



King William County Third Party Inspector Application

180 Horse Landing Road #4
King William, Virginia 23086
Office: (804) 769-4916
permits@kwc.gov

Application Package

Participation in the Third-Party Program requires certification for all program participants. The Third -Party Program Application submission package must be submitted electronically to Matt.melton@kwc.gov

Section A – Applicant/Business Information

Agency Name: _____

Street Address: _____ Suite/Room/Unit: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Cell Phone: _____ Fax Number: _____

Email Address: _____ Website: _____

Primary Contact: _____ Position: _____

Print Name: _____ Date: _____

Authorized Signature: _____

Section B – Third Party Inspection Staff

Please complete the following section and attach PDF documentation detailing everyone's qualifications and relevant experience.

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Section B – Third Party Inspection Staff (continued)

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Name: _____ PE/ARC/MCP Number: _____

Position: _____

Certification(s): _____

Section F – Agency Qualifications

Provide a brief statement of the agency’s qualifications and background. Attach additional sheets if necessary.

KING WILLIAM COUNTY- FOR OFFICIAL USE ONLY

Received By: _____ Review Date: _____

Approved Notification Date: _____

Disapproved Notification Date: _____

Additional Information Required: