7 p.m.; Board Room.
3. Redistricting Advisory Committee Meeting – January 27, 1:00 p.m.; Board Room
4. RAFT Resilience Action Workshop – January 28.
5. Board of Supervisors Budget Work Session – January 31, 7 p.m.; Board Room.

February

1. Planning Commission Meeting – February 1, 7 p.m.; Board Room.
2. Recreation Commission Meeting – February 3, 7 p.m.; Community Center
3. Social Services Board Meeting – February 7, 5 p.m.; Social Services Community Room.
4. Economic Development Authority Meeting – February 9, 7 p.m.; Board Room.
5. Board of Supervisors Joint Work Session w/Planning Comm. & EDA – February 14, 7 p.m.; Board Room.

Notes & Updates

1. Personnel
 - a. William Morey promoted to Assistant Fire Chief.
 - b. Savannah Liverman hired as certified Fire/Medic.
 - c. Teresa Jones hired as Assistant II in Social Services.
 - d. Anthony Swinson resigned as Building Official.
 - e. Asia Velazquez hired as Benefit Program Specialist in Social Services. Will become Family Services Specialist as of February 1st.
 - f. Robert Outlaw hired as Benefit Program Specialist I in Social Services (2/7).
 - g. Fernanda Orrantia-Lopez hired as Benefit Program Specialist II in Social Services (2/7).
2. Congressman Rob Wittman expected to remain in First District after redistricting maps were developed.
3. The unemployment rate in King William County in November was 2.4 percent.
4. Staff is currently developing an Acceptable Use Policy for phones and other devices.
5. Renovation of the Conference Room area is complete. Temporary chairs will be placed in the room from other offices until new ones arrive that have been purchased.

6. An “archaeological dig” is underway on the triangularly-shaped green space between Route 30 and Courthouse Road.
7. Parks & Recreation youth basketball got underway January 15, but COVID-19 forced cancellation of games for January 21. Director Kayla Huffman is hopeful practices can resume this week and games will be played again on January 28.
8. Third County newsletter was published January 21 to complement the website, Facebook, Twitter, and County Administrator’s blog to increase public awareness of matters happening within King William County. Residents can get on the distribution list by filling out the form on the website, or they can read it from our webpage.
9. Members of the BOS and County Staff attended a meeting virtually on January 24 with State officials and representatives from All Points to discuss next steps with the broadband project.
10. Staff has met with a representative from King William Volunteer Rescue Squad regarding the agreement that was signed two years ago after the County took over the building. The agreement is under review by the County Administrator and County Attorney.
11. Human Resources Director Nita McInteer is nearing completion of the installation of new software, Energov, that should help in the recruitment for new and vacant positions.
12. The Betty White Challenge to raise money for animal shelters nationwide has netted \$1,520 as of today. The Regional Animal Shelter has also received a donation from the Community Foundation for a Greater Richmond for \$1,000.
13. On the Consent Agenda this evening is a Congratulatory Letter for the Rev. Wilbert D. Talley, who will be celebrating 50 years of service in April to the congregation of Third Union Baptist Church. The Church was established in 1869 and has had only 6 pastors during its 153-year history.
14. The Attorney General has approved the lease for the State Police tower for the new Public Safety Radio System. This should allow the project to move at full speed now with implementation later this summer.
15. VDOT representative Lee McKnight will attend the March 14 meeting of the BOS as requested.

COVID-19 Update:

- a. King William County is averaging 40 new cases per the most recent seven-day average as of January 14.
- b. King William County residents have experienced 2,987 cases of COVID-19 since February, 2020 as of January 14. A total of 80 required hospitalization and 27 passed away.
- c. County Government continues to follow a mask policy when dealing with the public and non-vaccinated personnel.
- d. COVID-19 Antigen at-home test kits are available at no cost.