

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF FEBRUARY 28, 2022**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 28th day of February 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence. Chairman Moren mentioned that Mrs. Rebecca Massey of West Point passed away that morning.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Moskalski moved for the adoption of the amended agenda for this meeting as presented; motion was seconded by Vice Chair Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Chairman Moren opened the Public Comment period. There being no speakers, the Chairman closed the Public Comment period.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items included:

- a. Approval of Minutes:
 - i. Draft Minutes of the January 24, 2022 Regular Meeting
 - ii. Draft Minutes of the January 31, 2022 Budget Work Session Meeting
- b. Approval of Expenditures – January 2022
- c. **Resolution 22-11** - Updating the Representative Appointment to the Middle Peninsula Chesapeake Bay Public Access Authority (MP-PAA)
- d. **Resolution 22-12** - Appropriating Department of Education HVAC Replacement & Improvement Grant Funds For King William County Public Schools Hamilton-Holmes Middle School (HHMS) HVAC Projects
- e. **Resolution 22-13** - Recognizing and Honoring March 2022 as Women's History Month

Chairman Moren pointed out the resolution recognizing and honoring March 2022 as Women’s History Month.

Supervisor Moskalski moved for approval of the Consent Agenda; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-11

UPDATING THE KING WILLIAM COUNTY APPOINTMENT TO SERVE ON THE MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY BOARD OF DIRECTORS

WHEREAS, the Middle Peninsula Public Access Authority (MP-PAA) was created by the Virginia General Assembly on April 7, 2002, and ratified by participating localities on June 13, 2003, in recognition of shorelines as high priority natural areas and the need to set aside shorelines and other lands for access by citizens for various types of recreational activities; and

WHEREAS, member localities include the Counties of Essex, Gloucester, King & Queen, King William, Mathews, and Middlesex and the Towns of Tappahannock, Urbanna, and West Point; and

WHEREAS, the MP-PAA provides for the appointment, by the respective member governing bodies, of a Primary and Alternate Representative from each member locality with such appointment and associated representation starting and ending at the pleasure of the governing body; and

WHEREAS, the King William County Board of Supervisors previously appointed Trenton L. Funkhouser to serve as the Primary Representative on January 24, 2011, with no term expiration, and Bret Schardein as the Alternate Representative on February 25, 2013, with no term expiration; and

WHEREAS, it is now necessary to update these appointments because these individuals are no longer employed by King William County and because the MP-PAA legal representative has asked for updated appointments which comply with the By-Laws of the MP-PAA by all member localities; and

WHEREAS, Virginia Code [§15.2-6604](#) states, “The governing body of each participating political subdivision shall appoint either one or two directors, one of whom shall be a member of the appointing governing body or its chief operating officer.”; and

WHEREAS, the MP-PAA By-Laws state King William County shall appoint one Director and that “The governing body of each member political subdivision may appoint an alternate whose term shall be the same as the director of each political subdivision.”

NOW THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors appoints the King William County Administrator to serve as the County’s Primary Director on the Middle Peninsula Chesapeake Bay Public Access Authority, and the King William County Director of Planning to serve as the County’s Alternate, each for four-year terms expiring December 31, 2025, or until such time successors are appointed and qualified; and

BE IT FURTHER RESOLVED that the King William County Board of Supervisors may remove at any time, without cause, any Director appointed by it and appoint a successor Director to fill the remaining portion of the removed director's term.

DONE this 28th day of February, 2022.

RESOLUTION 22-12
APPROPRIATING DEPARTMENT OF EDUCATION HVAC REPLACEMENT & IMPROVEMENT
GRANT FUNDS FOR KING WILLIAM COUNTY PUBLIC SCHOOLS HAMILTON-HOLMES
MIDDLE SCHOOL (HHMS) HVAC PROJECTS

WHEREAS, the Commonwealth of Virginia Department of Education accepted applications for an HVAC Replacement & Improvements Grant; and

WHEREAS, King William County Public Schools was awarded \$403,080 to assist with repairs of HVAC equipment at Hamilton-Holmes Middle School; and

WHEREAS, the King William County Public School Board approved the appropriation and expenditure of these funds at their February 15, 2022 meeting; and

WHEREAS, the King William County Board of Supervisors wishes to amend its FY2022 School budget to reflect the receipt and expenditure of these funds as follows:

Revenues: Virginia Department of Education Grant Award	\$403,080
Expenditures: HVAC Replacement & Improvement at HHMS	\$403,080

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors that the FY2022 Budget is amended via appropriation to reflect the above amounts within the King William County Public Schools Capital Improvement Fund for HVAC replacement and improvement work at Hamilton-Holmes Middle School.

DONE this 28th day of February, 2022.

RESOLUTION 22-13
RECOGNIZING AND HONORING MARCH 2022 AS WOMEN'S HISTORY MONTH

WHEREAS, since 1987, Congress has passed resolutions requesting and authorizing the President to proclaim March of each year as Women's History Month to commemorate and encourage the study, observance and celebration of the vital role of women in American history; and

WHEREAS, women of every race, class, and ethnic background have made historic contributions to the growth and strength of our society in countless recorded and unrecorded ways; and

WHEREAS, the leadership of women in elected office serves as an example of community and civic engagement for girls and women in King William County; and

WHEREAS, women have played and continue to play critical economic, cultural, and social roles in every sphere of life by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, women have played a unique role throughout the history of society by providing the majority of the volunteer labor force; and

WHEREAS, women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

WHEREAS, women have served our country courageously in the military; and

WHEREAS, women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

WHEREAS, additional education is needed to increase the knowledge of all citizens relative to the contributions of women and opportunities for girls and women to develop their leadership skills and to eliminate bias in education and the workforce;

NOW THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby recognize and honor March 2022 as Women's History Month.

DONE this 28th day of February, 2022.

Agenda Item 8. PRESENTATIONS

8.a. Accreditation Presentation to King William County Sheriff's Department

Eric Smith with the Department of Criminal Justice Services said the Virginia Law Enforcement Professional Standards Commission (VLEPSC) accreditation includes over 190 specific standards and required an inspection, audit, review, critique, and proofs of compliance over the past four years.

Sheriff McLaughlin of New Kent County presented Sheriff Walton with a plaque and read the proclamation of accreditation.

Agenda Item 9. PUBLIC HEARING

9.a. Ordinance 01-22 – Approving Proffer Amendment 01-2022: McCauley Park LLC – Sherry Graham, Director of Planning

9.b. Resolution 22-14 - CUP-10-21: Owner/Applicant - McCauley Park LLC - Sherry Graham, Director of Planning

Ms. Graham presented photos and information regarding the proffer amendment which is required to approve the Conditional Use Permit.

Vice Chair Hodges clarified the townhomes were for sale, not rent. Ms. Graham said yes, however the owner can rent their property out if they choose.

Ms. Graham said, according to the Commissioner of the Revenue's Office, the tax base on the apartments would have been \$53,000 per building whereas the townhomes will be \$25,000 on the land plus approximately \$250,000 per townhome.

Vice Chair Hodges asked if they were being required to put high speed internet connections in the townhomes. Ms. Graham said no. Supervisor Moskalski said he doesn't think you can make that a requirement. Chairman Moren said high speed internet is available in that area.

Supervisor Garber asked how the parcel across the street is zoned. Ms. Graham said it is business and industrial.

Vice Chair Hodges asked how many townhomes are connected in a row. Todd Rogers with McCauley Park, LLC said no more than five per building and there are firewalls between all units.

Supervisor Garber asked Mr. Rogers if they also own the parcels across the street. Mr. Rogers said yes.

Mr. Rogers said Breezeline (Atlantic Broadband) would be putting in high speed internet during construction.

Chairman Moren opened the Public Hearing. There being no speakers, Chairman Moren closed the Public Hearing.

Supervisor Moskalski made a motion to approve Ordinance 01-22 Approving Proffer Amendment 01-2022; Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

ORDINANCE 01-22
PROFFER AMENDMENT 01-2022 ASSOCIATED WITH CONDITIONAL REZONING
APPLICATION Z-02-01 - (Z-02-01 AMENDMENT) - OWNER: MCCAULEY PARK, LLC

WHEREAS, McCauley Park, LLC applied for CUP 10-2021 to construct 120 Townhouses on tax map parcel 21-50, Section 2 requiring the Board of Supervisors to approve a Proffer Amendment for Tax Map Parcel 21- 50, Section Two, to amend the

existing Proffers initially approved on June 25, 2001, with re-zoning Z-02-1 and amended on September 25, 2017; and

WHEREAS, the Owner is requesting the following two proffer amendments:

Proffer C.1. of Case Z-02-01 to hereby be amended and replaced with the following: Density Restriction. No more than 120 (120) townhouse units may be developed within Parcel Two as shown on the McCauley Park Townhomes Preliminary Plan dated September 30, 2021.

Proffer C.5. of Case Z-02-01 to hereby be amended and replaced with the following: Exterior Walls. Visible portions of the exterior wall surfaces (exclusive of windows) about the foundation of multi-family buildings shall be of fiber cement board (Hardiplank) siding, brick, or brick veneer construction, vinyl siding, or cement siding; and

WHEREAS, all other conditions and proffers of Case Z-02-01 shall remain in full force and effect; and

WHEREAS, the King William County Planning Commission conducted a duly advertised public hearing on February 16, 2022 and voted to recommend approval of Proffer Amendment 01-2022; and

WHEREAS, the Board of Supervisors conducted a duly advertised public hearing on February 28, 2022 to consider the above proffer amendments associated with Conditional Zoning Application Z-02-01;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, approves the amended proffers as stated in the preambles above associated with Conditional Zoning Application Z-02-01 such amended proffers to be recorded in the Clerk's office of the Circuit Court of King William County.

ADOPTED this the 28th day of February, 2022.

Supervisor Moskalski made a motion to approve Resolution 22-14 Approving CUP-10-21; Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-14
APPROVING CONDITIONAL USE PERMIT (CUP) 10-21
TAX MAP PARCEL 21-50 – MCCAULEY PARK SUBDIVISION TOWNHOMES

WHEREAS, the applicant is requesting a Conditional Use Permit to construct 120 townhouses in an area of the McCauley Park Subdivision that was previously approved for multi-family apartments, such property located on tax map parcel 21-50 is currently served by public water and sewer and consists of approximately 29.4 acres; and

WHEREAS, a goal in the current King William County Comprehensive Plan is to provide a variety of safe, decent, affordable, and quality housing opportunities, and to encourage the development of a variety of housing types to accommodate current and future citizens of varying ages, stations in life, and income levels; and

WHEREAS, King William County Code Article X, Section 86-456 states that a conditional use permit should be approved if it found that the location is appropriate and not in conflict with the comprehensive plan; the public health, safety, morals, and general welfare will not be adversely affected; adequate utilities and off-street parking facilities will be provided; necessary safeguards will be provided for the protection of surrounding property, persons, and the neighborhood values; and

WHEREAS, the King William County Planning Commission held a duly advertised public hearing on December 7, 2021 and voted 5-0 to recommend approval to the Board of Supervisors with the condition that the developer will meet all requirements listed in Section 86-162; and

WHEREAS, the King William County Board of Supervisors tabled consideration of CUP 10-21 via Resolution 21-91 on December 27, 2021 until such time as any necessary proffer amendments are considered by the King William County Planning Commission; and

WHEREAS, the King William County Planning Commission conducted a duly advertised public hearing on February 16, 2022 and voted to recommend approval of Proffer Amendment 01-2022; and

WHEREAS, the Board of Supervisors conducted a duly advertised public hearing on February 28, 2022 and voted to approve Ordinance 01-22 approving Proffer Amendment 01-2022;

NOW, THEREFORE, BE IT RESOLVED, the King William County Board of Supervisors hereby approves CUP 10-21, with the condition that the developer will meet all requirements listed in Section 86-162.

DONE this 28th day of February, 2022.

Agenda Item 10. OLD BUSINESS

10.a. Resolution 22-15 – Clarification of Board Appointment to the King William County Planning Commission

Mr. Ashcraft presented the resolution clarifying the Board appointment to the Planning Commission which was requested by the Board.

Vice Chair Hodges made a motion to approve Resolution 22-15; Supervisor Moskalski seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-15
CLARIFICATION OF BOARD APPOINTMENT TO THE
KING WILLIAM COUNTY PLANNING COMMISSION**

WHEREAS, Virginia Code section 15.2-2212 states one member of the Planning Commission may be a member of the governing body of the locality and the term of such member shall be coextensive with the term of office to which the member of the governing body has been elected; and

WHEREAS, the statute further says the Board may choose at its annual meeting whether to appoint someone else, but lacking such an action, the appointed supervisor shall serve on the Planning Commission until the conclusion of their term in office; and

WHEREAS, the Board of Supervisors appointed Stephen K. Greenwood to serve as the Board of Supervisors Representative on the King William County Planning Commission on January 10, 2022 via Resolution 22-03;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Supervisor Stephen K. Greenwood's term expiration as the Board of Supervisors Representative on the King William County Planning Commission shall conclude on the same date his term in office concludes unless the Board decides at a future annual meeting to appoint someone else.

DONE this 28th day of February, 2022.

Agenda Item 11. NEW BUSINESS

11.a. Authorizing the Advertisement of a Public Hearing Regarding Borrowing Prospects - Percy C. Ashcraft, County Administrator

David O. White, Ed.D., Division Superintendent; Staci Longest, Director of Finance; and Tony Stone, Director of Operations for King William County Public Schools came forward. Dr. White said KWCPs had received a grant enabling them to begin the HVAC project at Hamilton Holmes Middle School. They were awaiting a letter of intent from the General Assembly for possible additional grant funds.

Ms. Longest said the School Board would like to hold a public hearing regarding the VPSA bond funding at the end of March.

Chairman Moren asked if the school fire panels have been updated to 804. Mr. Stone said yes.

Supervisor Moskalski made a motion to authorize a Public Hearing regarding KWCPs borrowing to fund capital improvements. Vice Chair Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

11.b. Redistricting Recommendation – Gene Campbell, Redistricting Advisory Committee Chair

Mr. Campbell thanked the members of the Redistricting Advisory Committee, staff, and Mr. McRoberts for their help in putting together the Redistricting recommendation. He said the committee held three meetings and received guidelines from Mr. McRoberts.

The 2020 census showed the population in King William County at 17,810. The committee was tasked with getting as close to possible in having five equal districts. He said they had to take some from Districts 3 and 4 because they had become too large and they had to add to District 2. He said they could only pick up and take away according to census blocks. 202 were taken from District 4 and moved to District 5; 20 were moved from District 4 to District 2; and 144 were moved from District 3 to District 2. He said the changes had to maintain concise and compact district lines. No changes were made to District 1 – West Point. All population numbers in the recommended map are within the guidelines.

Supervisor Garber said he thinks it’s a good plan and is fair.

Chairman Moren asked if all percentages were within reason. Mr. Campbell said yes, they are all within the necessary guidelines.

Supervisor Greenwood and Chairman Moren said they would like to see a more detailed map.

Chairman Moren asked what the next step is. Mr. Hudgins said a Public Hearing would need to be advertised and held. Then the map will be sent to the Office of the Attorney General for a Certificate of No Objection. An Open House is also scheduled for March 15th at 6pm to provide citizens a chance to see the map and ask questions prior to the Public Hearing.

11.c. Budget Overviews – Natasha Joranlien, Director of Finance

Ms. Joranlien presented overviews of budgets for Social Services, Children’s Services Act (CSA), Community Connection (VJCCCA), and General Registrar.

11.c.i. Social Services (DSS) – Leticia Loadholt, Director

Ms. Joranlien said they were trying to base the DSS budget request on a formula calculated by Ms. Loadholt at a previous job. She said FY22 is going to be lower than budgeted and the FY23 request looks higher than usual because of the formula used. She said County Finance and DSS Finance have been working together to make sure the calculation is working currently month to month.

The Board had no questions.

11.c.ii. Children’s Services Act (CSA) – Ann Porter, Program Coordinator

Chairman Moren asked what has changed from last year. Ms. Porter said last year’s budget calculation took into account three different local match rates. This year, she calculated the budget using the base match rate. She thinks expenses may actually be less than projected but it all depends on the types of services needed in the coming year.

Supervisor Moskalski asked if there was an increase of children in certain areas. Supervisor Garber said there is no way of knowing and it can’t be predicted.

11.c.iii. Virginia Juvenile Community Crime Control Act (VJCCCA)/Community Connection – Veda Frazier, Program Manager

Ms. Frazier said there is a reduction in her request due to using funds left from FY22 due to being short-staffed. She said they have also seen a reduction in electronic monitoring fees due to COVID but these expenses are rising again.

Supervisor Garber said this is another program where predictions cannot be made.

Ms. Frazier said last year hurt them with not being able to recover fees and she’s grateful they had a balance to cover their expenses. She said unfortunately, children are back to doing naughty things now that COVID restrictions have eased.

Supervisor Garber said DSS is not involved at all with VJCCCA.

11.c.iv. General Registrar – Alison Fox, General Registrar

Ms. Fox said they will be experiencing an increase in wages and part-time staff.

Chairman Moren asked if there were a lot of changes due to new laws. Ms. Fox said yes, always.

Ms. Fox said she requested a part-time person last year and did not receive funding. The part-time person works 3 days per week.

Chairman Moren asked if those hours are increased during election times. Ms. Fox said she factored that into her request.

Ms. Fox said cybersecurity is also a large cost increase. It is mandated by the state and it has become such that they are unable to do it on their own anymore and have hired an outside consulting firm. This also covers them if they're audited by the state. The consultant they are using works with other counties and is approved by the state.

Chairman Moren asked if our IT department could take over next year. Ms. Fox said possibly, although the state is going to have more requirements next year. The consultant is on an annual contract.

11.d. Capital Improvement Plan (CIP) for Schools and County – Natasha Joranlien, Director of Financial Services

Ms. Joranlien presented the five-year CIP for the schools and county. The \$2.5 million shown for the Broadband Initiative includes \$2 million from ARPA, \$225,000 from the EDA, and \$275,000 from the County. The Brush Truck purchase shown for Fire & EMS is rolled over from FY22. The forecast balance in the Unassigned General Fund is based on unaudited financials.

Staci Longest, KWPCS Director of Finance discussed the Schools' CIP. The Bus Garage is needed because the buses are now larger than the garage. The County and Schools are looking at a possible joint venture. There is broken furniture which needs to be replaced. Cots need to be purchased for the PreK program and some office flooring needs to be replaced. Fifteen school buses are more than fifteen years-old and they are hoping to replace 2-3 buses per year. Service vehicle use has increased and they need three this year. Technology is replaced on a four-year cycle and a security camera is needed in the vestibule at AES.

Supervisor Moskalski asked about the Riverfront Development Plan. Mr. Ashcraft said the Comprehensive Plan outlines some easily upgraded projects along the river front as well as some upgraded amenities with the State Forests. He said staff has met with the Department

of Forestry representatives and their response was not what was hoped for. Mr. Hudgins said they are looking at a Riverfront Development Plan which will include all aspects – kayak, tubing, swimming, fishing, boating, road access, etc.

Chairman Moren said there may be funds with a grant program through the MPPDC.

Supervisor Garber asked if the gravel road to White’s Landing was state maintained. Mr. Hudgins said yes but he’s not sure where state maintenance ends.

Supervisor Garber asked who owns the property being discussed. Mr. Hudgins said King William County owns it. Chairman Moren added that it’s managed by the Department of Forestry. He said if anyone knows of other areas, please let them know.

Agenda Item 12. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

12.a. Administration Report – Percy C. Ashcraft, County Administrator

Mr. Ashcraft provided the Board an updated copy of his report (Attachment A). He said mask restrictions are getting closer to being lifted. He said King William County is currently the highest transmission county in the Three Rivers Health District and encouraged people to get their COVID booster shots.

King William Little League has tentatively planned Opening Day for March 26th and will be inviting the Supervisors to throw the opening ball.

Dominion Energy and HRSD have both announced refunds coming to customers and the MPPDC has a Septic Tank Pump Out Assistance Program. All are covered in more detail on the County website.

Staff continues to look at possible grant funding available for projects.

Agenda Item 13. BOARD OF SUPERVISORS’ COMMENTS

Supervisor Moskalski thanked people for coming. He congratulated the King William Sheriff’s Office, said he was proud of them, and said staff had done a good job on the budget. He said he continues to be inspired by the Ukrainian leadership.

Supervisor Greenwood thanked people for coming and congratulated the King William Sheriff’s Office.

Supervisor Garber congratulated the King William Sheriff’s Office. He said what is happening in the Ukraine is a travesty and to continue to pray for them.

Vice Chair Hodges thanked everyone for coming and said he was proud of the entire King William Sheriff’s Office and the hard work and unity of the staff. He said he’s had complaints

that there is a fee charged when paying by e-check through Edmunds. Mr. Ashcraft said he is looking into it. Vice Chair Hodges said with all the issues with Edmunds, people should not also be having to pay fees to pay by e-check.

Chairman Moren congratulated the King William Sheriff's Office. He said he's been to the Ukraine and asked for prayers for the people there.

Agenda Item 14. CLOSED MEETING

14.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the performance of a specific public employee; and in accordance with Section 2.2-3711 (A)(5) of the Code of Virginia to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made; and in accordance with Section 2.2-3711 (A)(29) of the Code of Virginia to discuss the terms or scope of a public contract, because discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

14.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

14.c. Certification of Closed Meeting

Vice Chair Hodges moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 28th day of February, 2022, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 28th day of February, 2022.

14.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 15. APPOINTMENTS

No appointments were made.

Agenda Item 16. ADJOURN OR RECESS

Supervisor Greenwood made a motion to adjourn the meeting; seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Vice Chair
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors

ATTACHMENT A



County Administrator's Report

February 28, 2022 Meeting of the Board of Supervisors (Revised)

Meetings & Special Dates

March

1. Planning Commission Meeting – March 1, 7 p.m.; Board Room.
2. Board of Supervisors Budget Work Session – March 2, 7 p.m.; Board Room.
3. Recreation Commission Meeting – March 3, 7 p.m.; Community Center
4. Board of Supervisors Joint Budget Meeting w/KWCPS – March 8, 7 p.m.; Board Room.
5. Economic Development Authority Meeting with Planning Commission– March 9, 7 p.m.; Board Room.
6. Comprehensive Plan Public Hearing – March 10, 7 p.m.; Board Room
7. Board of Supervisors Work Session & Presentation of Budget – March 14, 7 p.m.; Board Room
8. King William County School Board Meeting – March 15, 6 p.m.; Hamilton Holmes Middle School
9. Board of Zoning Appeals Meeting – March 23, 6:30 p.m.; Board Room
10. Wetlands Board Meeting – March 24, 7 p.m.; Board Room
11. Board of Supervisors Regular Meeting – March 28, 7 p.m.; Board Room

Notes & Updates

1. Personnel
 - a. Katelynn Seay hired as Animal Control Deputy.
 - b. Barbara Trimmer hired as Planning Secretary.
 - c. Lauren Lechowicz hired as Juvenile Counselor.
 - d. Joseph Yancey hired as part-time medic firefighter.
2. The unemployment rate in King William County in December was 2.4 percent.
3. Staff is currently developing an Acceptable Use Policy for phones and other devices. It will be presented at the March 8th Work Session.
4. COVID-19 Update:
 - a. King William County is averaging five new cases per the most recent seven-day average as of February 22.
 - b. King William County residents have experienced 3,633 cases of COVID-19 since February, 2020 as of February 22. A total of 83 required hospitalization and 32 passed away.
 - c. The Virginia Dept of Labor & Industry and Health Board, which issued the VOSH Administrative Code requiring masks to be worn in the workplace in October 2021, met on February 17 to discuss repealing the Standard. They voted to repeal it, however, there is a 30 day public notice and

comment period before they can meet again and make a final ruling to repeal it. That 30 days will end until March 17.

5. The County newsletter is now being published weekly to complement the website, Facebook, Twitter, and County Administrator's blog to increase public awareness of matters happening within King William County. Residents can get on the distribution list by filling out the form on the website, or they can read it from our webpage.
6. In partnership with King William County Little League, the Ball Park on Route 30 is being spruced up for the start of the season. Opening Day is March 26 and all members of the Board of Supervisors will be asked officially soon to throw out the first balls.
7. The Utilities Department is either replacing or installing new meters to customers.
8. Staff has stepped up its enforcement of County ordinances relative to property maintenance and abandoned vehicles. Priorities are the Commerce Park and the two main arteries in and around King William – Route 360 and Route 30.
9. Middle Peninsula Planning Commission (MPPDC) is asking for priorities of its localities. Chairman Moren sent out a form on February 20 to members of the Board of Supervisors. Submittal is by March 13.
10. Staff is helping to fill vacancies on the Economic Development Authority (EDA). Please see if you know of someone in the legal or financial professions that might want to serve.
11. Forest Pro is making plans to add a new location in Central Garage. They are looking to fill positions of Service Manager, Parts Manager, & Parts Specialist/Receptionist.
12. Dominion Energy sent out a notice last week regarding offering refunds to its customers.
13. Hampton Roads Sanitary District also sent out a notice last week announcing it will be giving refunds back to its customers in King William who have unpaid balances. Customers will be notified via bill message. An estimated total of \$3,134.22 will be given out.
14. County Staff will soon send an update to the Board of Supervisors on the Sweet Sue solar project.
15. Senator Mark Warner has reached out to localities reminding them of grant opportunities as a result of the Infrastructure Investment and Jobs Act that President Biden signed on November 15. Staff is reviewing the possibilities and will be in touch with Senator Warner's Staff.
16. The Middle Peninsula Planning Commission also has sent the County a list of grant opportunities. County Staff is making a list of all grant opportunities and will be active in the application process.
17. Assistance is available to those whose time has come to pump out their septic tanks. The program is coordinated through the MPPDC. Visit mppdc.com for more information.