



Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name _____

Home Address (including City, Zip) _____

Mailing Address (if different than above) _____

Preferred Phone _____ Mobile Home

Email Address _____

District of Residence 1st District – West Point 2nd District – Courthouse 3rd District - Aylett
 4th District - Manquin 5th District - Mangohick

How long have you lived in King William County? _____

Employer _____ Employer Phone _____

Employer Address (including City, Zip) _____

Education (Diploma / Degree(s)/ Certification(s)/Etc. _____

Education (School(s) Attended) _____

Civic Activities (include other Boards/Commissions/Committees) _____

Memberships (Fraternal, Business, Church, Social Organizations – include any offices held) _____

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Brief descriptions are listed on the next page of this application.

COUNTY BOARDS, COMMISSIONS, COMMITTEES

- ___ Board of Zoning Appeals
- ___ Economic Development Authority
- ___ Finance Board
- ___ Historic Preservation & Architectural Review Board
- ___ Planning Commission
- ___ Recreation Commission
- ___ Social Services Advisory Board
- ___ VA250 Planning Committee

REGIONAL BOARDS & COMMISSIONS

- ___ Arts Alive Board
- ___ Bay Aging Board
- ___ Rappahannock Community College Board
- ___ Middle Peninsula Northern Neck CSB
- ___ Middle Peninsula Planning District Commission
- ___ Middle Peninsula Regional Airport Authority
- ___ Pamunkey Regional Library Board of Trustees
- ___ Tri-River Alcohol Safety Action Program (ASAP)

Signature _____ Date _____

Email completed applications to bos.clerk@kwc.gov or mail to 180 Horse Landing Rd. #4, King William, VA 23086.
Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.

COUNTY BOARDS, COMMISSIONS, and COMMITTEES

Board of Zoning Appeals (BZA): Established according to the Code of Virginia Sections 15.2-2308, 15.2-2308.1, and 15.2-2309 and has appellate jurisdiction over applications for variances from the terms of zoning ordinance; over questions regarding district boundaries; from any decision of the zoning administrator; and over any order, requirement, decision, or determination made by any other administrative officers in the administration or enforcement of the zoning ordinance. Members are appointed to five-year terms by the King William County Circuit Court Judge on recommendation by the Board of Supervisors and are required to take an oath of office before assuming position and with subsequent reappointments and must file the appropriate Conflict of Interest form with the Clerk of the Board of Supervisors upon appointment and as required thereafter.

Economic Development Authority (EDA): Function is to promote the orderly economic growth of King William without detriment to the County's natural environment and in a manner consistent with the direction provided by the Board of Supervisors in the County's Land Use Plan and Ordinance. Members are appointed to four-year terms by the Board of Supervisors, are required to take oath of office before assuming position and with subsequent reappointments and must file the appropriate Conflict of Interest form with the Clerk of the Board of Supervisors upon appointment and annually thereafter. Meetings are held on the second Wednesday of each month.

Finance Board: Consists of the Chairman of Board of Supervisors, Treasurer, and a citizen of the county of proven integrity and business ability. The citizen member is appointed by the County Circuit Court. The term of the citizen member appointment is four years, but the Circuit Court may remove for cause any such member and appoint another qualified citizen for the unexpired portion of the term.

Historic Preservation & Architectural Review Board (HPARB): Reviews and makes advisory recommendations on all applications for conditional use permits, special exceptions, and variances proposed within a historic preservation district; and may propose the establishment of additional historic preservation districts and revisions to existing historic preservation districts. Appointments are made by the Board of Supervisors, meetings are held as needed, and the term of appointment is four years.

Planning Commission: Serves in an advisory capacity to the Board of Supervisors by preparing plans, ordinances, and other documents and carrying out all activities as designated by the Board. The Commission also approves, amends and approves, or disapproves the Comprehensive Plan in accord with the provisions of §15.2- 2225 of the Code of Virginia. Appointments, successors, and vacancies are filled by the Board of Supervisors. Meetings are held on the first Tuesday of each month and the term of the appointment is four years.

Recreation Commission: Advisory body to the Board of Supervisors and liaison between the Recreation Director and the Board in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range, projected recreation program. Meets the first Thursday of each month and the term of appointment is two years for new members and three years for members serving their second or subsequent term.

Social Services Advisory Board: Interests itself in all matters pertaining to King William's public assistance and social services needs. Meets at least bi-monthly. Appointed initially for terms of from one to four years so as to provide for the balanced overlapping of the terms of the membership; thereafter, terms are for four years with a maximum of two consecutive terms. (Code of Virginia §63.2-305)

Special Committee - King William County VA250 Planning Committee: This committee aids in planning and coordinating local programs for the commemoration of the 250th anniversary of Virginia's participation in American independence.

REGIONAL BOARDS & COMMISSIONS

Arts Alive Board of Directors is devoted to promoting and stimulating an awareness and love of the arts by instituting, funding, supporting, and administering arts programs for all ages. One District 2-5 member is appointed by the Board of Supervisors to a four-year term. (West Point representative is appointed by Town Council.)

Bay Aging Board provides programs and services people of all ages need to live independently in their communities. Members are appointed by the Board of Supervisors to five-year terms with a two-term maximum.

Rappahannock Community College Local College Board makes recommendations regarding state and local funds budgets and long-range planning and curriculum. Members are appointed by the Board of Supervisors to four-year terms with a two-term maximum.

Middle Peninsula Northern Neck Community Services Board (CSB) works to provide mental health, developmental disability, and substance use services in the local community. Appointed by the Board of Supervisors to a three-year term with a two-term maximum.

Middle Peninsula Planning District Commission Board promotes the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning, encouraging, and assisting governmental subdivisions to plan for the future. Appointed by the Board of Supervisors to one-year terms or until a successor is appointed.

Middle Peninsula Regional Airport Authority Board of Directors is responsible for the administration of the Middle Peninsula Regional Airport in accordance with the Middle Peninsula Regional Airport Authority Act. Appointed by the Board of Supervisors to a four-year term.

Pamunkey Regional Library Board of Trustees members represent the interests of citizens from all four counties by determining policies, hiring a library director, obtaining funding and approving expenditures for library services, planning for services, and working actively for the improvement of library services. One District 2-5 member is appointed by the Board of Supervisors to a three-year term with a two-term maximum. The West Point member is recommended by Town Council and appointed by the Board of Supervisors.

Tri-River Alcohol Safety Action Program (ASAP) Board enhances law enforcement efforts to reduce alcohol and drug-related crashes; works with prosecutors and courts to ensure the efficient processing of those convicted of DUI offenses and referred to VASAP for processing; and works with courts to develop appropriate probation revocation. Member must be someone from the local bar, law enforcement, education, or other interested groups such as a local transportation safety commission. Appointed by the Board of Supervisors to a three-year term.

All of the above are brief descriptions – full duties, rules, etc. are contained in each entity's bylaws and/or the Code of Virginia.