



Regional Animal Shelter Volunteer Position Descriptions

- I. Kennel Cleaning
 - a. Dog Kennel Cleaning
 - i. Join staff in morning dog kennel cleaning. Volunteers can expect to work indoors and outdoors removing items from kennels, pressure washing, scrubbing, drying, and resetting dog kennels.
 - ii. Shifts available: Sunday-Saturday 8:30am-10:30am
 - b. Cat Kennel Cleaning & Care
 - i. Join staff in morning cat kennel cleaning. Volunteers can expect to work indoors feeding, changing litter pans and bedding, and disinfecting kennels.
 - ii. Shifts available: Sunday-Saturday 8:30am-10:30am
- II. Socialization
 - a. Dog Walking
 - i. Spend time with shelter dogs, walking them around the shelter grounds. Volunteers can expect to walk dogs outdoors, giving them a break from life in the shelter, learning more about each dog's personality and taking pictures and videos to send back to staff for promotional material to assist in placement.
 - ii. Shifts available: Monday-Friday 9am-4pm, Saturday-Sunday 9-1pm
 - b. Cat Socialization
 - i. Spend time socializing with shelter cats. Volunteers can expect to work indoors playing with and socializing cats. Volunteers will also learn more about each cat's personality and take pictures and videos to send back to staff for promotional material to assist in placement.
 - ii. Shifts available: Monday-Friday 9am-4pm, Saturday-Sunday 9-1pm
- III. Animal Enrichment
 - a. Using staff instruction, create enrichment materials for shelter animals. Volunteers can expect to work indoors, and occasionally outdoors, making and distributing in and out of kennel enrichment.
 - b. Shifts available: Monday-Friday 9am-4pm, Saturday-Sunday 9-1pm
- IV. The Kitchen
 - a. Help keep our kitchen clean by doing laundry and dishes. Volunteers can expect to work indoors washing dishes and litter pans, doing laundry, and storing clean items around the shelter.
 - b. Shifts available: Monday-Friday 9am-4pm, Saturday-Sunday 9am-1pm
- V. Office Assistant
 - a. Join staff in working at the front desk at the shelter. Volunteers can expect to work indoors assisting walk in citizens, answering phone calls, following up with prospective adopters, preparing adoption and foster paperwork, and miscellaneous filing, copying, and paperwork.
 - b. Shifts available: Monday-Friday 10:30am-4pm, Saturday-Sunday 10:30am-1pm

- VI. Animal Transportation
 - a. Help staff by transporting animals. Volunteers can expect to use their personal vehicles to transport animals to and from vet/spay and neuter appointment, events, and transfer partners. Contact staff for additional requirements
 - b. Shifts available: Varied, based on need.
- VII. Special Events
 - a. Help staff by attending events to help promote RAS. Volunteers can expect to work both indoors and outdoors at various events, speaking with citizens about RAS and its programs.
 - b. Shifts available: Varied, based on need.