



# Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name \_\_\_\_\_

Home Address (including City, Zip) \_\_\_\_\_

Mailing Address (if different than above) \_\_\_\_\_

Preferred Phone \_\_\_\_\_  Mobile  Home

Email Address \_\_\_\_\_

District of Residence  1<sup>st</sup> District – West Point  2<sup>nd</sup> District – Courthouse  3<sup>rd</sup> District - Aylett  
 4<sup>th</sup> District - Manquin  5<sup>th</sup> District - Mangohick

How long have you lived in King William County? \_\_\_\_\_

Employer \_\_\_\_\_ Employer Phone \_\_\_\_\_

Employer Address (including City, Zip) \_\_\_\_\_

Education (School/Degree/Diploma) \_\_\_\_\_  
Certification(s)/Etc. \_\_\_\_\_

Civic Activities (include other Boards/Commissions/Committees) \_\_\_\_\_  
\_\_\_\_\_

Memberships (Fraternal, Business, Church, Social Organizations – include any offices held) \_\_\_\_\_  
\_\_\_\_\_

**Please place a number indicating your top three choices** for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Brief descriptions are listed on the next page of this application.

- | COUNTY BOARDS, COMMISSIONS, COMMITTEES              | REGIONAL BOARDS & COMMISSIONS                            |
|---|--|
| _____ Board of Zoning Appeals                       | _____ Arts Alive Board                                   |
| _____ Economic Development Authority                | _____ Bay Aging Board                                    |
| _____ King William County Library Board of Trustees | _____ Historic Preservation & Architectural Review Board |
| _____ Planning Commission                           | _____ Rappahannock Community College Board               |
| _____ Recreation Commission                         | _____ Middle Peninsula Northern Neck CSB                 |
| _____ Planning Commission                           | _____ Middle Peninsula Planning District Commission      |
| _____ Social Services Advisory Board                | _____ Middle Peninsula Regional Airport Authority        |
| _____ VA250 Planning Committee                      | _____ Tri-River Alcohol Safety Action Program (ASAP)     |
| _____ Citizens' Budget Advisory Committee           |  |

Signature \_\_\_\_\_ Date \_\_\_\_\_

Email completed applications to [bos.clerk@kwc.gov](mailto:bos.clerk@kwc.gov) or mail to KWCBOS – Applications, 180 Horse Landing Rd. #4, King William, VA 23086.  
**Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.**

## **COUNTY BOARDS, COMMISSIONS, and COMMITTEES**

**Board of Zoning Appeals (BZA):** Established according to the Code of Virginia Sections 15.2-2308, 15.2-2308.1, and 15.2-2309 and has appellate jurisdiction over applications for variances from the terms of zoning ordinance; over questions regarding district boundaries; from any decision of the zoning administrator; and over any order, requirement, decision, or determination made by any other administrative officers in the administration or enforcement of the zoning ordinance. Members are appointed to five-year terms by the King William County Circuit Court Judge on recommendation by the Board of Supervisors and are required to take an oath of office before assuming position and with subsequent reappointments and must file the appropriate Conflict of Interest form with the Clerk of the Board of Supervisors upon appointment and as required thereafter.

**Economic Development Authority (EDA):** Function is to promote the orderly economic growth of King William without detriment to the County's natural environment and in a manner consistent with the direction provided by the Board of Supervisors in the County's Land Use Plan and Ordinance. Members are appointed to four-year terms by the Board of Supervisors, are required to take oath of office before assuming position and with subsequent reappointments and must file the appropriate Conflict of Interest form with the Clerk of the Board of Supervisors upon appointment and annually thereafter. Meetings are held on the second Wednesday of each month.

**Citizens' Budget Advisory Committee** – Consists of 4 members of which 1 shall be from the BOS. The work of the committee is designed to provide guidance to the Board of Supervisors in meeting King William's strategic goals. The Citizen's Budget Advisory Committee will: Review the county's existing strategic plan, financial policies and budget process. Review historical expenditure, staffing and performance data to report on whether resource allocations furthered County priorities and department's progress towards meeting goals. Work with County staff during development of the budget to advise the BOS on resource allocations relative to alignment with King William's strategic goals. Review projected revenue and expenditure activity relative to budgeted amounts and provide advice on options to compensate for variances. Terms: 2 Years. Membership: experienced in finance, accounting or management.

**King William County Library Board of Trustees** Consists of 5 members, one from each magisterial district in the county. The KWCLBOT is a Governing body overseeing the KWC Library System.

**Historic Preservation & Architectural Review Board (HPARB):** Reviews and makes advisory recommendations on all applications for conditional use permits, special exceptions, and variances proposed within a historic preservation district; and may propose the establishment of additional historic preservation districts and revisions to existing historic preservation districts. Appointments are made by the Board of Supervisors, meetings are held as needed, and the term of appointment is four years.

**Planning Commission:** Serves in an advisory capacity to the Board of Supervisors by preparing plans, ordinances, and other documents and carrying out all activities as designated by the Board. The Commission also approves, amends and approves, or disapproves the Comprehensive Plan in accord with the provisions of §15.2- 2225 of the Code of Virginia. Appointments, successors, and vacancies are filled by the Board of Supervisors. Meetings are held on the first Tuesday of each month and the term of the appointment is four years.

**Recreation Commission:** Advisory body to the Board of Supervisors and liaison between the Recreation Director and the Board in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range, projected recreation program. Meets the first Thursday of each month and the term of appointment is two years for new members and three years for members serving their second or subsequent term.

**Social Services Advisory Board:** Interests itself in all matters pertaining to King William's public assistance and social services needs. Meets at least bi-monthly. Appointed initially for terms of from one to four years so as to provide for the balanced overlapping of the terms of the membership; thereafter, terms are for four years with a maximum of two consecutive terms. (Code of Virginia §63.2-305)

**Special Committee - King William County VA250 Planning Committee:** This committee aids in planning and coordinating local programs for the commemoration of the 250th anniversary of Virginia's participation in American independence.

## **REGIONAL BOARDS & COMMISSIONS**

**Arts Alive Board of Directors** is devoted to promoting and stimulating an awareness and love of the arts by instituting, funding, supporting, and administering arts programs for all ages. One District 2-5 member is appointed by the Board of Supervisors to a four-year term. (West Point representative is appointed by Town Council.)

**Bay Aging Board** provides programs and services people of all ages need to live independently in their communities. Members are appointed by the Board of Supervisors to five-year terms with a two-term maximum.

**Rappahannock Community College Local College Board** makes recommendations regarding state and local funds budgets and long-range planning and curriculum. Members are appointed by the Board of Supervisors to four-year terms with a two-term maximum.

**Middle Peninsula Northern Neck Community Services Board (CSB)** works to provide mental health, developmental disability, and substance use services in the local community. Appointed by the Board of Supervisors to a three-year term with a two-term maximum.

**Middle Peninsula Planning District Commission Board** promotes the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning, encouraging, and assisting governmental subdivisions to plan for the future. Appointed by the Board of Supervisors to one-year terms or until a successor is appointed.

**Middle Peninsula Regional Airport Authority Board of Directors** is responsible for the administration of the Middle Peninsula Regional Airport in accordance with the Middle Peninsula Regional Airport Authority Act. Appointed by the Board of Supervisors to a four-year term.

**Tri-River Alcohol Safety Action Program (ASAP) Board** enhances law enforcement efforts to reduce alcohol and drug-related crashes; works with prosecutors and courts to ensure the efficient processing of those convicted of DUI offenses and referred to VASAP for processing; and works with courts to develop appropriate probation revocation. Member must be someone from the local bar, law enforcement, education, or other interested groups such as a local transportation safety commission. Appointed by the Board of Supervisors to a three-year term.