

CHILDREN'S SERVICES ACT FOR AT-RISK YOUTH AND FAMILIES KING WILLIAM COUNTY FAPT/CPMT

CHILD/FAMILY RIGHTS

The Children's Services Act for At-Risk Youth and Families gives your eligible child and family certain rights. These do not take precedent over any other review procedures under existing state or federal law (for example, special education and foster care law).

THE RIGHT TO NOTICE

You will be notified before your child is assessed and/or offered services. This notice will tell you of the procedures available to you.

You must receive prior notice when the Family Assessment and Planning Team begins the assessment, planning, and implementation of the Individual Family Services Plan.

You must receive all notices in your native language, unless it is clearly impractical to do so.

THE RIGHT TO CONSENT

You must give written permission before any person or agency releases confidential information to other agencies or individuals (unless otherwise authorized by law or ordered by the court).

The purposes and content of the Consent to Release Information form will be thoroughly reviewed with you and you will participate in identifying material which may or may not be released. It will be communicated to you orally and in writing that the release may be amended or repealed in whole, or in part, by your initiative at any point in time.

You must consent in writing before certain assessments are completed.

You must consent in writing before beginning services listed on the Individual Family Services Plan. (Unless otherwise ordered by the Court, upheld by the appropriate appeals process, or authorized by law. – There are exceptions where there is a need to proceed with services without written consent.)

THE RIGHT TO RECORDS AND CONFIDENTIALITY

You have the right to review and correct records concerning your child and to obtain an explanation about any information. You have the right to give permission before any other person or agency can see the records. You also have a right to have a copy of your records. (Unless otherwise prohibited by state law.)

You may challenge information in a record that you believe is inaccurate, incomplete, not pertinent, not timely or necessary to be retained pursuant to the Virginia Privacy Protection Act, Section 2.1-377 et seq. Code of Virginia.

You will receive a copy of the Individual Family Service Plan and written notice of the proposed action taken, including your right to review by Community Policy and Management Team.

Information about you or your family will be confidential as prescribed in the Consent to Release Information unless you request other use.

THE RIGHT TO PARTICIPATE

You have the right to fully participate in the assessment, planning, and implementation of services for your child and family.

As a parent you may participate in all Family Assessment and Planning Team meetings about your child.

THE RIGHT TO ASSISTANCE

You may bring other members of your family, a friend, an advocate or support person, or an attorney with you to the team meetings.

Also, you will have an agency staff member assigned who is responsible for assisting you during the assessment process in preparing you for the team meeting.

After the Individual Family Services Plan is approved, you will have a Case Manager assigned who will be responsible for following the services on the Plan and assisting you with implementation of the Plan as you require.

THE RIGHT TO REVIEW

If you disagree with any of the recommendations about your child's assessment or service plan, you have the right to state your disagreement in writing and receive an answer in writing.

You may request a review of the decision of the Family Assessment and Planning Team by the Community Policy and Management Team. You must submit a written request for review to the CPMT within 10 calendar days of receipt of the FAPT notice. The CPMT must hold a review within 30 calendar days after receiving a request for review. The CPMT may uphold or alter the FAPT decision.

Once a CPMT decision has been made on a request for review, there can be no further appeal on that particular request unless new information is introduced. The CPMT decision is final in all requests for review.