

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
REGULAR MEETING OF DECEMBER 19, 2022**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 19th day of December, 2022 beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moren called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Agenda Item 5. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Moskalski moved for the adoption of the amended agenda as presented; motion was seconded by Supervisor Garber. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 6. PUBLIC COMMENT

Chairman Moren opened the Public Comment period.

Chris Couch of District 5 spoke regarding the Treasurer’s office and members talking outside of closed meetings.

Mary Sue Bancroft of District 5 spoke regarding the Treasurer’s office.

There being no further speakers, Chairman Moren closed the Public Comment period.

Agenda Item 7. CONSENT AGENDA

Consent Agenda items were:

- a. Approval of Minutes
 - i. November 7, 2022 Work Session Draft Minutes
 - ii. November 28, 2022 Regular Meeting Draft Minutes
- b. Approval of Expenditures - November 2022
- c. **Resolution 22-105** - Appropriating Funds for a Volunteer Fire Department Incentive Plan

Supervisor Garber moved for approval of the Consent Agenda; motion was seconded by Supervisor Moskalski. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-105
APPROPRIATING FUNDS FOR A VOLUNTEER FIRE DEPARTMENT INCENTIVE PLAN

WHEREAS the King William County Board of Supervisors (Board) wishes to recognize existing Fire Department volunteers and provide an incentive to attract and encourage additional qualified volunteers; and

WHEREAS the West Point and Mangohick Volunteer Fire Departments have collectively developed a recruitment and retention plan which would fund up to \$5,000 annually to the West Point VFD and the Mangohick VFD as outlined herein; and

Volunteer Incentives

MONTHLY VALUE	\$25	\$50
Responded to a percentage of calls	20	>40
Administrative Hours	5	>10
Hours of training for active volunteers	16	>40
Number of 12-hour shifts on duty	4	>4

WHEREAS the above incentive amount paid to each volunteer would be based on the below parameters;

- The volunteers would need to be active per the department’s definition of active as established prior to enactment of the program to qualify for the training incentive.
- Volunteers eligible for the on-duty shift incentive and/or responding to calls will be certified by NFPA and VA Department of Fire Programs standards for fire response and VA Office of EMS certified as required by compliance regulations.

- If a volunteer responds to the percentage of calls, or is on duty for the number of shifts, they are already considered active.
- Payments should be made to the department upon submission of documentation and requested amount of funds to the County liaison.
- Payments will be made to departments quarterly for disbursement to volunteers at their determined intervals.

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby authorize the appropriation of \$10,000 from the Contingency Fund and appropriate such monies to the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes as authorized and approved by the Board of Supervisors:

FUND/ORGANIZATION

General Fund

Expenditures:

Increase	\$ 5,000	Mangohick Volunteer Fire Department
	\$ 5,000	West Point Volunteer Fire Department

Contingency Fund

Decrease \$ 10,000

DONE this 19th day of December, 2022.

Agenda Item 8. PUBLIC HEARING

8.a. Ordinance 14-22 - Changes to King William County Code Section 70-46 Hearings of the Board of Equalization

Chairman Moren opened the Public Hearing Comment period.

Chris Couch of District 5 said there were errors in his valuation. He said there may be more hearings than normal, so the extension is needed.

There being no further speakers, Chairman Moren closed the Public Hearing Comment period.

Supervisor Garber moved for approval of Ordinance 14-22; motion was seconded by Vice Chair Hodges. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**ORDINANCE 14-22
AMENDING KING WILLIAM COUNTY CODE SECTION 70-46
HEARINGS OF THE BOARD OF EQUALIZATION**

WHEREAS King William County Code Section 70-46 currently requires a Board of Equalization to conclude its work by April 1 of the year in which it was appointed; and

WHEREAS the King William County Board of Supervisors (“Board”) recognizes this date may not always be attainable or in the best interest of the citizens of the County; and

WHEREAS the Board wishes to ensure the Board of Equalization has ample time to hear all citizens whose applications are received by the stated deadline while also allowing for the 45-day notice required by the Code of Virginia §58.1-3331(E); and

WHEREAS the Board held a duly advertised Public Hearing on December 19, 2022 to accept public comment in consideration of the changes presented herein;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of King William County, Virginia, hereby amends County Code Section 70-46 as follows:

Sec. 70-46. - Hearings of the board of equalization.

The board of equalization shall sit for hearing the applications of property owners for correction of their assessment(s). In no event shall such hearings be held earlier than 60 days after the date the assessing officer has completed hearings. The board of equalization shall provide notices as required by Code of Virginia, § 58.1-3378, of the place and time of its sittings to equalize real estate assessments and to those filing appeals notice in accordance with Code of Virginia § 58.1-3331. All property owners wishing to be heard must file an application for hearing within 45 days of the termination of hearings by the assessing officer. Forms for such application shall be available at the office of the assessing officer and no property owner who fails to meet the filing deadline shall be heard. The board of equalization shall conduct hearings on a continuing basis and conclude its work by ~~April 1 of the year in which it was appointed~~ **the expiration of their term as defined by the Code of Virginia §58.1-3370**. In the event that the circuit court shall grant an extension of time for the completion of reassessments pursuant to the Code of Virginia, §58.1-3257, all times set out in this section shall automatically be extended likewise.

BE IT FURTHER ORDAINED AND ENACTED that these changes to County Code Section 70-46 are effective immediately upon adoption of this Ordinance.

ADOPTED this the 19th day of December, 2022.

Agenda Item 9. OLD BUSINESS

9.a. Fire District Maps - Stacy Reaves, Fire Chief

Chief Reaves presented a map showing the current and proposed fire district lines.

Supervisor Garber asked if the lines of separation are state routes. Chief Reaves said they’re drawn on property boundary lines rather than roads.

Chairman Moren asked if this was done manually or via automation. Chief Reaves said they used Google Maps and the map will be added as a layer on dispatch maps.

Chairman Moren asked the effective date of the new map. Chief Reaves said as soon as the GIS company enters the coordinates and does final checks for accuracy.

Supervisor Garber made a motion to approve the updated Fire Maps as presented. Supervisor Moskalski seconded the motion. The members were polled.

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 10. NEW BUSINESS

10.a. SAFER Grant Discussion - Stacy Reaves, Fire Chief

Chief Reaves said \$478,000 is now being added to the budget for the seven positions added after not receiving the SAFER grant during the last session.

He asked the Board to approve the department applying for the SAFER grant again. The grant now covers salaries and associated benefits 100% for three years. The locality assumes responsibility in year four. The grant awards will be made in September 2023.

Supervisor Garber said the Board has created 30 new positions since January 2020. Mr. Ashcraft said public safety was the bulk of it.

Chairman Moren asked how many were currently in the department. Chief Reaves said 19.

Supervisor Garber asked if there were any volunteers. Chief Reaves said there are two active volunteers, one maintaining their certification, and two volunteer chaplains.

Supervisor Moskalski made a motion to approve applying for the SAFER Grant for six full-time firefighter/EMT positions. Supervisor Garber seconded the motion. The members were polled.

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

10.b. Draft FY24 Budget Preparation & Adoption Schedule - Natasha Brown, Director of Financial Services

Ms. Brown presented a draft schedule for FY24 budget preparation and adoption.

Chairman Moren asked if any of the dates will be affected by the Board of Equalization process. Mr. Ashcraft said no, the Commissioner of Revenue is providing the data the Board will need to set the tax rate.

Supervisor Moskalski made a motion to approve the FY24 Budget Preparation & Adoption Schedule as presented. Supervisor Garber seconded the motion. The members were polled.

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

Agenda Item 11. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

11.a. Administration Report – Steve Hudgins, Deputy County Administrator

Mr. Ashcraft presented the Administration Report and Board Information.

Regarding the Reassessment, Mr. Ashcraft said Mr. Pearson is pleased with the number of appeals scheduled and has resolved some matters over the phone. Mr. Pearson feels he's ahead of schedule. Mr. Ashcraft said many notices have been returned for incorrect addresses. If you have not received your notice, let the Commissioner of the Revenue's office know. Vision is still in the process of uploading the new photos so some property cards may still show older photos.

Mr. Ashcraft said the County is at medium for COVID. Chairman Moren said free tests are still available from COVID.gov.

Mr. Ashcraft said the Utilities Department has applied for a \$4.2 million infrastructure grant for sewer extension in Commerce Park through ARPA funds. They are hopeful and will know in the spring.

The deed for the new water tower property has been recorded.

The State Auditor's Office has been notified the FY22 audit will not be completed on time. Supervisor Garber asked if we needed to bring people in. Mr. Ashcraft said no, we're waiting on the auditors' schedule. The FY23 audit should be on time.

Agenda Item 12. BOARD OF SUPERVISORS' COMMENTS

Supervisor Garber wished everyone a Merry Christmas and Happy New Year. He apologized to the Board and said the email he sent to the Treasurer was not hidden.

Mr. Greenwood wished everyone a Merry Christmas and Happy New Year. He said all the things said during public comment are not true and the public does not see all that is happening. He thanked staff for their hard work.

Vice Chair Hodges wished everyone a Merry Christmas and Happy New Year. He said you have to read the whole code, not just part of it. He said he went to the Veterans Cemetery in Amelia and participated in laying wreaths on graves. He said it was very moving and touching.

Supervisor Moskalski said there is a vaccine clinic at the Upper King William Senior Center on January 10th from 2-6pm. He said this year closes out 11 years for him on the Board. There are some

projects he'd like to work through before the end of his term. He wished everyone a Merry Christmas.

Chairman Moren wished everyone a Merry Christmas and Happy New Year. He urged people to be safe, especially on the roads. He recognized Chief Washington from Mangohick Volunteer Fire Department and thanked him to coming to the meeting. He said there are some misunderstandings out there.

Agenda Item 13. CLOSED MEETING

13.a. Motion to Convene Closed Meeting

Supervisor Moskalski made a motion to convene a Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions (BOE and VA250) and the promotion, performance, salary, appointment of a specific public officer / appointee / employee, and in accordance with Section 2.2-3711 (A)(3) of the Code of Virginia regarding the acquisition of real property for a public purpose and the disposition of property located in Kennington because discussion in an open meeting may adversely affect the bargaining position or negotiating strategy of the Board. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.b. Motion to Reconvene in Open Session

Supervisor Moskalski made a motion to reconvene in Open Session. Vice Chair Hodges seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

13.c. Certification of Closed Meeting

Supervisor Moskalski moved for adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT
REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 19th day of December, 2022, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 19th day of December, 2022.

13.d. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 14. APPOINTMENTS

14.a. Resolution 22-103 - Recommendation of Appointment to the Board of Equalization

Supervisor Moskalski made a motion to approve Resolution 22-103 recommending the appointment of Gregory Henrich, District 1 to the second alternate position on the King William County Board of Equalization for a term expiring one year after the effective date of the reassessment for which he is appointed. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-103
RECOMMENDATION OF ADDITIONAL APPOINTMENT
TO THE KING WILLIAM COUNTY BOARD OF EQUALIZATION

WHEREAS it is necessary for the King William County Board of Supervisors to recommend the appointments of one additional alternate member to the King William County Board of Equalization; and

WHEREAS §58.1-3370 of the Code of Virginia provides for the appointment of members to the Board of Equalization by the Circuit Court of King William County in each tax year immediately following the year a general reassessment is conducted in the County; and

WHEREAS §58.1-3374 of the Code of Virginia calls for the number of regular members to be not less than three (3) or more than five (5), plus, at the request of the County, two (2) alternate members; and

WHEREAS the following members were recommended for appointment via Resolution 22-100 on November 28, 2022;

- First District: Sandra M. Willis**
- Second District: Vincent Gaines**
- Third District: Sergio Tassinari**
- Fourth District: John W. Turnage**
- Fifth District: Gene L. Greenwood**
- Alternate #1: Frederick J. Krauss, District 3**

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King William County, Virginia, hereby recommends to the Circuit Court of King William County the following individual to serve as the second alternate member of the King William County Board of Equalization for a term to expire one year after the effective date of the reassessment for which they were appointed and in accordance with §58.1-3370 of the Code of Virginia, and to pay such member \$135 per meeting attended:

- Alternate #2: Gregory Henrich, District 1**

DONE this the 19th day of December, 2022.

14.b. Resolution 22-104 - Appointment(s) to the VA 250 Planning Committee

Supervisor Moskalski made a motion to approve Resolution 22-104 appointing Kimberly Colgin and Nita McInteer to the VA250 Planning Committee through the commemoration period of 2022-2026. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

- Supervisor, 2nd District: Travis J. Moskalski Aye
- Supervisor, 3rd District: Stephen K. Greenwood Aye
- Supervisor, 1st District: William L. Hodges – Vice Chair Aye
- Supervisor, 4th District: C. Stewart Garber, Jr. Aye
- Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

**RESOLUTION 22-104
APPOINTMENT(S) TO THE VA250 PLANNING COMMITTEE**

WHEREAS the King William County Board of Supervisors established the King William County VA250 Planning Committee via Resolution 22-66 on August 22, 2022 to plan and coordinate programs occurring within the County and communicate regularly with VA250 in order to promote and commemorate the 250th anniversary of Virginia's participation in American independence; and

WHEREAS the Board of Supervisors now desires to make additional appointments to the VA250 Planning Committee; and

WHEREAS two applicants have expressed interest in serving on the VA250 Planning Committee – Kimberly Colgin and Nita McInteer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the following individual(s) be appointed to the VA250 Planning Committee through the commemoration period of 2022-2026:

Kimberly Colgin and Nita McInteer

DONE this 19th day of December, 2022.

Agenda Item 15. ADJOURN OR RECESS

Supervisor Moskalski made a motion to adjourn the meeting; seconded by Supervisor Greenwood. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors