



KING WILLIAM COUNTY
COMMISSIONER OF THE REVENUE
BUSINESS CLOSURE FORM

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Commissioner of the Revenue
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The Business Closure form is used when a business operating in King William County has ceased operations permanently or has ceased operations in King William and moved to a different jurisdiction. Complete the form as it applies to the changes in your business. Be sure to include the status of any assets.

If you have any questions about this form, you can reach the office by telephone at 804-769-4942 or by email to suzanne.hayden@kwc.gov. Responses can be mailed or emailed.

Account #: _____ Tax ID #: _____

Business Name: _____

Owner Name: _____

Is the business closed? (Please circle) Yes / No If yes, close date: _____

Did the business close and move to another jurisdiction? Yes / No If yes, move date: _____

New Address: _____

Old Address: _____

Contact Name: _____

Telephone: _____ Email: _____

Status of Assets

Disposed of? Yes / No If yes, disposal date: _____

Sold? Yes / No If yes, sold date: _____

Moved to another locality/state? Yes / No If yes, locality/state: _____

Date: _____

Personal Use? Yes / No If yes, date: _____

Signature: _____ Date: _____

Printed Name: _____