

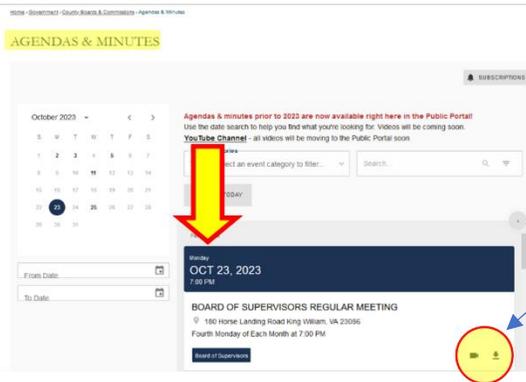


HOW TO VIEW BOARD MEETING LIVE STREAMS & RECORDINGS

1. Use your favorite web browser to visit the **County website** - <https://kwc.gov/>
2. Click on the first button on the left on the main page – [Agendas & Minutes](#)



3. On the Agendas & Minutes page, **click on the meeting you want to attend.**



These symbols indicate that a video is available (camera icon) or there are files available to download (down arrow).

4. There are four tabs on the “Public Portal” page:



- a. **Meeting Overview** shows a simple agenda overview and allows you to view or download individual attachments on agenda items.
- b. **Meeting Media** is where you will view live streams of meetings in progress. This is also where the recording of the meeting will be posted. Bookmarks allow you to click on an agenda item and skip straight to that portion of the video.



- c. **Meeting Files** is where you can view or download meeting agendas, agenda packets, approved minutes, and any other special attachments.
- d. **Share Meeting*** allows you to email a link to someone. To do this, you must create an account and be signed in.

Why you may want to create an account:

Creating an account on the Public Portal allows you to choose to receive any notifications you may be interested in and receive an email any time something is posted, such as a new meeting, agenda, minutes, etc.

In 2024, the County website will be redesigned and a new, customizable portal will be available. This will allow you to create a personalized landing page with links to things that are most important to you. You would use the same account to sign in and create your portal.

If you ever have problems with or questions about the website, please contact bos.clerk@kwc.gov or use one of the forms available on the website on the [How Do I... Submit Comments or Concerns](#) page.