



COUNTY OF KING WILLIAM, VIRGINIA

# KING WILLIAM COUNTY, VIRGINIA

## FIRE OFFICIAL'S OFFICE

180 Horse Landing Road #4

King William, VA 23086

firemarshal@kingwilliamcounty.us

Planning Department - (804) 769-4980

Fire & EMS - (804) 769-4961



## BURN PERMIT INFORMATION

In King William County, a Burn Permit is required for debris piles and bonfires greater than 2,400 cubic ft. (approx. 20'x20'x6'). Debris piles consist of brush, stumps, and similar debris waste.

No permits are required by homeowners for the open burning of grass clippings, leaves, and limbs. Homeowners are required to notify King William Dispatch (804-769-0492) when any burning begins. Failure to notify Dispatch may result in a Class 1 misdemeanor. If you live in a subdivision, open burning may be prohibited. Check with your HOA or other neighborhood association for any regulations.

Open burning for forestry and agricultural purposes are regulated by the Department of Forestry and Virginia Air Pollution Control Board and do not require a King William County Burn Permit. Check with those authorities for any permits or conditions they may require. The party responsible for the burning must notify King William Dispatch (804-769-0492) when any burning begins. Failure to notify Dispatch may result in a Class 1 misdemeanor.

- Process:**
1. Complete the attached application and site plan, sign and date where indicated, and submit to the King William County Planning Department at least three business days prior to the planned burn date. Applications may be submitted in person to the Planning Dept., by mail at the above address, or online at [kingwilliamcounty.us](http://kingwilliamcounty.us).
  2. Once received, the applicant will be contacted by the Department of Fire and EMS.
  3. Burn permits remain valid through the completion of the planned burn.

### Regulations and Conditions:

- Debris piles shall not include any of the following prohibited items: tires; used oil, coated wires, asphaltic materials, roofing shingles, construction & demolition waste, hazardous wastes & waste containers, animal carcasses, animal waste, petroleum based materials, impregnated or chemically treated wood and lumber, batteries, synthetic and painted building materials containing high concentrations of hazardous compounds that produce toxic emissions when burned.
- The fire must be attended at all times and conducted to ensure the best possible combustion with a minimum of smoke being produced.
- **The party responsible for the burning must notify King William Dispatch (804-769-0492) when any burning begins. Failure to notify Dispatch may result in a Class 1 misdemeanor.**
- The immediate area around the burn piles must be free from any flammable or combustible materials.
- The fire must be at least 500 feet from any occupied building unless the occupants have given written permission. Any such written permission must be included with this application.
- All reasonable effort shall be made to minimize the amount of debris burned and the number and size of the burn piles.
- The respective power company must be contacted for written approval if power lines are near the burn site. Any such written permission must be included with this application.
- Burning shall be conducted only when the prevailing winds are away from any city, town, or built-up area.
- No burning shall be allowed before 4pm from February 15th-April 30th.
- If the applicant is burning a structure, a certificate or letter stating the structure is free from asbestos must be provided with this application. This can be obtained from a licensed asbestos removal contractor.

**Applicant - Keep This Page for Your Reference**





# KING WILLIAM COUNTY, VIRGINIA

## FIRE OFFICIAL'S OFFICE

180 Horse Landing Road #4  
 King William, VA 23086  
 firemarshal@kingwilliamcounty.us  
 Planning Department - (804) 769-4980  
 Fire & EMS - (804) 769-4961



# BURN PERMIT APPLICATION

Page 1 of 2

Submit application at least three business days prior to the planned burn date.

**ALL INFORMATION MUST BE CLEARLY PRINTED IN INK OR TYPEWRITTEN**

Applicant Name (Full Name):	Applicant Mobile Phone #:
Applicant Email Address:	Alternate Phone #:
Business Name (if applicable):	Business Phone # (if applicable):
Applicant Mailing Address (No., Street, City, Zip Code):	
Location of Burn Site (911 Address and Description of Area)	
Fire Department Closest to Burn Site:	

The open burning is planned to occur:

Begin Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Begin Time: \_\_\_\_:\_\_\_\_ am / pm

End Time: \_\_\_\_:\_\_\_\_ am / pm

Due to the need to conduct burns only when wind and other environmental factors allow, permits remain valid through the completion of the planned burn regardless of any delays necessary to ensure safety. The party responsible for the burning must notify King William Dispatch when any burning begins.

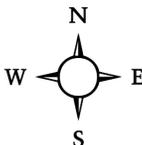
OPERATOR - Full name of person in responsible charge of the open burning:	Mobile Phone #:
ASSISTANTS - Full name(s) of any assistants to the Operator:	Mobile Phone #:
Describe the material to be burned and the number of piles.	
Describe the fire extinguishing method and/or equipment to be used.	

# BURN PERMIT APPLICATION

Page 2 of 2

Attach a site diagram or use the space below to:

- 1) Illustrate the burn pile location(s) and indicate the distance relative to: structures, adjacent property lines, vegetation, transportation routes, utilities (above and below ground), storage tanks, or any other potential exposure hazards.
- 2) Indicate the estimated size of each pile (length, width, and height).



By my signature below, I certify that the answers provided on and as part of this application are true, correct, and complete. I also certify that I am familiar with the Virginia Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws relating to open-air burning and will comply with same. I understand that non-compliance can result in being charged with a Class 1 misdemeanor. I understand I may be held liable for all firefighting costs incurred if a failure to maintain control of the fire by Applicant, Operator, or any Assistants results in any fire department or the Virginia Department of Forestry intervening in order to control and extinguish the fire. I acknowledge that if a permit is issued it shall be valid only at the location and area listed and illustrated in the site diagram.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Attach any written approval by occupants, power companies, or asbestos removal contractors if applicable.**

**For Internal Use:**

County Fire Chief or Designee Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County Fire Official or Designee Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_